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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

SELECT BOARD

THOMAS J. FAY
ADAM G. GUTBEZAH
CHERRY C. KARLSON
CAROL B. MARTIN
DAVID V. WATKINS

DRAFT MINUTES
SELECT BOARD ARPA SUBCOMMITTEE
Wednesday, November 9, 2022
2:00 p.m.
Wayland Town Building, ZOOM
41 Cochituate Road, Wayland, MA

Present and Participating Remotely: Thomas J. Fay and Carol B. Martin.

Also in Attendance: Acting Town Manager John Bugbee and Finance Director Brian Keveny

Call to Order, Review Agenda for Public: T. Fay called the meeting to order at 2:00 p.m. He announced each member by full name and stated all were participating remotely, adding the meeting would be recorded for re-broadcast and advised how the public could view and participate. The agenda was reviewed.

Minutes of October 27, 2022: T. Fay moved and C. Martin seconded to approve the minutes of October 27, 2022 as amended. Motion passed: 2-0-0 by Roll Call Vote with T. Fay and C. Martin voting in the affirmative.

Review of Recent Public Forum where Subcommittee Received Comments and Suggestions regarding ARPA spending: The Committee discussed the additional funding requests from the ARPA forum held on October 27th. Regarding the input that the CoaCC request for Fiber Optics should be increased from \$40,000 to \$50,000 and the request for the AV upgrades increased from \$50,000 to \$200,000, the Committee was amenable, but agreed with B. Keveny and J. Bugbee who both recommended waiting until the project bid has been awarded to determine if these projects can be accommodated within that budget. In reviewing the other funding requests made at the forum, the Committee determined the electric charging stations and budget request for the Sustainability Office are operating/recurring in nature, not capital while the proposed upgrade to the wastewater system was conceptual and thus deemed not eligible at this time for ARPA funds.

In reviewing the Snake Brook Dam project and request. B. Keveny provided the Committee with background information that Annual Town Meeting had appropriated \$900,000 for the project with the intent to secure a grant. The grant request was not successful and the project is currently estimated at \$2.2M. J. Bugbee added, efforts are underway to re-submit the grant request and also to review the scope of the project. C. Martin stated because this project is critical in nature and is currently being recommended to be funded via debt exclusion, it might make sense to look at funding the \$1.3M balance with ARPA funds. B. Keveny recommended including the project in the possible expenditures list pending additional information.

B. Keveny added that the School Department is looking for approximately \$800,000 additional in capital funding and inquired whether ARPA funds could be utilized to support a \$4000,000 Mathematics software program. The Committee reviewed and concluded the request is operating/recurring in nature.

SELECT BOARD
Monday, August 8, 2022
7:00 p.m.
Wayland Town Building, Council on Aging Room
41 Cochituate Road, Wayland, MA

Review, discuss and potential vote regarding APRA Fund Requests, prioritization of those requests, funding overall and recommendations to Select Board regarding recommendations to Select Board: The Committee discussed the possible expenditures to determine if it was ready to make a recommendation to the Select Board. During discussion, J. Bugbee stated the Fire Station II bids are due December 15th. B. Keveny added an additional \$200,000 for this project has been added to the FY24 capital plan. The committee elected to include MWRA engineering design costs of \$350,000 and to advance the two Fire Station II requests totaling \$420,000 pending results of bid. During discussion of the remaining six potential expenditure projects, B. Keveny questioned the source of requested amounts. C. Martin confirmed these were estimates from the Department Heads and former Acting Town Manager and needed to be verified. T. Fay suggested C. Martin work with B. Keveny to shore up the funding requests for the next meeting.

Establishment of sub-committee's next meeting: No meeting date was established.

Adjourn: T Fay moved. C. Martin seconded to adjourn at 3:01p.m. Motion passed: 2-0-0 by Roll Call Vote with T. Fay and C. Martin voting in the affirmative.

	ARPA FUNDS REQUESTS				4,100,000.00	
		Working Document 12/1/2022				
Already Expended	Dept	Eligibility	Operating/Capital	Request	Recommendation	Notes
Custodial Expenses	School	Public Health/Econ Response	Operating	269,100	269,100	
Nursing/Contact Tracing	Health	Public Health/Econ Response	Operating	52,600	52,600	
Emergency MWRA Connection	DPW	Water/Sewer/Broadband Infrastructure	Capital	\$ 1,400,000	\$ 1,400,000	
Total				\$ 1,721,700	\$ 1,721,700	\$2.4M
Recommended Expenditures	Department	Eligibility	Operating/Capital	Request	Recommendation	Notes/Funding
Fire Station II Generator	Fire	Public Health/Econ Response	Capital	\$ 120,000	\$ 120,000	Pending results of bids in December
Fire Station II Building Project	Facilities	Water/Sewer/Broadband Infrastructure	Capital	\$ 300,000	\$ 300,000	Pending results of bids in December
Fiber Optics @ COACC	Facilities	Water/Sewer/Broadband Infrastructure	Capital	\$ 40,000	\$ 50,000	Pending results of bids related to \$11M budget
AV Upgrades for COACC	IT	Water/Sewer/Broadband Infrastructure	Capital	\$ 50,000	\$ 200,000	Pending results of bids related to \$11M budget
Compliance Officer	TM/Finance		Capital	10,000	10,000	ok
Engineering: Permanent MWRA Connection	DPW	Water/Sewer/Broadband Infrastructure	Capital	\$300,000	\$800,000	FY24 Capital Request: \$2.4M
Total				820,000	1,480,000	
Snake Brook Dam	ConCom	Water/Sewer/Broadband Infrastructure	Capital	\$ 1,300,000	800,000	Grant pending; FY24 Debt Exclusion; Prior \$900K appropriation
FY22/23 Stormwater Shortfall	DPW	Water/Sewer/Broadband Infrastructure	Capital	\$ 300,000		Remove- Prior Stormwater budget still unspent
Membranes - Baldwin Well	DPW	Water/Sewer/Broadband Infrastructure	Capital	\$ 176,000		Funded: Water Enterprise Operating budget- under Contingency
Public Safety Building Upgrades/Main	Police	Public Health/Econ Response	Capital	\$ 300,000		Remove:Numerous unspent appropriations; more in 5-year plan
Security Cameras for Town Buildings	Facilities	Water/Sewer/Broadband Infrastructure	Capital	\$ 250,000		Remove: available resources
Total				\$ 2,326,000	\$ 800,000	
		Unallocated----->			\$ 98,300	
Funded/Funding Available	Department	Eligibility	Operating/Capital	Request	Recommendation	Notes/Funding
Stretcher/Lift	Fire	Public Health/Econ Response	Capital	\$ 60,000	Ambulance Fund	
Membranes Wastewater System	WasteWater	Water/Sewer/Broadband Infrastructure	Capital	\$ 300,000	Funded	Reserves
Generator - COACC	CoA	Public Health/Econ Response	Capital	\$ 150,000	Grant?	
Operating/Recurring Expense	Department	Eligibility	Operating/Capital	Request	Recommendation	Notes/Funding
Defibrillators - Town Buildings	Fire	Public Health/Econ Response	Capital/Operating	\$ 50,000	Operating	
Potential Nurse Overtime	Health	Public Health/Econ Response	Operating	\$ 30,000	Operating	Reserve Fund
Future Contact Tracing	Health	Public Health/Econ Response	Operating	\$ 45,000	Operating	\$35K Grant
Covid Case Management	Health	Public Health/Econ Response	Operating	\$ 20,000	Operating	
Defibrillators - Police Vehicles	Police	Public Health/Econ Response	Capital/Operating	\$ 15,000	Operating	
Additional Clinical Services	Youth/Fam Svcs	Public Health/Econ Response	Operating	\$ 50,000	Operating	
Replace Lost Revenue	Local Businesses	Public Health/Econ Response	Operating	\$ 50,000	Review Case/Case	
Premium Pay	Police/Health	Premium Pay	Operating		Operating	Retirement Expense
School Radios	School	Public Health/Econ Response	Operating	\$25,000	Operating	
School Building Water Filtration System	School	Public Health/Econ Response	Operating/Capital	\$500,000	MWRA Project	\$100K/School
HS Security Upgrades	School	Public Health/Econ Response	Operating	\$15,000	Operating	
Electric Charging Stations	Energize Wayland		Operating	\$ 25,000	Operating	

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