

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: _____ Board of Public Works

FILED BY: _____ Dan Cabral

DATE OF MEETING: _____ April 26, 2016

TIME OF MEETING: _____ 7:00 PM

PLACE OF MEETING: _____ DPW Facility – 66 River Rd

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

Board of Public Works - MEETING AGENDA

- 7:00 Announcements and Agenda Review
- 7:02 Public Comment
- 7:05 Election of Chair and Vice Chair
- 7:10 Physical Alteration Permit – 150 Main Street
- 7:25 Discussion of Water Meter Testing Results Regarding the Request for Water Abatement of 92
Commonwealth Road
- 7:35 Request for Water Abatement – 20 Pine Needle Road
- 7:45 Irrigation Permit Review – 79 Glezen Lane
- 7:55 Meeting with Members of the Now-Disbanded Beautification Committee
- 8:10 Discussion of Road Improvement Plan
- 8:25 Discussion and Possible Board Vote on Draft MOU Between the DPW, Recreation, and School Dept
- 8:35 Update on Library Drainage Project
- 8:40 DPW Director's Operational Report
- 8:45 Board Members' Reports, Concerns, and Updates
- 9:00 Topics not Reasonably Anticipated by the Chair 48 Hours Prior to Posting, if any
- 9:05 Review and Approve Minutes (Delivered in Advance of the Meeting)
- 9:10 Executive Session to Discuss the Potential Acquisition of 107 Old Sudbury Road and to Review and
Approve the Executive Session Minutes of the 3/8/2016 and 3/22/2016 Meetings
- 9:25 Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda

NOTE: Times are approximate and the Agenda Items may not be discussed in the exact order listed

BoPW Meeting 4/26/2016

Election of Chair and Vice Chair

BoPW Meeting 4/26/2016

Physical Alteration Permit – 150 Main Street



DO NOT WRITE IN THIS BOX

PERMIT NUMBER

2016-417

DATE

8-19-2015

WAYLAND DEPARTMENT of PUBLIC WORKS - HIGHWAY DIVISION
PHYSICAL ALTERATION PERMIT APPLICATION

type or print

APPLICANT (PERMITTEE) 150 Main Street, LLC c/o Jesse Adelman

PRINT NAME

SIGNATURE AND DATE

P.O. Box 5458, Wayland, MA 01778

PHONE NUMBER 508-397-2051

APPLICANT'S ADDRESS

PROPERTY OWNER 150 Main Street, LLC c/o Jesse Adelman

PRINT NAME

SIGNATURE AND DATE

P.O. Box 5458, Wayland, MA 01778

PHONE NUMBER 508-397-2051

PROPERTY OWNER'S ADDRESS

DEVELOPER (CONTRACTOR)

PRINT NAME

SIGNATURE AND DATE

PHONE NUMBER

DEVELOPER'S ADDRESS

ENGINEER Philip Henry, P.E., Civil Design Group, LLC

PRINT NAME

SIGNATURE AND DATE

21 High Street, Suite 207, North Andover, MA 01845

PHONE NUMBER 978-794-5400

ENGINEER'S ADDRESS

TYPE OF APPLICATION: SINGLE FAMILY _____ ALL OTHERS Commercial/ Retail

LOCATION OF WORK 150 Main Street @ Northwest corner of intersection of Main Street & W. Plain Street
(BE SPECIFIC - HIGHWAY, MUNICIPALITY, STATION, POLE NUMBERS, ETC.)

PURPOSE OF PERMIT Modification of two existing curb cuts on West Plain and the removal of a third curb cut.
ATTACH SEPARATE SHEET IF NECESSARY

I HEREBY CERTIFY UNDER PENALTY OF LAW THAT I HAVE PERSONALLY EXAMINED AND AM FAMILIAR WITH THE INFORMATION SUBMITTED HEREIN, AND BASED ON MY INQUIRY OF THOSE INDIVIDUALS IMMEDIATELY RESPONSIBLE FOR OBTAINING THE INFORMATION, I BELIEVE THE SUBMITTED INFORMATION IS TRUE, ACCURATE AND COMPLETE, I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION UNDER THE AUTHORITY OF THE MASSACHUSETTS GENERAL LAWS.

APPLICANT'S SIGNATURE

DATE

8.19.15

DO NOT WRITE BELOW THIS LINE

WAYLAND DEPARTMENT of PUBLIC WORKS - HIGHWAY DIVISION - PHYSICAL ALTERATION PERMIT

This permit is valid for one year from the date of approval; and it is subject to the conditions listed below and/or attached.

ORDERS of CONDITION:

APPROVED ☐
DENIED ☐

DATE:

SUPERINTENDENT of HIGHWAY DIVISION

Copies to be sent to SUPERINTENDENT of HIGHWAY DIVISION, BUILDING COMMISSION

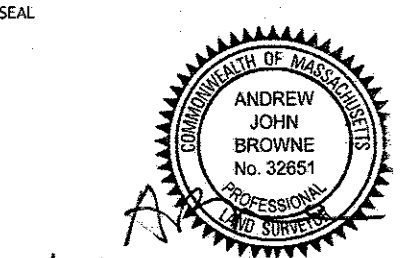
NOTES:

1. THE ELEVATIONS REFERENCED HEREON ARE BASED ON N.G.D. 1928.
2. THIS PLAN IS THE RESULT OF AN INSTRUMENT SURVEY PERFORMED IN DECEMBER OF 2010, JANUARY OF 2011 AND MARCH OF 2012.
3. UNDERGROUND UTILITIES ARE BASED UPON AN ACTUAL FIELD SURVEY AND INFORMATION OF RECORD. IT IS NOT WARRANTED THAT THEY ARE EXACTLY LOCATED NOR THAT ALL UNDERGROUND CONDUITS OR OTHER STRUCTURES ARE SHOWN ON THIS PLAN.
4. ADJUTERS' NAMES REFER TO CURRENT TOWN OF WAYLAND ASSESSOR'S RECORDS.
5. THE PROPERTY LIES ENTIRELY WITHIN ZONE X AS SHOWN ON THE FEMA FLOOD INSURANCE RATE MAP (FIRM) FOR MIDDLESEX COUNTY, MASSACHUSETTS MAP NUMBER 250700202RE, HAVING AN EFFECTIVE DATE OF JUNE 4, 2010.
6. PROPERTY LINES SHOWN HEREON WERE DETERMINED FROM THE FOLLOWING PLANS OF RECORD FILED AT THE MIDDLESEX SOUTH COUNTY REGISTRY OF DEEDS AND LAND REGISTRATION OFFICE:
-LC PLAN 12716A
-LC PLAN 12716B
-LC PLAN 22307A
-PLAN 1674 OF 1982
-PLAN 976 OF 1983
-1945 PLAIN STREET LAYOUT BY THE MIDDLESEX COUNTY COMMISSIONERS.
-1917 COCHUATE ROAD LAYOUT BY THE MIDDLESEX COUNTY COMMISSIONERS.
7. THE TOTAL AREA OF ALL THE PARCELS SHOWN IS 412,577 SQ. FT. OR ± 2.837 ACRES.

LEGEND

- ⊗ CATCHBASIN
- ⊗ SEWER MANHOLE
- ⊗ CABLE MANHOLE
- ⊗ DRAIN MANHOLE
- ⊗ TELEPHONE MANHOLE
- ⊗ ELECTRIC MANHOLE
- ⊗ HYDRANT
- ⊗ WATER GATE
- ⊗ WATER SERVICE
- ⊗ ROOF DRAIN
- ⊗ ROOF LEADER
- ⊗ GAS SERVICE
- ⊗ GAS GATE
- ⊗ SIGN
- ⊗ UTILITY POLE
- ⊗ TRAFFIC SIGNAL
- ⊗ LIGHT POLE
- ⊗ CABLE BOX
- ⊗ HANDHOLE
- ⊗ POST
- ⊗ UNKNOWN GATE
- CS — COMBINED SEWER LINE
- D — DRAIN LINE
- T — TELEPHONE LINE
- G — GAS LINE
- W — WATER LINE
- E — ELECTRIC LINE
- C — CABLE LINE
- OHW — OVERHEAD WIRES
- CLF — CHAIN LINK FENCE
- S — STOCKADE FENCE
- 69 — INTER. CONTOUR
- 70 — INDEX CONTOUR
- — — PROPERTY LINE
- +58.7 SPOT GRADE
- tc= TOP OF CURB ELEV.
- bc= BOT. OF CURB ELEV.
- ts= TOP OF STEP ELEV.
- bs= BOT. OF STEP ELEV.
- tw= TOP OF WALL ELEV.
- bw= BOT. OF WALL ELEV.
- FFE= FINISHED FLOOR ELEV.
- RECORD
- NOT ACCESSIBLE
- DECIDUOUS TREE
- CONIFEROUS TREE
- WCR WHEELCHAIR RAMP
- (25.5) BLDG. DIM. AT GRADE
- NO. OF PARKING SPCS.
- PA PLANTED AREA
- FAB FIRE ALARM BOX
- WRW WOOD RETAINING WALL
- BRW BRICK RETAINING WALL
- ds= DOOR SILL ELEVATION

150-160 MAIN STREET
9-11 HAMMOND ROAD
WAYLAND
MASSACHUSETTS



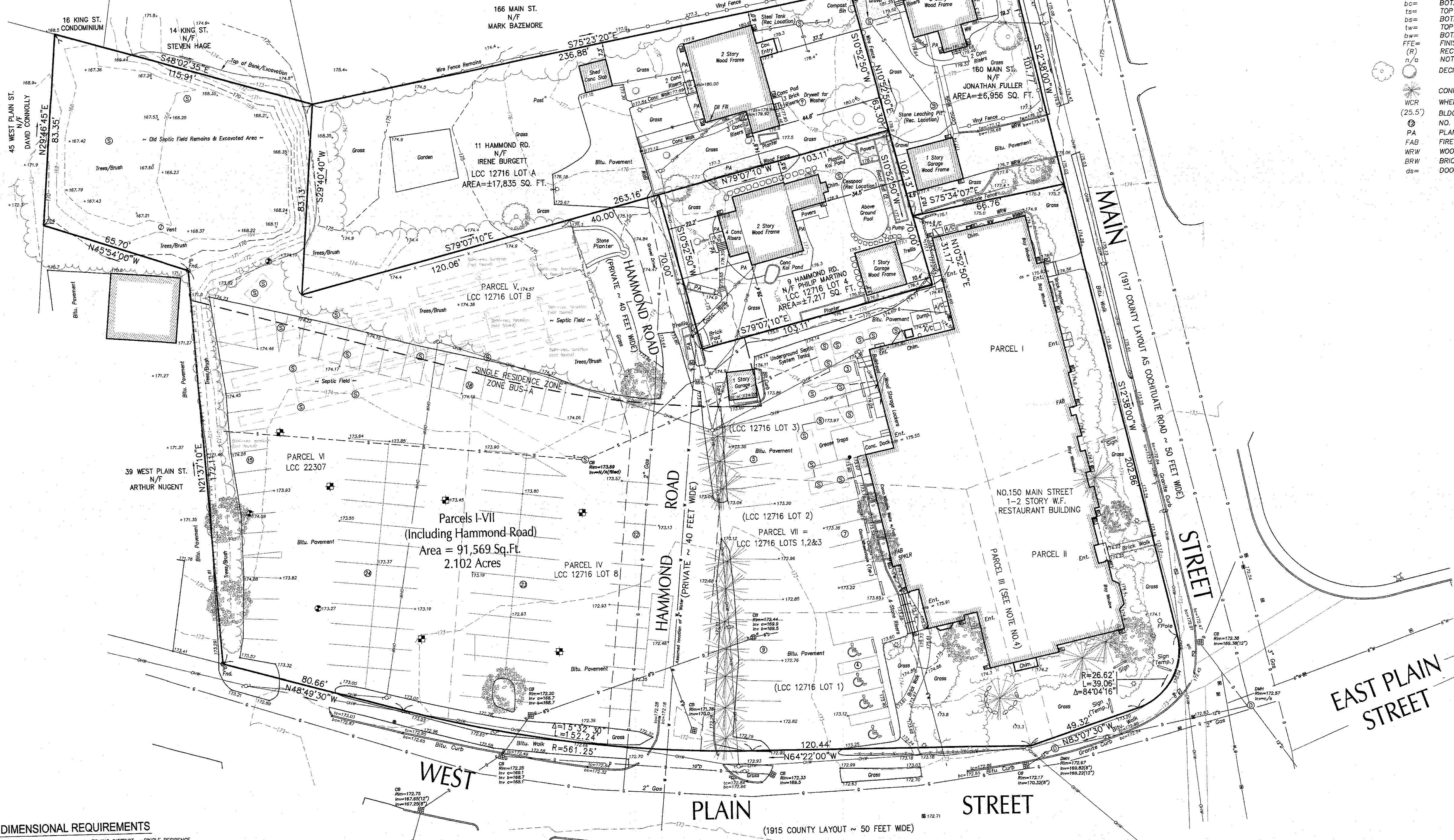
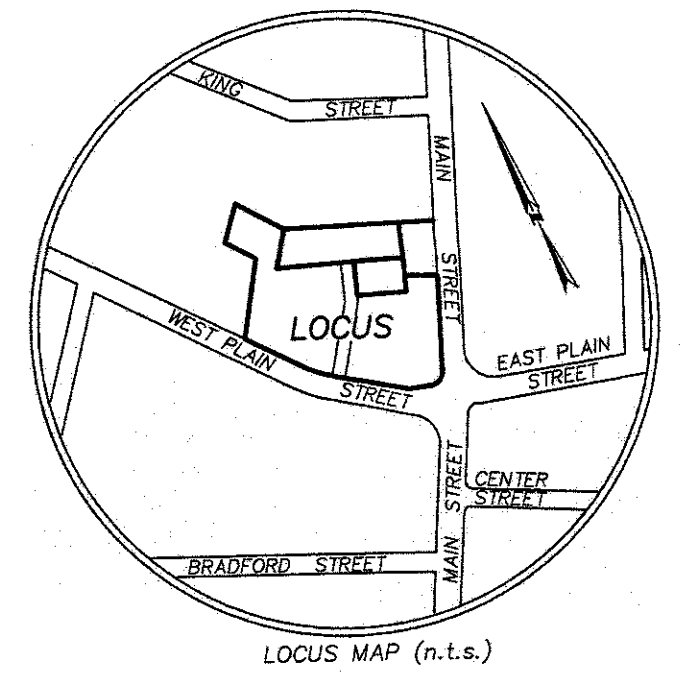
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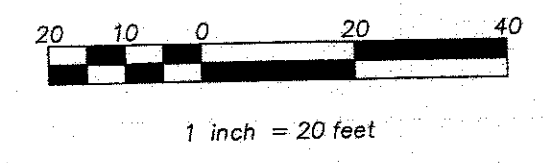
EXISTING
CONDITIONS
PLAN OF LAND

JOB # 10084.01
DATE: 05.16.12
SCALE: 1"=20'
DRAWN BY: MHR
APPROVED BY: AJB
FILE: 1008400_150 MAIN ST WAYLAND ECP.DWG



ZONING DIMENSIONAL REQUIREMENTS

ZONING DISTRICT - BUSINESS A			ZONING DISTRICT - SINGLE RESIDENCE		
DIMENSION	REQUIRED	REMARKS	DIMENSION	REQUIRED	REMARKS
FRONT YARD SETBACK	30'	MINIMUM	FRONT YARD SETBACK	30'	MINIMUM
SIDE YARD SETBACK	15'	MINIMUM	SIDE YARD SETBACK	15'	MINIMUM
REAR YARD SETBACK	35'	MAXIMUM	REAR YARD SETBACK	30'	MAXIMUM
BUILDING HEIGHT	2.5	MAXIMUM	BUILDING HEIGHT	2.5	MAXIMUM
NUMBER OF STORIES	70%	MAXIMUM	NUMBER OF STORIES	20%	MAXIMUM
LOT COVERAGE			LOT COVERAGE		



DEMOLITION NOTES

1. THE LOCATION AND ELEVATION OF EXISTING UTILITIES AND STRUCTURES SHOWN ON THESE PLANS ARE BASED ON MEASUREMENTS TAKEN IN THE FIELD AND DISCOVERED RECORDS FROM VARIOUS UTILITY COMPANIES AND/OR FROM THE MUNICIPALITY. THIS INFORMATION SHALL NOT BE CONSIDERED EXACT AND THE CONTRACTOR SHALL VERIFY ALL UNDERGROUND UTILITY LOCATIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION ACTIVITIES. CONTRACTOR SHALL NOTIFY "DIG SAFE" (811) AT LEAST 72 HOURS PRIOR TO ANY EXCAVATION TO REQUEST EXISTING UTILITY MARK OUT LOCATIONS. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY IF EXISTING UTILITY LOCATIONS CONFLICT WITH THE PROPOSED DEVELOPMENT PROGRAM SO THAT A REMEDIAL ACTION CAN TAKE PLACE PRIOR TO ANY WORK. THE CONTRACTOR IS RESPONSIBLE FOR RELOCATING ALL EXISTING UTILITIES AS A RESULT OF THE PROPOSED DEVELOPMENT.
2. THE CONTRACTOR SHALL NOTIFY ALL APPLICABLE MUNICIPAL DEPARTMENTS INCLUDING THE BUILDING DEPARTMENT AT LEAST 48 HOURS PRIOR TO START OF WORK.
3. A PRE-CONSTRUCTION MEETING SHALL BE HELD WITH THE ENGINEER PRIOR TO THE START OF CONSTRUCTION.
4. EXISTING BASE INFORMATION INCLUDING STRUCTURES, UTILITIES AND TOPOGRAPHY ARE TAKEN FROM PLAN TITLED "ALTA/ACSM LAND TITLE SURVEY, 150 MAIN STREET, WAYLAND, MASSACHUSETTS" PREPARED BY SAMOTES CONSULTANTS, INC, DATED 07/24/2012.
5. THIS PROJECT INCLUDES THE DEMOLITION OF A ±14,000 SQUARE FOOT RESTAURANT AND ASSOCIATED PARKING LOT, UTILITY CONNECTIONS AND APPURTENANCES.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR IMPLEMENTING AND MAINTAINING ALL CONSTRUCTION RELATED CONDITIONS OUTLINED IN THE APPROVALS IN ADDITION TO THE ITEMS OUTLINED IN THESE CONSTRUCTION DOCUMENTS.
7. THE LIMIT OF WORK FOR THIS PROJECT SHALL BE SHOWN ON THE PLANS AS SAWCUT LINES, WATTLE LINES, AND/OR CONSTRUCTION FENCE LINES, UNLESS OTHERWISE SHOWN. EXISTING FEATURES OUTSIDE LIMIT OF WORK LINE ARE TO REMAIN UNLESS OTHERWISE SPECIFIED AND THE EXISTING FEATURES WITHIN LIMIT OF WORK LINE SHALL BE REMOVED UNLESS OTHERWISE SPECIFIED.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING AND PAYING FOR ALL PERMITS AND UTILITY CONNECTION/DISCONNECTION FEES RELATED TO THE PROJECT. ALL PERMITS SHALL BE KEPT WITHIN THE TRAILER AND CLEARLY VISIBLE.
9. CONTRACTOR SHALL CONFIRM WITH THE MUNICIPALITY DPW DEPARTMENT (OR APPLICABLE AGENCY) AS TO WHETHER EXISTING UTILITY SERVICES ARE TO BE CUT AND CAPPED AT THE PROPERTY LINE OR REMOVED ENTIRELY AT THE MAIN.
10. THE OFFSITE DISPOSAL OF ALL DEMOLISHED MATERIALS SHALL COMPLY WITH THE APPLICABLE LOCAL, STATE AND FEDERAL GUIDELINES.
11. EXISTING WATER SERVICE SHALL BE CUT AND CAPPED AT PROPERTY LINE, UNLESS OTHERWISE SPECIFIED BY THE MUNICIPALITY.
12. ALL DISTURBED OFF-SITE AREAS SHALL BE RESTORED TO PRE CONSTRUCTION CONDITION.
13. A STABILIZED CONSTRUCTION ENTRANCE SHALL BE INSTALLED PER THE DETAIL WHEREVER CONSTRUCTION ACCESS EXISTS. PAVED AREAS MUST BE KEPT CLEAN AT ALL TIMES.
14. PEDESTRIAN AND VEHICULAR ACCESS WITHIN THE MUNICIPALITY RIGHT OF WAY SHALL BE KEPT IN GOOD CONDITION AND SHALL BE MAINTAINED DURING NORMAL BUSINESS HOURS.
15. EXISTING ONSITE BITUMINOUS PAVEMENT SHALL BE STRIPPED, PULVERIZED AND STOCKPILED ONSITE TO BE USED AS RECLAIMED ASPHALT PAVEMENT BORROW MATERIAL IF DEEMED SUITABLE BY THE GEOTECH RECOMMENDATIONS. IF EXISTING PAVEMENT IS NOT SUITABLE FOR REUSE, IT SHALL BE REMOVED OFFSITE IN CONFORMANCE WITH LOCAL, STATE AND FEDERAL REGULATIONS.
16. CONSTRUCTION DUMPSTERS SHALL BE LOCATED ON A STABLE SURFACE AND SHALL BE PROPERLY MAINTAINED AND EMPTIED ON A REGULAR BASIS.
17. CONTRACTOR SHALL NOT STOCKPILE OR LOCATE DUMPSTERS WITHIN WETLAND RESOURCE AREA BUFFER ZONES IF PRESENT ON SITE.
18. MEANS OF PROTECTING EXISTING MONITORING WELLS, IF APPLICABLE, SHALL BE COORDINATED WITH THE OWNER'S ENVIRONMENTAL CONSULTANT PRIOR TO CONSTRUCTION.
19. THE CONTRACTOR IS RESPONSIBLE FOR THE GENERAL UPKEEP OF THE SITE DURING THE CONSTRUCTION PROCESS.

SOIL EROSION AND SEDIMENT CONTROL NOTES

1. IN ACCORDANCE WITH THE EPA NPDES CONSTRUCTION GENERAL PERMIT RULES AND REGULATIONS, THE CONTRACTOR SHALL ADHERE TO PROCEDURES OUTLINED IN THE STORMWATER POLLUTION PREVENTION PLAN (SWPPP), PREPARED BY THE ENGINEER AND IS RESPONSIBLE FOR MAINTAINING A WEEKLY REPORT OF THE STATUS OF EROSION AND SEDIMENT CONTROL MEASURES INCLUDING ANY CORRECTIVE ACTIONS PERFORMED. THESE REPORTS INCLUDING THE SWPPP SHALL BE KEPT ONSITE AT ALL TIMES AND SHALL BE SHOWN TO LOCAL, STATE AND/OR FEDERAL OFFICIALS UPON REQUEST. EROSION CONTROL MEASURES SHALL BE INSPECTED AFTER EACH RAINFALL EVENT OF 0.25 INCHES OR GREATER FOR FUNCTIONALITY.
2. EROSION AND SEDIMENT CONTROL MEASURES SHALL BE INSTALLED PER THE PLANS AND IN ACCORDANCE WITH THE LATEST EDITION OF THE MASSACHUSETTS EROSION AND SEDIMENT CONTROL GUIDELINES FOR URBAN AND SUBURBAN AREAS. THESE MEASURES SHALL BE FUNCTIONING PRIOR TO ANY EARTH DISTURBANCE INCLUDING DEMOLITION AND SHALL REMAIN IN PLACE UNTIL UPSTREAM SITE WORK IS COMPLETE AND THE GROUND COVER IS STABILIZED.
3. CONTRACTOR SHALL IMPLEMENT TEMPORARY AND PERMANENT STABILIZATION METHODS IN ACCORDANCE WITH SECTION 2.2 'STABILIZATION REQUIREMENTS' IN THE 2012 GENERAL NPDES PERMIT FOR DISCHARGES FROM CONSTRUCTION ACTIVITIES.
4. THE CONTRACTOR SHALL PERFORM ALL WORK, AND INSTALL ALL MEASURES REQUIRED TO REASONABLY CONTROL SOIL EROSION RESULTING FROM CONSTRUCTION OPERATIONS AND PREVENT EXCESSIVE FLOW OF SEDIMENT FROM THE CONSTRUCTION SITE.
5. THE PROPOSED ONSITE DRAINAGE SYSTEM SHALL BE INSTALLED AS SOON AS PRACTICABLE. ALL EXISTING AND PROPOSED CATCH BASIN INLETS SHALL BE PROTECTED WITH A SILT SACK (SEE DETAIL).
6. THE SITE SHALL BE GRADED AND MAINTAINED SUCH THAT STORMWATER RUNOFF IS DIVERTED TO TEMPORARY SEDIMENTATION BASINS TO THE MAXIMUM EXTENT PRACTICABLE. TEMPORARY SEDIMENTATION BASINS SHALL BE CONSTRUCTED BY THE CONTRACTOR AND RELOCATED AS NEEDED AS THE PROJECT EVOLVES.
7. ALL DEWATERING OPERATIONS MUST DISCHARGE DIRECTLY INTO A SEDIMENT BASIN TO ALLOW FOR SUFFICIENT SETTLING PRIOR TO DISCHARGE.
8. THE EROSION CONTROL MEASURES ILLUSTRATED IN THIS PLAN SET SHALL BE THE MINIMUM REQUIRED CONTROLS IMPLEMENTED. THE CONTRACTOR SHALL KEEP ADDITIONAL EROSION CONTROL MEASURES SUCH AS WATTLES ONSITE AT ALL TIMES TO RELOCATE OR ADD SUCH MEASURES AS THE PROJECT EVOLVES OR AN UNFORESEEN CONDITION OCCURS.
9. DUST IS TO BE CONTROLLED BY AN APPROVED METHOD ACCORDING TO LOCAL, STATE AND FEDERAL STANDARDS AND MAY INCLUDE WATERING WITH A SOLUTION OF CALCIUM CHLORIDE AND WATER.
10. ABUTTING PROPERTIES SHALL BE PROTECTED FROM EXCAVATION AND FILLING OPERATIONS FROM THIS PROJECT AT ALL TIMES. WORK ON ABUTTING PROPERTY SHALL REQUIRE WRITTEN AUTHORIZATION FROM THE OWNER PRIOR TO ANY LAND DISTURBANCE.
11. STOCKPILES SHALL BE LOCATED ONSITE OUTSIDE OF ALL RESOURCE AREA BUFFER ZONES, IF PRESENT OF SITE. EROSION CONTROL MEASURES SHALL BE INSTALLED AT THE FOOT OF THE STOCKPILE AND AND SHALL BE COVERED TO PREVENT WASHOUT.
12. ALL PROPOSED SLOPES STEEPER THAN 3:1 SHALL BE STABILIZED WITH AN EROSION CONTROL MATTING AND SHALL BE HYDROSEEDDED.

GENERAL NOTES

1. ZONING DISTRICT INFORMATION OBTAINED FROM TOWN OF WAYLAND ZONING MAP, DATED JUNE 07, 2005 AND THE TOWN OF WAYLAND CODES AND BYLAWS AS SHOWN ON THE ECODE 360 WEBSITE.
2. THE PROJECT LIMITS INCLUDE LOT 73 ON MAP 51B AS SHOWN ON THE TOWN OF WAYLAND ASSESSOR'S MAP AND TOTALS 2.10 ACRES.
3. THE PROJECT LIES ENTIRELY WITHIN ZONE X AS SHOWN ON THE FLOOD RATE INSURANCE MAP (FIRM) FOR MIDDLESEX COUNTY, MASSACHUSETTS MAP NUMBER 25017C0528E, EFFECTIVE JUNE 4, 2010.
4. WEST PLAIN STREET IS DESIGNATED AS A SCENIC ROAD.
5. PARKING FACILITIES IMMEDIATELY ADJACENT TO A RESIDENCE DISTRICT SHALL BE ADEQUATELY SCREENED YEAR ROUND FROM VIEW FROM SAID RESIDENCE DISTRICT BY TREES, HEDGES OR FENCE.
6. 10% OF THE TOTAL AREA OF ALL PARKING SPACES INCLUDING ACCESSIBLE SPACES SHALL BE LANDSCAPED (BASED ON REQUIRED PARKING).
6.1. 95 SPACES X 166.5 SF (9'X18.5)/SPACE = 15,818 SF X 0.10 = 1,582 SF REQUIRED
6.2. 5 SPACES X 176.0 SF (8'X22')/SPACE = 880 SF X 0.10 = 88 SF REQUIRED
6.3. 3 SPACES X 220.0 SF (10'X22')/SPACE = 660 SF X 0.10 = 66 SF REQUIRED.

TOTAL REQUIRED LANDSCAPE AREA EQUALS 1,736 SF. 2,369 SF OF LANDSCAPE AREA IS PROVIDED WITHIN THE PARKING FACILITY.
7. MODIFICATIONS TO THIS PLAN MAY OCCUR AS UNFORESEEN CONDITIONS ARISE. ALL CHANGES SHALL BE APPROVED BY THE ENGINEER.
8. ALTERNATIVE METHODS AND PRODUCTS OTHER THAN THOSE SPECIFIED MAY BE USED IF REVIEWED AND APPROVED BY THE OWNER, SITE ENGINEER, AND APPROPRIATE REGULATORY AGENCY PRIOR TO INSTALLATION.
9. THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS OF ALL PRODUCTS, MATERIALS, AND PLANT SPECIFICATIONS TO THE OWNER AND SITE ENGINEER FOR REVIEW AND APPROVAL PRIOR TO FABRICATION OR DELIVERY TO THE SITE. ALLOW A MINIMUM OF 14 WORKING DAYS FOR REVIEW.
10. THE CONTRACTOR SHALL PROVIDE AS-BUILT RECORDS OF ALL CONSTRUCTION (INCLUDING UNDERGROUND UTILITIES) TO THE OWNER AT THE END OF THE CONSTRUCTION.
11. 'AS-BUILT' UTILITY DRAWINGS SHALL BE SUBMITTED TO THE ENGINEER PRIOR TO COMPLETION OF THE PROJECT.
12. APPLICABLE OFFSITE IMPROVEMENTS AS OUTLINED IN THE SITE PLAN DECISION SHALL BE SUBMITTED UNDER SEPARATE COVER.
13. CONTRACTOR TO MAINTAIN VEHICULAR ACCESS FOR OWNERS OF 9 & 11 HAMMOND ROAD DURING CONSTRUCTION.

SITE LAYOUT NOTES

1. REFER TO ARCHITECTURAL DRAWINGS FOR EXACT BUILDING DIMENSIONS AND EXTERIOR FEATURES INCLUDING UTILITY METERS, BOLLARDS, DOORS, PILASTERS, RAMPS, ETC.
2. ALL LIMITS OF PAVEMENT SHALL BE CURBED, UNLESS OTHERWISE NOTED.
3. GRANITE CURB SHALL BE INSTALLED WITHIN THE MUNICIPALITY RIGHT OF WAY AND SHALL TERMINATE AT THE FIRST POINT OF TANGENT AT EACH ONSITE CURB CUT.
4. CURB WITHIN THE SITE LIMITS SHALL BE EXTRUDED CONCRETE UNLESS OTHERWISE NOTED.
5. NON ACCESSIBLE PARKING SPACES SHALL BE 9 FEET WIDE BY 18.5 FEET LONG, UNLESS OTHERWISE SHOWN.
6. ACCESS AISLES SHALL BE A MINIMUM OF 24 FEET WIDE, UNLESS OTHERWISE SHOWN.
7. NON ACCESSIBLE PAVEMENT STRIPING SHALL PAINTED WITH 2 COATS OF WHITE PAINT PER FEDERAL SPECIFICATION TI-P-115 TYPE 1: ALKYD.
8. PAVEMENT LETTERS SHALL BE 2 FEET WIDE AND 8 FEET LONG.
9. STOP BARS SHALL BE 8 INCHES WIDE AND DOUBLE YELLOW LINES SHALL BE 4 INCHES WIDE (SEE SITE LAYOUT PLAN FOR LENGTH).
9. SOLID WHITE LINES SHALL BE 4" IN WIDTH (SEE PLAN FOR LENGTH). ACCESSIBLE PARKING AISLE STRIPING SHALL CONSIST OF 4" SOLID AZURE BLUE LINES ORIENTED AT A 45 DEGREE ANGLE AND SPACED 3' ON CENTER.
10. ACCESSIBLE PARKING SPACES SHALL CONFORM TO THE LATEST EDITION OF THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT (ADA) AND ARCHITECTURAL ACCESS BOARD (AAB) AS SHOWN ON THE SITE LAYOUT PLAN.
11. DIRECTIONAL AND ACCESSIBLE PARKING SIGNAGE SHALL BE BOLLARD MOUNTED AND SHALL BE INSTALLED WITHIN THE PAVEMENT LIMITS TANGENT TO THE CONCRETE SIDEWALK, UNLESS OTHERWISE SPECIFIED ON THE SITE LAYOUT PLAN.
12. DIRECTIONAL AND ACCESSIBLE SIGNS SHALL CONFORM TO THE LATEST EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) FOR COLOR AND SIZE.
13. NEW ONSITE SIDEWALK RAMPS SHALL BE CONSTRUCTED OF CONCRETE AND COMPLY WITH ADA REQUIREMENTS.
14. ALL FLAT WORK WITHIN THE RIGHT OF WAY SHALL CONFORM TO MUNICIPALITY STANDARDS.
15. SNOW PILES SHALL NOT EXCEED 6 FEET IN HEIGHT WITHIN THE DESIGNATED SNOW STORAGE AREAS. EXCESS SNOW MUST BE REMOVED OFFSITE IN ACCORDANCE WITH MUNICIPALITY REGULATIONS.
16. REFER TO ARCHITECTURAL PLANS FOR SITE LIGHT POLE BASE DETAILS AND SPECIFICATIONS.
17. REPLACEMENT PAVEMENT AS A RESULT OF UTILITY AND DRAINAGE TRENCHING WITHIN THE RIGHT OF WAY SHALL MATCH EXISTING PAVEMENT THICKNESS.

GRADING & DRAINAGE NOTES

1. THE ELEVATIONS SHOWN ON THIS PLAN ARE BASED ON THE DATUM REFERENCED ON THE EXISTING CONDITIONS PLAN.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ESTABLISHING AND MAINTAINING ALL CONTROL POINTS AND ELEVATION BENCHMARKS THROUGHOUT CONSTRUCTION.
3. EXTERIOR BUILDING ELEVATIONS MAY VARY IN ORDER TO ACHIEVE GRADE IN CERTAIN AREAS. CONTRACTOR SHALL INSURE POSITIVE DRAINAGE AWAY FROM PROPOSED BUILDINGS.
4. NEW SIDEWALKS SHALL HAVE A MAXIMUM CROSS SLOPE OF 2.0% AND A MAXIMUM RUNNING SLOPE OF 5.0% UNLESS AN ADA COMPLIANT RAMP IS PROVIDED. RAMPS SHALL NOT EXCEED AN 8.0% RUNNING SLOPE AND SHALL NOT EXCEED A 6" RISE UNLESS A HANDRAIL IS PROVIDED. FURTHERMORE, ACCESSIBLE PARKING SPACES AND PROXIMATE ACCESS AISLES SHALL BE SLOPED AT A MAXIMUM OF 2.0% IN ALL DIRECTIONS. SHOULD ANY DISCREPANCIES WITH THESE REQUIREMENTS ARISE DURING CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY SO THAT AN ACCEPTABLE SOLUTION CAN BE DETERMINED.
5. CONTRACTOR SHALL NOTIFY ENGINEER IF THE ILLUSTRATED GRADES CANNOT BE ACHIEVED WITHIN ACCESSIBLE AREAS, INCLUDING PARKING SPACES, ROUTES AND RAMPS.
6. CURB SHALL TRANSITION FROM FLUSH TO FULL DEPTH REVEAL WITHIN 6 FEET.
7. PROPOSED BOTTOM OF CURB ELEVATIONS ALONG EXISTING STREETS ARE BASED ON EXISTING CONDITIONS INFORMATION AND SHALL BE CONSIDERED APPROXIMATE. CONTRACTOR SHALL MATCH EXISTING EDGE OF PAVEMENT GRADE.
8. NEW CATCH BASINS SHALL HAVE 4 FOOT SLUMPS AND SHALL INCLUDE ELIMINATOR HOODS AS SPECIFIED IN THE DETAILS.
9. EXISTING DRAINAGE AND UTILITY RIM ELEVATIONS LOCATED WITHIN THE LIMIT OF WORK TO REMAIN SHALL BE ADJUSTED BY THE CONTRACTOR TO MATCH NEW FINISHED GRADE.
10. NEW DRAINAGE PIPE SHALL BE DUAL WALL CORRUGATED HDPE (ADS N-12 OR APPROVED EQUAL), UNLESS OTHERWISE SPECIFIED.
11. EXISTING TREES OUTSIDE OF THE LIMIT OF WORK SHALL BE PROTECTED DURING INSTRUCTION.
12. ALL DISTURBED AREAS OUTSIDE THE LIMIT OF WORK SHALL BE RESTORED IN KIND.
13. REFER TO GRADING AND DRAINAGE PLAN FOR DRAIN PIPE SIZES.
14. THE AREA BELOW THE SUBSURFACE INFILTRATION SYSTEM (SIS) SHALL BE LEFT UNCOMPACTED.
15. ELEVATION OF GRASSED AREAS ARE GIVEN AT PLANTED/SOD GRADE.

UTILITY NOTES

1. WATER SERVICES SHALL BE INSTALLED WITH A MINIMUM 5' AND A MAXIMUM OF 6' OF COVER EXCEPT AS NOTED OR DETAILED OTHERWISE. GREATER DEPTHS ARE PERMITTED WHERE REQUIRED TO AVOID CONFLICTS WITH OTHER UTILITIES.
2. WATER SERVICE FITTINGS, TEES, ETC. SHALL BE RESTRAINED WITH CONCRETE THRUST BLOCKS.
3. EXISTING WATER AND GAS MAINS DEPICTED IN THE RIGHT OF WAY ARE BASED ON RECORD DRAWINGS. CONTRACTOR SHALL VERIFY SIZE AND LOCATION OF ALL UTILITIES PRIOR TO CONNECTION.
4. DOMESTIC WATER SERVICES 2.5" AND SMALLER SHALL BE TYPE K COPPER TUBING AND SHALL BE INSTALLED WITH APPROPRIATELY SIZED CORPORATION STOP WITH APPROVED SADDLE.
5. WATER SERVICE CONNECTIONS SHALL BE INSPECTED BY THE MUNICIPAL WATER DEPARTMENT.
6. WATER SERVICE INSTALLATION METHODS AND TESTING REQUIREMENTS SHALL MEET & EXCEED ALL LOCAL MUNICIPAL REQUIREMENTS.
7. PROPOSED GAS SERVICE LOCATION IS APPROXIMATE ONLY. THE CONTRACTOR SHALL CONFIRM WITH THE GAS COMPANY THAT GAS LINE INSTALLATION SHALL BE BY THE LOCAL GAS COMPANY. THE CONTRACTOR SHALL GIVE THE GAS COMPANY ADVANCE NOTICE OF WHEN THE GAS LINE CAN BE INSTALLED. THE CONTRACTOR IS RESPONSIBLE FOR ALL EXCAVATION, BACKFILL AND COMPACTION FOR THE GAS LINE.
8. DUE TO THE SCALE OF THE SITEWORK DRAWINGS, THE EXACT LOCATION OF UTILITY SERVICES TO THE BUILDING SHALL BE VERIFIED WITH THE BUILDING DRAWINGS.
9. ALL UTILITIES, PIPE MATERIALS, STRUCTURES, AND INSTALLATION METHODS SHALL CONFORM TO MUNICIPALITY STANDARDS AND REQUIREMENTS.
10. EXISTING DRAINAGE AND UTILITY RIM ELEVATIONS LOCATED WITHIN THE LIMIT OF WORK TO REMAIN SHALL BE ADJUSTED BY THE CONTRACTOR TO MATCH NEW FINISHED GRADE.
11. SUITABLE, TEMPORARY PLUGS SHALL BE INSTALLED IN THE OPEN ENDS OF UTILITY SERVICES TO THE BUILDING PRIOR TO BACKFILLING. STUB LOCATIONS SHALL BE MARKED IN THE FIELD SO THAT THEY MAY BE EASILY LOCATED.
12. THE SEPTIC LAYOUT AND DESIGN WAS PREPARED BY SAMOTES CONSULTANTS, INC. REFER TO SHEETS SS-1.1, SS-2.1 AND SS-2.2 FOR ADDITIONAL NOTES, PLAN AND DETAILS.

MUNICIPALITY CONTACTS

DEPARTMENT	CONTACT	PHONE NUMBER	ADDRESS
ASSESSOR	ELLEN BRIDEAU	508-358-3788	41 COCHITUATE ROAD, WAYLAND, MA 01778
BUILDING DEPARTMENT	JAY ABELLI	508-358-3600	41 COCHITUATE ROAD, WAYLAND, MA 01778
PUBLIC WORKS	STEPHEN KADLIK	508-358-3672	41 COCHITUATE ROAD, WAYLAND, MA 01778
PUBLIC WORKS (WATER)	MIKE HATCH	508-358-3699	41 COCHITUATE ROAD, WAYLAND, MA 01778
FIRE & EMS	VINCENT SMITH	508-358-4747	38 COCHITUATE ROAD, WAYLAND, MA 01778
HEALTH	JULIA JUNGHANNIS	508-358-3618	41 COCHITUATE ROAD, WAYLAND, MA 01778
PLANNING	SARKIS SARKISIAN	508-358-3615	41 COCHITUATE ROAD, WAYLAND, MA 01778
POLICE	MARK WILKINS	508-358-4721	38 COCHITUATE ROAD, WAYLAND, MA 01778
TOWN ADMINISTRATOR	FRED TURKINGTON	508-358-7755	41 COCHITUATE ROAD, WAYLAND, MA 01778
TOWN CLERK	LOIS TOOMBS	508-358-3631	41 COCHITUATE ROAD, WAYLAND, MA 01778
ZONING BOARD OF APPEALS	MICHAEL THOMAS	508-358-3600	41 COCHITUATE ROAD, WAYLAND, MA 01778

CONSTRUCTION PLANS

REVISIONS

DATE

05/08/2015

ENGINEER SEAL

PREPARED FOR

150 MAIN STREET, LLC
P.O. BOX 5458
WAYLAND, MA 01778

CIVIL DESIGN
GROUP, LLC

21 HIGH STREET, SUITE 207
NORTH ANDOVER, MA 01845
www.cdengineering.com
P: 978-794-5400 F: 978-965-3971

CVS
pharmacy

1800 SF TYPE-A COLONIAL
SINGLE DRIVE-THRU

STORE # 10039
CS PROJECT # 64267
150 MAIN STREET
WAYLAND, MA 01778

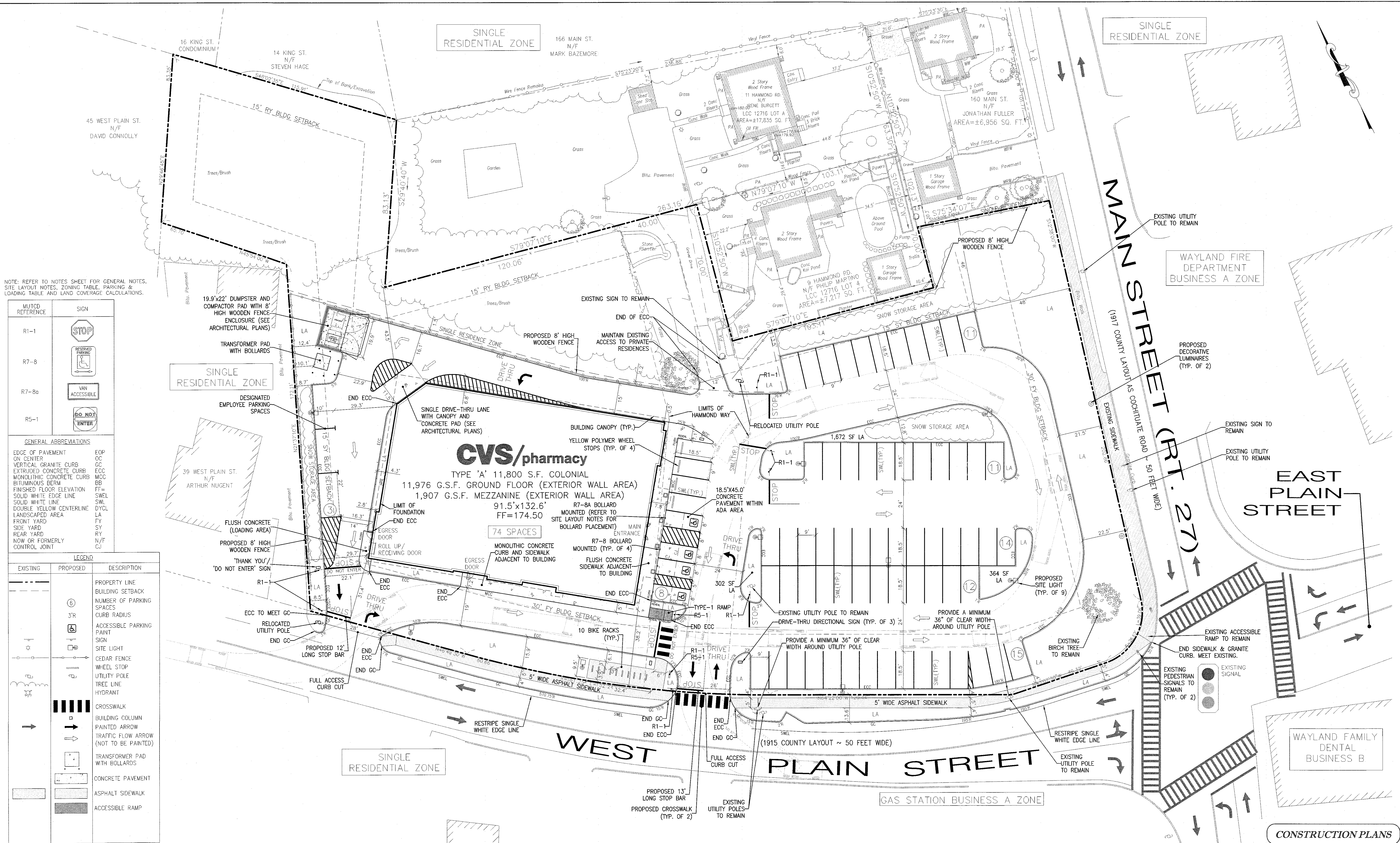
NOTES
SHEET

DATE: 03/25/2013

SHEET

1

CDG# 12019



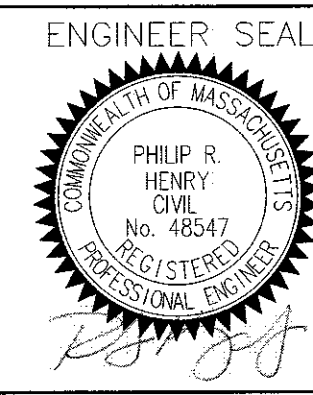
NOTE: REFER TO NOTES SHEET FOR GENERAL NOTES, SITE LAYOUT NOTES, ZONING TABLE, PARKING & LOADING TABLE AND LAND COVERAGE CALCULATIONS.

MUTCD REFERENCE	SIGN
R1-1	
R7-8	
R7-8a	
R5-1	

GENERAL ABBREVIATIONS	
EDGE OF PAVEMENT ON CENTER	OC
VERTICAL GRANITE CURB	GC
EXTRUDED CONCRETE CURB	ECC
MONOLITHIC CONCRETE CURB	MCC
BITUMINOUS BERM	BB
FINISHED FLOOR ELEVATION	FF
SOLID WHITE EDGE LINE	SWEL
DOUBLE YELLOW CENTERLINE	DYCL
LANDSCAPED AREA	LA
FRONT YARD	FY
SIDE YARD	SY
REAR YARD	RY
NOW OR FORMERLY CONTROL JOINT	N/F
	CJ

LEGEND		
EXISTING	PROPOSED	DESCRIPTION
		PROPERTY LINE
		BUILDING SETBACK
		NUMBER OF PARKING SPACES
		CURB RADIUS
		ACCESSIBLE PARKING
		PAINT
		SIGN
		SITE LIGHT
		CEDAR FENCE
		WHEEL STOP
		UTILITY POLE
		TREE LINE
		HYDRANT
		CROSSWALK
		BUILDING COLUMN
		PAINTED ARROW
		TRAFFIC FLOW ARROW (NOT TO BE PAINTED)
		TRANSFORMER PAD WITH BOLLARDS
		CONCRETE PAVEMENT
		ASPHALT SIDEWALK
		ACCESSIBLE RAMP

REVISIONS		DATE
1. ISSUED FOR CONSTRUCTION		05/08/2015



150 MAIN STREET, LLC
P.O. BOX 5458
WAYLAND, MA 01778

CIVIL DESIGN GROUP, LLC
21 HIGH STREET, SUITE 207
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CVS pharmacy
11800 SF TYPE-A COLONIAL
SINGLE DRIVE-THRU

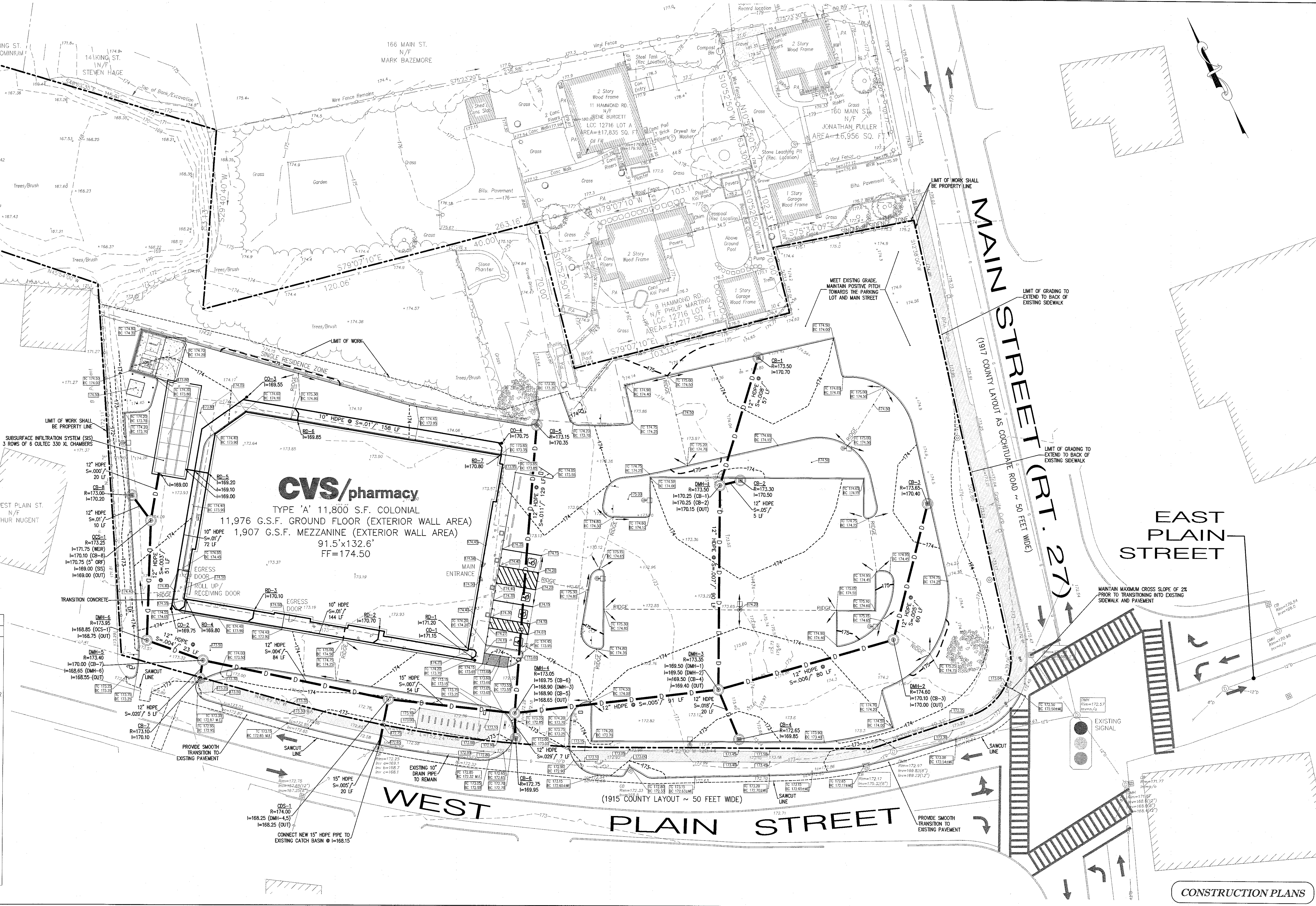
STORE # 10039 CS PROJECT # 64267 150 MAIN STREET WAYLAND, MA 01778	GRAPHIC SCALE IN FEET 0 10 20 40	SHEET 3
SITE LAYOUT PLAN		CDG# 12019
DATE: 03/25/2013		

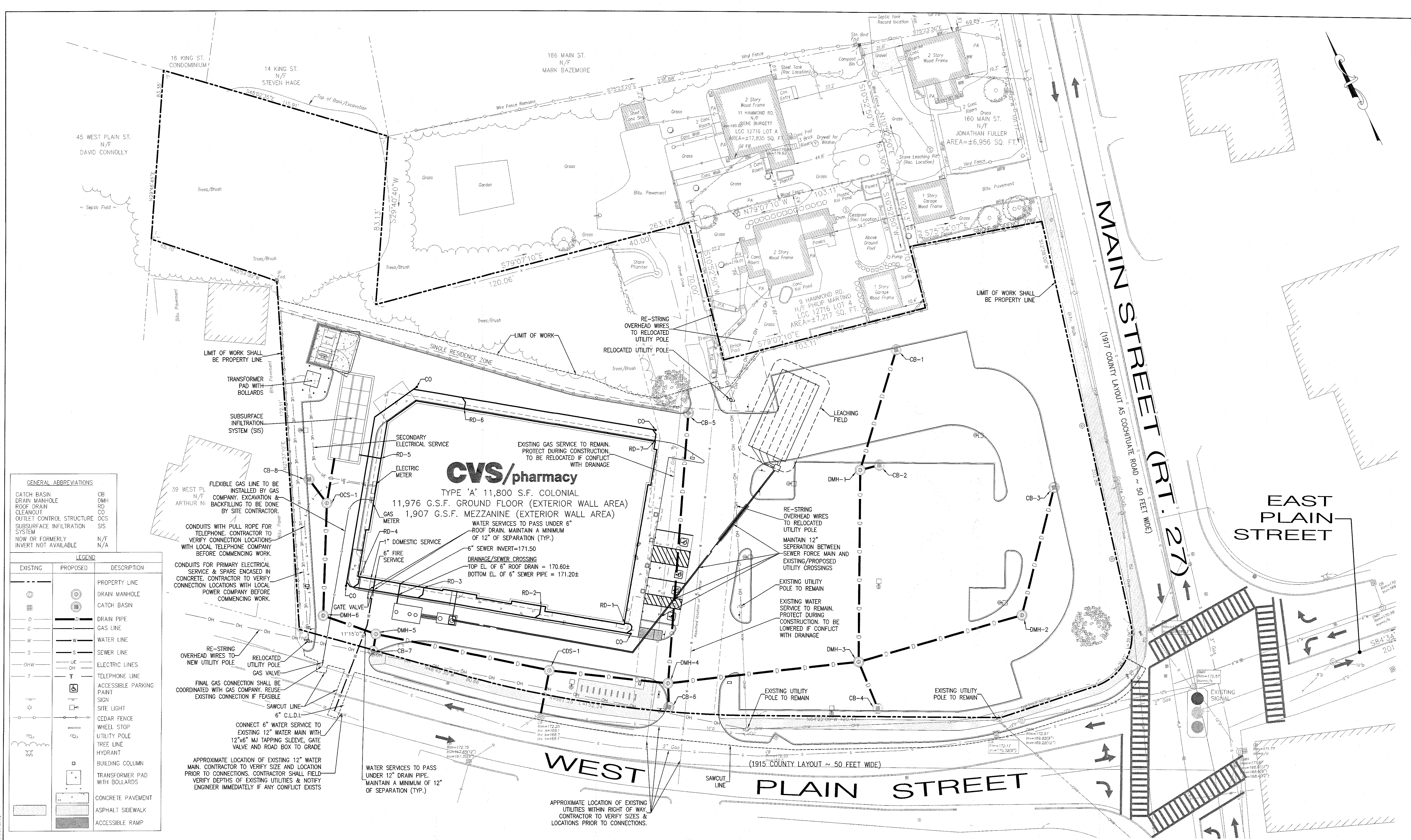
GENERAL ABBREVIATIONS
TOP OF CURB
BOTTOM OF CURB
CATCH BASIN
DRAIN MANHOLE
ROOF DRAIN
CLEANOUT
OUTLET CONTROL STRUCTURE
RIM ELEVATION
INVERT ELEVATION
HIGH DENSITY
POLYETHYLENE PIPE
SUBSURFACE INFILTRATION
SYSTEM
LINEAL FEET
NOW OR FORMERLY
INVERT NOT AVAILABLE
N/A

TOP OF CURB
BOTTOM OF CURB
CATCH BASIN
DRAIN MANHOLE
ROOF DRAIN
CLEANOUT
OUTLET CONTROL STRUCTURE
RIM ELEVATION
INVERT ELEVATION
HIGH DENSITY
POLYETHYLENE PIPE
SUBSURFACE INFILTRATION
SYSTEM
LINEAL FEET
NOW OR FORMERLY
INVERT NOT AVAILABLE
N/A

EXISTING
PROPOSED
DESCRIPTION

PROPERTY LINE
CATCH BASIN
DRAIN PIPE
INTERMEDIATE CONTOUR
INDEX CONTOUR
TOP/BOTTOM CURB ELEVATION
SPOT ELEVATION
ACCESSIBLE PARKING
PAINT
SITE LIGHT
CEDAR FENCE
WHEEL STOP
UTILITY POLE
TREE LINE
HYDRANT
BUILDING COLUMN
TRANSFORMER PAD WITH BOLLARDS
CONCRETE PAVEMENT
ASPHALT SIDEWALK
ACCESSIBLE RAMP





GENERAL ABBREVIATIONS

CATCH BASIN	CB
DRAIN MANHOLE	DMH
ROOF DRAIN	RD
CLEANOUT	CO
OUTLET CONTROL STRUCTURE	OCS
SUBSURFACE INFILTRATION SYSTEM	SIS
NOW OR FORMERLY	N/F
INVERT NOT AVAILABLE	N/A

LEGEND

EXISTING	PROPOSED	DESCRIPTION
		PROPERTY LINE
		DRAIN MANHOLE
		CATCH BASIN
		DRAIN PIPE
		GAS LINE
		WATER LINE
		SEWER LINE
		ELECTRIC LINES
		TELEPHONE LINE
		ACCESSIBLE PARKING
		PAINT
		SITE LIGHT
		CEDAR FENCE
		WHEEL STOP
		UTILITY POLE
		TREE LINE
		HYDRANT
		BUILDING COLUMN
		TRANSFORMER PAD WITH BOLLARDS
		CONCRETE PAVEMENT
		ASPHALT SIDEWALK
		ACCESSIBLE RAMP

REVISIONS

1. ISSUED FOR CONSTRUCTION	DATE	05/08/2015

ENGINEER SEAL

PREPARED FOR

150 MAIN STREET, LLC
P.O. BOX 5458
WAYLAND, MA 01778

CIVIL DESIGN GROUP, LLC
21 HIGH STREET, SUITE 207
NORTH ANDOVER, MA 01845
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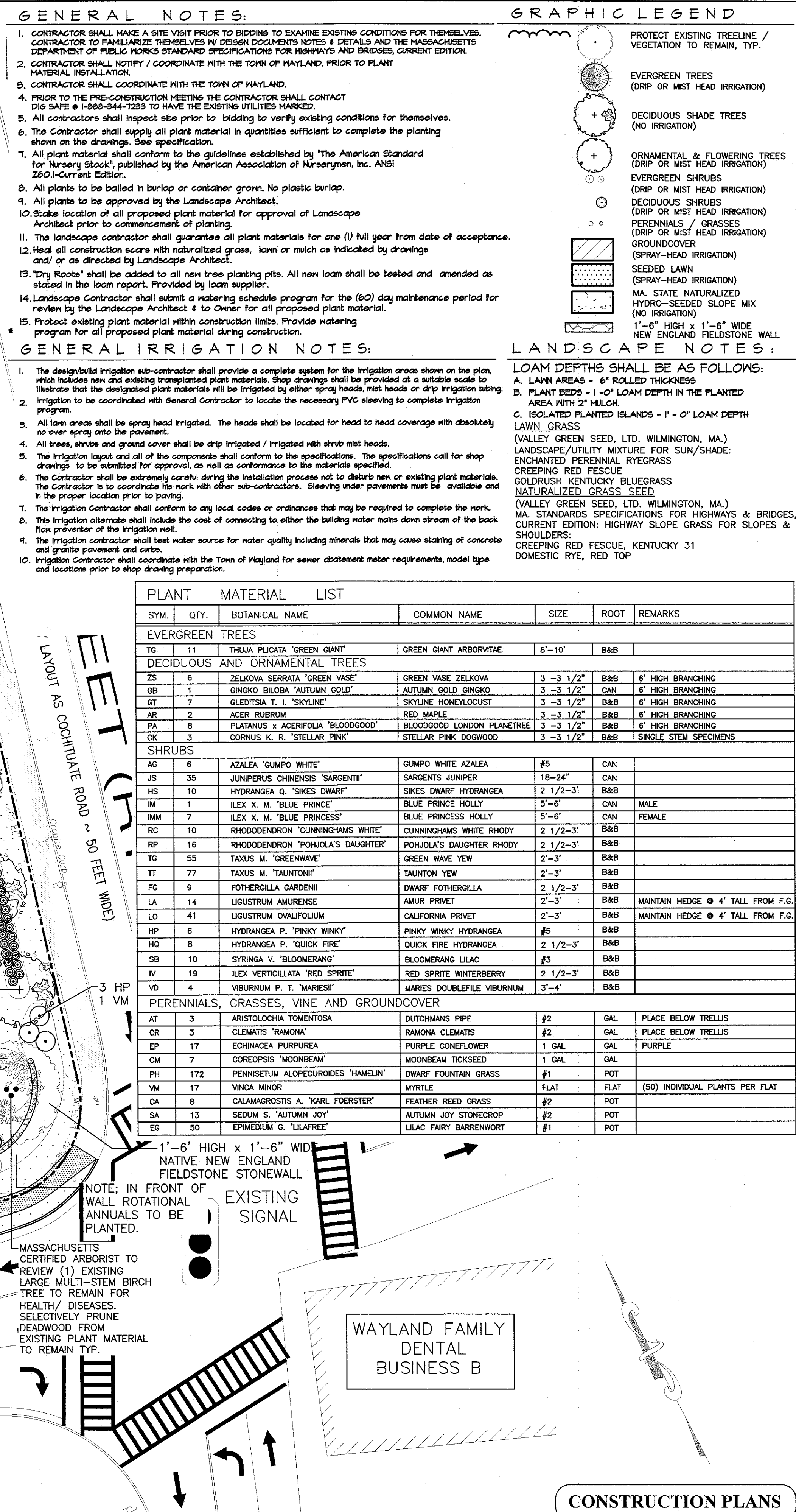
CVS pharmacy
11800 SF TYPE-A COLONIAL
SINGLE DRIVE-THRU

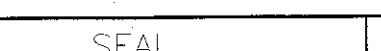



STORE # 10039
CS PROJECT # 64267
150 MAIN STREET
WAYLAND, MA 01778

GRAPHIC SCALE IN FEET

UTILITY PLAN
DATE: 03/25/2013

SHEET **5**
CDG# 12019



REVISIONS	DATE		PREPARED FOR 150 MAIN STREET, LLC P.O. BOX 5458 WAYLAND, MA 01778	 WILLIAM FLEMING ASSOCIATES LANDSCAPE ARCHITECTURE PLANNING 275 Main Street Suite #3 Needham, MA, 02460 T 781-428-9500 F 781-428-5011 W www.edgengineering.com	CIVIL DESIGN GROUP, LLC 21 HIGH STREET, SUITE 305B NORTH ANDOVER, MA 01845 www.edgengineering.com p: 978-794-5400 f: 978-914-6161	 11,800 SF TYPE-A COLONIAL SINGLE DRIVE-THRU	STORE # 10039 CS PROJECT # 64267 150 MAIN STREET WAYLAND, MA 01778	 GRAPHIC SCALE IN FEET	LANDSCAPE PLAN	SHEET L-1	DATE: 05/31/2013	CDG# 12019
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BoPW Meeting 4/26/2016

**Discussion of Water Meter Testing Results Regarding the
Request for Water Abatement of 92 Commonwealth Road**

Documents from 12/15/2015 Abatement Request

Board of Trustees

Sandra Masters

Patricia Kiskiss

Ronald Poore

courtyard manor house condominium association

October 15, 2015

Town of Wayland
Department of Public Works
66 River Road
Wayland, Massachusetts 01778
Attn.: Trisha

RE: Account# 0200912

Dear Trisha,

Thank you for all your help today as we attempt to better understand the possible reasons for our unusually excessive water bill for usage starting February 23, 2015 and ending on September 9, 2015.

The above mentioned account is entirely dedicated to our sprinkler system. A review of our records indicates that the system was turned on in June. We then used the system for the month of June and July but discontinued upon notification of the mandatory water ban the first week in August.

We had a rain sensor installed to be sure that the system did not engage when not necessary. We have practiced due diligence in having the system inspected and maintained on a regular basis.

We brought our concerns to Suburban Lawn Sprinkler Company before they shut the system down for the season on Wednesday October 14 and asked that they do an inspection for detection of possible leaks. Upon said inspection, it became their opinion that there were none.

*confirmed with
Pat Kiskiss no leaks found
12/9/15*
*Sched. Tues 12/15/15 7 PM yes a board member
will be there
12/9/15*

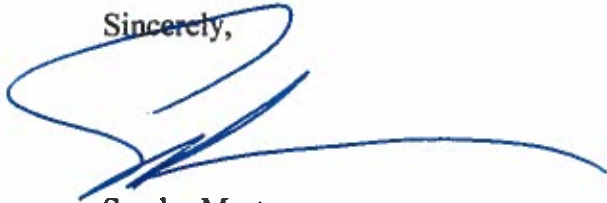
92 Commonwealth Road
Wayland, Massachusetts 01778

RE: Account #0200912


Per your recommendation, we will have that system inspected again to be certain nothing was missed.

In the meantime we would like to submit a petition for abatement. We will continue to keep you informed should we discover any new information. Thanks again!

Sincerely,



Sandra Masters



Pat Kiskiss

92 Commonwealth Road
Wayland, Massachusetts 01778



TOWN OF WAYLAND, DPW-WATER DIV
66 River Road, WAYLAND MA 01778

Hours: Monday 8 AM to 7 PM
Hours: Friday 8 AM to 12:30 PM
Hours: Tuesday - Thursday 8 AM to 4 PM
Phone: 508 358-3672

COURTYARD CONDO ASSOCIATION
PAT KISZKISS
92 C COMMONWEALTH ROAD WEST
WAYLAND, MA 01778

**Remittance Coupon Please Return
With Payment**

Account Number: 0200912

New Charges: \$4,731.44
Credits: \$0.00
Past Due: (\$0.08)
Interest: \$0.00

Total Due: 11/02/15 \$4,731.36

04 00 000266 0000473136 110215 00004731360

Account #	Service Location	Parcel Identifier	Billing Date	Due Date	Total Due
0200912	COMMONWEALTH ROAD WEST - IRRIG	055-002	9/25/2015	11/2/2015	\$4,731.36

Meter Readings				Usage Summary		New Charge Summary			
Meter	Date	Type	Read	Rate	Total Usage	Charge	Quantity	Amount	Total
54399556	9/9/2015	ACT	193,700	RES	40,800	ADMINISTRATIVE FEE-RES	1	\$30.00	\$30.00
54399556	2/23/2015	ACT	152,900			Water		\$4,701.44	\$4,701.44

**YOUR WATER USAGE IS HIGH
PLEASE CHECK FOR LEAKS**

Tax Payer Message	Rate Information
<p>Tips on saving water:</p> <p>Dont let water run when you brush your teeth, shave, or wash your car. Water your lawn early in the morning and water plants, not the sidewalk. Take shorter showers and be smart, fix leaks.</p> <p>To all residents:</p> <p>Please check your toilets for leaks by adding a few drops of food color to the tank when you are not going to be using the toilet for several hours. If any color comes into the bowl without flushing-you have a leak. Fixing leaks in a timely manner will be cost effective.</p> <p>FYI - 1 cubic foot of water equals 7.48052 gallons</p>	<p>RESIDENTIAL RATES:</p> <p>LESS THAN 1500 cubic feet \$5.15 per 100 cubic feet 1,501 - 3,000 cubic feet \$6.67 per 100 cubic feet 3,001 - 8,000 cubic feet \$7.63 per 100 cubic feet 8,001 - Plus cubic feet \$12.63 per 100 cubic feet</p> <p>IF YOUR WATER BILL IS NOT PAID IN FULL WHEN DUE, YOU WILL BE CHARGED INTEREST AT THE RATE OF 14% PER YEAR AND COLLECTION COSTS</p>

TOWN OF WAYLAND, DPW-WATER-DIV
DEPARTMENT OF PUBLIC WORKS

66 River Road
Wayland MA 01778
Phone 508-358-3672

as of October 15, 2015

Balance: \$4,731.36

Account	Owner	Parcel	Location	Commitments	Billing Date	Due Date	Charges	Interest	Credit	Balance	Total Due
0200912	COURTYARD CONDO ASS	055-002	92 B COMMONWEALTH ROAD WEST - IRRIGATION		9/25/2015	11/2/2015	\$4,731.44	\$0.00	\$0.00	\$4,731.44	\$4,731.44
					3/23/2015	4/24/2015	\$113.92	\$0.00	\$114.00	(\$0.08)	(\$0.08)
					9/22/2014	10/24/2014	\$1,914.95	\$49.05	\$1,964.00	\$0.00	\$0.00
					3/18/2014	4/21/2014	\$140.60	\$0.00	\$140.60	\$0.00	\$0.00
					10/25/2013	12/2/2013	\$1,220.30	\$0.00	\$1,220.30	\$0.00	\$0.00
					3/21/2013	4/19/2013	\$11.10	\$0.00	\$11.10	\$0.00	\$0.00
					10/15/2012	11/15/2012	\$14,127.25	\$0.00	\$14,127.25	\$0.00	\$0.00
					5/25/2012	6/22/2012	\$429.35	\$0.00	\$429.35	\$0.00	\$0.00
					4/26/2012	6/1/2012	\$646.50	\$0.00	\$646.50	\$0.00	\$0.00
					10/12/2011	11/11/2011	\$2,709.00	\$28.74	\$2,737.74	\$0.00	\$0.00
					3/25/2011	4/25/2011	\$1,057.00	\$0.00	\$1,057.00	\$0.00	\$0.00
					9/22/2010	10/22/2010	\$918.40	\$0.00	\$918.40	\$0.00	\$0.00
					3/25/2010	4/26/2010	\$1,233.40	\$0.00	\$1,233.40	\$0.00	\$0.00
					11/9/2009	11/25/2009	\$5.00	\$0.00	\$5.00	\$0.00	\$0.00
					9/22/2009	10/22/2009	\$1,220.80	\$24.63	\$1,245.43	\$0.00	\$0.00
					3/25/2009	4/24/2009	\$1,233.40	\$7.76	\$1,241.16	\$0.00	\$0.00
					1/7/2009	2/6/2009	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
					9/24/2008	10/24/2008	\$1,682.40	\$59.84	\$1,742.24	\$0.00	\$0.00
					5/30/2008	6/16/2008	\$5.00	\$0.00	\$5.00	\$0.00	\$0.00
					4/9/2008	5/9/2008	\$1,039.80	\$5.35	\$1,045.15	\$0.00	\$0.00
					10/5/2007	11/5/2007	\$1,967.00	\$16.60	\$1,983.60	\$0.00	\$0.00
					2/13/2007	2/13/2007	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total							\$36,406.61	\$191.97	\$31,867.22	\$4,731.36	\$4,731.36

will file Abatement
came in today abated
said had sub abated
ok superiors
no back. 10/15/15

Transactions Type	Effective Date	PostDate	Batch	Total	Comments
Payment	4/9/2015	4/10/2015	lockbox wtr	\$129.26	Lockbox
Payment	12/29/2014	12/29/2014	daily	\$1,948.74	courtyard manor condo assoc ck 92
Payment	4/3/2014	4/4/2014	lockbox wtr	\$140.60	Lockbox
Payment	11/25/2013	11/26/2013	lockbox wtr	\$1,220.30	Lockbox
Payment	4/12/2013	4/16/2013	lockbox wtr	\$11.10	Lockbox
Payment	2/7/2013	2/7/2013	Daily	\$135.30	Courtyard Manor ck2065
Abatement	1/9/2013	1/9/2013	92B COMMONWEALTH	\$13,991.95	WATER READ ENTERED AND CHARGED INCORRECTLY ABATE OVERAGE AND BILL ACCORDINGLY
Credit Adjustment	6/11/2012	6/11/2012	92 Commonwealth Rd	\$28.74	Abatement approved and remove interest per BOPW pl
Payment	6/1/2012	6/14/2012	lockbox wtr 6/13	\$429.35	
Payment	5/7/2012	5/7/2012	Daily	\$1,067.50	Courtyard Manor Condo Assn. 2011
Abatement	5/2/2012	5/2/2012	92 COMM RD CONDO T	\$1,288.00	PER BOPW - ABATE DOWN TO 14500 CBF AND REMOVE INTEREST
Payment	11/4/2011	11/4/2011	Daily	\$1,000.00	
Payment	4/14/2011	4/15/2011	lockbox w	\$1,057.00	Lockbox
Payment	10/18/2010	10/19/2010	lockbox w	\$918.40	Lockbox
Payment	4/15/2010	4/16/2010	lockbox w	\$1,233.40	Lockbox
Credit Adjustment	2/4/2010	2/4/2010	from re 2775	\$643.95	from re 2775
Debit Adjustment	2/4/2010	2/4/2010	to RE water lien	(\$643.95)	reverse water lien
Lien To Real Estate	1/1/2010	12/18/2009	Lien To Real Estate	\$643.95	Lien To Real Estate
Payment	12/4/2009	12/4/2009	Daily	\$300.00	
Payment	11/13/2009	11/16/2009	lockbox w	\$305.20	Lockbox
Transfer Out	10/6/2009	10/6/2009	AUTOMATIC	(\$1.28)	Transfer Out
Transfer In	10/6/2009	10/6/2009	AUTOMATIC	\$1.28	Transfer In
Payment	6/19/2009	6/19/2009	3	\$307.39	
Transfer Out	5/26/2009	5/26/2009	frm 0200912 to 0201450	(\$968.80)	
Payment	5/15/2009	5/18/2009	lockbox w	\$1,287.15	Lockbox
Payment	4/14/2009	4/15/2009	lockbox w	\$616.70	Lockbox
Credit Adjustment	2/6/2009	2/6/2009	lxbx	\$2.04	
Payment	2/5/2009	2/6/2009	lockbox w	\$899.00	Lockbox
Payment	1/12/2009	1/13/2009	lockbox w	\$841.20	Lockbox
Debit Adjustment	6/24/2008	6/24/2008	int dem adj	(\$12.85)	
Payment	6/5/2008	6/6/2008	lockbox w	\$539.80	Lockbox
Payment	5/9/2008	5/12/2008	lockbox w	\$539.80	Lockbox
Payment	12/10/2007	12/10/2007	daily 2	\$983.50	
Payment	11/14/2007	11/14/2007	daily	\$983.50	
Payment	10/12/2007	10/12/2007	daily2	\$1,967.00	

10/15/2015 8:53:47 AM

TOWN OF WAYLAND, DPW-WATER-DIV
DEPARTMENT OF PUBLIC WORKS
66 River Road
Wayland MA 01778
Phone 508-358-3672

Usage History Report

Account: 0200912 **Location:** 92 B COMMONWEALTH ROAD WEST - IRRIGA **Route:** 1
Owner: COURTYARD CONDO ASSOCIATIO

Meter #:	08833530	Read Date	Read Type	Reading	Usage	Bill Date	Comments
Serial #:	53147415	5/13/2012	FINAL	548,200	5,700	5/25/2012	FINAL READ METER
Head #:		2/29/2012	ACTUAL	542,500	8,300	4/26/2012	Read Import on 3/30/201
Head Type:		9/13/2011	ACTUAL	534,200	24,800	10/12/2011	Read Import on 9/28/201
Walk Seq.:	103140	3/10/2011	ACTUAL	509,400	12,500	3/25/2011	Read Import on 3/23/201
Dials:	6	9/2/2010	ACTUAL	496,900	11,400	9/22/2010	Read Import on 9/21/201
Brand:	SENSUS SR11	3/5/2010	ACTUAL	485,500	13,900	3/25/2010	Read Import on 3/23/201
Type:	Wand	9/2/2009	ACTUAL	471,600	13,800	9/22/2009	Read Import on 9/21/200
Size:	2	2/27/2009	ACTUAL	457,800	13,900	3/25/2009	Read Import on 3/24/200
Exchange:	B-Wand	8/29/2008	ACTUAL	443,900	18,400	9/24/2008	Read Import on 9/18/200
Install Date	8/10/1998	3/18/2008	ACTUAL	425,500	13,300	4/9/2008	Read Import on 4/8/2008
Replace Date:		8/30/2007	ACTUAL	412,200	24,000	10/5/2007	
Status:	InActive	9/5/2006	ACTUAL	364,200	17,500		
Location:	LEFT FRONT ELECT	4/10/2006	ACTUAL	346,700	19,100		
		9/26/2005	ACTUAL	327,600	23,200		
		4/19/2005	ACTUAL	304,400	18,500		
		8/31/2004	ACTUAL	285,900	18,500		
		3/24/2004	ACTUAL	267,400	0		

Meter #:	54399556	Read Date	Read Type	Reading	Usage	Bill Date	Comments
Serial #:	54399556	9/9/2015	ACTUAL	193,700	40,800	9/25/2015	Read Import on 9/16/201
Head #:		2/23/2015	ACTUAL	152,900	1,600	3/23/2015	Read Import on 3/10/201
Head Type:		9/5/2014	ACTUAL	151,300	18,500	9/22/2014	Read Import on 9/15/201
Walk Seq.:	103140	2/25/2014	ACTUAL	132,800	2,000	3/18/2014	Read Import on 3/5/2014
Dials:	6	9/6/2013	ACTUAL	130,800	13,000	10/25/2013	Read Import on 9/18/201
Brand:	SENSUS	2/20/2013	ACTUAL	117,800	100	3/21/2013	Read Import on 3/4/2013
Type:	Wand	8/22/2012	ACTUAL	117,700	116,546	10/15/2012	Read Import on 9/25/201
Size:	0.63	5/23/2012	SET	1,154	0	10/15/2012	New Meter
Exchange:	B-Wand						
Install Date	5/23/2012						
Replace Date:							
Status:	ACTIVE						
Location:	LEFT SIDE						

WAYLAND BOARD OF PUBLIC WORKS

Wayland DPW Facility

December 15, 2015

7:00 PM

EXCERPT FROM MEETING MINUTES

Present: C. Brown (Chair), M. Lowery (Vice Chair), W. Baston, M. Wegerbauer, S. Kadlik (Director)

Absent: J. Mishara

Meeting opened at 7:00 PM

Brown announced that the meeting is being recorded.

Brown opened the meeting with a review of the agenda.

Brown asked for public comment – there was none.

Water Abatement Requests

92 Commonwealth Road

Ronald Poore, 92 Commonwealth Road, appeared before the Board to discuss the request for abatement.

Poor noted that no leaks to the system were found, and he assumes that the meter is defective.

Brown noted that the meter is relatively new and that it is the Board's assumption that the water was used.

Lowery noted that, as the abatement was filed after 1/1/15, it is only subject to an abatement of 20% of the value of the claimed lost water.

Brown made a motion that the meter at 92C Commonwealth Road be tested and report back on its accuracy, delaying any fees and interest that may accrue.

Baston 2nd, all in favor.

Items Included as Part of Agenda Packet for Discussion

- 10-15-2015 Letter requesting abatement

- 09-25-2015 Water Bill

- 92 Commonwealth Water Account Financial History

Items Distributed for Information and Use by the Board of Public Works

- 92 Commonwealth Water Usage History

April 10, 2016

ATTN: Gay Hughes
RE: Courtyard Condo Association
ACCT# 0200912

Hi Gay,

Enclosed please find a check for \$4761.36 for payment towards our most recent bill (4731.36 past due and 30.00 for current charges)

I have deducted the interest due as a woman by the name of Trisha told Pat Kiskiss and myself that if I wrote her a letter with intent of filing an abatement that no interest would be charged. I have enclosed the letter that I mailed that same day to insure this.

We were notified that the meter appears to be in working condition so we have agreed to just pay the bill.

Thank you,

Sandra Masters
92 A/B Commonwealth Road

TOWN OF WAYLAND, DPW-WATER DIV
41 COCHITUATE RD, WAYLAND MA 01778

Remittance Coupon Please Return
With Payment

Account Number: 0200912

New Charges:	\$30.00
Credits:	\$0.00
Past Due:	\$4,731.36
Interest:	\$304.88
Total Due: 04/18/16	\$5,066.24

4761.36

Amount Paid:

Last Payment Received

Thank You - 4/9/2015 \$129.26

00506624 041816 00005066241

WALDEN MANOR CONDO ASSOC
WALDEN RD UNIT C
WAYLAND MA 01778

105

53-7122/2113

April 11, 2016

Date

\$ 4761.36

Dollars



Security
Features
Details on
Back.

Middlesex
Savings Bank
WAYLAND, MA 01778

0200912

171227 223050654 0105

BoPW Meeting 4/26/2016

Request for Water Abatement – 20 Pine Needle Road

Patricia

From: Karen Vachon <kmvachon@gmail.com>
Sent: Monday, November 02, 2015 10:30 AM
To: Lemon, Patricia
Subject: Request to file an abatement

Dear Trish,

Per our call on October 30, I would like to request to file an abatement for the recent water bill at 20 Pine Needle Road. We are in the process of checking for water leaks in and around the property. I will contact you as soon as we learn the source of the issue. We apologize for this high usage, especially with the water ban.

Thank you for your time on Friday.

Best,
Karen Vachon

From: Karen Vachon [<mailto:kmvachon@gmail.com>]
Sent: Monday, March 14, 2016 2:44 PM
To: Hughes, Gay
Subject: Fwd: Request to file an abatement

Hi Gay,

My name is Karen Vachon and I am a Wayland resident. Last fall, after receiving my September water bill, I reached out to Trish Lemon for assistance. She said that I could file for an abatement, which I requested. I also followed up with an invoice from my plumber who found the source of the issue (irrigation system) and corrected it. I sent that information to Trish in December. I am now realizing that I have not been contacted since that time. I just sent an email to Trish and learned that all correspondence should now go through you.

Can you assist with the next step of the abatement process?

Thank you,
Karen

----- Forwarded message -----

From: **Karen Vachon** <kmvachon@gmail.com>
Date: Mon, Mar 14, 2016 at 1:49 PM
Subject: Re: Request to file an abatement
To: "Lemon, Patricia" <plemon@wayland.ma.us>

Hi Trish,

I'm just realizing that I haven't been invited to a meeting to review my abatement request. Can you provide an update?

Thanks!
Karen

On Fri, Dec 18, 2015 at 10:40 AM, Karen Vachon <kmvachon@gmail.com> wrote:

Hi Trish,

My apologies for taking so long to get back to you. Our plumber did find a leak in the irrigation system. Please find the invoice attached. Please let me know how to proceed.

Many thanks for your patience!

Karen

From: Lemon, Patricia [<mailto:plemon@wayland.ma.us>]
Sent: Monday, November 02, 2015 11:12 AM
To: Karen Vachon
Subject: RE: Request to file an abatement

Thank you☺

MICHAEL ZEOLLA
109 Prides Crossing Road
Sudbury, Massachusetts 01776
(978) 443-2393

INVOICE

11/10/15

Linus Vachon
20 Pine Needle Rd.
Wayland

Repaired water supply to lawn
sprinkler back Flow Preventer that
was leaking.

365.-

Thank you!



TOWN OF WAYLAND, DPW-WATER DIV
66 River Road, WAYLAND MA 01778

Hours: Monday 8 AM to 7 PM
Hours: Friday 8 AM to 12:30 PM
Hours: Tuesday - Thursday 8 AM to 4 PM
Phone: 508 358-3672

LINUS VACHON
20 PINE NEEDLE ROAD
COCHITUATE, MA 01778

**Remittance Coupon Please Return
With Payment**

Account Number: 0500360

New Charges: \$3,405.29
Credits: \$0.00
Past Due: \$0.00
Interest: \$0.00
Total Due: 11/02/15 \$3,405.29

04 00 000643 0000340529 110215 00003405294

Account #	Service Location	Parcel Identifier	Billing Date	Due Date	Total Due
0500360	20 PINE NEEDLE ROAD	047C-032	9/25/2015	11/2/2015	\$3,405.29

Meter Readings				Usage Summary		New Charge Summary			
Meter	Date	Type	Read	Rate	Total Usage	Charge	Quantity	Amount	Total
70359325	9/10/2015	ACT	88,000	RES	30,300	ADMINISTRATIVE FEE-RES	1	\$30.00	\$30.00
70359325	3/12/2015	ACT	57,700			Water		\$3,375.29	\$3,375.29

Tax Payer Message

Tips on saving water:

Dont let water run when you brush your teeth, shave, or wash your car.
Water your lawn early in the morning and water plants, not the sidewalk.
Take shorter showers and be smart, fix leaks.

To all residents:

Please check your toilets for leaks by adding a few drops of food color to the tank when you are not going to be using the toilet for several hours. If any color comes into the bowl without flushing-you have a leak. Fixing leaks in a timely manner will be cost effective.

FY1 - 1 cubic foot of water equals 7.48052 gallons

Rate Information

RESIDENTIAL RATES:

LESS THAN 1500 cubic feet \$5.15 per 100 cubic feet
1,501 - 3,000 cubic feet \$6.67 per 100 cubic feet
3,001 - 8,000 cubic feet \$7.63 per 100 cubic feet
8,001 - Plus cubic feet \$12.63 per 100 cubic feet

**IF YOUR WATER BILL IS NOT PAID IN FULL
WHEN DUE, YOU WILL BE CHARGED INTEREST
AT THE RATE OF 14% PER YEAR AND
COLLECTION COSTS**

TOWN OF WAYLAND, DPW-WATER-DIV
DEPARTMENT OF PUBLIC WORKS
66 River Road
Wayland MA 01778
Phone 508-358-3672

Usage History Report

Account: 0500360 Location: 20 PINE NEEDLE ROAD Route: 1
Owner: LINUS VACHON

Meter #:	09203796	Read Date	Read Type	Reading	Usage	Bill Date	Comments
Serial #:	53581660	3/30/2011	TRANSFE	258,900	200	10/12/2011	Last Reading
Head #:		3/15/2011	ACTUAL	258,700	3,600	3/25/2011	Read Import on 3/23/201
Head Type:		9/9/2010	ACTUAL	255,100	10,700	9/22/2010	Read Import on 9/21/201
Walk Seq.:	105960	3/9/2010	ACTUAL	244,400	4,400	3/25/2010	Read Import on 3/23/201
Dials:	6	9/9/2009	ACTUAL	240,000	5,100	9/22/2009	Read Import on 9/21/200
Brand:	SENSUS SR11	3/12/2009	ACTUAL	234,900	4,800	3/25/2009	Read Import on 3/24/200
Type:	Wand	9/3/2008	ACTUAL	230,100	8,100	9/24/2008	Read Import on 9/18/200
Size:	0.63	3/24/2008	ACTUAL	222,000	10,800	4/9/2008	Read Import on 4/8/2008
Exchange:	B-Wand	9/4/2007	ACTUAL	211,200	11,600	10/5/2007	
Install Date	3/17/1998	3/27/2007	ACTUAL	199,600	8,200	4/18/2007	
Replace Date:	3/30/2011	9/5/2006	ACTUAL	191,400	9,800		
Status:	InActive	4/10/2006	ACTUAL	181,600	7,800		
Location:	FRONT CENTER	9/26/2005	ACTUAL	173,800	15,200		
		4/19/2005	ACTUAL	158,600	6,600		
		8/31/2004	ACTUAL	152,000	26,900		
		3/24/2004	ACTUAL	125,100	0		

Meter #:	70359325	Read Date	Read Type	Reading	Usage	Bill Date	Comments
Serial #:	1000042 TAG	9/10/2015	ACTUAL	88,000	30,300	9/25/2015	Read Import on 9/16/201
Head #:		3/12/2015	ACTUAL	57,700	3,700	3/23/2015	
Head Type:		9/8/2014	ACTUAL	54,000	6,900	9/22/2014	Read Import on 9/15/201
Walk Seq.:	105960	2/26/2014	ACTUAL	47,100	3,500	3/18/2014	Read Import on 3/5/2014
Dials:	6	9/12/2013	ACTUAL	43,600	10,200	10/25/2013	Read Import on 9/18/201
Brand:	SENSUS SR11	2/25/2013	ACTUAL	33,400	5,400	3/21/2013	Read Import on 3/4/2013
Type:	Wand	8/31/2012	ACTUAL	28,000	9,400	10/15/2012	Read Import on 9/25/201
Size:	0.75	3/8/2012	ACTUAL	18,600	4,800	4/26/2012	Read Import on 3/30/201
Exchange:	B-Wand	9/15/2011	ACTUAL	13,800	13,800	10/12/2011	Read Import on 9/28/201
Install Date	3/30/2011	3/30/2011	SET	0	0	10/12/2011	First Reading
Replace Date:							
Status:	ACTIVE						
Location:	FRONT CENTER						

TOWN OF WAYLAND, DPW-WATER-DIV
DEPARTMENT OF PUBLIC WORKS
66 River Road
Wayland MA 01778
Phone 508-358-3672
as of March 23, 2016

Balance: \$5,013.14

Account	Owner	Parcel	Location				
0500360	LINUS VACHON	047C-032	20 PINE NEEDLE ROAD				
Commitments							
Billing Date	Due Date	Charges	Interest	Credit	Balance	Total Due	
3/21/2016	4/18/2016	\$1,422.38	\$0.00	\$0.00	\$1,422.38	\$1,422.38	
9/25/2015	11/2/2015	\$3,405.29	\$185.47	\$0.00	\$3,590.76	\$3,590.76	
3/23/2015	4/24/2015	\$260.71	\$0.00	\$260.71	\$0.00	\$0.00	
9/22/2014	10/24/2014	\$504.87	\$0.00	\$504.87	\$0.00	\$0.00	
3/18/2014	4/21/2014	\$245.45	\$0.00	\$245.45	\$0.00	\$0.00	
10/25/2013	12/2/2013	\$866.66	\$0.00	\$866.66	\$0.00	\$0.00	
3/21/2013	4/19/2013	\$362.70	\$2.10	\$364.80	\$0.00	\$0.00	
10/15/2012	11/15/2012	\$734.00	\$0.00	\$734.00	\$0.00	\$0.00	
4/26/2012	6/1/2012	\$367.40	\$3.31	\$370.71	\$0.00	\$0.00	
10/12/2011	11/1/2011	\$1,359.00	\$0.00	\$1,359.00	\$0.00	\$0.00	
3/25/2011	4/25/2011	\$243.60	\$0.00	\$243.60	\$0.00	\$0.00	
9/22/2010	10/22/2010	\$830.20	\$0.00	\$830.20	\$0.00	\$0.00	
3/25/2010	4/26/2010	\$288.40	\$0.00	\$288.40	\$0.00	\$0.00	
9/22/2009	10/22/2009	\$327.60	\$0.00	\$327.60	\$0.00	\$0.00	
3/25/2009	4/24/2009	\$310.80	\$0.00	\$310.80	\$0.00	\$0.00	
1/7/2009	2/6/2009	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9/24/2008	10/24/2008	\$451.10	\$0.00	\$451.10	\$0.00	\$0.00	
4/9/2008	5/9/2008	\$724.80	\$0.00	\$724.80	\$0.00	\$0.00	
10/5/2007	11/5/2007	\$432.60	\$0.00	\$432.60	\$0.00	\$0.00	
4/18/2007	5/18/2007	\$242.20	\$1.76	\$243.96	\$0.00	\$0.00	
Grand Total		\$13,379.76	\$192.64	\$8,559.26	\$5,013.14	\$5,013.14	

Transactions	Effective Date	PostDate	Batch	Total	Comments
Type					
Payment	5/4/2015	5/4/2015	Daily	\$260.71	Karen Vachon ck213

Payment	10/9/2014	10/9/2014	MCC \$1716.78	\$504.87	Generic Payment
Payment	4/3/2014	4/3/2014	mcc 2821.31 consolidated	\$245.45	Generic Payment
Payment	12/2/2013	12/6/2013	mcc 10561.83 consolidate	\$868.76	Generic Payment
Payment	5/3/2013	5/3/2013	Daily	\$362.42	Pd Late - Karen Vachon CH212
Transfer Out	4/4/2013	4/4/2013	Apr 4 2013	(\$0.28)	Transfer Out
Transfer In	4/4/2013	4/4/2013	Apr 4 2013	\$0.28	Transfer In
Payment	11/2/2012	11/5/2012	mcc1562.79	\$793.59	Generic Payment
Payment	5/18/2012	5/18/2012	Daily	\$311.40	Karen Vachon 006508
Payment	11/23/2011	11/23/2011	mcc wtr 3265	\$1,359.00	Generic Payment
Payment	3/28/2011	3/29/2011	lockbox w	\$243.60	Lockbox
Payment	10/22/2010	10/26/2010	lockbox w 10/25/2010	\$830.20	Lockbox
Payment	4/2/2010	4/5/2010	lockbox w	\$288.40	Lockbox
Payment	10/22/2009	10/29/2009	lockbox w 102809	\$327.60	Lockbox
Payment	4/1/2009	4/3/2009	lockbox w	\$310.80	
Payment	10/24/2008	10/28/2008	lockbox w 102708	\$451.10	Lockbox
Payment	5/9/2008	5/12/2008	lockbox w	\$724.80	Lockbox
Debit Adjustment	4/4/2008	4/4/2008	INT	(\$0.01)	
Payment	10/22/2007	10/23/2007	lockbox	\$434.37	
Payment	6/5/2007	6/7/2007	lockbox	\$242.20	
Grand Total				<u>\$8,559.26</u>	

BoPW Meeting 4/26/2016

Irrigation Application Review – 79 Glezen Lane



**TOWN OF WAYLAND
DEPARTMENT OF PUBLIC WORKS**

41 Cochituate Road
Wayland, MA 01778

Permit# _____

TEL: 508-358-3672

EMAIL: water@wayland.ma.us

FAX: 508-358-3679

Application & Agreement for the Installation of an Underground Irrigation System

As governed by Town Bylaw Chapter 191

*Please complete all applicable sections of this application and review the attached bylaws concerning irrigation systems.
Systems which cover more than 15,000 square feet are prohibited from being installed or expanded.*

Location: 79 Glezen Lane, Wayland, Massachusetts 01778

Lot Area & Description (limited to 15,000 square feet): _____

Owner: John Renterghem

Address: 79 Glezen Lane, Wayland, Massachusetts 01778

Phone: 1.508.358.2890 Cell. 1.617.320.6037

Contractor: Carl J. Lembo, III - Lembo Corporation

Address: 125 Brook Street, Judson, Massachusetts 01749

Phone: 1.978.562.0060

Please attach a proposed plan of the installation & calculation of the square footage.

The Plan MUST include:

- ☒ Area covered by the irrigation system
- ☒ The location of the entire septic system (within 20 ft of a septic system prohibited)
- ☒ Backflow device (manufacturer and model)
- ☒ Rain Gauge / Moisture Detector (manufacturer and model)
- ☒ Programmable Timer
- ☒ Shutoff Valve

I/we understand and agree that the Town of Wayland does not guarantee to furnish constant water pressure nor uninterrupted service, and that the Board of Public Works reserves the right to restrict the use of water during dry seasons or under any emergency condition.

Owner Signature: [Signature]

Date: 8-APR-2016

Contractor Signature: [Signature]

Date: 4-8-16

The Board of Public Works and the Department of Public Works urge conservation and the prevention of water waste. Please conserve by watering at appropriate time of the day.

DPW Director Signature: _____ **Date:** _____

Fee: \$50.00
Check # 4589

BoPW Meeting 4/26/2016

**Meeting with Members of the Now-Disbanded Beautification
Committee**

BoPW Meeting 4/26/2016

Discussion of Road Improvement Plan

Wayland DPW Highway - Road Resurfacing Program 2016/17

[illegible]

1- Reconstruction Road bed with new darainage, profile alignment and pavement

2- Reclamation Pulverize old surface, some drainage work, grade and place a minimum 3" bituminous asphalt surface.

3- Resurfacing

Re-schedule to 2018

Notes: Completion schedule is dependent on favorable weather conditions and no unforeseen site complications.

* Total sqft may also include sqft of cul de sac's and or areas of intersections.

BoPW Meeting 4/26/2016

**Discussion and Possible Board Vote on Draft MOU Between
the DPW, Recreation, and School Dept**

DRAFT

Memorandum of Understanding Between

Wayland School Committee, Wayland Recreation Commission and Wayland Board of Public Works

This Inter-Departmental Memorandum of Understanding ("MOU") is entered into by the Wayland School Committee (hereinafter SC), the Wayland Recreation Commission (hereinafter RC) and the Wayland Board of Public Works (hereinafter BOPW).

Whereas, the Boards and Committees wish to cooperate on the design, construction, maintenance and funding of school and town recreational facilities, this "Understanding" sets forth a process whereby such projects to include design, construction, and ongoing maintenance of recreational facilities will be identified, funded, approved, designed, constructed and maintained.

NOW, THEREFORE, the Parties agree as follows:

Identification and Prioritization of New Projects

1. The Recreation Director, Public Buildings Director, DPW Director and a School representative designated by the School Superintendent (hereinafter the "Team"), will develop a list of new projects after Annual Town Meeting each year that have been approved and will be designed or constructed in the upcoming Fiscal Year. The Team will also begin compiling a list of projects for the following Fiscal Year. The lists of projects, regardless of costs, will be presented in an agreed upon priority order to the boards with an approximate timeline for design and construction.
2. Projects may include but not be limited to the development, repair, reconstruction or maintenance of recreational playing fields, playgrounds, beach facilities or small buildings such as restrooms and storage sheds that are auxiliary to existing facilities, along with associated landscaping, paved surfaces and amenities.
3. The combined project list will be approved by the SC, RC and BOPW and then forwarded to the Finance Committee (FC) for information and future funding discussions.
4. The project list will be updated quarterly by the Team. An updated status shall be prepared by the Recreation Director and provided to the three governing bodies.
5. The Team will prepare a project list which will include:
 - a. A table with information identifying the ownership of the land/facility, accompanied by information whether the facility or project will be designed, constructed or maintained and by which party, and the project descriptions,
 - b. The estimated cost along with approved or potential funding sources for design, construction and / or maintenance,
 - c. A schedule for respective Board/Committee approvals required for the design, bidding, and award of contracts.

Project Design

1. REQUESTS: Requests from the SC for recreational project designs on School property will be generated upon a vote of the SC and forwarded to the RC. Working through the

Recreation Director and the designated School representative, the RC will initiate the process to develop design plans for projects.

2. **FUNDING:** If budgeted and previously approved, design costs may be funded from a SC's special revenue fund, the SC's capital budget or the RC's capital budget. Expected capital projects will normally be included in the 5-year capital plan prepared by the RC and presented annually to the FC.
3. **DESIGN RFP:** Working the Town Procurement Officer the Team will be responsible for developing an RFP for a project design.
4. **DESIGN SCOPE OF WORK:** The Scope of Work will include development of a project design, construction specifications and post-construction maintenance requirements.
5. **AWARD OF CONTRACT:** Upon receipt of proposals, a Selection Committee designated by the School Superintendent or Town Administrator as required by the funding source which will recommend a design contractor to the appropriate contracting authority. The Selection Committee may include members of the Team.
6. **MANAGEMENT OF DESIGN CONTRACT:** The Recreation Director will manage the design contract and meet at regular intervals with the Team as the contract is fulfilled..
7. **MAINTENANCE:** Project design plans will be reviewed by the BOPW and will include a maintenance plan approved by the DPW Director which includes a schedule of maintenance activities and annual labor and materials maintenance costs prior to presentation to the SC and RC.
8. **APPROVAL OF PROJECT DESIGNS:** The RC, SC and/or BOPW as appropriate shall vote its approval of the design and for the project to proceed.

Construction

1. Upon approval of project designs, the project will be placed under the supervision of the DPW Director for recreational and field projects or Public Buildings Director for structural projects for the construction phase.
2. In conjunction with the Town's Procurement Officer, the project will be advertised, bid and awarded under normal procurement procedures within the appropriate public bidding laws.
3. Upon award, the construction project will be assigned to the DPW Director or Public Buildings Director for construction management oversight.
4. Upon completion, the completed facility will be assigned to the DPW or Facilities for regularly scheduled upkeep and maintenance.
5. The DPW Director or Public Buildings Director shall build the estimated maintenance costs into the department's next operating budget for presentation to the FC.
6. At the completion of the project, the SC owns recreational facilities and structures on its property. Upon completion of project, the RC owns recreational facilities and structures on its property.

Routine Maintenance and Repair of Recreational Facilities - DPW

1. Under the direction of the DPW Director, the appropriate DPW Superintendent will annually prepare and amend, as necessary, a maintenance schedule, program and budget for all recreation facilities owned by the RC and SC. Recreational facilities shall include playgrounds and playground equipment.

2. The maintenance program and schedule will be detailed and recommend the maintenance activities including but not limited to waste disposal, inspection of each facility, mowing of each field, and repair and replacement of small equipment at each facility to include maintenance of the town beach. For athletic fields which are not stadiums, maintenance shall include but not be limited to line painting, backstops, benches, fences and routine maintenance activities. The maintenance program will also identify and include any tools and equipment required to perform the work.
3. The appropriate DPW Superintendent will manage the maintenance program and schedule utilizing either Town employees or contractors.
4. The appropriate DPW Superintendent will develop and present for approval annually to the Board of Public Works, a comprehensive budget for the maintenance programs set forth in items 1-3 above, addressing in detail each required activity. The annual budget will be presented for review and comment as to its adequacy to the RC and SC prior to presentation to the FC.

Routine Maintenance and Repair of Recreational Structures – School Building Facilities

1. The Public Buildings Director will annually prepare and amend, as necessary, a maintenance schedule, program and budget for all recreation structures for consideration for the SC's annual operating budget.
2. The maintenance program and schedule will be detailed and recommend the maintenance activities including but not limited to waste disposal, inspection of each structure, maintenance of auxiliary buildings. For athletic fields which are stadiums, maintenance shall include backstops, benches, fences and routine maintenance activities. The maintenance program will also identify and include any tools and equipment required to perform the work.
3. The Public Buildings Director will manage the maintenance program and schedule utilizing either Town employees or contractors.
4. The Public Buildings Director will develop and present for approval annually a comprehensive budget for the maintenance programs set forth in items 1-3 above, addressing in detail each required activity. The annual budget will be presented for review and comment as to its adequacy to the RC and SC prior to presentation to the FC.

Donations

1. When a donation is being proposed for a facility under the auspices of the Team and is being presented to either the SC or RC for their consideration, such donation shall be accompanied by an annual maintenance plan prepared by either the DPW Director or Public Buildings Director.
2. Said annual maintenance plan shall be detailed and recommend all foreseen maintenance requirements necessitated to keep the donation in proper operating condition.
3. The SC or RC must take into account the annual maintenance plan and associated costs when considering the donation.
4. When applicable, donations including the maintenance plan will be presented to School Committee or the Board of Selectmen as part of its deliberation in considering the acceptance of donations as required under M.G.L. Chapter 44, Section 53A.

BoPW Meeting 4/26/2016

Update on Library Drainage Project

From: Janet S. Moonan [mailto:JSMoonan@tigheBond.com]

Sent: Wednesday, April 20, 2016 9:41 AM

To: Kadlik, Stephen

Subject: Library Drainage Project Update

Hey Stubby,

Called you this morning to check in on the library project....

1. I called Brian M in Conservation last week and then followed up with an email (see below). Just called him again... left a message. We need an answer from him about wetlands flags at the library/behind the depot. I would like to re-use old flags, just trying to figure out what the conservation commission will require.

2. We have confirmed that Verizon, Eversource, MassElectric, and Raytheon do not own the utility bank along the west side of Route 27... still has an AT&T manhole cover. Any idea who else might have ownership?

Give me a call if you have time to catch up quickly.

Thanks!

Jennie

Janet S. Moonan, P.E. | Project Engineer

Tighe & Bond | One University Avenue Suite 104 | Westwood, MA 02090 | 781.708.9826 | 978.505.0537 (cell)

From: Janet S. Moonan

Sent: Saturday, April 16, 2016 10:06 AM

To: 'Monahan, Brian' <BMonahan@wayland.ma.us>

Subject: Wetlands flags for Library Flood Mitigation Grant Project

Hi Brian,

Thanks for taking a moment to talk with me earlier this week about the wetlands flags in the areas around the Town Library and the Depot. We really need to finalize our design and submit a Notice of Intent as soon as possible, so we'd like to get confirmation about how to proceed with using previous wetlands flagging for this project.

As I mentioned on our call, we would like to rely on previous flagging completed.

* We have a survey of the area done by Hancock Associates in 2007. This survey shows locations of wetlands flags both to the east of the library and south-west of the depot.

* In March 2012, our staff field verified the 2007 survey and re-flagged as needed to support filing

a wetlands NOI for this very project. I do not believe we submitted any documents to Wayland's Conservation Commission as we were planning to include with them a NOI.

I realize both of these efforts fall outside of the timeline a Commission would typically allow flagging to be re-used, however, given the wetlands boundaries in the vicinity of our work area have not changed, would it be acceptable for us to use these flags? If so, what is the process to follow?

If not, have there been any other recent flagging in the library/depot vicinity, or was an ANRAD submitted for this area? If so, could you extend that order?

If needed, given the extensive previous flagging work in this area, our wetlands staff could field verify the previous flagging and reconfirm wetlands boundaries.

I sincerely appreciate your time on this, and look forward to hearing from you about this important component of putting together a NOI to support a project that mitigates flooding at the Town's important historical library.

Hope you have a great weekend! What nice weather we have!
Jennie

Janet S. Moonan, P.E. | Project Engineer
Tighe & Bond | One University Avenue Suite 104 | Westwood, MA 02090 | 781.708.9826 |
978.505.0537 (cell)

MEMA MITIGATION PROGRAM QUARTERLY REPORT



Contact Name: Stephen Kadlik

Contact Email: skadlik@wayland.ma.us

Project Name: Wayland Public Library Drainage Mitigation

Applicant: Town of Wayland, MA

Period: January 1, 2016 to: March 1, 2016

Project #	Summary of Overall Scope	Status Code ¹	Approved Completion Date	Actual Completion Date	Cost Code ²
HGMP 1895-34	Survey, design, engineering, and construction for the Wayland Public Library drainage improvements to prevent further damage	1	4/11/17		1
Tasks/Accomplishments From Work Schedule <small>If more room is needed please attach another sheet to this document</small>		Task Start Date	Task Duration (In Months)	Estimated Task End Date	Percent Complete
Engineering Analysis and Design		Ongoing	4.5	07/6/17	96%
Permitting		03/11/16	2.5	06/20/16	8%
Project Bidding Process: Bid Solicitation		07/06/16	~1	07/26/16	0
Project Bidding Process: Bid Award		08/9/16	<1	08/9/16	0
Environmental Control Setup		09/21/16	1/4	09/27/16	0
Construction: Pipe Installation		09/28/16	1.5	11/15/16	0
Construction: Pipe Restoration		Included with pipe installation			
Project Close out		11/9/16	1.5	12/20/16	0
Total Estimated Project Time for Completion					
		Total Percentage of Project Complete			18%

*WE HAVE EXPENDED FUNDS DURING THIS FISCAL YEAR, THAT MEET OR EXCEED THE THRESHOLD(S) REQUIRED BY THE SINGLE AUDIT ACT OF 1996 AND WILL CONDUCT ALL REQUIRED AUDITS. Yes **No**

¹Status Code: 1. On Schedule; 2. Suspended; 3. Delayed; 4. Cancelled; 5. Completed

²Cost Code: 1. Cost Unchanged; 2. Cost Overrun; 3. Cost Underrun

1. Please describe significant activities and developments that have occurred, which show performance during this quarter, including a comparison of actual accomplishments to the objectives established in the application.

During this past quarter, we completed vacuum excavation to locate utilities and elevations of utilities. This work was completed on February 25, 2016. The work included vacuum excavation completed by GeoLogic Earth Exploration, Inc., survey completed by Alfred Berry, Town of Wayland Surveyor, and other field exploration completed by Tighe & Bond Staff with support from Wayland Department of Public Works (DPW) staff. In addition, a representative from National Grid was on site. This exploration allowed us to identify the gas mains, the water main, and a duct bank. We have revised the design to account for utilities identified. We have confirmed that Verizon does not own the duct bank and solicited information from Raytheon about ownership of a suspected communications duct bank. We have also coordinated with the Conservation Commission, completed a site walk with the Conservation Commission agent, our consultant, the Library Trustees, and other interested local parties, to discuss the project primary route and a potential secondary route.

During the next quarter, our focus will be on wetlands permitting, coordination with ongoing existing projects (the Depot and potential expansion of the library), finalizing the design, engaging the Historic Commissions, and further investigating the duct bank identified during the field work in February. Design documents should be nearly complete by the end of the next quarter.

2. Do you anticipate completion of work within the performance period? Yes No

If not, please describe any problems, delays or adverse conditions that will impair the ability to meet the stated objectives in the application.

As previously mentioned, there have been numerous obstacles that have resulted in schedule delays that prohibited completion of the project by April 11, 2016, the end of the performance period. We sincerely appreciate MEMA's approval of our extension request. During the next year, we will anticipate we will have adequate time to:

- Work with the local Conservation Commission to complete permitting and address concerns about impacts to downstream wetlands and infrastructure
- Finalize the design to accommodate utilities and to minimize disturbance to Route 27 and 125
- Coordinate with the Historic Districts to address limitations imposed on the project
- Work with the Library Trustees to address their concerns about impacts during construction and coordinate with ongoing planning related to the library expansion
- Coordinate the project with proposed improvements to the Depot to accommodate the bikeway project

Do you anticipate:

3. Cost underrun/overrun? Yes No
4. Request for change in Scope? Yes No
5. Request for extension of performance period? Yes No

If you answer yes to any of the above, please provide comments in the section below.

Should additional funds become available, this form will be used to track and evaluate if costs are eligible for consideration.

This form will also be used to evaluate any requests for change in scope, or performance period extension.

We sincerely appreciate MEMA's approval of the performance period extension and look forward to completing this important mitigation project within the one (1) year extension, by April 11, 2017.

Instructions for MEMA Mitigation Program Quarterly Report

First Page

Top Section:

- Contact Name
- Contact e-mail
- Project Name
- City/Town
- Period covered by this report, ex. January 1, 2012 to March 30, 2012

Middle section:

- Project Number: ex. PDMC 01-01
- Summary of Overall Scope: ex: Upgrade 18” stormwater pipe to 24” pipe
- Status Code: 1 thru 5, explanation of codes at bottom of page
- Approved completion date: Period of Performance end date/ Contract end date
- Actual Completion date: Leave blank
- Cost Code: 1 thru 3, explanation of codes at bottom of page.
- Tacks/ Accomplishments: List all timeline items from approved Work Schedule included in executed state contract package. All tasks must be on every report.
- Task start date: Date work began on this task
- Task Duration: Length of time in months to do work
- Estimated task end date: Approximate date of this task being completed
- Percent Complete: As of this reporting period, how much of task is completed, should be cumulative

Bottom Section:

- Regarding Single Audit Act of 1996, Answer: Yes, or No

Second Page

1. Brief synopsis of work completed this quarter. Include comparison of objectives from application.
2. If you anticipate a delay in the work performance period, please describe.
3. If yes, please describe circumstances
4. If yes, please describe circumstances
5. If yes, please describe circumstances

¹Status Code: 1. On Schedule; 2. Suspended; 3. Delayed; 4. Cancelled; 5. Completed

²Cost Code: 1. Cost Unchanged; 2. Cost Overrun; 3. Cost Underrun

BoPW Meeting 4/26/2016

DPW Director's Operational Report

DPW Director's Report

April 26, 2016

Water Division

- Annual Statistical Report completed and submitted to the DEP on April 12th
- Currently working on Consumer Confidence Report to meet June 1 delivery deadline
- Mass DEP continued existing Water Management Act Permit until a complete review can take place per Governor Baker's executive order #572
- Mass DEP updated 310 CMR 22 (Drinking water regulations) to reflect changes the EPA made to the Revised Total Coliform Rule. When the regulations were opened up for updates it allowed them to change other areas. One of the areas that will impact us the most is 310 CMR 22.11B (Public Water System Certified Operator Staffing Requirements). This section relates to staffing and how the DEP classifies Water Treatment Plants and Distribution Systems. DEP adopted the grading system that the rest of the country uses. What does this mean to us?
 - Treatment Plant is now classified as a T-3 facility
 - Now required to staff plant for 8 hours a day on weekends when in operation (previously only 4 hours as a T-2)
 - Distribution classification remains at D-2
- Received a call from the resident of 75 Old Sudbury Road on 4/12 regarding a lead inquiry. It was not the typical call of concern that we have been getting after Flint. The owner's young child has been diagnosed with elevated levels of lead in the blood. I met with the owners that morning, water samples were scheduled for that afternoon and taken to the lab. Contacted Health Dept Director Julia Junghanns to update her on what has happened. Received lab results on 4/18, which were forwarded to the owner. Kitchen sink sample came back non-detect for lead; sample before basement water filter tested .001mg/L (Maximum Contaminant Level is .015mg/L). The home "passed" the Lead and Copper Test. The lead detection before the whole-house water filter leads me to believe that the home may still have a lead gooseneck at the water main. The water tie card does not list the material used for the water service, but it is Iron Pipe in the house. The date on tie card is from the era when lead goosenecks were used. Upon further investigation it was discovered that when the water main was cleaned and relined, the Town did not replace the main to curb water services on Old Sudbury Road.

Treatment

- Replaced KOH main injector and repaired feed line leak
- Tata & Howard on site to investigate bouncing residuals issue at the replacement Happy Hollow Wells – discovered the the injector checks were never installed by Barbato Construction.
- Blew out and treated sand beds
- Began to transfer KOH from the old Happy Hollow Wells to the Water Treatment Facility.

Distribution

- Prepared for Spring Hydrant Flushing Program (beginning April 29th)
- Prepared for the installation of 4 water main gate valves ahead of Main Street Water Main Project

Highway Division

- Responded to 21 Service Requests
- Treated and plowed roadways, sidewalks, and schools in response to 2 storm events
- Rebuilt 3 collapsed catch basins
- Responded to 13 sign requests (Sign Boards & Traffic Signs)
- Filled multiple pot holes town-wide (on-going)
- Town-wide roadside cleaning and sweeping operations started
- Loamed and seeded roadside of White Road development following the end of construction

Maintenance

- Continue performing routine vehicle maintenance on all DPW vehicles
- Continue preparation on spring clean-up and lawn maintenance equipment
- Repair vehicle # L-4: resolved all fluid leaks, installed all new brake parts, and a new windshield
- Received vehicle # H-20 back from the body shop – damage from snow-related accident repaired.

Park Division

- Responded to 42 Service Requests
- Performed 6 burial interments
- Assisted the Highway Division with responding 2 storm events
- Began spring clean-ups of Town properties
- Installed and lined athletic fields
- Responded to 4 police call-ins for downed trees
- Began daily mowing schedules

Transfer Station Division

- In FY2016, 2077 Full Stickers have been sold as of April 20, 2016. Of those, 1411 were paid by check (68%), 582 were paid by credit card on-site (28%), and 84 were purchased online (4%). Sales in FY16 are currently even - at this point in FY2015, 2076 Full Stickers had been sold.
- In FY2016, 206 Recycle Only Stickers have been sold as of April 20, 2016. Of those, 173 were paid by check (84%) and 33 (16%) were paid by credit card. Sales in FY16 are currently up 7% - at this point in FY2015, 187 Recycle Only Stickers had been sold.

BoPW Meeting 4/26/2016

Board Members' Reports, Concerns, and Updates

BoPW Meeting 4/26/2016

**Topics not Reasonably Anticipated by the Chair 48 Hours Prior
to Posting**

BoPW Meeting 4/26/2016

Review and Approve Minutes of the 3/22/2016 Meeting

WAYLAND BOARD OF PUBLIC WORKS

Wayland DPW Facility

March 22, 2016

7:00 PM

MEETING MINUTES

DRAFT

Present: C. Brown, (Chair), M. Lowery (Vice Chair), W. Baston, J. Mishara, M. Wegerbauer, S. Kadlik (DPW Director)

Meeting opened at 7:00 PM

Brown announced that the meeting is being recorded.

Brown opened the meeting with a review of the agenda.

Brown asked for public comment – there was none.

Meeting with Representative of Recreation Commission to Discuss ATM Items

Brud Wright of the Recreation Commission appeared before the Board to discuss articles scheduled for Annual Town Meeting.

Wright noted that the Recreation Commission has an article seeking to use stabilization funds to explore the possible installation of an athletic field at 195 Main Street and refurbish the Town Building field.

Lowery noted that he feels it is in the Board's best interest that the fields are properly maintained and expressed his support of the article.

Lowery expressed his preference that drinking water not be used to irrigate athletic fields, but acknowledged that athletic field irrigation is a different issue than residential lawn irrigation.

Wegerbauer questioned if the Board supports the article, would it also incorrectly imply that the Board is endorsing a specific use for the land at 195 Main Street.

Wright clarified that the Recreation Commission is not seeking the Board's endorsement for a specific use of 195 Main Street, just their support for the Recreation Commission to conduct a feasibility study on the site.

Mishara made a motion that the Board supports the feasibility study as contained in Town Meeting Warrant Article 22, without the Board taking a position on the ultimate use or disposition of the land.

Lowery 2nd, all in favor.

Baston noted that upcoming DEP regulations may potentially restrict private well irrigation, and asked if an exemption for Town athletic fields could be granted an exemption should such a restriction occur in the future.

Discussion of ATM Articles

Brown asked the Board who would like to address potential financial questions broached at Town meeting.

After Board discussion, it was determined that Mishara would address financial questions concerning Highway Division and vehicle acquisitions, and Lowery would address any other financial questions.

Mishara requested that a breakdown of the cost estimates for the intersection reconfigurations.

After Board discussion, it was determined that Mishara will move Articles 15 and 16, while Lowery will move Articles 23 and 33.

Brown noted that changes to the language of Budget Item 30: Completion of Water Meter Replacement voted on by the Board were not printed in the warrant book, but will be corrected on an errata sheet.

Brown noted that it is the Board's responsibility to identify the funding source of the articles, and asked if an opinion from the Finance Committee should be sought.

Mishara suggested that funding sources identified be in line with the recommendation of the Finance Committee.

Lowery made a motion for Brown to check with the Finance Committee to identify their preferred sources of funding for Town Meeting articles.

Mishara 2nd, all in favor.

Brown noted that there was discussion of potentially adding a center island to the design of the Five Paths intersection.

Kadlik replied that if an island isn't initially installed, it could be added later.

Duane Galbi of 190 Stonebridge Road asked for additional information about Budget Item 28: Stonebridge Water Main.

Brown noted that the goal is to establish a safer method of getting chemical deliveries to the well and creating a loop to the water system.

Items Distributed for Information and Use by the Board of Public Works

- Letter from Cherry Karlson re: ATM Articles
- Proposed Script for Abbreviated Presentation Articles

Joint Meeting with Historical Commission to Discuss Stone's Bridge

Elisa Scola, Historical Commission Chair, and Gretchen Schuler, Community Preservation Committee Chair, appeared before the Board to discuss the stabilization and preservation of Stone's Bridge.

Wegerbauer noted that the memo stipulates that Kadlik oversee and report on procurement, and noted that it should likely be Town Procurement Specialist Elizabeth Doucette.

Brown suggested that Town Administrator Nan Balmer be designated under item 3 of the memo provided to allow her to delegate responsibility as necessary.

Wegerbauer made a motion to designate Kadlik as the local project manager for the Stone's Bridge project.

Mishara 2nd, all in favor.

Wegerbauer made a motion to approve the language in the body of the letter submitted as part of the packet, changing the signatory to Board of Public Works Chair, to the Director of the National Register program in support of the national registration of Stone's Bridge.

Mishara 2nd, all in favor.

Items Included as Part of Agenda Packet for Discussion

- 3/3/2016 Memo from Elisa Scola and Gretchen Schuler re: Stone's Bridge

Discussion to Answer Questions Received from WRAP Committee

The Board addressed several questions posed by the WRAP Committee in response to the Board's submission.

Regarding WRAP Question 1, Kadlik noted that 15 years is the correct number, as that is when a road is subject to increased maintenance practices.

Regarding WRAP Question 2, the Board noted that a map will be provided as requested.

Regarding WRAP Question 3, Kadlik noted that a road paving schedule will be provided.

Regarding WRAP Question 4, the Board noted that 'Appendix A' will be provided as requested.

Regarding WRAP Question 5, Kadlik responded that the roll-off truck, swap loader, and backhoe currently do not have sufficient storage.

Regarding WRAP Question 6, Kadlik noted that the 2016 Capital Efficiency Study was just received and will be provided to both the WRAP Committee and Board for review.

Regarding WRAP Question 7, the Board noted that the requirements had not yet been received, but will be provided when received.

Regarding WRAP Question 8, the Board noted that infrastructure costs would be absorbed by a private developer, but the distribution costs associated with providing more water may be borne, at least in part, by the Water Enterprise Fund.

Regarding WRAP Question 9, Kadlik noted that some of the vehicles are stored at the DPW Facility, while others are stored at the Water Treatment Plant. If in the future the DEP prohibits vehicles from being kept at the Water Treatment Plant, the current number of vehicles could be stored at the DPW Facility. At this point, a separate garage is not needed at Baldwin Pond.

Items Included as Part of Agenda Packet for Discussion

- 3/3/2016 Email from Anette Lewis re: WRAP – Responses to Questions

Discussion of Possible Sale of 47 & 48 Sycamore Road

Lowery recused himself from the discussion of this agenda topic and left the room.

Brown noted that the only concern he is aware of relating to the sale of the parcels is the existence of old water lines and the water service for 66 Hawthorne Road that pass through the land.

Mishara made a motion that Brown draft a letter in response to the email received to request an easement to service water mains.

Baston 2nd, all in favor.

Lowery rejoined the meeting at the conclusion of the discussion.

Items Included as Part of Agenda Packet for Discussion

- 3/14/2016 Email from Elizabeth Doucette re: Disposition of Town-Owned Parcels, Map 46B Parcels 47 and 48 Sycamore Road

DPW Director's Financial Report

Kadlik discussed the status of the DPW operating budget.

Kadlik noted that snow budget is nearly expended due to the number of treatable storms and the repairs of damage incurred to equipment.

Items Included as Part of Agenda Packet for Discussion

- 3/10/2016 DPW Director's Financial Report

Board Members' Reports, Concerns, and Updates

Mishara asked Kadlik about the status of the Physical Alteration Permit applied for by 150 Main Street, and suggested that Brown clarify the status of the permit with Mr. Levy of 150 Main Street LLC.

Lowery noted that it has been announced that new MS4 Stormwater regulations are expected to be announced shortly.

Brown suggested that a discussion of the MS4 Stormwater regulations be placed on a future agenda.

Baston noted that the rail trail is slated to begin construction over the summer, and that an elevated speed plateau at the pedestrian crossing on Glen Road had been previously discussed.

Kadlik noted he will discuss the installation of an elevated plateau at the Glen Road crossing with the Planning Department.

Baston distributed the talking points for submission to the Wayland Weekly Buzz.

Baston asked if the River's Edge Development project has received any quotes.

Wegerbauer replied that the revised RFP has not yet been put out.

Brown asked Kadlik about the status of the Happy Hollow Wells.

Kadlik replied that the DEP is scheduled to come for final inspection on Thursday.

Lowery requested that Millette's draft on public information on lead be finalized for publication shortly.

The Board determined that meetings should be posted for 15 minutes prior to each night of Town Meeting, with the next regularly scheduled meeting on 4/26/2016.

Brown noted that the Board did not meet with the Planning Board in executive session since they are not a named party in the suit in question.

Brown noted that he met with Town Counsel last Thursday regarding 150 Main Street, and was advised that there is nothing impeding or compelling the Board to act on the Physical Alteration Permit.

Wegerbauer asked if there is a reasonable time frame in responding to applications for permits.

Brown noted that by the time of next meeting the Board should know if the case has been settled.

Wegerbauer added that he does not believe that the Board should delay the approval of the Physical Alteration Permit submitted.

Wegerbauer requested that a review and possible Board vote on the Physical Alteration permit for 150 Main Street be placed on the 4/26/2016 agenda.

Items Distributed for Information and Use by the Board of Public Works

- 3/2/2016 Mass Municipal Association Article: "MS4 Permits Expected in Coming Weeks"

- 3/22/2016 Wayland Weekly Buzz Proposed Submission

Review and Approve the Minutes of the 3/8/2016 Meeting

Lowery requested an addition for the top of page 3 noting that Kadlik added that a speed bump would not be allowed to be placed at intersection.

Brown made a motion to approve the minutes of the 3/8/2016 meeting as amended.

Mishara 2nd, all in favor.

Executive Session to Discuss Strategy with Respect to Recent Actions Regarding Bernstein et al v. Wayland Planning Board et al.

Brown made a motion that the Board of Public Works enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to discuss strategy with respect to recent actions regarding Bernstein et al v. Wayland Planning Board et al.

Mishara 2nd.

Roll call vote: Wegerbauer – aye, Mishara – aye, Lowery – aye, Brown – aye, Baston - aye.

Brown invited the attendance of DPW employees Daniel Cabral, Joseph Doucette, and Stephen Kadlik.

Brown noted that the Board will reconvene in open session in approximately ten minutes for the purpose of adjourning.

The Board entered into executive session at 9:13 PM.

The Board reconvened in open session at 9:20 PM

Mishara made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 9:20 PM

BoPW Meeting 4/26/2016

Executive Session to Discuss the Purchase and Value of Real Estate at 107 Old Sudbury Road, Wayland, Massachusetts and to Review and Approve the Executive Session Minutes of the 3/8/2016 and 3/22/2016 Meetings

MOTION TO GO INTO EXECUTIVE SESSION

CHAIR: I move that the Board of Public Works enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to discuss the purchase and value of real estate at 107 Old Sudbury Road, Wayland, Massachusetts and to Review and Approve the Executive Session Minutes of the 3/8/2016 and 3/22/2016 Meetings.

<Second>

<Roll Call Vote>

CHAIR: The Chair invites attendance by <names of any attendees other than members of the Board of Public Works>.

CHAIR: The Board will reconvene in open session in approximately fifteen minutes for the purpose of adjourning.