

**Wayland Board of Assessors
Town Building – Assessor's Office
41 Cochituate Rd. Wayland, MA 01778
Thursday, June 18, 2020**

Attendees: Chair- J. Brodie, Vice Chair-Z. Ventress, Secretary- J. Todd, M. Upton, P. Parks and Director of Assessing B. Morgan.

Meeting called to order: Noting a quorum and by voice roll call, J. Brodie called the meeting to order at 3:00pm.

Public Comment: None

Director Review and Update of office Activities:

ATB decision: The latest ATB decision was received. The ATB awarded the owner of 240 W. Plain an abated assessment of \$610,000 from \$630,200.

Update of FY2021 interim year valuation/New growth: B. Morgan reported that significant progress had been made for the FY21 interim valuation and that New Growth is being impacted by the current state of quarantine.

Preparation of Annual Town Report for FY2020. The chair requested that the director plan to present a draft of the annual report to the board on or about 15 August.

Correspondence and documents for BoA review and signature:

Warrants and Commitments for Supplemental Tax on qualifying properties during FY2020: P. Parks moved and J. Todd seconded the motion to approve the Warrant for Supplemental Real Estate taxes for FY2020 in the amount of \$8,184.79. By a roll call vote the motion was passed unanimously (5-0).

M. Upton moved and J. Todd seconded the motion to approve the Warrant for Supplemental CPA taxes for FY2020 in the amount of \$122.77. By a roll call vote the motion was passed unanimously (5-0).

M. Upton moved and P. Parks seconded the motion to approve the Notice of Commitment FY2020 in the amount of \$8,307.56. By a roll call vote the motion was passed unanimously (5-0).

Warrants and Commitments for FY2020 First and Second Quarter Real estate, CPA and Personal Property Tax: J. Todd moved and M. Upton seconded the motion to approve the Warrant for Preliminary Personal Property taxes- 1st and 2nd quarters FY2021 in the amount of \$412,990.45. By a roll call vote the motion was passed unanimously (5-0).

J. Todd moved and M. Upton seconded the motion to approve the Warrant for Preliminary Real Estate taxes- 1st and 2nd quarters FY2021 in the amount of \$36,071,228.00. By a roll call vote the motion was passed unanimously (5-0). M. Upton moved and J. Todd seconded the motion to approve the Warrant for Preliminary CPA taxes- 1st and 2nd quarters FY2021 in the amount of \$469,520.65. By a roll call vote the motion was passed unanimously (5-0). J. Todd moved and P. Parks seconded the motion to approve the Notice of Commitment FY2021 in the amount of \$36,953,739.10. By a roll call vote the motion was passed unanimously (5-0).

Topics not reasonably anticipated by the Chair 48 hours in advance of meeting, if any: None.

Thoughts and Concerns from Board Members: J. Brodie reviewed his decision to hold election of BOA officers at this time rather than after the town meeting. Due to quarantine the annual town meeting remains unscheduled and Brodie did not stand for election at the most recent election in June.

Election of BOA Officers:

M. Upton moved and J. Todd seconded the nomination of Z. Ventress as chair. With no other nominations, J. Brodie called for a vote. By roll call, the vote was 4-0-1 with J. Brodie abstaining.

M. Upton moved and P. Parks seconded the nomination of J. Todd as vice-chair. With no other nominations, J. Brodie called for a vote. By roll call, the vote was 4-0-1 with J. Brodie abstaining.

Z. Ventress moved and J. Todd seconded the nomination of M. Upton as secretary. With no other nominations, J. Brodie called for a vote. By roll call, the vote was 4-0-1 with J. Brodie abstaining.

Next Meeting: To be scheduled.

Meeting Adjournment: J. Todd moved and M. Upton seconded the motion to adjourn at 3:43pm. By roll call vote, the motion passed unanimously (5-0).

Respectfully submitted,
Jayson S. Brodie