

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Town Meeting Procedures Subcommittee

FILED BY: Dennis Berry, Chairman

DATE OF MEETING: January 5, 2011

TIME OF MEETING: 7:30 p.m.

PLACE OF MEETING: Town Building

AGENDA

- I Minutes of meeting of 12/2/10
- II. Public Comment
- III Feedback from Meeting with Board of Selectmen
 - 1. General report & Discussion
 - 2. Discussion of Abbreviated Presentation Procedure
- IV. Review of Special Town Meeting
 - 1. "Blueprint" of Articles – review and comment
 - 2. Analysis of Findings
- V. Means of Gathering Further information
 - 1. Value of Past information
 - 2. How best to acquire
 - 3. Limitations of what will be helpful
- VI Longer Term Plans for Annual Town Meeting
 - 1. What do we want to achieve
 - 2. What do we need to do
 - 3. Nature of Post Town Meeting Report

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.