

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Public Works

FILED BY: Dan Cabral

DATE OF MEETING: September 27, 2016

TIME OF MEETING: 7:00 PM

PLACE OF MEETING: DPW Facility – 66 River Rd

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

Board of Public Works - MEETING AGENDA

- 7:00 Announcements and Agenda Review
- 7:02 Public Comment
- 7:05 Irrigation Application Review – 14 Caulfield Road
- 7:10 Discussion of 'Give and Take' Area at Transfer Station and Options for Keeping Open Year-Round
- 7:25 Library Drainage Project Update
- 7:30 Discuss Special Town Meeting DPW/BoPW Articles and Articles Affecting DPW/BoPW
- Vote to approve new language for property acquisition
- 7:45 Update on Status of Potential DPW Lay-Down Area
- 8:00 Discussion of Water Loop at River's Edge Site
- 8:10 Scheduling for October BoPW Meetings
- 8:15 DPW Director's Operational Report
- 8:25 Board Members' Reports, Concerns, and Updates
- 8:35 Topics not Reasonably Anticipated by the Chair 48 Hours Prior to Posting, if any
- 8:40 Review and Approve Minutes (Delivered in Advance of the Meeting)
- 8:50 Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda

NOTE: Times are approximate and the Agenda Items may not be discussed in the exact order listed

BoPW Meeting 9/27/2016

Irrigation Application Review – 14 Caulfield Road



**TOWN OF WAYLAND
DEPARTMENT OF PUBLIC WORKS**

66 River Road
Wayland, MA 01778

TEL: 508-358-3672

EMAIL: water@wayland.ma.us

FAX: 508-358-4082

Permit# _____

Application & Agreement for the Installation of an Underground Irrigation System

As governed by Town Bylaw Chapter 191

Please complete all applicable sections of this application and review the attached bylaws concerning irrigation systems.
Systems which cover more than 15,000 square feet are prohibited from being installed or expanded.

Location: 14 CAULFIELD ROAD (WAYLAND)

Lot Area & Description (limited to 15,000 square feet): 9300 FRONT TURF, SIDE TURF ALL PLANTING BEDS

Owner: OLIVIA KRONKA

Address: 14 CAULFIELD ROAD

Phone: _____

Contractor: TWIN PINES L/S

Address: 30 SOUTHWILLE ROAD (SOUTH BORO)

Phone: (508) 358-4231

Please attach a proposed plan of the installation & calculation of the square footage.

The Plan MUST include:

- ☒ Area covered by the irrigation system
- ☒ The location of the entire septic system (within 20 ft of a septic system prohibited)
- ☒ Backflow device (manufacturer and model) FRAXO 765 1"
- ☒ Rain Gauge / Moisture Detector (manufacturer and model) HUNTER-MINI CLICK
- ☒ Programmable Timer
- ☒ Shutoff Valve
- ☒ **WELL WATER (Irrigation Only)**

I/we understand and agree that the Town of Wayland does not guarantee to furnish constant water pressure nor uninterrupted service, and that the Board of Public Works reserves the right to restrict the use of water during dry seasons or under any emergency condition.

Owner Signature: _____

Date: _____

Contractor Signature: _____

Date: 9/19/16

The Board of Public Works and the Department of Public Works urge conservation and the prevention of water waste. Please conserve by watering at appropriate time of the day.

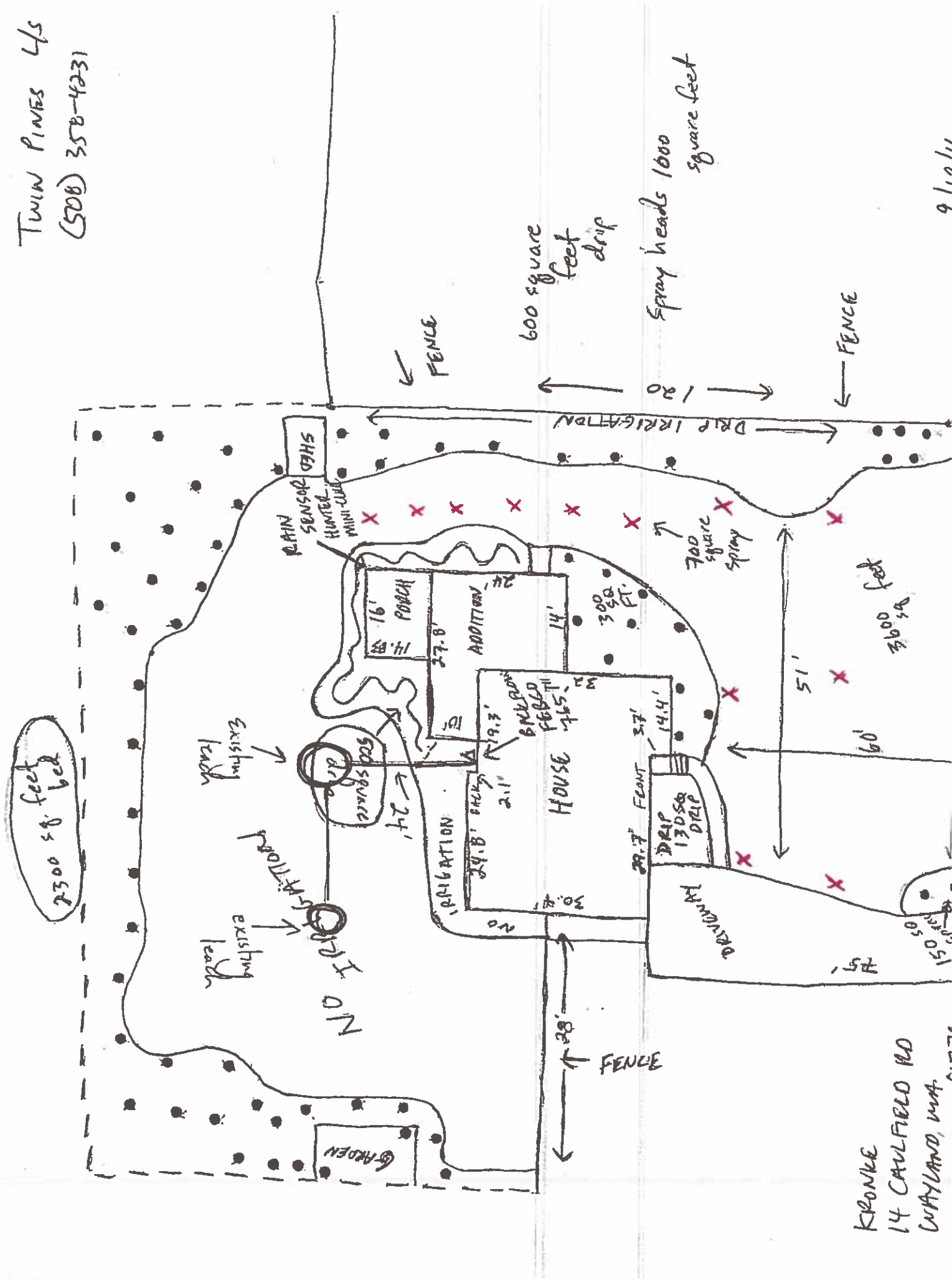
DPW Director Signature: _____ Date: _____

Fee: \$50.00

Check # _____

TWIN PINES 4/5
(508) 358-4231

91.01.11





Commonwealth of Massachusetts

Title 5 Official Inspection Form

Subsurface Sewage Disposal System Form - Not for Voluntary Assessments

14 Caufield Rd.

Property Address

Helen D. Cronin Revocable Trust

Owner's Name

Wayland

City/Town

Ma

State

01778

Zip Code

8/27/09

Date of Inspection

D. System Information (cont.)

Sketch Of Sewage Disposal System: Provide a view of the sewage disposal system, including ties to at least two permanent reference landmarks or benchmarks. Locate all wells within 100 feet. Locate where public water supply enters the building. Check one of the boxes below:

- ☒ hand-sketch in the area below
☐ drawing attached separately

14

	L	R
# 1	33.5'	24'
# 2	23'	38'

BoPW Meeting 9/27/2016

**Discussion of 'Give and Take' Area at Transfer Station and
Options for Keeping Open Year-Round**

BoPW Meeting 9/27/2016

Library Drainage Project Update

BoPW Meeting 9/27/2016

Discuss Special Town Meeting DPW/BoPW Articles and Articles Affecting DPW/BoPW

- Vote to approve new language for property acquisition

ARTICLE XX: Appropriate Funds to Purchase 107 Old Sudbury Road for Water

Resource Protection

Sponsored by: Board of Public Works

Estimated Cost: \$500,000

To determine whether the Town will vote to:

- a.) appropriate a sum of money to acquire, for water purposes, the fee or any lesser interest in the parcel of land located on 107 Old Sudbury Road, Wayland Massachusetts, containing the aggregate 2.06 acres, more or less, and shown as Lot 17-022 in the Town of Wayland Assessors' Atlas; and
- b.) designate that the parcel or any lesser interest be under the control of the Board of Public Works for water supply protection and land conservation purposes under M.G.L. c. 40, §39B and 41, and Article 97 of the Amendments to the Massachusetts Constitution; and
- c.) authorize the Board of Public Works, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain, or otherwise, for water purposes, the fee or any lesser interest in all or part of said parcel of land; and
- d.) authorize the Board of Public Works to seek funding under the Drinking Water Supply Protection (DWSP) grant (Chapter 312 of the Acts of 2008, § 2A, 2200-7017); and
- e.) determine whether said appropriate shall be provided by Water Enterprise Fund, water borrowing, or funding under the DWSP grant program..

Please refer to map in Appendix **XX**

FINANCE COMMITTEE COMMENTS: Passage of this article will authorize the Board of Public Works (BoPW) to purchase Lot 17-022 located at 107 Old Sudbury Road for water resource protection, (appropriate the necessary funds through Water borrowing) and authorize the BoPW to apply for a Drinking Water Supply Protection (DWSP) grant. The BoPW seeks to acquire this 2.06 acre parcel as shown on the map in Appendix **XX** for two reasons: Protection of the water supply and future expansion of water treatment process.

Protecting the Water Supply: Wayland has a ten-million-dollar investment in the Baldwin Pond treatment plant. When the Town's wells were constructed in the early 1900's, the regulations in place did not require wells to be placed in designated areas and/or prohibit buildings on the land. Today, the Massachusetts Department of Environmental Protection (DEP) urges municipalities to control property which can influence Town wells. 107 Old Sudbury Lane runs 300' along Baldwin Pond and is located in Zone 2 of Baldwin Wells #1, 2, and 3. Just under an acre of this 2.06 acre parcel is in what is known as the capture area of the wells - the area from which a well draws water during periods of little or no rainfall such as the Town has experienced this past summer. The Board of Public Works want to purchase this parcel and designate it for water supply protection. There is a residence on the property which the BoPW will demolish at a future date.

Future expansion of the Water Treatment Process: The Baldwin Pond treatment plant site is constrained by its size and proximity to the Baldwin Pond. The land available when the treatment plan was built limits future expansion.

The Town is currently rehabilitating the sand filter bed at the Baldwin treatment plant. The BoPW hopes these upgrades will solve ongoing post-treatment issues. If the upgrades prove insufficient, it may be necessary to add another treatment process in between the plant and the filter beds to dewater the sludge before it reaches the sand beds. Additional space for the new process and possibly an additional sand filter bed would be necessary. 107 Old Sudbury Lane directly adjoins the treatment facility land and is suitable for any necessary future expansion including remediation of contamination from the Raytheon site were ever to reach the well capture zone.

There is a tax lien on the property through which Town expects to negotiate a favorable price for the property. At the time the warrant went to press the appraisal was in process, but had not been completed. The appraisal and Purchase and Sales Agreement will be presented at Special Town Meeting.

To fund this purchase, the BoPW proposes Water (Enterprise Fund) borrowing. In addition, the Board of Public Works intends to apply for a Drinking Water Supply Protection Grant. If successful, the grant will award 50% of the purchase price up to \$350,000.

The Board of Public Works voted 4-0-0 to support this article.

The Board of Selectmen voted 0-0-0 to support this article.

ARGUMENTS IN FAVOR:

- Opportunity to purchase this property at a reasonable price.
- Making this acquisition ensures this parcel will only be used for water supply protection purposes.
- Purchasing this property will further protect the Town's investment in the Baldwin wells and water supply.
- Increasing the land area on which the Baldwin Well is sited by 2.06 acres will provide room for any necessary future expansion.

ARGUMENTS OPPOSED:

- Some might argue this property should be thoroughly vetted to determine water protection is the best use of this land.
- Some might feel it more appropriate to allow another buyer to purchase this parcel and the Town continue to collect approximately \$9,000 annual in real estate tax revenue.

RECOMMENDATION: The Finance Committee recommends xxxxxx. (Vote x-y-z)

QUANTUM OF VOTE:

CONSISTENCY WITH LAW:

For more information about this article, contact Don Millette, Water Superintendant at 508-358-3699 or by email at dmillette@wayland.ma.us or Mike Lowery, Board of Public Works by email at lowery.mike@gmail.com.

ARTICLE XX : Appropriate Funds to purchase 8 Glezen Lane for Water resource Protection

Sponsored by: Board of Public Works (BoPW)

Cost: \$1.125M

To determine whether the Town will vote to:

- a.) appropriate a sum of money to acquire, for water supply protection purposes, the fee or any lesser interest in the parcel of land located on 8 Glezen Lane, Wayland Massachusetts, containing the aggregate 1.82 acres, more or less, and shown as Lot 18-014 in the Town of Wayland Assessors' Atlas; and
- b.) designate that the parcel or any lesser interest be under the control of the Board of Public Works for water supply protection and land conservation purposes under M.G.L. c. 40, §39B and 41, and Article 97 of the Amendments to the Massachusetts Constitution; and
- c.) authorize the Board of Public Works, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain, or otherwise, for water purposes, the fee or any lesser interest in all or part of said parcel of land; and
- d.) authorize the Board of Public Works to seek funding under the Drinking Water Supply Protection (DWSP) grant (Chapter 312 of the Acts of 2008, § 2A, 2200-7017); and
- e.) determine whether said appropriation shall be provided by Water Enterprise Fund, or water borrowings, or funding under the DWSP grant program.

Please refer to the map in Appendix **XX**.

FINANCE COMMITTEE COMMENTS: Passage of this article will authorize the Board of Public Works (BoPW) to purchase Lot 18-014 located at 8 Glezen Lane, appropriate the necessary funds through Water Enterprise borrowing and authorize the BoPW to apply for a Drinking Water Supply Protection (DWSP) grant. The BoPW seeks to acquire this 1.82 acre parcel as shown on the map in Appendix **XX** for two reasons: Protection of the water supply and future expansion of water treatment process.

Protecting the Water Supply: Wayland has a ten-million-dollar investment in the Baldwin Pond treatment plant. When the Town's wells were constructed in the early 1900's, the regulations in place did not require wells to be placed in designated areas and/or prohibit buildings on the land. Today, the Massachusetts Department of Environmental Protection (DEP) urges municipalities to control property which can influence Town wells. Nearly the entire 1.82 acres at 8 Glezen Lane is located within 400 feet of the Zone I wellhead protection zone of the Baldwin Pond wells and treatment plant.

The parcel at 8 Glezen Lane not only abuts the Baldwin Pond Treatment plant it contains a residential building with a septic system that has failed a Title V inspection, a situation that does not meet today's code. If contamination from this parcel were to reach the water, the DEP could require a long outage to requalify the plant. This could significantly affect the Town's ability to deliver water. The BoPW plans would include demolishing the residence on the property at a future date.

Future expansion of the Water Treatment Process: The Baldwin Pond treatment plant site is constrained by its size and proximity to the Baldwin Pond. The land available when the treatment plant was built limits future expansion.

The Town is currently rehabilitating the sand filter bed at the Baldwin treatment plant. The BoPW hopes these upgrades will solve ongoing post-treatment issues. If the upgrades are not sufficient, it may be necessary to add another treatment process in between the plant and the filter beds to dewater the sludge before it reaches the sand beds. Additional space for the new process and possibly an additional sand filter bed would be necessary. 8 Glezen Lane directly adjoins the treatment facility and is suitable for such expansions as well as any necessary future expansion.

At the time the warrant went to press, the appraisal was in process, but had not been completed. It will be presented at Special Town Meeting.

To fund this purchase, the BoPW proposes Water Enterprise borrowing. In addition, the Board of Public Works intends to apply for a Drinking Water Supply Protection Grant. If successful, the grant will award 50% of the purchase price up to \$350,000.

The Board of Public Works voted 4-0 to support this article
The Board of Selectmen voted xxx to support this article.

ARGUMENTS IN FAVOR:

- Purchasing this property will ensure the property will be only used for water supply and protect the Town's investment in the Baldwin wells.
- Completing this purchase will eliminate a potential contamination source for the Baldwin well and water supply.
- Increasing the land area on which the Baldwin Well is sited by 1.82 acres will provide room for any necessary future expansion.
- Enhancing wellhead protection will bring the well into further compliance with DEP guidance.

ARGUMENTS OPPOSED:

- Some may argue this is an expensive parcel in a prime site to be left undeveloped.
- The seller may not wish to sell the property at a price the town is able to pay.
- The failed septic system might be replaced with a leach field outside the Zone I or a tight septic holding tank.
- This purchase will result in an approximate annual reduction of \$14,000 of real estate tax revenue.

RECOMMENDATION: The Finance Committee recommends xxxxxx.

QUANTUM OF VOTE:

CONSISTENCY WITH LAW: It is the opinion of Town Counsel that the foregoing article...

For more information about this article, contact Don Millette, Wayland Water Superintendent 508-358-3699 or dmillette@wayland.ma.us or Michael Lowery, Board of Public Works at lowery.mike@gmail.com.

BoPW Meeting 9/27/2016

Update on Status of Potential DPW Lay-Down Area

BoPW Meeting 9/27/2016

Discussion of Water Loop at River's Edge Site

BoPW Meeting 9/27/2016

Scheduling for October BOPW Meetings

BoPW Meeting 9/27/2016

DPW Director's Operational Report

DPW Director's Report

September 27, 2016

Water Division

- Sanitary Survey completed on 9/21. Inspector was very happy with many things that we are doing that are above what is required. Found a few small paperwork issues, but no major deficiencies.
- C.C. Construction has completed the temporary water main installation. They are expected to start night work on 9/26
- Water Management Act permitting still on hold, new permit expected in Summer of 2018
- Waiting on last 2 quotes for Water System Leak Detection. Expect to start system leak survey in October
- Working on budget / all other Board requested info
- Working on updated Lawn Sprinkler permitting procedures
- Sent updated "real world" capital project list to Chris Woodcock on 9/19. The updated project list is based on the T&H Capital Efficiency Study. Projects were not prioritized from a real world stand point. The projects were reorganized based on the paving schedule, and a logical sequence of events. (example: Street X must be done before Street Y in order to minimize service disruptions).

Treatment

- All Monthly Water Samples collected per DEP guidelines
- Monthly Treatment Plant and Station Maintenance Completed
- Baldwin Pond Well #3 Pump developed a loud grinding noise. Brought in Maher Services to diagnose; determined there was moisture in lower shaft bearing. Ok to run for now until new motor can be sourced.
- Bad Vibration developed in the pump motor at Chamberlain Well. Found Faulty Angle Drive coupling to be the cause. Removed faulty coupling, waiting to have motor rebalanced.
- Started training Joe Worthington on the Treatment Plant. Expected to be ready for on-call activities by Spring.

Distribution

- Water Service Leak repaired on Folsom Pond Road
- Crews diagnosed 2 leaks on the homeowner's side of water services. Both were repaired.
- Crews assist in locating a water service leak in the Turkey Hill Condo Development, leak repaired.
- Replaced out of service Fire Hydrant replaced on Bogren Ln.

Highway Division

- Completed 7 Service Requests
- Berm and top coat applied to Old Connecticut Path East
- Finished painting all stop lines, crosswalks, and speed bumps
- 12 Sign requests completed
- Removed barrels from Alpine Conservation area

Park Division

- Completed 22 Service Requests
- Conducted 14 Burial Interments
- Started closing the Town Beach for the season
- Completed Happy Hollow Playground Project
- Responded to 2 Police call-ins for downed trees and 1 call-in for a broken water spigot at Lakeview Cemetery

Transfer Station Division

- In FY2017, 1654 Full Stickers have been sold as of 9/22/2016. Of those, 1088 were paid by check (66%), 473 were paid by credit card on-site (29%), and 93 were purchased online (5%). At this point in FY2016, 1981 stickers had been sold (16% decrease).
- In FY2017, 145 Recycle-Only Stickers have been sold as of 9/22/2016. Of those, 78 were paid by check (83%) and 32 were paid by credit card on-site (22%). At this point in FY2016, 169 stickers had been sold (14% decrease)

BoPW Meeting 9/27/2016

Board Members' Reports, Concerns, and Updates

BoPW Meeting 9/27/2016

**Topics not Reasonably Anticipated by the Chair 48 Hours Prior
to Posting**

BoPW Meeting 9/27/2016

Review and Approve the Minutes of the 9/13/2016 Meeting

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
September 13, 2016
7:00 PM
MEETING MINUTES
DRAFT

Present: C. Brown, (Chair), M. Lowery (Vice Chair), W. Baston, J. Mishara, M. Wegerbauer, M. Lindeman (Acting DPW Director)

Meeting opened at 7:00PM

Brown noted that the meeting is being recorded.

Brown opened the meeting with a review of the agenda.

Public Comment

Pat Harlan of 15 Happy Hollow Road appeared before the Board to discuss the status of the Give & Take section of the Transfer Station and expressed her desire for it to be expanded year-round.

Brown requested that the status of the Give & Take at the Transfer Station be placed on a future agenda for discussion.

Public Comment

Richard Stack of 37 Pequot Road appeared before the Board to discuss the status of irrigation systems and expressed his concern for their continued use and their effect on the water supply.

Water Ban Exemption Request – 19 Happy Hollow Road

Nick Sharis of 19 Happy Hollow Road appeared before the Board to discuss his request for exemption from the water ban to allow for a recently-installed lawn to be established.

Brown asked Millette if under pending DEP guidelines, would an exemption for a new lawn be allowed.

Millette confirmed that an exemption would be allowed under the permit regulations.

Millette suggested that watering be limited to two days a week during evening hours.

Lowery asked Sharis if his irrigation contractor had relayed the information the Board had provided concerning potential usage limits when his irrigation application was approved.

Sharis replied that his irrigation contractor did not inform him.

Wegerbauer suggested that neighboring residents be required to be notified that a home has been granted a water ban exemption.

Baston suggested to Sharis that he consider hand-watering his lawn.

Brown made a motion to approve a water ban exemption for 19 Happy Hollow Road to allow for irrigation on odd-numbered days between 7:00PM and 7:00AM.

Wegerbauer 2nd.

Brown and Wegerbauer in favor. Baston, Lowery, and Mishara opposed. (Motion failed)

Sharis asked if any form of rebuttal is available, as he has expended a considerable amount of money on his lawn.

Lowery suggested that Sharis request that the irrigation contractor assist in watering the new lawn.

Items Included as Part of Agenda Packet for Discussion
- 19 Happy Hollow Irrigation Application

Water Ban Exemption Request – 250 Old Connecticut Path

Al Litchfield of Oxbow Development appeared before the Board to discuss his request for exemption from the water ban to allow for a newly-installed lawn to be established.

Millette noted that drip-irrigation is permissible during the water ban.

Brown made a motion to approve a water ban exemption for 250 Old Connecticut Path to allow for irrigation on even-numbered days between 7:00PM and 7:00AM.

Wegerbauer 2nd.

Brown and Wegerbauer in favor. Baston, Lowery, and Mishara opposed. (Motion failed)

Items Included as Part of Agenda Packet for Discussion
- 205 Old Connecticut Path Irrigation Application

Interview with DPW Director Candidate Richard Sullivan

Richard Sullivan appeared before the Board to discuss his candidacy for the DPW Director's position.

Sullivan described his education and career history, including his role within the Weston DPW.

Brown asked Sullivan's opinion on the creation of a Town Engineer position.

Sullivan replied that, in his opinion, the role of a Town Engineer is critical to the DPW and described his experiences working with Weston's Town Engineer.

Lowery asked Sullivan if the Town of Weston's wastewater operations fell under the purview of the DPW.

Sullivan responded that Weston's wastewater is separate from the DPW.

Sullivan added that he currently possesses a Grade 3 water distribution license.

Mishara asked Sullivan about his understanding of the role of the Board and their interaction with the DPW Director.

Sullivan replied that he has read the MOU between the Board and the DPW Director, and his understanding is the Board plays a role in budgeting and policy, while the DPW Director and Town Administrator are responsible for operational and personnel issues.

Wegerbauer asked Sullivan for an example where he has streamlined operations in the past.

Sullivan described personnel issues he addressed and resolved while working in Weston.

Wegerbauer asked Sullivan about his experience in communicating with the public.

Sullivan replied that he considers himself a problem solver, and described interactions he has had with the public regarding road construction projects.

Brown asked Sullivan about his involvement in the capital planning process in the past.

Sullivan described his past role in capital planning, and noted that Weston's capital equipment planning was solely his responsibility.

[Brown departed at 7:58PM]

Lowery asked Sullivan if he has any questions for the Board.

Sullivan asked the Board for their expectations from the Director and the Department.

Wegerbauer noted that keeping the public and the Board informed, project coordination, and technological utilization are important.

Lowery expressed his desire for the DPW Director to maintain a long-term view of the Town's infrastructure.

Baston asked Sullivan if he has any experience with radio-read water meters.

Sullivan noted that Weston has conducted two studies and has done extensive research on radio-read systems, but capital funding has not yet been obtained.

Items Included as Part of Agenda Packet for Discussion
- Richard Sullivan Resume and Cover Letter

Board Review and Vote on DPW Capital Requests

Lindeman described the FY2018 Capital Request Forms

Lindeman discussed the capital request for road renovation projects, asking the Board if a separate item should be sought for cemetery road resurfacing.

Lindeman described possible funding sources for the repaving of town cemeteries.

[Brown returned at 8:19 PM]

The sense of the Board is that funding for repaving the cemetery should be sought separately.

The Board discussed the CIP for the purchase of a snow-melter.

Brown noted that the snow-melter CIP should specify that it will increase operating costs.

Lindeman noted that the DPW is requesting an additional light dump truck.

Lindeman noted the ages of the vehicles slated to be replaced.

Lindeman described the various locations throughout town where snow is stored, including 195 Main Street, the Town Beach parking lot, and the current DPW lay-down area.

The Board reviewed the FY2018 CIP forms for the Water Division.

Millette described the proposed meter reading system and discussed the differences between the systems under consideration.

Millette noted that capital funding for water mains is not included in this year's capital to allow the DPW to coordinate infrastructure improvements.

The Board encouraged the addition of \$700,000 for water main improvements be added to the capital plan.

Millette discussed the CIP for the manganese treatment pilot study.

Wegerbauer discussed the potential for Wayland to get water from the MWRA.

Millette noted he could seek a cost associated with joining the MWRA.

Lindeman described the FY2018 CIP forms pertaining to the MOU between the DPW, Recreation, and School Department.

Brown made a motion to approve the FY2018 CIP forms as presented, with the addition of \$700,000 for water main improvements as well as a separate CIP for Lakeview Cemetery road improvements.

Mishara 2nd, all in favor.

The Board reviewed the DPW Capital accounts slated for closure.

Brown made a motion to approve closure of the capital accounts listed, with remaining funds associated with the Water Division returned to Water Enterprise Fund.

Mishara 2nd, all in favor.

Items Included as Part of Agenda Packet for Discussion

- DPW 5-Year Capital Plan
- DPW Long-Term Vehicle Plan
- FY2018 CIP Forms
- FY2019 CIP Forms
- FY2020 CIP Forms
- DPW Capital Accounts for Closure

Library Drainage Project Update

[Baston recused himself at 9:14PM]

Lindeman described the current status of the bidding of the library drainage project, noting that the project contract has been combined with the Rail Trail Construction contract for bid.

Items Distributed to the Board for Discussion

- 9/13/2016 Email from Janet Moonan re: Library Drainage Update

[Baston returned to the Board at 9:18 PM]

Board Discussion of DPW Director Candidate

Brown described the interview process for the DPW Director's position.

The Board discussed their impressions of Sullivan.

Lowery made a motion that the Board recommends the hiring of Richard Sullivan for the position of DPW Director.

Baston 2nd, all in favor.

Discuss Special Town Meeting DPW/BOPW Articles and Articles Affecting DPW/BOPW

Brown described articles currently being brought forth for Town Meeting concerning the DPW/BOPW.

Brown noted that work is currently underway to draft warrant articles concerning the purchase of properties for use by the Water Division.

Brown described a petitioner's article to rescind the funding for the Happy Hollow Well Access Road.

Update on Status of Potential DPW Lay-Down Area

Brown described a meeting between Town Administrator Nan Balmer, Conservation Administrator Brian Monahan, Town Surveyor Alf Berry, and DPW employees Michael Lindeman and Joe Doucette concerning the status of the potential DPW lay-down area.

Lowery noted that currently the Town has no signed commitment requiring the DPW to cease operations and vacate the current lay-down area.

Brown noted that the Board of Library Trustees will likely approach the BOPW shortly asking for the transfer of 195 Main Street.

The Board noted that a loop to the water system needs to be completed by the Developer to supply water to the River's Edge project.

Board Comment & Review of BOPW and DPW Annual Reports

The Board noted two typographical correction to the BOPW Annual Report.

Brown made a motion to approve the amended BOPW and DPW Annual Reports.

Lowery 2nd, all in favor.

Items Included as Part of Agenda Packet for Discussion

- Board of Public Works FY2016 Annual Report
- DPW FY2016 Annual Report

DPW Director's Financial Report

The Board reviewed the DPW Financial Report.

Items Included as Part of Agenda Packet for Discussion

- 9/2/2016 DPW Financial Report

Board Members' Reports, Concerns, and Updates

Wegerbauer asked about the time frame for the completion of the paving of Old Connecticut Path.

Doucette noted that the rebuilding of catch basins was more extensive than anticipated, resulting in a delay of the project.

Lindeman noted that the construction at the intersection of School St, East Plain St, and Route 30 is largely complete, and construction at 5 Paths is just beginning.

[Mishara departed at 10:08 PM]

Review and Approve the Minutes of the 8/8/2016 Meeting

Baston provided a note amending his public comment.

Brown made motion to approve the minutes of the 8/8/2016 meeting as amended.

Lowery 2nd, all in favor.

Wegerbauer requested that the irrigation application, approval, and inspection process be placed on a future agenda.

Items Included as Part of Agenda Packet for Discussion

- 8/8/2016 Meeting Minutes Draft

Items Distributed for Discussion

- Baston's amended public comment

Executive Session to Review and Approve the Executive Session Minutes of the 8/8/16 Meeting

Brown made a motion that the Board of Public Works enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to review and approve the executive session minutes of the 8/8/16 meeting.

Wegebrauer 2nd.

Roll Call Vote: Wegerbauer – aye, Lowery – aye, Brown – aye, Baston – aye

Brown invited the attendance by DPW employees Mike Lindeman, Joe Doucette, and Dan Cabral.

Brown noted that the Board will reconvene in open session in approximately five minutes for the purpose of adjourning.

The Board entered into executive session at 10:12 PM.

The Board reconvened in open session of 10:16 PM.

Lowery made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 10:16 PM.