



STEPHEN CRANE  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## SELECT BOARD

THOMAS J. FAY  
ADAM G. GUTBEZAHL  
CHERRY C. KARLSON  
CAROL B. MARTIN  
DAVID V. WATKINS

## MINUTES SELECT BOARD ARPA SUBCOMMITTEE

Tuesday, August 23, 2022  
3:00 p.m.  
Wayland Town Building, ZOOM  
41 Cochituate Road, Wayland, MA

**Present and participating remotely:** Thomas J. Fay and Carol B. Martin.

**Also Present:** S. Crane, Acting Town Manager.

**Call to Order, Review Agenda for Public:** T. Fay called the meeting to order at 3:00 p.m. He announced each member by full name and stated all were participating remotely, adding the meeting would be recorded for re-broadcast and advised how the public could view and participate. The agenda was reviewed.

**Review, discuss and potential vote regarding department heads requests, prioritization of those requests, funding overall and recommendations to Select Board:** Prior to its review of the ARPA funding requests totaling \$4.6M, the Committee reviewed and discussed the four eligibility criteria for the Town's ARPA funds: Public Sector Revenue, Public Health and Economic Response, Premium Pay for Essential Workers and Water, Stormwater and Broadband Infrastructure. Discussion of the funding requests by criteria ensued as follows:

Public Sector Revenue: The Committee noted other than the requests approved by the Select Board on May 2, 2022 no other Public Sector Revenue requests have been received.

Premium Pay for Essential Workers: S. Crane advised the Committee that Premium Pay for Essential Workers is intended for Communities whose employees are not in Collective Bargaining units. He added it is not a one-time expense as the premium pay impacts compensation and retirement. The Committee noted setting the eligibility parameters could present equity challenges and incur significant labor expense to determine number of applicable hours. S. Crane advised the Committee to not use APRA funds for premium pay. T. Fay and C. Martin agreed to not include premium pay in their recommendation to the Select Board.

Public Health and Economic Response: During its review of twelve Public Health and Economic Response requests, the Committee reiterated its intent to fund one-time versus ongoing expense which eliminated the seven requests for additional staffing and/or personnel costs as well the defibrillators and setting aside funds for lost revenue incurred by local businesses. Of the remaining five items, it was noted the Ambulance Stretcher/Lift and Membranes for Wastewater System and Public Safety Building upgrades have other funding sources. Additional information was requested regarding the generator and building upgrades at Fire Station II and the generator at the CoaCC building.

**SELECT BOARD**  
**Monday, August 8, 2022**  
**7:00 p.m.**  
**Wayland Town Building, Council on Aging Room**  
**41 Cochituate Road, Wayland, MA**

Wastewater, Sewer and Broadband Infrastructure: The Committee reviewed nine Wastewater, Sewer and Broadband requests including Emergency MWRA Connection (\$1.2M), Engineering for MWRA connection (\$300,000) and Membranes at Baldwin Well (\$176,000) and Town Building Security Camera (\$250,000), AV upgrades (\$250,000) and Fiber Optics Upgrades at the CoaCC building (\$40,000) all of which were deemed eligible for inclusion in the Committee's recommendation. Further information was requested from Cable Access Committee regarding possible improved transmission quality for WayCam, the Wastewater Membranes have been funded and placed on "maybe" list along with FY22/23 Stormwater shortfall.

**Minutes of August 17, 2022:** T. Fay moved and C. Martin seconded to accept the minutes of August 17, 2022 as written. Motion passed: 2-0-0 by Roll Call Vote with T. Fay and C. Martin voting in the affirmative.

**Establishment of sub-committee's next meeting:** Tuesday, September 6, 2022 at 4:00 p.m. C. Martin will update the funding request spreadsheet and T. Fay will draft the Select Board recommendation for review at the next meeting.

**Adjourn:** C. Martin moved. T. Fay seconded to adjourn at 4:10 p.m. Motion passed: 2-0-0 by Roll Call Vote with T. Fay and C. Martin voting in the affirmative.