



STEPHEN CRANE  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## SELECT BOARD

THOMAS J. FAY  
ADAM G. GUTBEZAH  
CHERRY C. KARLSON  
CAROL B. MARTIN  
DAVID V. WATKINS

## MINUTES SELECT BOARD ARPA SUBCOMMITTEE

Wednesday, August 17, 2022  
9:00 p.m.  
Wayland Town Building, ZOOM  
41 Cochituate Road, Wayland, MA

**Present and participating remotely:** Thomas J. Fay and Carol B. Martin

**Absent:** Acting Town Manager Stephen Crane.

**Also Present:** S. Crane, Acting Town Manager, John Bugbee, Assistant Town Manager

**1. Call to Order, Review Agenda for Public:** T. Fay called the meeting to order at 9:07 a.m. He announced each member by full name and stated all were participating remotely. T. Fay added that the meeting would be recorded for re-broadcast and advised how the public could view and participate. The agenda was reviewed.

**Minutes of July 25, 2022:** T. Fay moved and C. Martin seconded to accept the minutes of July 25, 2022 as written. Motion passed: 2-0-0 by Roll Call Vote with T. Fay and C. Martin voting in the affirmative.

**Review, discuss and potential vote regarding department head ARPA Fund requests:** T. Fay welcomed the department heads to the meeting, explaining the Committee is gathering input and suggestions on how to best disperse the Town's ARPA funds. C. Martin added the Town is receiving \$4.1M, approximately \$700,00 of which has been expended, leaving a balance of \$3.4M. The four eligible criteria: Public Sector Revenue, Public Health and Economic Response, Premium Pay for Essential Workers and Water, Stormwater and Broadband Infrastructure were discussed.

The department heads made approximately 25 suggestions, ranging in cost from \$15,000 for a mower for conservation land to a \$1.2M to fund an emergency MWRA connection. Requests were made for additional staff support and add-ons to already approved capital building projects including the CoaCC and Fire Station II. Several public safety suggestions were made including security cameras for Town Buildings, funding replacement membranes and upgrading defibrillators.

S. Crane stated the Select Board will determine whether to fund primarily large projects, smaller requests or a combination. He added that to achieve maximum value his recommendation is to support one-time purchases/projects versus on-going/operating requests be funded.

The Committee thanked the department heads for their input, stating that public input would also be sought. C. Martin volunteered to pull together the requests into a spreadsheet for review and discussion at the next meeting. S. Crane suggested adding in a column for operating vs capital.

SELECT BOARD  
Monday, August 8, 2022  
7:00 p.m.  
Wayland Town Building, Council on Aging Room  
41 Cochituate Road, Wayland, MA

**Establishment of sub-committee's next meeting:** Tuesday, August 23, 2022 at 3pm.

**Adjourn:** C. Martin moved; T. Fay seconded to adjourn at 10:22am. Motion passed: 2-0-0 by Roll Call Vote with T. Fay and C. Martin voting in the affirmative.