

MEETING MINUTES

Permanent Municipal Building Committee (PMBC)
Monday, January 31, 2019, 7:00 p.m.
Town Building, Board of Selectman's Room

Attendees:

PMBC Members:	Patrick Rowe, Eric Sheffels, Brian Chase, Michael Gitten
Loker Recreation Field:	Brud Wright
High School Athletic Fields:	Jeanne Downs
Ex Officio:	Ben Keefe
Guests:	Jim Rogers, Aaron Hall, Gene Bolinger, Steve Wynne, David Glenn

Meeting called to order at 7:03 p.m. by Patrick Rowe. This meeting is being video-recorded by WayCAM.

Public Comment

None

Loker Recreation Field – Project Update and possible invoice approval

Aaron Hall handed out an updated project budget. LeftField contacted vendors regarding pricing with the result that W & S's numbers were accurate. LeftField, W & S, and the third party estimator all now agree that \$3,148,322 is the cost to completion for this project. Members reviewed and discussed the budget. Issues relating to the ZBA, Planning Board and Conservation Commission were discussed. The one budget variable relates to the Conservation Commission which is meeting concurrently with the PMBC meeting. Brud Wright asked for a statement from the PMBC that could be used regarding this project's budget. The statement from the PMBC follows:

The PMBC commissioned a third party estimate to ratify a previously established budget. That estimate was done over the course of December and early January and presented to the PMBC on January 14, 2019. The numbers were not fully and adequately reconciled. Our OPM asked for and was granted additional time to reconcile those numbers. Upon full reconciliation, the numbers have shown that the original estimate by W & S appears to be adequate for the current projected scope of work despite the substantially higher number that was voted on January 14, 2019.

High School Athletic Field – Project Update and possible invoice approval

Members reviewed and discussed the High School budget that Aaron handed out. The School Committee wanted to know why the bleachers couldn't be reduced. Graduation and Thanksgiving football game are the drivers for the number of seats required. Members discussed the cost savings if the visitors' bleachers and/or the concession stand are removed from the budget. Ben is meeting with the State Plumbing Board next Wednesday.

Members asked the consultants to look at items that total 5-7% of the project budget that could be considered as add alternates in the bidding process. They would like to see a prioritized list at the next meeting.

A statement from the PMBC will be provided to the School Committee documenting the various factors for the increase in budget, such as steel tariffs, the bathroom, the lift, the Planning Board additions, soft costs and the number of various town committee meetings.

Members asked Ben to collate all the town and related meetings that pertained to these projects.

Loker Windows and Doors – Project Update and possible invoice approval

Ben will present the final accounting at the next week. He alerted members that a vent was not properly encased resulting in cold air entering Rooms 107 and 108. This issue is being fixed.

Approval of Minutes

Members reviewed the minutes of 01/14/19.

Motion made by Eric Sheffels, seconded by Brian Chase, to approve the minutes of January 14, 2019, and approved with a vote of 5-0-0.

Other business not reasonably anticipated by the Chair 48 hours prior to meeting.

None

Members' Concerns

The need for a replacement member was discussed.

Adjourn

Motion to adjourn made by Brian Chase, seconded by Eric Sheffels, and approved with a vote of 5-0-0

Meeting adjourned at 8:20 p.m.