

**Wayland Free Public Library
Board of Library Trustees
Meeting Minutes of March 7, 2018
Raytheon Room, Wayland Free Public Library, 8:00 a.m.**

Present: Aida Gennis, Leah Hart, Suzanne Woodruff, Maureen White, Mark Hughes, Sally Cartwright. Library Director Sandy Raymond.

Public Comment: None

Review of League of Women Voters ATM Article Forum: Trustees complimented Ms. Gennis on her presentation, with help from Mr. Hughes, and her concise answers to audience questions. Trustees discussed the Finance Committee presentation on the debt exclusion ballot questions and the need to clarify for voters that the debt exclusion questions are not a vote for or against a project. The Finance Committee advised that borrowing for all “big 6” projects be done with exempt debt.

Trustees also discussed petitioner Article 18 which requests funds for more studies of 5 Concord Road. Trustees believe thorough studies have been done and there are no financially prudent solutions to improve library services at 5 Concord Road.

Ms. White moved that the Board of Library Trustees support ATM Article 18: Appropriate Funds to Design Renovation of the Existing Library Building at 5 Concord Road for Continued Library Use Instead of Building a New Library. Mr. Hughes seconded the motion. Motion failed: 0 - 6.

ATM Library Article 17: Trustees discussed materials that should be available for voters at Town Meeting. The FAQ and concept design posters should be displayed. Ms. Gennis will check with the moderator on what other information will be allowed.

Three more Public Forums are scheduled for March 8 at 7 pm at Town Building, March 22 at 7 pm at Town Building, and March 24 at 10 am at 5 Concord Road with tours following the presentation.

Debt Exclusion Ballot Question: was discussed under the LWV ATM Article Night review.

Communication with Other Boards, Committees, and Public: Ms. Cartwright reported on the Board of Selectmen’s meeting of February 26 at which the town Treasurer and Financial Advisor reported that there was a way to structure debt for all “big 6” projects and keep the tax rate relatively flat. The Treasurer stated that Wayland had received a very favorable rate on the recent bond reissue. They also noted that Moody’s had renewed Wayland’s Aaa bond rating.

Ms. Gennis departed the meeting at 9:15 a.m. and Ms. Cartwright presided over the remainder of the meeting.

Meeting Minutes of February 21, 2018 were unanimously approved.

Monthly Reports: Circulation statistics remain steady.

Director’s Report: Ms. Raymond voiced concern regarding an individual who has entered the library and has been photographing patrons while they use the library. She has spoken to the patron and asked that he cease such activity as it is intimidating and intrusive to patron’s expectation of privacy. The Library does have a behavior policy but photography is not specifically mentioned. The February Vacation Tanglewood Marionettes performance was very well attended and took place upstairs in the north apse. Ms. Raymond noted other library patrons who happened upon the performance and were enthralled by it. The new reference librarian, Courtney Michael, is doing a great job with non-fiction ordering and planning new programs. Other staff positions have been filled. The final results of the Library Planning and Design study will be available for patrons’ review in a display. The town’s interim

IT director has visited with Ms. Raymond and is responsive to technology needs. The staff development morning for ALICE training with the Wayland Police Department scheduled for March 8 has been rescheduled due to predicted snow storm.

Trustees Reports and Concerns: Ms. Cartwright and Ms. White, along with Ms. Dion, will attend the League of Women Voters Candidate Night on March 14 at 7:15 at Town Building. They have each been allowed two minutes to speak.

Ms. Cartwright reported on the Friends of the Wayland Library steering committee meeting of March 2, 2018. She was encouraged by the enthusiasm and energy the Friends have for the new library project. The Friends voted to pledge \$10,000 to the fundraising capital campaign. The Friends will also be celebrating Library Appreciation Day on April 10 with a lunch and brief massages for the staff.

Adjourn: 9:55 a.m.

Documents for this Meeting: Agenda for Meeting of March 7, 2018
Minutes of Meeting of February 21, 2018
February 2018 Circulation Statistics FY18
WFPL Studies, Surveys, Forums, etc.

Next Meetings Thursday, March 8, 2018, 6:45 p.m. Wayland Town Building
Public Forum on New Library with LPC
Wednesday, March 14, 2018, 8:00 a.m. WFPL
Wednesday, March 21, 2018, 8:00 a.m. WFPL
Thursday, March 22, 2018, 6:45 p.m. Wayland Town Building
Public Forum on New Library with LPC
Saturday, March 24, 2018, 10:00 a.m. WFPL
Public Forum followed by Library tours
Wednesday, March 28, 2018, 8:00 a.m. WFPL
Wednesday, April 4, 2018, 8:00 a.m. WFPL

Respectfully submitted by Sally Cartwright