

MEETING MINUTES

Permanent Municipal Building Committee (PMBC)
Tuesday, February 26, 2019, 7:00 p.m.
Town Building, Selectman's Meeting Room

Attendees:

PMBC Members:	Eric Sheffels, Brian Chase, Michael Gitten
Stone's Bridge:	Tonya Largy, Elisa Scola
Loker Recreation Field:	Brud Wright, Asa Foster
High School Athletic Fields:	Jeanne Downs
Ex Officio:	Ben Keefe
Guests:	Gene Bolinger, Aaron Hall, Katherine Brenna

Meeting called to order at 7:00 p.m. by Brian Chase. This meeting is being video-recorded by WayCAM.

Public Comment

None

Stone's Bridge Restoration – Project-Update

Ben reported that Structures North has updated the structural plans to include all four arches. Paul Brinkman learned that the project will require a permit from the Army Corps of Engineers. Members asked for a draft review on the project that the Board of Selectman have requested. The draft would consist of a history and schedule of the project along with all required permits. Ben stated that most of this information is in the warrant article.

Loker Windows and Doors, Claypit Windows and Doors – Project update and possible invoice approval

Ben reported that his new assistant is scheduled for training on the MSBA program next week. Once training is completed, both projects for Loker and Claypit windows and doors will be finalized. The punch list for Loker windows and door is complete. There are no invoices to approve at this time.

Loker Recreation Field – update – possible invoices

Members discussed the two identified add alternates--the hillside stair access and lighting. Gene explained Chapter 30 options for add alternates. It was decided to include the addition of lighting on top of foundations as the first add alternate and stairwell as the second add alternate. Potential impacts on the budget and scope were discussed. The Conservation Commission has not yet finalized the order of conditions. Ben, the Recreation Commission and the Conservation Director have met. Members requested that Ben inform them if there are any issues that would affect the budget. The Historic Commission will survey the Loker site.

Ben stated the Loker bids will open on March 21st and the High School on March 28nd with Chapter 149 opening on April 4th. The exclusion vote is April 22nd.

High School Athletic Fields Project-Update and possible invoices

Ben reported that a project meeting was held this morning with the Town Administrator. Weston and Sampson distributed a list of High School add alternates for consideration. Members discussed all options and identified Chapter 149 components--the ticket and concession stand, the storage below the bleachers and the restrooms. Potential add alternatives were identified as the visitor bleachers, tennis court lighting and reinforced turf emergency access to the softball field.

In response to Jeanne's question concerning potential budgetary risks for the project, Eric responded that professional estimates have been done and checked in a prudent manner. Additionally, add alternatives have been identified that range from 5-9% of the budget if bids come in high.

There are no invoices at this time.

The award dates are May 10th.

Approval of Minutes

Members reviewed the minutes of 01/31/19.

Motion made by Eric Sheffels, seconded by Michael Gitten, to approve the minutes of January 31, 2019 and approved with a vote of 4-0-0.

Other business not reasonably anticipated by the Chair 48 hours prior to meeting

None.

Members' Concerns

The next meeting may be rescheduled. It is tentatively scheduled for April 9th. Reports for the Selectman were discussed.

Ben handed out an extensive list, prepared by Katherine Brenna, of town meetings that have discussed the Loker and High School projects.

Adjourn

Motion to adjourn made by Eric Sheffels, seconded by Michael Gitten, and approved with a vote of 4-0-0

Meeting adjourned at 8:07 p.m.