

**Wayland Board of Assessors
Town Building- Assessor's Office
41 Cochituate Rd Wayland MA 01778
Monday December 11, 2017**

Attendees: Chair-S. Rufo, Vice Chair-J. Brodie, S. Glovsky and Director of Assessing E. Brideau

Meeting called to order

S. Rufo called the meeting to order at 7:18pm.

Review of minutes from December 4, 2017

J. Brodie moved to approve the minutes of December 4th as amended. S Glovsky seconded.
All in favor

FY18 – Circuit Breaker -Review of By-Law Change

The board reviewed the letter from C. Murray of KP LAW regarding implementation of the recently past changes to the Wayland Circuit Breaker program. The issue is waiting Attorney General approval which could extend to March 14, 2018. Actions were discussed to mitigate any impact on CB filers due to the pending change in filing deadline to April 1. The following are being implemented:

- Send post cards/letters to all filers of the past 3 years
- Continue working with COA to inform seniors of the pending date change
- COA has informed the tax preparers who assist the seniors of the pending change
- Investigate the merging of the COA age based data base with the BOA assessment based data base to more precisely identify and notify all CB eligible seniors.

Overlay-Overlay Surplus

The board reviewed the updated Overlay Surplus working paper which had been distributed by the Director. The board directed the Director to notify the BOS and Fincom, by letter, that the preliminary estimate for the FY'19 overlay was set by the BOA at \$500,000.

FY18 & FY19 Budget

- YTD Review of FY18 expenses
With 6 months into the year, noted that 35% of the budget has been spent. The Director reviewed with the board that department expenses are not uniformly distributed throughout the year.
- Legal Expense Review
Susan Rufo told the board that she would review the legal bills that were provided and report on her assessment.
- Recap of FY19 submitted budget
The Director informed the board that the FY'19 budget submittal had been amended to account for a 2.25% increase in salaries.

Director Update

- Unreleased Executive Session Minutes
The chair agreed to review for potential release at next meeting of the board.

Items in bold include agenda items as posted, motions and votes.

- **Outline of Handover of outstanding tasks**
The Director distributed an outline of outstanding tasks as a “hand-over” to the board and the new director.
- **Appellate Tax Board Cases**
The Director reported that the 46 Cedar Crest case covering FY’15, FY’16 and FY’17 had been decided in favor of the town.

Office Staffing-Board discussion and potential vote on Interim/Acting Director

The board discussed the advisability of appointing an interim/acting director. S. Rufo reported on her conversation with J. Senchyshyn on appointing D. Clarke to this role. J. Senchyshyn concurred that it would be appropriate. S. Glovsky then moved and J. Brodie seconded the motion to appoint D. Clarke as Interim/Acting Director. Motion carried unanimously.

The Director and S. Rufo reported on meeting with D. Clarke to review pending actions. Further, S. Rufo and the Director met with the entire staff to review the Director’s list of ongoing and upcoming tasks. The board voted unanimously that approval of month ending reports would revert to the board until appointment of the permanent Director of Assessing. The motion had been made by S. Rufo and seconded S. Glovsky.

Director of Assessing Position-Update on applications and timeline

There are currently 4 applicants with interviews tentatively scheduled for December 21, 2017. S. Rufo requested authority from the board for her and J. Brodie to conduct the interviews with J. Senchyshyn and report back to the board on their observations and recommendations. The members, by voice, agreed to the chair’s request.

Correspondence

- ATB decision came in today ruling in the Town’s favor for 46 Cedar Crest Rd.
- A letter dated December 9, 2017 from C. Murray of K P LAW was distributed. It covered the Open Meeting Law dealing with Meeting Minutes and List of All Documents. The board agreed to review the document and take appropriate action as warranted.

Documents for BOA Signature (review)

3rd Quarter Warrant and Commitments:

Town Clerk – Dog License Fines/Liens

Wastewater Liens

Wastewater Betterments

Water Account Liens

Income & Expense Liens

3rd & 4th Quarter Warrant and Commitments:

Real Estate

Personal Property

CPA

Sixteen Warrants and Commitments were presented to the board by the Director. Upon the Director’s recommendation, the board approved the appropriate documents by signature.

The board signed a memo identifying the 41 commercial properties to be fined for not filing their FY’18 I & E statements.

Circuit Breaker Applications

The board denied one CB. The applicant did not meet the requirements.

Items in bold include agenda items as posted, motions and votes.

Topics not reasonably anticipated by the Chair 48 hours in advance of Meeting, if any

The Director presented, and the board approved 18 Statutory and Clause 22 (Veteran) Exemptions that were validated within the past 48 hours.

Thoughts and Concerns from BOA members

In turn, each member thanked Ellen for her contributions to the office and the town. December 15 will be her last day of work in Wayland.

Public Comment

None

Next Meeting:

T.B.D by the Chair pending outcome of interviews and related business.

Meeting Adjourned

S. Glovsky moved to adjourn at 9:00pm. J. Brodie seconded. All in favor

Respectfully submitted,
Jayson Brodie

Brideau, Ellen

From: Carolyn M. Murray <CMurray@k-plaw.com>
Sent: Thursday, December 07, 2017 12:35 PM
To: Brideau, Ellen
Cc: Balmer, Nan
Subject: FW: Wayland - Assessing - STM Circuit Breaker Filing Deadline

Ellen,

On behalf of the Board of Assessors (the "Board"), you have requested guidance as to whether they can begin to implement amendments to the Local Circuit Breaker Program (the "Program") which were proposed via a General Bylaw amendment approved at the November 14, 2017 Special Town Meeting. The amendments changed the filing deadline for the Program (and, as a result, the tax year that is used to determine the eligibility for the Program) to coincide with all other exemption filing deadlines and to align with the Town's fiscal year. In particular, applications for senior tax relief under the Program must now be filed with the office of the Board no later than April 1st of the year to which the tax relates, or within three months after the bill or notice of assessment was sent, whichever is later (as opposed to December 31st of the year in which the original tax filing was due). Accordingly, the Board would like to know whether you must wait until the Attorney General approves the Town Meeting vote adopting the bylaw amendments before posting new forms with the new filing dates and the Program requirements.

As you may be aware, all amendments to the Town's General Bylaws require review and approval by the Attorney General. Under G.L. c.40, sec. 32, the Town Clerk has thirty (30) days following Town Meeting to certify the bylaw amendments and submit them to the Attorney General for approval; thirty (30) days from November 14, 2017 is December 14, 2017. The Attorney General then has ninety (90) days in which to respond; ninety (90) days from December 14, 2017 is March 14, 2018. Under G.L. c.40, §32, a general bylaw does not take effect until the general bylaw is approved by the Attorney General and the Town has also satisfied the publishing requirements of the statute (in contrast, Zoning Bylaws take effect immediately upon vote of Town Meeting, although they are subject to retroactive disapproval by the Attorney General). Accordingly, in my opinion, while the Board may post new forms, it may not process applications under the new deadline until the Attorney General has approved the bylaw amendment.

Please let me know if you have any further questions or concerns.

Thank you,

Carolyn M. Murray, Esq.
KP | LAW
101 Arch Street, 12th Floor
Boston, MA 02110
O: (617) 654 1726
F: (617) 654 1735
C: (617) 257 9581
cmurray@k-plaw.com
www.k-plaw.com

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TOWN OF WAYLAND
BUDGET REPORT FY18

12/11/2017 15:38
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FY18 Budget YTD

FOR 2018 12

ORIGINAL ESTIM REV	ESTIM REV ADJUSTMENTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
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10 GENERAL FUND

1410 ASSESSOR

10141002 ASSESSOR EXPENSES

10141002 51007 CLOTHING ALLOWANCE	0	0	0	423.57	-423.57	100.0%*
10141002 52100 CONTRACTUAL SERVICE	12,700	0	12,700	5,525.00	7,175.00	43.5%
10141002 52101 PROFESSIONAL SERVICE	16,200	8,989	25,189	6,608.44	14,981.03	40.5%
10141002 52110 MEETINGS & CONFEREN	1,545	0	1,545	130.00	1,415.00	8.4%
10141002 52112 TRAINING & EDUCATIO	8,000	0	8,000	3,643.69	4,356.31	45.5%
10141002 52113 TRAVEL	4,000	0	4,000	1,254.55	2,745.45	31.4%
10141002 52114 DUES	3,140	0	3,140	507.00	2,633.00	16.1%
10141002 52130 PRINTING	600	0	600	45.47	554.53	7.6%
10141002 52158 ADVERTISING LEGAL	600	0	600	.00	600.00	.0%
10141002 52160 MILEAGE REIMBURSEME	500	0	500	1,140.44	-640.44	228.1%*
10141002 54100 SUPPLIES	600	0	600	1,172.62	-572.62	195.4%*
10141002 54115 UNIFORMS	1,065	0	1,065	.00	1,065.00	.0%
10141002 54121 POSTAGE	200	0	200	.00	200.00	.0%
TOTAL ASSESSOR	49,150	8,989	58,139	20,450.78	34,088.69	35.2%
TOTAL GENERAL FUND	49,150	8,989	58,139	20,450.78	34,088.69	35.2%
TOTAL EXPENSES	49,150	8,989	58,139	20,450.78	34,088.69	35.2%
GRAND TOTAL	49,150	8,989	58,139	20,450.78	34,088.69	35.2%

** END OF REPORT - Generated by Ellen Briedeau **

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12/11/2017 15:47
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TOWN OF MAYLAND
BUDGET REPORT FY18

1P 1
g1ytdbud



FOR 2018 12

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMENTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
10 GENERAL FUND						
1410 ASSESSOR						
10141001 ASSESSOR PERSONNEL SERVICES						
10141001 51001 SALARIES	261,394	5,228	266,622	117,648.75	148,973.13	44.1%
TOTAL ASSESSOR	261,394	5,228	266,622	117,648.75	148,973.13	44.1%
TOTAL GENERAL FUND	261,394	5,228	266,622	117,648.75	148,973.13	44.1%
TOTAL EXPENSES	261,394	5,228	266,622	117,648.75	148,973.13	44.1%
GRAND TOTAL	261,394	5,228	266,622	117,648.75	148,973.13	44.1%

** END OF REPORT - Generated by Ellen Brideau **

Brideau, Ellen

From: Keveny, Brian
Sent: Monday, December 11, 2017 12:24 PM
To: Department Manager
Cc: Dana, Lisa; Sharon Maloney; Pier, Christine; White, Patti; Cabral, Dan; Terrell, Ana
Subject: Fiscal 2018 Budget Increases
Attachments: FY 2018 Salary Budget Increases.pdf

Hello All,

Attached for your review is the schedule of Fiscal 2018 wage increases related to most recent Town Meeting articles. The schedule shows by department the amount of increase and your departmental salary lines.

The next steps in the Fiscal 2019 Budget process are as follows:

- 1) Now that your Fiscal 2018 salary lines have been increased, you can now determine your Fiscal 2019 departmental salary requests.
- 2) For Fiscal 2019, the settled increase is 2.25%.
- 3) I will email you the MUNIS reports showing the change in your Fiscal 2018 salary budgets after we post the adjustment.
- 4) Please log on to the MUNIS budget module and enter your Fiscal 2019 salary requests reflective of a 2.25% increase over Fiscal 2018.
- 5) Please have all your postings / updates done by this Friday , 12/15/17.
- 6) If you have any questions , please call me.

Thanks
Brian

Department	Org #	Object #	Object	FY 2018 Voted Budget	2.00% Inc.	Dollar Inc.	New FY 18 Budget
Town Office	10123001	51001	SALARIES	467,977	0.02	9,359.54	477,337
Finance	10135001	51001	SALARIES	348,632	0.02	6,972.64	355,605
Finance	10135001	51140	OVERTIME	1,500	0.02	30.00	1,530
Assessors	10141001	51001	SALARIES	261,394	0.02	5,227.88	266,622
Treasurers	10145001	51001	SALARIES	167,152	0.02	3,343.04	170,495
Treasurers	10145001	51003	SALARIES PT	24,410	0.02	488.20	24,898
Info Tech	10155001	51001	SALARIES	291,024	0.02	5,820.48	296,844.48
Town Clerk	10161001	51001	SALARIES	124,079	0.02	2,481.58	126,561
Town Clerk	10161001	51003	SALARIES PT	3,499	0.02	69.98	3,569
Town Clerk	10161001	51140	OVERTIME	1,721	0.02	34.42	1,755
Conservation	10171001	51001	SALARIES	123,483	0.02	2,469.66	125,953
Conservation	10171001	51003	SALARIES PT	23,495	0.02	469.90	23,965
Conservation	10171001	51140	OVERTIME	3,500	0.02	70.00	3,570
Planning	10175001	51001	SALARIES	105,472	0.02	2,109.44	107,581
Surveyor	10177001	51001	SALARIES	168,764	0.02	3,375.28	172,139
Facilities	10192001	51001	SALARIES	254,198	0.02	5,083.96	259,282
Facilities	10192001	51140	OVERTIME	12,000	0.02	240.00	12,240
Police	10210001	51001	SALARIES	2,081,316		8,504.00	2,089,820
JCC	10211001	51001	SALARIES	401,112		6,590.00	407,702
JCC	10211001	51005	ON DUTY HOLIDAY PAY	29,509	0.02	590.18	30,099
JCC	10211001	51140	OVERTIME	76,000	0.02	1,520.00	77,520
Fire	10220001	51001	SALARIES	1,932,993	0.00	4,793.00	1,937,786
Building	10241001	51001	SALARIES	247,332	0.02	4,946.64	252,279
Building	10241001	51003	SALARIES PT	47,272	0.02	945.44	48,217
Building	10241001	51140	OVERTIME	5,600	0.02	112.00	5,712
Highway	10422001	51001	SALARIES	988,629	0.02	19,772.58	1,008,402
Highway	10422001	51004	TEMPORARY SEASONAL	42,480	0.02	849.60	43,330
Highway	10422001	51140	OVERTIME	25,000	0.02	500.00	25,500
BOH	10511001	51001	SALARIES	292,020	0.02	5,840.40	297,860
BOH	10511001	51125	SCHOOL NURSE WAGES	325,625	0.02	6,512.50	332,138
BOH	10511001	51126	SUB SCHOOL NURSE WAGES	52,941	0.02	1,058.82	54,000
BOH	10511001	51140	OVERTIME	4,200	0.02	84.00	4,284
BOH	10511001	51003	SALARIES PT	24,757	0.02	495.14	25,252
COA	10546001	51001	SALARIES	179,818	0.02	3,596.36	183,414
COA	10546001	51003	SALARIES PT	27,375	0.02	547.50	27,923
Youth Services	10547001	51001	SALARIES	206,934	0.02	4,138.68	211,073
Youth Services	10547001	51003	SALARIES PT	9,033	0.02	180.66	9,214
Library	10612001	51001	SALARIES	812,438	0.02	16,248.76	828,687
Library	10612001	51140	OVERTIME	6,000	0.02	120.00	6,120
Parks	10651001	51001	SALARIES	510,957	0.02	10,219.14	521,176
Parks	10651001	51140	OVERTIME	43,000	0.02	860.00	43,860
Recreation	10652001	51001	SALARIES	148,073	0.02	2,961.46	151,034
Recreation	10652001	51003	SALARIES PT	24,062	0.02	481.24	24,543
RETIREMENT/BUYBACK	10945002	51920	RETIREMENT/BUYBACK			15,000.00	

TOWN OF WAYLAND



DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 20191 FY 19 OPERATING BUDGET

ORG	OBJECT	PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ. BUDGET	PROJECTED ACTUAL	REQUEST	PERCENT CHANGE
1014100251007	10	-1-1410-80-00-02-0000-51007-	CLOTHING ALLOWANCE	.00	.00	.00	.00
1014100252100	10	-1-1410-80-00-02-0000-52100-	CONTRACTUAL SERVICES	12,700.00	12,700.00	40,700.00 ✓	220.47
1014100252101	10	-1-1410-80-00-02-0000-52101-	PROFESSIONAL SERVICES	16,200.00	25,189.47	11,200.00 ✓	-30.86
1014100252110	10	-1-1410-80-00-02-0000-52110-	MEETINGS & CONFERENCES	1,545.00	1,545.00	3,300.00 ✓	113.59
1014100252112	10	-1-1410-80-00-02-0000-52112-	TRAINING & EDUCATION	8,000.00	8,000.00	3,600.00 ✓	-55.00
1014100252113	10	-1-1410-80-00-02-0000-52113-	TRAVEL	4,000.00	4,000.00	4,000.00 ✓	.00
1014100252114	10	-1-1410-80-00-02-0000-52114-	DUES	3,140.00	3,140.00	3,100.00 ✓	-1.27
1014100252116	10	-1-1410-80-00-02-0000-52116-	EQUIPMENT REPAIRS & MAINTENANC	.00	.00	200.00	.00
1014100252130	10	-1-1410-80-00-02-0000-52130-	PRINTING	600.00	600.00	600.00 ✓	.00
1014100252158	10	-1-1410-80-00-02-0000-52158-	ADVERTISING LEGAL	600.00	600.00	600.00 ✓	.00
1014100252159	10	-1-1410-80-00-02-0000-52159-	ADVERTISING CLASSIFIED	.00	.00	.00	.00
1014100252160	10	-1-1410-80-00-02-0000-52160-	MILEAGE REIMBURSEMENT	500.00	500.00	500.00 ✓	.00
1014100254100	10	-1-1410-80-00-02-0000-54100-	SUPPLIES	600.00	600.00	400.00 ✓	-33.33
1014100254115	10	-1-1410-80-00-02-0000-54115-	UNIFORMS	1,065.00	1,065.00	.00	-100.00
1014100254121	10	-1-1410-80-00-02-0000-54121-	POSTAGE	200.00	200.00	200.00 ✓	.00

BUDGET CEILING:
TOTALS:

49,150.00

58,139.47

49,150.00

39.17

** END OF REPORT - Generated by Ellen Brideau **

Original BOA approved
Feb 14 Budget

Report generated: 10/23/2017 12:58
User: 9858bri
Program ID: bgepctry

Submitted
into Buas

TOWN OF WAYLAND



DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 20191 FY 19 OPERATING BUDGET

ORG	OBJECT	PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ. BUDGET	PROJECTED ACTUAL	REQUEST	PERCENT CHANGE
1014100151001	10	-1-1410-80-00-01-0000-51001-	SALARIES	261,394.00	261,394.00	266,182.00	1.83
BUDGET CEILING:				261,394.00	261,394.00	261,394.00	
TOTALS:						266,182.00	1.83
** END OF REPORT - Generated by Ellen Brideau **							

12/11/2017 16:47
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TOWN OF WAYLAND
DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 20191 FY 19 OPERATING BUDGET

ORG OBJECT PROJ ACCOUNT DESCRIPTION

CURRENT
ADJ BUDGET

PROJECTED
ACTUAL

REQUEST

PERCENT
CHANGE

1014100251007	10	-1-1410-80-00-02-0000-51007-	CLOTHING ALLOWANCE	.00	.00	.00	.00
1014100252100	10	-1-1410-80-00-02-0000-52100-	CONTRACTUAL SERVICES	12,700.00	12,700.00	40,700.00	220.47
1014100252101	10	-1-1410-80-00-02-0000-52101-	PROFESSIONAL SERVICES	16,200.00	25,189.47	11,200.00	-30.86
1014100252110	10	-1-1410-80-00-02-0000-52110-	MEETINGS & CONFERENCES	1,545.00	1,545.00	3,300.00	113.59
1014100252112	10	-1-1410-80-00-02-0000-52112-	TRAINING & EDUCATION	8,000.00	8,000.00	3,600.00	-55.00
1014100252113	10	-1-1410-80-00-02-0000-52113-	TRAVEL	4,000.00	4,000.00	4,000.00	.00
1014100252114	10	-1-1410-80-00-02-0000-52114-	DUES	3,140.00	3,140.00	3,100.00	-1.27
1014100252116	10	-1-1410-80-00-02-0000-52116-	EQUIPMENT REPAIRS & MAINTENANC	.00	.00	200.00	.00
1014100252130	10	-1-1410-80-00-02-0000-52130-	PRINTING	600.00	600.00	600.00	.00
1014100252158	10	-1-1410-80-00-02-0000-52158-	ADVERTISING LEGAL	600.00	600.00	600.00	.00
1014100252159	10	-1-1410-80-00-02-0000-52159-	ADVERTISING CLASSIFIED	.00	.00	.00	.00
1014100252160	10	-1-1410-80-00-02-0000-52160-	MILEAGE REIMBURSEMENT	500.00	500.00	500.00	.00
1014100254100	10	-1-1410-80-00-02-0000-54100-	SUPPLIES	600.00	600.00	400.00	-33.33
1014100254115	10	-1-1410-80-00-02-0000-54115-	UNIFORMS	1,065.00	1,065.00	.00	-100.00
1014100254121	10	-1-1410-80-00-02-0000-54121-	POSTAGE	200.00	200.00	200.00	.00

BUDGET CEILING:
TOTALS:

49,150.00

58,139.47

49,150.00
68,400.00

39.17

** END OF REPORT - Generated by Ellen Brideau **

Updated FY19 Budget
Contractuals & Salary Inc 2.25%



12/11/2017 16:41
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TOWN OF WAYLAND
DEPARTMENT BUDGET REQUESTS

12/11/2017 16:41
9858eb71

BUDGET PROJECTION 20191 FY 19 OPERATING BUDGET

ORG	OBJECT	PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	REQUEST	PERCENT CHANGE
1014100151001	10	-1-1410-80-00-01-0000-51001-	SALARIES	266,621.88	261,394.00	272,171.10	2.08
1014100151007	10	-1-1410-80-00-01-0000-51007-	CLOTHING ALLOWANCE	.00	.00	1,065.00	.00
1014100151140	10	-1-1410-80-00-01-0000-51140-	OVERTIME	.00	.00	.00	.00

BUDGET CEILING: 266,621.88 261,394.00 266,621.88 2.48

TOTALS: 273,236.10

** END OF REPORT - Generated by Ellen Brideau **



Outstanding Executive Session Minutes as of 12/11/17

Meeting Date
3/14/16
5/2/16
8/22/16
2/27/17
5/8/17
10/2/17

FISCAL YEAR 2018

NOTICE OF COMMITMENT 2018 – THIRD AND FOURTH QTRS - ACTUAL

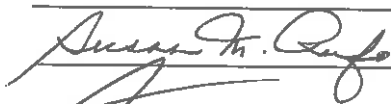
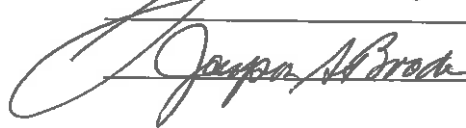
The Commonwealth of Massachusetts
The Town of Wayland
Office of the Board of Assessors

To: Town Accountant/Finance Director

You are hereby notified that a **Commitment**, as shown below, has this day been made by the Board of Assessors to Zoe Pierce, the Collector of taxes.

TAX	AMOUNT OF COMMITMENT
PERSONAL PROPERTY TAX	\$ 403,096.44
REAL ESTATE TAX	\$32,241,680.65
COMMUNITY PRESERVATION ACT TAX.....	\$ 424,091.44
I/E FINE	\$ 10,300.00
LATE DOG FEE.....	\$ 2,180.00
LIEN FEE.....	\$ 5,500.00
STREET BETTERMENT.....	\$ 4,583.11
STREET INTEREST.....	\$ 1,131.01
TITLE V BETTERMENT.....	\$ 3,333.29
TITLE V INTEREST.....	\$ 774.99
WASTE WATER LIEN.....	\$ 4,709.18
WATER LIEN.....	\$ 116,815.25
WW BETTERMENT.....	\$ 22,884.55
WW BETTERMENTINTEREST.....	\$ 3,432.69
WW TC BETTERMENT.....	\$ 195,271.76
WW TC BETTERMENT INTEREST.....	\$ 161,286.57

Board of Assessors
Wayland

Date December 11, 2017

REAL ESTATE ASSESSORS WARRANT TO COLLECTOR

COMMONWEALTH OF MASSACHUSETTS

WAYLAND

OFFICE OF THE BOARD OF ASSESSORS

To: *Zoe Pierce Collector of Taxes, for Wayland, in the County of SOUTH MIDDLESEX,*

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the tax list herewith committed to you in the amount of the tax assessed to each such person on *REAL ESTATE* as therein set forth, with interest, the sum total of such list being *ONE HUNDRED SIXTY ONE THOUSAND TWO HUNDRED EIGHTY SIX DOLLARS AND FIFTY SEVEN CENTS (\$161,286.57)*, which is the whole amount, exclusive of betterment and special assessments of water liens, assessed to all persons known to us to be liable to taxation on *REAL ESTATE* situated in *WAYLAND* for state, county, city or town purposes, and for overlay.

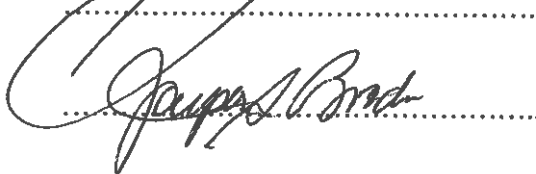
And you are to pay over said taxes and interest to *ZOE PIERCE*, Treasurer of *WAYLAND*, or to her successor in office, at the times and in the manner provided by General Laws, Chapter 60, Section 2, and also to give to the Treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said taxes and interest with your tax list and of your doings thereon at such times as the Assessors shall in writing require.

But you are to complete, and make up an account of, the collection of the whole sum hereby committed to you, with interest, on or before June 30 of the fiscal year to which said tax list relates.

And if a person refuses or neglects to pay his tax for fourteen days after demand, you shall issue a warrant to collect said tax including interest, charges and fees. If a person refuses or neglects to pay his tax after you or your designee have notified the person by mail or other means that a warrant to collect has been issued, and you or your designee have exhibited a copy of the said warrant to collect, or delivered a copy thereof to the taxpayer, or left it at his last and usual place of abode, or of business, you or your designee may request a hearing in the district court having jurisdiction. If the court finds that the debt is owed and there is sufficient property and an ability to pay, a warrant to distrain or commit and take the body of such person and commit him to jail shall issue to you or your designee to serve upon said person, according to law. Upon the issuance of the warrant to distrain or commit, you or your designee shall proceed to enforce the collection of said tax in accordance with the provisions of said court warrant.

And in the levy and collection of the amounts hereby committed to you, and of interest, charges, and fees as provided by law, you are to have and to exercise all the powers conferred by the laws of the Commonwealth upon collectors of taxes.

Given under our hands this 11th day of December 2017.



Board of Assessors of Wayland

This Form Approved by Commission of Revenue

REAL ESTATE ASSESSORS WARRANT TO COLLECTOR

COMMONWEALTH OF MASSACHUSETTS

WAYLAND

OFFICE OF THE BOARD OF ASSESSORS

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GREETINGS:

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And you are to pay over said taxes and interest to **ZOE PIERCE**, Treasurer of **WAYLAND**, or to her successor in office, at the times and in the manner provided by General Laws, Chapter 60, Section 2, and also to give to the Treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said taxes and interest with your tax list and of your doings thereon at such times as the Assessors shall in writing require.

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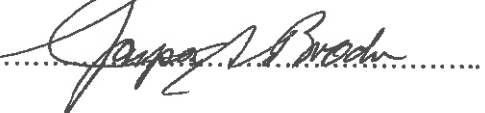
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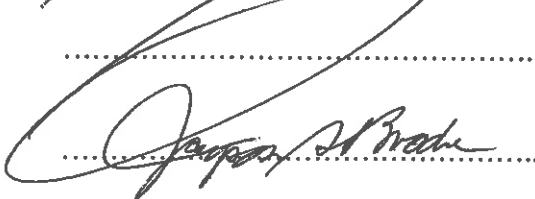
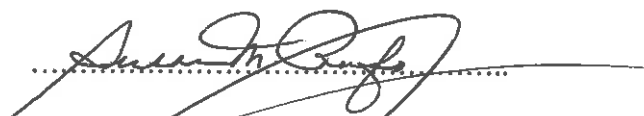
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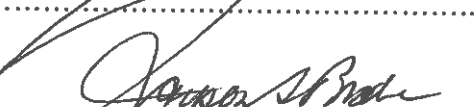
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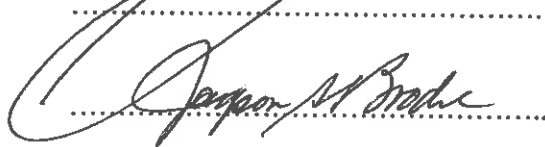
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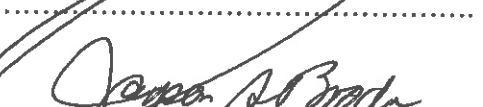
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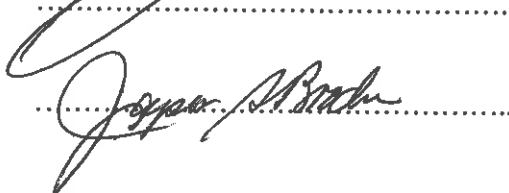
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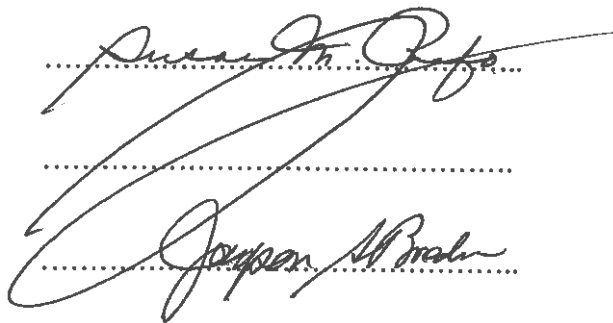
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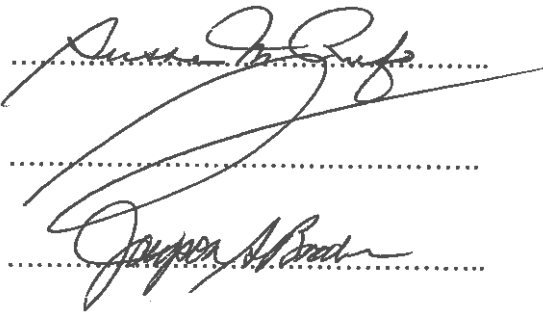
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GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the tax list herewith committed to you in the amount of the tax assessed to each such person on *REAL ESTATE* as therein set forth, with interest, the sum total of such list being **TEN THOUSAND THREE HUNDRED AND ZERO CENTS (\$10,300.00)**, which is the whole amount, exclusive of betterment and special assessments of water liens, assessed to all persons known to us to be liable to taxation on *REAL ESTATE* situated in **WAYLAND** for state, county, city or town purposes, and for overlay.

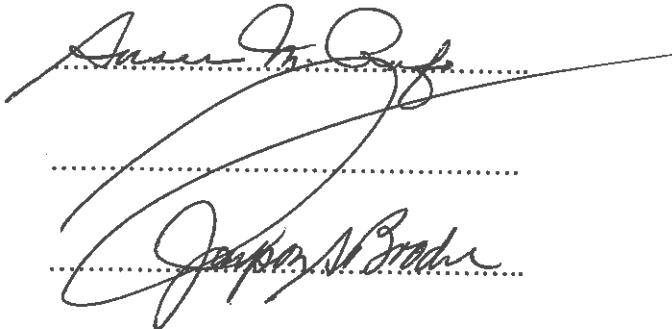
And you are to pay over said taxes and interest to **ZOE PIERCE**, Treasurer of **WAYLAND**, or to her successor in office, at the times and in the manner provided by General Laws, Chapter 60, Section 2, and also to give to the Treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said taxes and interest with your tax list and of your doings thereon at such times as the Assessors shall in writing require.

But you are to complete, and make up an account of, the collection of the whole sum hereby committed to you, with interest, on or before June 30 of the fiscal year to which said tax list relates.

And if a person refuses or neglects to pay his tax for fourteen days after demand, you shall issue a warrant to collect said tax including interest, charges and fees. If a person refuses or neglects to pay his tax after you or your designee have notified the person by mail or other means that a warrant to collect has been issued, and you or your designee have exhibited a copy of the said warrant to collect, or delivered a copy thereof to the taxpayer, or left it at his last and usual place of abode, or of business, you or your designee may request a hearing in the district court having jurisdiction. If the court finds that the debt is owed and there is sufficient property and an ability to pay, a warrant to distrain or commit and take the body of such person and commit him to jail shall issue to you or your designee to serve upon said person, according to law. Upon the issuance of the warrant to distrain or commit, you or your designee shall proceed to enforce the collection of said tax in accordance with the provisions of said court warrant.

And in the levy and collection of the amounts hereby committed to you, and of interest, charges, and fees as provided by law, you are to have and to exercise all the powers conferred by the laws of the Commonwealth upon collectors of taxes.

Given under our hands this 11th day of December 2017.



Board of Assessors of Wayland

This Form Approved by Commission of Revenue

REAL ESTATE ASSESSORS WARRANT TO COLLECTOR

COMMONWEALTH OF MASSACHUSETTS

WAYLAND
OFFICE OF THE BOARD OF ASSESSORSTo: *Zoe Pierce Collector of Taxes, for Wayland, in the County of SOUTH MIDDLESEX,*

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the tax list herewith committed to you in the amount of the tax assessed to each such person on **REAL ESTATE** as therein set forth, with interest, the sum total of such list being **ONE HUNDRED NINETY FIVE THOUSAND TWO HUNDRED SEVENTY ONE DOLLARS AND SEVENTY SIX CENTS (\$195,271.76)**, which is the whole amount, exclusive of betterment and special assessments of water liens, assessed to all persons known to us to be liable to taxation on **REAL ESTATE** situated in **WAYLAND** for state, county, city or town purposes, and for overlay.

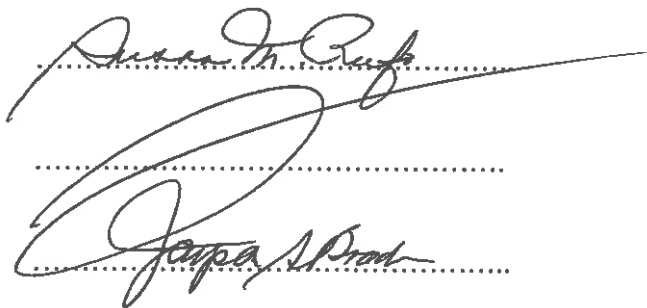
And you are to pay over said taxes and interest to **ZOE PIERCE**, Treasurer of **WAYLAND**, or to her successor in office, at the times and in the manner provided by General Laws, Chapter 60, Section 2, and also to give to the Treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said taxes and interest with your tax list and of your doings thereon at such times as the Assessors shall in writing require.

But you are to complete, and make up an account of, the collection of the whole sum hereby committed to you, with interest, on or before June 30 of the fiscal year to which said tax list relates.

And if a person refuses or neglects to pay his tax for fourteen days after demand, you shall issue a warrant to collect said tax including interest, charges and fees. If a person refuses or neglects to pay his tax after you or your designee have notified the person by mail or other means that a warrant to collect has been issued, and you or your designee have exhibited a copy of the said warrant to collect, or delivered a copy thereof to the taxpayer, or left it at his last and usual place of abode, or of business, you or your designee may request a hearing in the district court having jurisdiction. If the court finds that the debt is owed and there is sufficient property and an ability to pay, a warrant to distrain or commit and take the body of such person and commit him to jail shall issue to you or your designee to serve upon said person, according to law. Upon the issuance of the warrant to distrain or commit, you or your designee shall proceed to enforce the collection of said tax in accordance with the provisions of said court warrant.

And in the levy and collection of the amounts hereby committed to you, and of interest, charges, and fees as provided by law, you are to have and to exercise all the powers conferred by the laws of the Commonwealth upon collectors of taxes.

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Board of Assessors of Wayland

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REAL ESTATE ASSESSORS WARRANT TO COLLECTOR

COMMONWEALTH OF MASSACHUSETTS

WAYLAND
OFFICE OF THE BOARD OF ASSESSORS

To: *Zoe Pierce Collector of Taxes, for Wayland, in the County of SOUTH MIDDLESEX,*
GREETINGS:

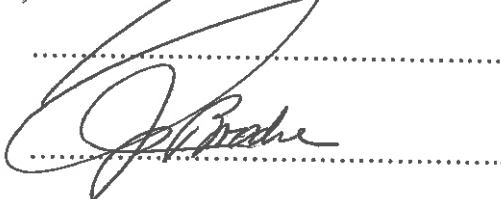
IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the tax list herewith committed to you in the amount of the tax assessed to each such person on *CPA (Community Preservation Act)* as therein set forth, with interest, the sum total of such list being **FOUR HUNDRED TWENTY FOUR THOUSAND, NINETY ONE DOLLARS and FORTY FOUR CENTS (\$424,091.44)**, which is the whole amount, exclusive of betterment and special assessments of water liens, assessed to all persons known to us to be liable to taxation on **REAL ESTATE** situated in **WAYLAND** for state, county, city or town purposes, and for overlay.

And you are to pay over said taxes and interest to **ZOE PIERCE**, Treasurer of **WAYLAND**, or to her successor in office, at the times and in the manner provided by General Laws, Chapter 60, Section 2, and also to give to the Treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said taxes and interest with your tax list and of your doings thereon at such times as the Assessors shall in writing require.

But you are to complete, and make up an account of, the collection of the whole sum hereby committed to you, with interest, on or before June 30 of the fiscal year to which said tax list relates.

And if a person refuses or neglects to pay his tax for fourteen days after demand, you shall issue a warrant to collect said tax including interest, charges and fees. If a person refuses or neglects to pay his tax after you or your designee have notified the person by mail or other means that a warrant to collect has been issued, and you or your designee have exhibited a copy of the said warrant to collect, or delivered a copy thereof to the taxpayer, or left it at his last and usual place of abode, or of business, you or your designee may request a hearing in the district court having jurisdiction. If the court finds that the debt is owed and there is sufficient property and an ability to pay, a warrant to distrain or commit and take the body of such person and commit him to jail shall issue to you or your designee to serve upon said person, according to law. Upon the issuance of the warrant to distrain or commit, you or your designee shall proceed to enforce the collection of said tax in accordance with the provisions of said court warrant.

And in the levy and collection of the amounts hereby committed to you, and of interest, charges, and fees as provided by law, you are to have and to exercise all the powers conferred by the laws of the Commonwealth upon collectors of taxes.
Given under our hands this 11th day of December 2017.



Board of Assessors of Wayland

This Form Approved by Commission of Revenue

PERSONAL PROPERTY ASSESSORS WARRANT TO COLLECTOR

COMMONWEALTH OF MASSACHUSETTS

WAYLAND
OFFICE OF THE BOARD OF ASSESSORSTo: *Zoe Pierce, Collector of Taxes, for Wayland, in the County of SOUTH MIDDLESEX,*

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the tax list herewith committed to you in the amount of the tax assessed to each such person on **PERSONAL PROPERTY** as therein set forth, with interest, the sum total of such list being **FOUR HUNDRED THREE THOUSAND NINETY SIX DOLLARS and FORTY FOUR CENTS (\$403,096.44)**, which is the whole amount, exclusive of betterment and special assessments of water liens, assessed to all persons known to us to be liable to taxation on **PERSONAL PROPERTY** situated in **WAYLAND** for state, county, city or town purposes, and for overlay.

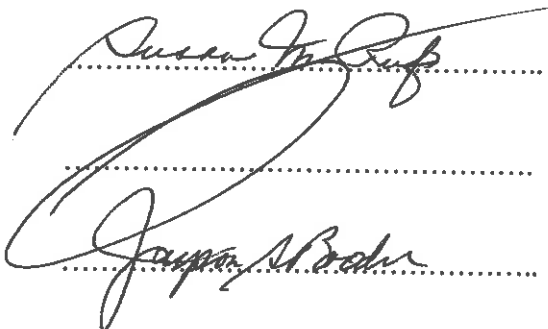
And you are to pay over said taxes and interest to **ZOE PIERCE**., Treasurer of **WAYLAND**, or to her successor in office, at the times and in the manner provided by General Laws, Chapter 60, Section 2, and also to give to the Treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said taxes and interest with your tax list and of your doings thereon at such times as the Assessors shall in writing require.

But you are to complete, and make up an account of, the collection of the whole sum hereby committed to you, with interest, on or before June 30 of the fiscal year to which said tax list relates.

And if a person refuses or neglects to pay his tax for fourteen days after demand, you shall issue a warrant to collect said tax including interest, charges and fees. If a person refuses or neglects to pay his tax after you or your designee have notified the person by mail or other means that a warrant to collect has been issued, and you or your designee have exhibited a copy of the said warrant to collect, or delivered a copy thereof to the taxpayer, or left it at his last and usual place of abode, or of business, you or your designee may request a hearing in the district court having jurisdiction. If the court finds that the debt is owed and there is sufficient property and an ability to pay, a warrant to distrain or commit and take the body of such person and commit him to jail shall issue to you or your designee to serve upon said person, according to law. Upon the issuance of the warrant to distrain or commit, you or your designee shall proceed to enforce the collection of said tax in accordance with the provisions of said court warrant.

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Board of Assessors of Wayland

This Form Approved by Commission of Revenue

REAL ESTATE ASSESSORS WARRANT TO COLLECTOR

COMMONWEALTH OF MASSACHUSETTS

WAYLAND
OFFICE OF THE BOARD OF ASSESSORS

To: *Zoe Pierce Collector of Taxes, for Wayland, in the County of SOUTH MIDDLESEX,*
GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the tax list herewith committed to you in the amount of the tax assessed to each such person on **REAL ESTATE** as therein set forth, with interest, the sum total of such list being **THIRTY TWO MILLION TWO HUNDRED FORTY ONE THOUSAND, SIX HUNDRED EIGHTY DOLLARS and SIXTY FIVE CENTS (\$32,241,680.65)**, which is the whole amount, exclusive of betterment and special assessments of water liens, assessed to all persons known to us to be liable to taxation on **REAL ESTATE** situated in **WAYLAND** for state, county, city or town purposes, and for overlay.

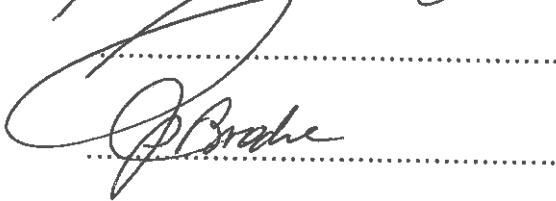
And you are to pay over said taxes and interest to **ZOE PIERCE**, Treasurer of **WAYLAND**, or to her successor in office, at the times and in the manner provided by General Laws, Chapter 60, Section 2, and also to give to the Treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said taxes and interest with your tax list and of your doings thereon at such times as the Assessors shall in writing require.

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Board of Assessors of Wayland

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REAL ESTATE ASSESSORS WARRANT TO COLLECTOR

COMMONWEALTH OF MASSACHUSETTS

WAYLAND

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GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the tax list herewith committed to you in the amount of the tax assessed to each such person on **REAL ESTATE** as therein set forth, with interest, the sum total of such list being **THREE THOUSAND FOUR HUNDRED THIRTY TWO DOLLARS AND SIXTY NINE CENTS (\$3,432.69)**, which is the whole amount, exclusive of betterment and special assessments of water liens, assessed to all persons known to us to be liable to taxation on **REAL ESTATE** situated in **WAYLAND** for state, county, city or town purposes, and for overlay.

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Given under our hands this 11th day of December 2017.

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Board of Assessors of Wayland

This Form Approved by Commission of Revenue



Town of Wayland
41 COCHITUATE ROAD
WAYLAND MASSACHUSETTS 01778
www.wayland.ma.us TEL. 508-358-3788

OFFICE STAFF

Ellen M. Brideau, MAA Director of Assessing
Donald Clarke, MAA Assistant Assessor
Jessica Marchant, MAA Administrative Assessor
Savitri Ramgoolam, Department Assistant

BOARD OF ASSESSORS

Susan M. Rufo, Chair
Jayson Brodie, Vice Chair
Zachariah L. Ventress
Steven M. Glovsky

MEMO

TO: BOARD OF ASSESSORS
FROM: ELLEN BRIDEAU, DIRECTOR OF ASSESSING
SUBJECT: FY2018 – EXEMPTION APPLICATIONS
DATE: 12/11/2017

The following 18 (eighteen) exemption applications have been reviewed and are recommended for approval:

CLS	NAME	FIRST	NO	ADDRESS
22	BENNETT	CHARLES & MARJORIE	146	PELHAM ISLAND
22	GANTZ	JOHN K JR	5	D'ANGELO RD
22	GIORDANO	FRED	14	COLTSWAY
22	GILLIS	EILLEN	13	ASTRA
22	GRANOFF	DAVID	13	BRANDYWYNE
22	HOWARD	FRANK L	37	HILLSIDE DR
22	KING	JANET	54	THREE PONDS
22	LUBASH	IVAN	6	GREEN WAY
22	LUBY	DONNA	1405	WISTERIA WAY
22	MAGUIRE	MICHAEL P	52	DEAN RD
22	MARCY	RICHARD	97	EAST PLAIN STREET
22	OSMOND	DAVID	181	OXBOW ROAD
22	PLACE	GEORGE	40	PEQUOT RD
22	RUDENAUER	EDWIN	36	EDGEWOOD ROAD
22	THOMPSON	MARIE	27	KNOLLWOOD LANE
22	TURNER	RICHARD	7	NOB HILL ROAD
22A	KWIATOWSKI	JOSEPH	17	SUNSET ROAD
22E	INFERRERE	JOHN A	261	MAIN ST