

MEETING MINUTES

Permanent Municipal Building Committee (PMBC)

Thursday, May 14, 2020

Time: 1:00 p.m.

Place – Town Building/Virtual

Attendees:

PMBC Members: Patrick Rowe, Michael Gitten, Eric Sheffels, Jeanne Downs

Ex Officio: Ben Keefe

Guests: Lea Anderson, Louise Miller, Aaron Hall, Donald Velozo,
Jeffrey Seyez, Michael McCann, Jason Adams, Matthew Wzorek

Patrick Rowe called the meeting to order and expressed appreciation for everyone's flexibility. The following was read by Jason Adams:

In compliance with the revised Open Meeting Law requirements, we will live stream the meeting on WayCAM. Public Comment will be received by Phone at 508-358-6812 for this meeting. The phone number will be active during the public comment portion of the meeting. Thank you in advance for your patience; we intend to address all calls that come in during the Public Comment period.

Public Comment

None

High School Athletic Fields and Stadium Renovations – Project update and possible invoice approval.

Aaron Hall shared progress photos taken on May 13, 2020. The photos included the repaved access road, added area drains between WayCam and garage, storage units, stadium, concession stand, restrooms, plaza, wheelchair lift and ramp. Nets at the completed tennis and basketball courts were purposely not installed. Grass has germinated at the softball field. Aaron reported that the Chapter 30 contractor has demobilized as seeding, Gmax testing, which did pass, and landscaping have been completed.

The cost report was reviewed. Aaron noted that a copper telephone line to the elevator and an outlet on the Northwest pole that was requested by WayCam will be added. There is an anticipated savings of \$110,000.

Eric requested that all orders of conditions be met before the final release of funds. Aaron will create a current status list for distribution to the Committee. Aaron explained the resolution concerning the sound system. Ben will send reports of the sampling tests done by Weston & Sampson to the Conservation Commission and Mike Gitten.

Aaron explained the engineering oversight that requires modification to the canopy and doors to the restrooms. Aaron provided Weston & Sampson's narrative of the issue. Members discussed this contract issue.

Eric Sheffels moved, seconded by Jeanne Downs, that a change order for ADA compliance be executed on a time and material basis not to exceed \$26,950.

Roll call vote: Mike Gitten, yes; Eric Sheffels, yes; Jeanne Downs, yes, Patrick Rowe, yes.

Motion passed 4-0-0.

Eric Sheffels moved, seconded by Jeanne Downs that the Committee recommends to the contracting officer not to pursue a design deficiency claim against Weston & Sampson relating to the ADA design issue.

Roll call vote: Jeanne Downs, yes; Mike Gitten, yes; Eric Sheffels, yes, Patrick Rowe, yes.

Motion passed 4-0-0.

Aaron reported that the Athletic Director requested a fence be constructed to restrict fly balls entering the plaza area from the baseball field. This would be an \$18,000 change order. Members discussed issues relating to extending the fence and safety issues.

Eric Sheffels moved, seconded by Jeanne Downs, to approve the design, procurement, and installation of a safety fence at the JV baseball field not to exceed \$20,000.

Roll call vote: Jeanne Downs, yes; Mike Gitten, yes; Eric Sheffels, yes; Patrick Rowe, yes.

Motion passed 4-0-0.

Invoice Approval

Members reviewed the Invoice Summary, dated May 1, 2020.

Heimlich Landscaping & Construction	\$154,279.13
Tower Construction	68,454.19
Weston & Sampson	18,000.00
Eversource Energy	11,863.00
Eversource Energy	7,622.00
Keyes, N.A.	325.00
Keyes, N.A.	1,772.50
LeftField	8,790.00
Total	\$271,105.82

Eric Sheffels moved, seconded by Mike Gitten, to approve Invoice Summary, dated May 1, 2020 for \$271,105.82.

Roll call vote: Jeanne Downs, yes; Mike Gitten, yes; Eric Sheffels, yes; Patrick Rowe, yes.

Motion passed 4-0-0.

This motion will be added to the School Committee's agenda.

MSBA Loker Elementary Roof Replacement Project - Update and possible invoice approval.

Don Velozo stated the project was approved by MSBA and now needs approval at Town Meeting. He is looking at a compressed bidding schedule. Matt Wzorek, Tighe & Bond, provided drawings which the Committee reviewed. Mike Gitten asked that the specifications be revised to reflect handling of hazardous materials.

Ben explained the Town's reasoning for bidding by the end of June. Lea stated the BOS will have a meeting tomorrow to discuss this issue. Don outlined the bid schedule. Procurement of mechanical systems were discussed. Members addressed issues concerning timing.

Approval of Minutes

Members reviewed the minutes of March 3, 2020.

Motion made by Mike Gitten, seconded by Eric Sheffels, to approve the minutes of March 3, 2020.

Roll call vote: Eric, yes; Mike, yes; Patrick, yes; Jeanne abstains.

Motion passed 3-0-1.

Members' Concerns

In response to Patrick's query about future meetings, Ben stated that virtual meetings are in the future and will be scheduled in the evenings.

Other business not reasonably anticipated by the Chair 48 hours prior to meeting

None

Adjourn

Motion to adjourn made by Eric Sheffels, seconded by Mike Gitten.

Roll call vote: Eric, yes; Mike, yes; Jeanne, yes; Patrick, yes.

Motion passed 4-0-0.

Meeting adjourned at 2:35 p.m.

Items included for discussion:

LeftField Invoice Summary, 5/01/20
LeftField Cost Report
LeftField Monthly Progress Pictures
Weston & Sampson's narrative of ADA design