

**Wayland Board of Assessors Meeting
Via Zoom with time for public comment
Monday, June 7, 2021 at 5 p.m.**

Attendees: Z. Ventress, Chair; M. Upton, Secretary; S. Burke, M. Taurisano, P. Parks
Mary-Ann Wolfarth, Senior Administrator, Ellen Brideau, Consultant

Z Ventress called meeting to order at 5:06 p.m.

No public comment

Committee approved revised minutes of 5.24.21

P Parks joined at 5:11 for full board.

Motor Vehicle excise abatements from July 2020 to present in the amount of \$44,247.45 for 394 vehicles. Committee noted these should be processed as they come in.

Upton moved to approve, Taurisano seconded, approved unanimously.

CPA supplemental in the amount of \$298.57. Upton moved to approve, Parks seconded, approved unanimously.

Real estate supplemental in the amount of \$19,904.74. Upton moved to approve, Parks seconded, approved unanimously.

Preliminary Commitments for fy 2022 first and second quarters:

Personal property in the amount of \$447,926.70. Upton moved to approve, Taurisano seconded, approved unanimously.

Real estate in the amount of \$37,612,381.00. Upton moved to approve, Parks seconded, approved unanimously.

CPA in the amount of \$483,568.46. Parks moved to approve, Upton seconded, approved unanimously.

Committee unanimously authorized Upton to sign documents for the committee.

Office Activity

Contractor Dave Velluti returned inspections on 66 properties.

Brideau said he is awaiting new contract that is in process in Town Administrator's office before beginning his next assignment.

Building permits are being entered by M. Wohlfarth; there are at least 100, Brideau noted. She had met with IT and building and new software should transfer data to assessors starting June 30, 2021.

Brideau noted there is a stack of properties to have data entry verified.

Brideau took care of the MDM report to the state

Plans for Onboarding new director

New director, Rob LeRoux, slated to join July 1, 2021. He has held similar position in Palmer, MA.

Ventress said LeRoux will accompany Velluti on site visits to acclimate him to Wayland's housing stock, and Brideau will review the mass appraisal model for Wayland with LeRoux. A committee member will drive him around town noting special factors.

Taurisano exited 5:52 p.m.

Next meeting July 12

Motion to adjourn at 6:10 made by Ventress, seconded by Upton, approved by Ventress, Upton, Parks, Burke.