

## MEETING MINUTES

Permanent Municipal Building Committee (PMBC)

Tuesday, June 25, 2019, 7:00 p.m.

Town Building, Board of Selectman's Room

Attendees:

PMBC Members: Brian Chase, Michael Gitten, Patrick Rowe, Eric Sheffels

Ex Officio: Ben Keefe

Guests: Aaron Hall, Steve Wynne, Carol Plumb

Meeting called to order at 7:04 p.m. by Patrick Rowe. This meeting is being video-recorded by WayCAM.

### Public Comment

None

### Loker Windows and Doors – Project update and possible invoice approval

Ben reported that the Town received a \$534,000 reimbursement from the MSBA. A second reimbursement is forthcoming. There are no invoices to approve at this time as the paperwork is incomplete.

### Loker Recreation Field – update

Ben is the applicant for the project. The ZBA is meeting tonight. The Board of Selectmen have requested and will fund an independent LSP to be hired even though W & S has already submitted a report.

### High School Athletic Fields Project-Update and possible invoices

Aaron Hall updated the Committee on the progress so far. The trees have been removed and the fencing is up. The Conservation Commission has visited the site and have no issues. They have requested that the two dead trees be snagged—lopped off at 10-12'--to create a nesting area. Members requested that attention be paid to drainage on the northwest side. Additionally, concern was raised about the removal of the crumb rubber. The disposal bags appear to be overfilled and may rupture. Aaron will address this concern with on-site personnel. The virgin crumb rubber will be GMax tested on site by the manufacturer. All the paperwork is in. A NPDES (National Pollutant Discharge Elimination System) permit has been filed.

Aaron hopes to have pricing back within the next five weeks for the Chapter 149 structures. He distributed a summary of June's invoices with backup for the project budget.

Members reviewed the 5 invoices.

### Members reviewed LeftField Invoice #5, dated June 1, 2019 for \$8,570.

Motion made by Eric Sheffels, seconded by Brian Chase, to approve LeftField, LLC., Invoice #5 for \$8,570 and approved with a vote of 4-0-0.

**Members reviewed LeftField Invoice #6, dated June 24, 2019 for \$6,770.**

Motion made by Eric Sheffels, seconded by Brian Chase, to approve LeftField, LLC., Invoice #6 for \$6,770 and approved with a vote of 4-0-0.

**Members reviewed Heimlich Landscaping and Construction Corporation, Application #2, dated 6/17/2019 for \$496,850.00.**

Motion made by Eric Sheffels, seconded by Brian Chase, to approve Heimlich Landscaping, Application #2 for \$496,850.00 and approved with a vote of 4-0-0.

**Members reviewed C2E Invoice 1177, dated 4/23/19 for \$1,990.**

Motion made by Eric Sheffels, seconded by Brian Chase, to approve C2E Invoice 1177 for \$1,990.

**Members reviewed Eagle Leasing Invoice R12038820, dated 4/23/19 for \$427.50.**

Motion made by Eric Sheffels, seconded by Brian Chase, to approve Eagle Leasing Invoice R1203882 for \$427.50 and approved with a vote of 4-0-0.

**Approval of Minutes**

Members reviewed the minutes of 05/28/19.

Motion made by Brian Chase, seconded by Eric Sheffels, to approve the minutes of May 28, 2019, and approved with a vote of 4-0-0.

**Other business not reasonably anticipated by the Chair 48 hours prior to meeting**

None.

**Members' Concerns**

Members requested that the DPW attend the next meeting to discuss Stone's Bridge. Potential new members need to contact the BOS for an interview. The annual report for each project is due in September.

**Adjourn**

Motion to adjourn made by Brian Chase, seconded by Eric Sheffels and approved with a vote of 4-0-0.

Meeting adjourned at 7:40 p.m.

**Items included for discussion:**

LeftField Invoices  
Heimlich Landscaping Invoice  
C2E Invoice  
Eagle Leasing Invoice