

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: Wednesday, 10 April 2019

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Town Building

PROPOSED AGENDA

Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.

7:30 1. Call to order

7:31 2. Public comment

7:40 3. 109 Andrew Avenue, Wayland Personal Physicians (attending) – Design Flow discussion.

7:55 4. Preparation for Annual Town Meeting, April 29, 2019. Review articles where WWMDCC might need to contribute.

8:00 5. Perspectives by the chair on the WWMDCC future.

8:10 6. Review a list of savings and expenses for the WOM.

8:15 7. Report - Paul Brinkman, Town Engineer & Richard Pezzolesi, Wastewater Operations Manager

A. RFP for Contracting a Contract Operations and Maintenance company for the Wayland High School and the Wastewater Management District – Paul and Pezz are working on this. They will be coordinating with Ben Keefe. Draft will be given to WWMDCC and Facilities (Wayland High School).

1. A number of repairs have been completed and the identification of other issues is ongoing. The most recent include: Additional SCADA System adjustments in queue.

2. Purchase and implementation of grease bacteria to reduce FOG at the plant.

3. Decanting of supernatant from the waste sludge prior to offsite disposal. Preliminary estimates could result in as much as \$1,000 per month in reduced costs.

4. Other repairs being managed against available budget to the extent they can be taken care of next FY.

B. Both membrane sets were chemically cleaned by Pezz with citric acid. Minimal improvements in flux and trans-membrane pressures.

C. Significant amount of grease noted at the plant middle of March. Coordinated with BoH, Wayland Town Center and private hauler to determine the source and prevent from occurring again. Inspected external grease traps and found that maintenance was not occurring as needed. National Development will be working with tenants to implement preventative maintenance programs for the grease traps.

D. Route 20 Water Main replacement project has recommenced April 4, 2019.

Pezz and Paul started to complete utility mark-out. No issues to date.

E. DigSafe - Paul and Pezz are doing this at this time.

F. Treatment Plant Capital Items:

1. SCADA System. Minor tweaks to SCADA logic to be completed.
2. Unexpended monies will be used to procure lab equipment.

G. Still coordinating with Hastings Way to repair the damaged asphalt and a frost heave that directs street runoff into sewer.

8:25 8. Administrative Items:

A. MUNIS Revenue Billing Project.

8:30 9. Wastewater Rules and Regulations.

8:31 10. Approve minutes from previous meeting – March 12, 2019.

8:35 11. Review Monthly Operating Report.

8:45 12. Website status: Recent postings and organization

8:45 13. Topics not reasonably anticipated by Chair 48 hours in advance of meeting.

8:50 14. Calendar: Upcoming meetings, events and hearings.

8:54 15. Public Comment.

8:56 16. Adjourn