

2011/2012 FINCOM MEETING SCHEDULE

Proposed meeting dates and topics for FY12

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| Monday, August 22 | Finalize liaisons Plan budget process |
| Monday Sept 12 | Initial Budget Projections including reports on revenue detail, FY11 Broad discussion of guidelines Review outstanding projects: CIP, ORC reporting, etc. Distribute budget meeting schedule |
| Monday Sept 19 | Discuss budget projections/guidelines Determine operating/capital budget submission requirements |
| Monday, Sept 26 | Meet with BoA for overlay review Ideas for State of the Town Vote new CIP form, submissions Discuss/finalize budget projections/guidelines |
| Monday, October 3 | Discuss/vote Budget Guidelines; presentation Prepare for State of the Town mtg Discuss content of Dec presentation |
| <i>October</i> | <i>Liaison meetings</i> |
| Wednesday, October 19 | State of the Town |
| <i>October 28</i> | <i>Capital budgets due to Finance</i> |
| Monday, Nov 14 | Capital requests distributed Review Draft Tax Recap calculation Prepare for Dec presentation Report on liaison meetings |
| Monday, Nov 21 or 28 | Initial review of capital submissions Prepare for Dec presentation |
| <i>November 23</i> | <i>Operating budgets due</i> |
| Monday, December 5 | Presentation on (topic to be determined) |
| Monday Dec 12 | Operating Budgets Distributed Joint meeting w/BOS - Audit review (tentative) |
| Monday, January 3 | Budget: capital |

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| | Budget deliberations - operating and capital |
| Monday, January 9 | Budget: capital Budget deliberations - operating and capital |
| Tuesday, January 17 | Budget: town dept operating budgets Budget deliberations - operating and capital Assign ATM articles (if available) |
| Monday, January 23 | Budget: school dept operating budget Budget deliberations - operating and capital ATM Warrant article hearing |
| Monday, January 30 | Budget deliberations - operating and capital Develop presentation of draft budget |
| Monday, February 6 | Presentation of draft budget Final session of budget deliberations - operating and capital Vote FY13 budget Vote DE request letter (if necessary) |
| Monday, February 13 | Present DE request to BoS (if necessary) |
| <i>Wednesday, February 15</i> | <i>Deadline for submission of sponsor's report/petitioners' comments on ATM articles</i> |
| <i>Thursday, March 1</i> | <i>Deadline for ATM comments</i> |
| <i>Friday, March 9</i> | <i>Warrant to printer</i> |
| March 26 or 28 | Presentation on DE ballot question (if necessary) ATM Warrant Article Hearing |
| April 5, 9, 10, 11, 12 | ATM tentative dates |