**MEETING MINUTES**

Permanent Municipal Building Committee (PMBC)

Friday, November 3, 2023, 9:00 a.m.

Place – Town Building with Zoom participation

Attendees:

PMBC Members: Patrick Rowe, Eric Sheffels (remote), Mike Gitten, Andrew Steneri,

Brian Chase, (remote)

COA/CC: Bill Sterling

Ex Officio: Ben Keefe

Guests: Kim Treacy, Greg Lusky

**Call to Order **

Patrick Rowe called the meeting to order stating that Eric Sheffels and Brian Chase are participating remotely. He stated that the meeting is being recorded by WayCAM and will be shown later.

**Public Comment**

None

**Update on COA/CC Project**

Ben distributed the bid results and the budget. Kim Treacy reported that Tower Construction was the low bidder at $8.3 million. She stated the bid was $13% lower than estimated in September.

If all 3 alternatives were accepted, the budget would be $8.8 million. Members reviewed the budget.

Bill Sterling stated the 3 alternatives were part of the original scope of the project. Inflation worries led to the creation of the 3 alternatives. As the bid costs allow, the COA/CC Committee would like to accept all 3 alternatives. Ben commented that the metal roof's durability and maintenance are key factors to be considered. The solar system works well with a metal roof. Members reviewed each line item.

Members discussed risk contingencies and builders' risk insurance. Ben will follow up with the Town. Raytheon's approval to the plan was discussed.

Andrew Steneri moved to recommend approval of the project including the 3 alternatives for an award total of $8,829,000.00 to the Select Board, seconded by Mike Gitten. Roll call: Eric Sheffels, yes; Brian Chase, yes; Patrick Rowe, yes; Andrew Steneri, yes, Mike Gitten, yes; Bill Sterling, yes. Approved 6-0-0.

**Approval of Minutes**

Andrew Steneri moved to accept the September 26, 2023 minutes, seconded by Mike Gitten. Roll call: Andrew Steneri, yes; Mike Gitten, yes; Patrick Rowe, yes. Approved 3-0.

**Members Concerns**

**None**

**Other Business Not Anticipated 48 Hours before the Meeting**

None

**Adjourn**

Andrew Steneri moved to adjourn the meeting, seconded by Patrick Rowe. Roll call: Andrew Steneri, yes; Mike Gitten, yes; Patrick Rowe, yes. Approved 3-0-0.

**Attachments**

COA/CC project bids

COA/CC budget