

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: _____ Board of Public Works

FILED BY: _____ Dan Cabral

DATE OF MEETING: _____ November 1, 2016

TIME OF MEETING: _____ 7:00 PM

PLACE OF MEETING: _____ Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

Board of Public Works - MEETING AGENDA

- 7:00 Announcements
- 7:01 Public Comment
- 7:05 Discuss Strategy Pertaining to DPW/BoPW Articles and Articles Affecting DPW/BoPW in Preparation for Special Town Meeting
- 7:25 Update on Status of Potential DPW Lay-Down Area
- 7:35 Review and Update on Status of FY18 DPW Capital Requests
- 7:40 DPW Director's Financial Report
- 7:45 Discussion Regarding the Proposed Installation of a Utility Pole in the Right of Way at the Intersection of Boston Post Road and Pelham Island Road
- 7:50 Board Members' Reports, Concerns, and Updates
- 8:05 Topics not Reasonably Anticipated by the Chair 48 Hours Prior to Posting, if any
- 8:10 Review and Approve Minutes (Delivered in Advance of the Meeting)
- 8:15 Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda

NOTE: Times are approximate and the Agenda Items may not be discussed in the exact order listed

BoPW Meeting 11/1/2016

**Discuss Strategy Pertaining to DPW/BoPW Articles and
Articles Affecting DPW/BoPW in Preparation for Special Town
Meeting**

BoPW Meeting 11/1/2016

Update on Status of Potential DPW Lay-Down Area

BoPW Meeting 11/1/2016

Review and Update on Status of FY18 DPW Capital Requests

DPW 5-YEAR CAPITAL PLAN							
Highway, Park, and Transfer Station Divisions							
	CATEGORY	DESCRIPTION	2018	2019	2020	2021	2022
DPW 01	INFRASTRUCTURE	ROAD RENOVATIONS	\$700,000	\$1,770,000	\$1,945,000	\$2,140,000	\$2,355,000
DPW 02	EQUIPMENT	HEAVY EQUIPMENT	\$190,000		\$80,000	\$95,000	
			Trackless H8		Wacker H32	Tractor P59	
DPW 03	EQUIPMENT	HEAVY TRUCKS			\$120,000		
					Backhoe P55		
			\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
			Dump H13	Swap Loader P52	Dump H20	Dump H15	Swap H14
DPW 04	EQUIPMENT	LIGHT TRUCKS			\$550,000	\$250,000	
					Vac Truck H41	Dump H18	
						\$220,000	
DPW 05	EQUIPMENT	MISC EQUIPMENT					
			\$95,000	\$95,000	\$90,000	\$95,000	\$90,000
			Dump H4	Dump P54	Utility Pickup P50	Dump P53	H2 Util
			\$95,000	\$95,000	\$50,000		\$95,000
DPW 06	EQUIPMENT	COMPACTOR REPLACEMENT	Park Dump	Dump H5	SUV H1		Dump P60
				\$95,000			
DPW 07	EQUIPMENT	SMALL EQUIP REPLACEMENT		Dump P51			
DPW 08	EQUIPMENT	MISC EQUIPMENT		\$95,000			
DPW 09	EQUIPMENT	COMPACTOR REPLACEMENT		Gang Mower P57			
DPW 10	EQUIPMENT	COMPACTOR REPLACEMENT		\$40,000		\$40,000	
DPW 11	EQUIPMENT	SMALL EQUIP REPLACEMENT	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
DPW 08	INFRASTRUCTURE	LAKEVIEW CEMETERY ROAD REPAVING	\$185,000				
DPW 09	INFRASTRUCTURE	TS WETLAND MITIGATION & ACCESS RD	\$2,200,000				
DPW 10	INFRASTRUCTURE	ESTABLISH INTERIM DPW LAY-DOWN AREA	\$250,000				
DPW 11	INFRASTRUCTURE	CULVERT REPAIRS	\$100,000				
TOTAL			\$4,135,000	\$2,510,000	\$3,155,000	\$3,160,000	\$2,860,000
Water Division							
	CATEGORY	DESCRIPTION	2018	2019	2020	2021	2022
WTR 01	EQUIPMENT	MTR REPLACEMNTS & READING SYS	\$1,150,000				
WTR 02	EQUIPMENT	MANGANESE TREATMENT PILOT STUDY	\$110,000				
WTR 03	INFRASTRUCTURE	SECOND WATER TANK - SITE STUDY	\$50,000				
WTR 04	INFRASTRUCTURE	WATER MAIN PROJECTS	\$700,000	\$700,000	\$700,000	\$1,000,000	\$1,600,000
WTR 05	EQUIPMENT	VEHICLE REPLACEMENTS		\$95,000	\$90,000	\$90,000	\$90,000
				Dump W4	Util W5	Util W6	Util W3
WTR 06	EQUIPMENT	REPLACE FILTERS MEDIA					\$140,000
							LCF Util W9
WTR 06	EQUIPMENT	REPLACE FILTERS MEDIA		\$1,000,000			
WTR 07	INFRASTRUCTURE	CAMPBELL MANGANESE REMOVAL CONST		\$5,000,000 (Est)			
WTR 08	INFRASTRUCTURE	SECOND WATER TANK CONSTRUCTION			\$3,000,000 (Est)		
WTR 09	INFRASTRUCTURE	WELL CLEANING AND REHABILITATION	\$65,000				
TOTAL			\$2,075,000	\$6,795,000	\$3,790,000	\$1,090,000	\$1,830,000
DPW / Recreation / FacilitiesMOU							
DPW presents rehab & renovation requests, REC presents design requests, and FAC presents new construction requests							
	CATEGORY	DESCRIPTION	2018	2019	2020	2021	2022
MOU 10	LAND / IMPROVEMENT	ALPINE FIELD DESIGN & CONSTRUCTION		\$200,000			
MOU 12	LAND / IMPROVEMENT	TOWN BLDG FIELD RENOVATION & IRRIGATION CONST	\$100,000				
MOU 13	LAND / IMPROVEMENT	H.S. JV BASEBALL FIELD IMPROVEMENTS	\$50,000				
MOU 14	LAND / IMPROVEMENT	MOU RECREATION CAPITAL MAINTENANCE	\$75,000	\$85,000	\$95,000	\$105,000	\$115,000
MOU 16	LAND / IMPROVEMENT	PLAYGROUND CONSTRUCTION			\$100,000	\$100,000	\$175,000
MOU 17	LAND / IMPROVEMENT	RIVERVIEW BALL FIELD RENOVATION & IRR CONST		\$150,000			
MOU 20	LAND / IMPROVEMENT	CLAYPIT HILL SCHOOL FIELD RENOVATIONS			\$150,000	\$150,000	
MOU 21	LAND / IMPROVEMENT	MIDDLE SCHOOL FIELD RENOVATIONS			\$50,000		
MOU 26	LAND / IMPROVEMENT	CLAYPIT HILL SCHOOL BASKETBALL COURT REHAB					\$250,000
TOTAL			\$225,000	\$435,000	\$395,000	\$355,000	\$540,000



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

CAPITAL APPROPRIATION REQUEST

FY18 - FY22 (FIVE YEARS)

PROJECT INFO:

Construction - Culvert Repairs	No
<i>Project Title</i>	<i>Included in Prior 5 Year Capital Plan? (Y/N)</i>

PROJECT SPONSOR:

Michael Lindeman - Acting DPW Director / Board of Public Works	M. Lindeman - 508-358-3672
<i>Sponsor (Advocate) Name</i>	<i>Contact Information</i>

APPROVING BODY / VOTE:

Chris Brown - Board of Public Works	
<i>Contact Name and Email Address</i>	<i>Date and Quantum of Vote (if required)</i>

PROJECT DESCRIPTION:

This is funding to supplement the existing funds to conduct repairs to the culvert on Pinebrook Road. Cost escalations and changes in scope have resulted in increased costs associated with the project.

PROJECT JUSTIFICATION:

The Pinebrook Road culvert has collapsed, and has been temporarily repaired, but is still in need of a permanent solution. Delays and modifications in the design and permitting phases have subjected the project to cost escalation. The funds requested are intended to supplement the existing funds that were granted at 2014 Annual Town Meeting.

EVALUATION CRITERIA: (Applies to current year budget requests only)

- A. ALTERNATIVE MEANS TO SATISFY NEEDS
- B. MAINTAINS OR IMPROVES THE STANDARD OF SERVICE
- C. MANDATED BY LEGAL OR REGULATORY REQUIREMENTS
- D. OPERATIONAL BUDGET IMPACT
- E. PROJECT FEASIBILITY, (READINESS)

Does Not Meet or Does Not Apply	Partially Meets Criteria	Fully Meets Criteria
	X	
		X

EXPENDITURE SCHEDULE (please provide detailed supporting schedule for 2019 to 2022):

ELEMENT	Prior to Date	2018	2019	2020	2021	2022	TOTAL	Comments
1. PLANNING & DESIGN							\$ -	
2. LAND							\$ -	
3. CONSTRUCTION		100,000					\$ 100,000	
4. EQUIPMENT							\$ -	
5. OTHER							\$ -	
TOTAL	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	

OPERATIONAL BUDGET IMPACT:

	YES	NO	If YES, please provide details.
1. Will this Capital Request generate new revenue?		X	
2. Will this Capital Request <u>Increase</u> operating costs?		X	
3. Will this Capital Request <u>Decrease</u> operating costs?		X	
4. Will this Capital Request impact personnel?		X	

FUNDING SOURCES:

	YES	NO	If YES, please provide details.
How will this Capital Request be paid for?			
1. Borrowing/Cash Capital			
2. CPA Funds			
3. Grants or Gifts			
4. Other			

WARRANT DETAILS

Request Number	DPW 11
Dept	Department of Public Works
Schedule:	FY2018
Relationship to General Plan:	Added this year.
History:	This is part of an ongoing capital improvement plan.

Updated

10/27/2016

BoPW Meeting 11/1/2016

DPW Director's Financial Report

TOWN OF WAYLAND DEPARTMENT OF PUBLIC WORKS

FY17-YEAR TO DATE OPERATING BUDGET SUMMARY AS OF 10/28/2016

Week 17 of 52

Program percentage - 34%

	BUDGET			YEAR-TO-DATE			ACTUAL EXPENSES		
						%	FY2016	FY2015	FY2014
HIGHWAY									
SALARIES	\$	1,030,407.00	\$	306,435.12		29.74%	\$851,281.48	\$869,973.50	\$925,976.01
SERVICE EXPENSES	\$	230,157.85	\$	79,362.27		34.48%	\$254,814.72	\$200,520.72	\$255,727.41
GOODS EXPENSES	\$	83,503.24	\$	38,761.10		46.42%	\$73,263.51	\$65,913.38	\$65,005.75
FY16 TOTAL	\$	1,344,068.09	\$	424,558.49		31.59%	\$1,179,359.71	\$1,136,407.60	\$1,181,703.42
HIGHWAY-SNOW									
OVERTIME	\$	125,000.00	\$	-		0.00%	\$96,602.26	\$229,040.35	\$154,947.64
EXPENSES	\$	325,000.00	\$	12,931.93		3.98%	\$331,104.92	\$721,887.27	\$479,879.04
FY16 TOTAL	\$	450,000.00	\$	12,931.93		2.87%	\$427,707.18	\$950,927.62	\$634,826.68
TRANSFER									
		SALARIES	\$	56,964.53			\$144,899.88	\$134,433.30	\$131,574.30
Sticker Revenue	\$	201,262.22					\$279,892.50	\$291,752.35	\$259,100.00
Recycling Revenue	\$	1,440.31					\$4,250.93	\$10,140.99	\$17,954.04
PAYT Revenue	\$	30,130.00					\$118,223.00	\$92,076.00	\$126,729.00
Misc Revenue	\$	1,075.00					\$6,705.00	\$4,995.00	\$4,649.00
TOTAL REVENUE	\$	233,907.53					\$409,071.43	\$398,964.34	\$408,432.04
REVENUE-SUPPORTED EXPENSES	\$		\$	183,688.30			\$361,603.29	\$267,179.29	\$219,246.72
REVENUE-SUPPORTED SALARIES & EXPENSES	\$		\$	240,652.83			\$506,503.17	\$401,612.59	\$350,821.02
TOTAL EXPENSES VS. REVENUE: 102.88%							123.82%	100.66%	85.89%
TOAL EXPENSES VS. \$550,000 SPENDING CAP: 43.76%									
REVOLVING ACCOUNT BALANCE	\$		\$	215,935.06			\$279,303.89	\$298,322.18	\$282,423.54
LANDFILL EXPENSES	\$	65,411.40	\$	34,861.40		53.30%	\$23,316.56	\$32,916.40	\$61,776.23
PARK									
TOTAL SALARIES	\$	556,441.00	\$	210,071.92		37.75%	\$497,669.11	\$400,263.40	\$378,235.97
SERVICE EXPENSES	\$	191,518.66	\$	58,576.82		30.59%	\$216,729.22	\$97,502.83	\$101,809.80
GOODS EXPENSES	\$	119,780.89	\$	38,171.14		31.87%	\$107,032.63	\$122,435.11	\$128,289.42
FY16 TOTAL	\$	867,740.55	\$	306,819.88		35.36%	\$821,430.96	\$620,201.34	\$608,335.19
WATER									
SALARIES	\$	778,470.00	\$	208,921.59		26.84%	\$675,805.03	\$655,093.93	\$658,358.59
EXPENSES	\$	2,119,023.00	\$	702,625.96		33.16%	\$1,623,242.01	\$1,355,257.56	\$1,306,761.61
FY16 TOTAL	\$	2,897,493.00	\$	911,547.55		31.46%	\$2,299,047.04	\$2,010,351.49	\$1,965,120.20
WATER-BONDS	\$	1,105,664.00	\$	203,602.78		18.41%	\$1,064,627.31	\$1,046,453.13	\$1,167,749.37
TOTAL DPW FUNDING FOR FY17									
	\$	5,793,209.17	\$	1,839,546.15		31.75%	\$5,089,148.18	\$4,985,067.34	\$4,609,232.21

BoPW Meeting 11/1/2016

**Discussion Regarding Proposed Installation of a Utility Pole in
the Right of Way at the Intersection of Boston Post Road and
Pelham Island Road**



NAN BALMER
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
LOUIS M. JURIST
CHERRY C. KARLSON
JOSEPH F. NOLAN

LEGAL NOTICE

The Board of Selectmen will hold a Public Hearing on Monday, November 21, 2016, at 7:15 p.m. at the Wayland Town Building pursuant to M.G.L. Chapter 166, Section 22, regarding a petition from Mobilitie, LLC, for the purpose of obtaining a Grant of Location to install a new utility pole in the right of way west of the intersection of BOSTON POST ROAD and PELHAM ISLAND ROAD with electricity connection (Lat/Long: 42.363024, -71.36257).

Board of Selectmen

/md

dc: Town Crier, October 27, 2016

Board of Public Works

Director of Public Works

Police Chief Robert Irving

Alf Berry, Town Surveyor

Beth R. Klein, Town Clerk



RECEIVED
TOWN OF WAYLAND
TOWN CLERK

2016 SEP 12 AM 10:02

August 31, 2016

Beth R. Klein
Town Clerk
41 Cochituate Rd
Wayland, MA 01778
508-358-363

RE: Mobilitie, LLC Permit Application Submission – BS90XC577A_9MAX000393

Dear Ms. Klein:

Please find Mobilitie, LLC's Petition for Grant of Location Application for the proposed new utility infrastructure facility in your jurisdiction. Along with the attached permit application, you will also find construction drawings and photo simulations for the said facility.

Mobilitie, LLC is a licensed telecommunication carrier regulated by the Massachusetts Department of Public Utilities to provide telephone related services, such as facilities based competitive local exchange and interexchange services. To meet the growing demand for connectivity, Mobilitie, LLC is deploying a hybrid transport network that provides high-speed, high-capacity bandwidth in order to facilitate the next generation of devices and data-driven services. This network can support a variety of technologies and services that require connectivity to the internet, including, but not limited to, driverless and connected vehicles (commercial, personal and agricultural), remote weather stations and mobile service providers. These transport utility poles and facilities are not dedicated to any particular customer, and, to the extent capacity on the structures is available, are available to be used by other entities, including the Town of Wayland.

Mobilitie, LLC plans to construct the applied for utility infrastructure within the next 18 months and formally requests that the Department identify a single point of contact to streamline the communications process, regarding the application, for the benefit of both parties.

Mobilitie, LLC's hybrid transport network is an industry changing approach that seeks to improve backhaul connectivity for Massachusetts' residents. We are excited to work with the Town of Wayland and are available to answer questions. Please do not hesitate to contact James George, Permitting Manager, at 978-998-9795 / jgeorge@mobilitie.com or myself at 205-394-9108 / jhendricks@mobilitie.com.

Thank you for your attention to this matter.

Respectfully submitted,



Joseph Hendricks
Network Real Estate Specialist

*Enclosures

PETITION FOR GRANT OF LOCATION FOR
NEW UTILITY POLE

Town of Wayland, Massachusetts
Town Clerk

RECEIVED
TOWN OF WAYLAND
TOWN CLERK
2016 SEP 12 AM 10:02

RESPECTFULLY REPRESENTS MOBILITIE, LLC, (hereinafter known as the PETITIONER), that it desires to construct upon, along, under or across the public way(s) of the Town of Wayland, wires, cables, poles, piers, abutments, conduits or fixtures.

WHEREFORE, the PETITIONER prays that, after due notice and public hearing as provided by law, the Town of Wayland may by Order grant to the PETITIONER permission to construct, in accordance with plan(s) dated August 31, 2016, the following:

Petitioner proposes to place a new utility pole in the right of way west of the intersection of BOSTON POST RD & PELHAM ISLAND RD with electricity connection (Lat/Long: 42.363024, -71.36257). Location approximately as shown on plan attached as "Exhibit A."

The PETITIONER understands and agrees that:

1. PETITIONER shall locate and complete all work as specified and approved by the Town.
2. PETITIONER shall comply with the requirements of existing ordinances and such as may hereafter be adopted governing the construction.
3. PETITIONER shall perform all work to the requirements and satisfaction of the Department of Public Works or other such officer(s) as may be hereafter appointed by the Town.

For the PETITIONER:

MOBILITIE, LLC

By 
Joseph Hendricks, NRE Specialist

Date: 8/31/2016

**ORDER FOR GRANT OF LOCATION FOR
NEW UTILITY POLE**

Town of Wayland, Massachusetts
Town Clerk

RECEIVED
TOWN OF WAYLAND
TOWN CLERK
2016 SEP 12 AM 10:02

WHEREAS, MOBILITIE, LLC, (hereinafter known as the PETITIONER) has petitioned for permission to construct upon, along, under or across the public way(s) of the Town of Wayland, the following:

Petitioner proposes to place a new utility pole in the right of way west of the intersection of BOSTON POST RD & PELHAM ISLAND RD with electricity connection (Lat/Long: 42.363024, -71.36257). Location approximately as shown on plan attached as "Exhibit A."

AND WHEREAS, notice has been given and a hearing held on said petition as provided by law; NOW THEREFORE BE IT ORDERED that the PETITIONER be and hereby is granted permission by the Town of Wayland to complete the construction described above, all in accordance with the following conditions:

1. PETITIONER shall locate and complete all work as specified and approved by the Town.
2. PETITIONER shall comply with the requirements of existing ordinances and such as may hereafter be adopted governing the construction.
3. PETITIONER shall perform all work to the requirements and satisfaction of the Department of Public Works or other such officer(s) as may be hereafter appointed by the Town.

Approved by the Town of Wayland on the _____ day of _____, 20____,

A True Record. Attest: _____ Date: _____
Town Clerk

Certificate

I hereby certify that the foregoing Order was adopted by the Town of Wayland on the _____ day of _____, 20____. Received and entered in the records of Location Orders of the Town of Wayland, in Book _____, Page _____.

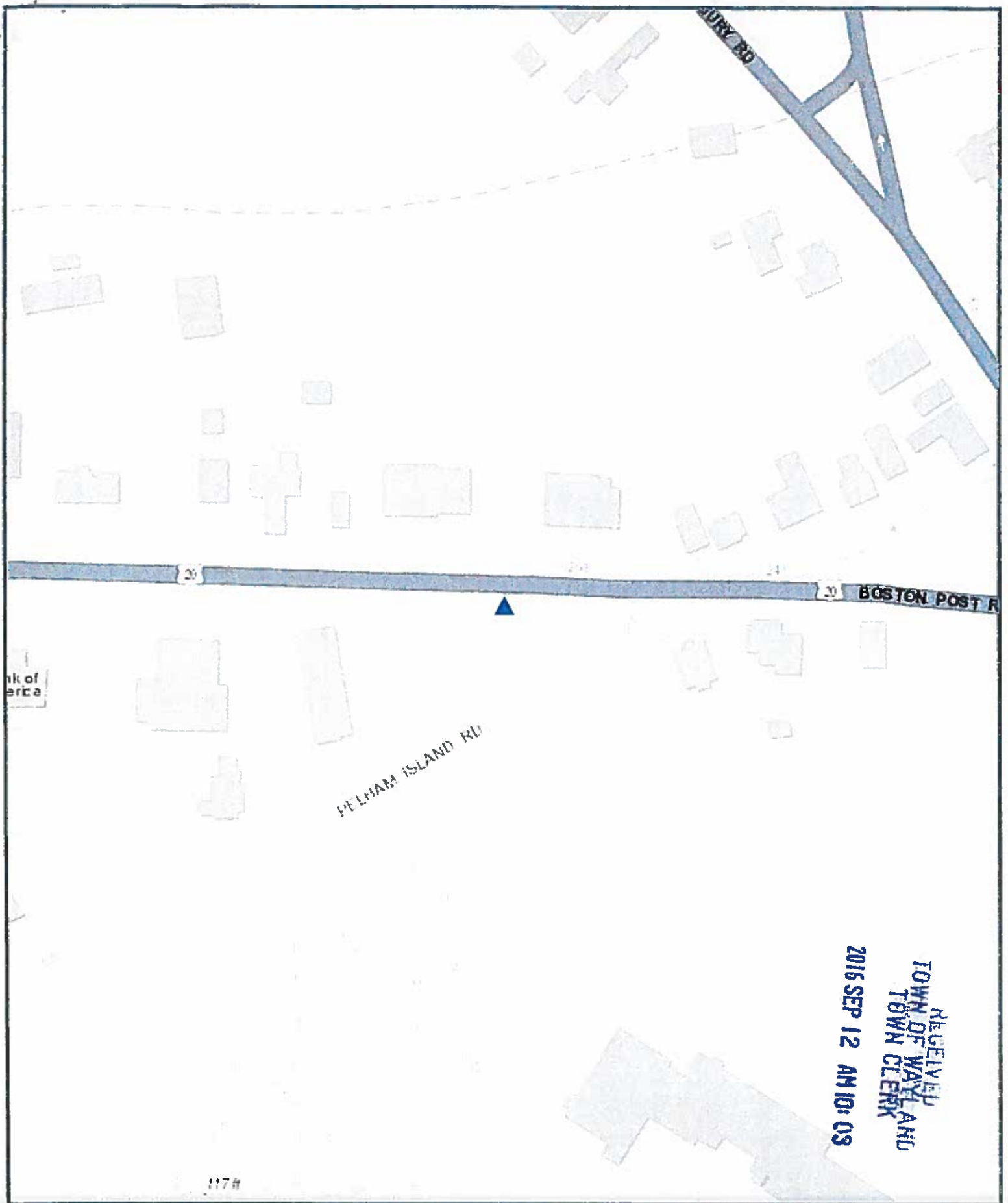
Certified. Attest: _____ Date: _____
Town Clerk

Exhibit A

Mobilitie: BS90XC577A_9MAX000393
BOSTON POST RD & PELHAM ISLAND RD, Wayland, MA
(Lat/Long: Lat/Long: 42.363024, -71.36257)

RECEIVED
TOWN OF WAYLAND
TOWN CLERK
2016 SEP 12 AM 10:03



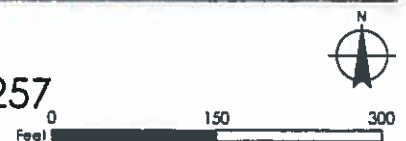


RECEIVED
TOWN OF WATLAND
TOWN CLERK
2016 SEP 12 AM 10:03

Transport Candidate: 9MAX000393

mobilitie
intelligent infrastructure
Aug. 31, 2016

Coordinates: 42.363024, -71.36257



BoPW Meeting 11/1/2016

Board Members' Reports, Concerns, and Updates

BoPW Meeting 11/1/2016

**Topics not Reasonably Anticipated by the Chair 48 Hours Prior
to Posting**

BoPW Meeting 11/1/2016

Review and Approve the Minutes of the 10/25/16 Meeting

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
October 25, 2016
7:00 PM
MEETING MINUTES
DRAFT

Present: M. Lowery (Acting Chair), W. Baston, J. Mishara, M. Wegerbauer, M. Lindeman
(Interim DPW Director)

Absent: C. Brown

Meeting opened at 7:00PM

Lowery noted that the meeting is being recorded.

Lowery asked for public comment – there was none.

Review and Approve the Minutes of the 10/19/2016 Meeting

Baston noted corrections to pages 3 and 5.

Lowery Page 1 – Lowery asked if the vendor had proposed subsurface irrigation and a discussion of how such systems would be regulated took place.

Lowery Page 3 – Discussed the status of a draft Town Policy to allow BOPW access to certain data layers.

Lowery Page 5 – prospective (bottom)

Lowery made a motion to approve as amended.

Mishara 2nd, all in favor.

*Items Included as Part of Agenda Packet for Discussion
- 10/19/2016 Meeting Minutes Draft*

Public Hearing: Joint Meeting with BOPW, Interim DPW Director, and Planning Board for Tree Hearing for Scenic Roads

The Planning Board convened in conjunction with the Board of Public Works at 7:07 PM.

Lowery asked if any of the trees listed on the Scenic Road Tree Removal List are objected to by the public.

An unidentified resident noted that he objected to the removal of Tree 1605 (Rice Rd. between Poles 32-33).

Lowery asked if any of the trees listed on the Scenic Road Tree Removal List were objected to by any members of the Board of Public Works.

Town Planner Sarkis Sarkisian noted that the Planning Board would like to discuss the following trees from the Scenic Road Tree Removal List:

- Tree 1524 (across from 6 Plain Road),
- Tree 1530 (across from 60 Draper Road)
- Tree 1531 (across from 169 Plain Road)
- Tree 1602 (Plain Road between poles 6-8)
- Tree 1605 (Rice Road between poles 32-33)

Lowery asked if there were any further objections to the trees on the Scenic Road Tree Removal List – there was none.

Mishara made a motion to authorize the removal of the following trees on the Scenic Road Tree Removal List:

- Tree 1522 (34 Plain Road)
- Tree 1523 (32 Plain Road)
- Tree 1525 (across from 32 Glezen Lane)
- Tree 1529 (109 Lincoln Road)
- Tree 1529A (124 Glezen Lane)
- Tree 1532 (across from 169 Plain Road)
- Tree 1601 (Plain Road between poles 6-8)
- Tree 1603 (Plain Road between poles 5-6)
- Tree 1604 (209 Rice Road)

Wegerbauer 2nd, all in favor.

(Planning Board vote: 4-0)

Tree 1518 (across from 25 Glezen Lane)

Lowery noted that Tree 1518 (across from 25 Glezen Lane) was incorrectly placed on the Shade Tree Removal List rather than the Scenic Road Tree Removal List, and requested that it be voted separately.

Wegerbauer made a motion to authorize the removal of Tree 1518 (across from 25 Glezen Lane) following the proper public notice, provided there is no objection from the public.

Lowery 2nd, all in favor.

(Planning Board vote: 3-0-1)

Tree 1524 (across from 6 Plain Road)

Lindeman discussed the current status of tree 1524 (across from 6 Plain Road), describing the nature of the request for its removal.

Sarkisian noted that he concurs with Lindeman's assessment in favor of its removal.

Daniel Hill, member of the Planning Board, asked if the tree was properly noticed, as the tree is located across from utility pole 6, not 6 Plain Road as advertised.

Wegerbauer suggested that the tree be publicly notice with Tree 1518.

Wegerbauer made a motion to authorize the removal of Tree 1524 (across from Plain Road pole 6), following proper public notice, provided there is no objection from the public.

Baston 2nd, all in favor.

(Planning Board vote: 4-0)

Tree 1530 (across from 60 Draper Road)

Lindeman noted that Eversource has requested the removal of Tree 1530 due to its proximity to transmission lines, and that in his opinion it should not be removed.

Wegerbauer made a motion objecting to the removal of Tree 1530 (across from 60 Draper Road).

Mishara 2nd, all in favor.

(Planning Board vote: 4-0)

Tree 1531 (across from 169 Plain Road)

Lindeman noted that Eversource requested the removal of Tree 1531 (across from 169 Plain Road), as it is in contact with utility lines.

Lindeman described burn marks on the tree, and noted that in his opinion it should be removed.

Mishara made a motion to authorize the removal of Tree 1531 (across from 169 Plain Road).

Wegerbauer 2nd, all in favor.

(Planning Board vote: 4-0)

Lowery suggested that in the future, the location of the trees in question be marked on a map for reference.

Tree 1602 (Plain Road between poles 6-8)

Lindeman noted that Eversource has requested the removal of Tree 1602 due to its proximity to transmission lines, and that in his opinion it should not be removed.

Wegerbauer made a motion objecting to the removal of Tree 1602 (Plain Road between poles 6-8).

Mishara 2nd, all in favor.

(Planning Board vote: 4-0)

Tree 1605 (Rice Road between poles 32-33)

Lindeman described the status of the tree and its proximity to the roadway.

Diana Humphrey, 43 Cutting Cross Way, spoke in favor of removing the tree for vehicle safety reasons, and submitted a letter to the Board as well.

Jenny Lu, 187 Rice Road, appeared before the Board to object to the tree's removal, noting that she feels the tree is healthy and helps define the roadway.

Lowery asked Lindeman if any of Humphrey's safety concerns can be mitigated without removing the tree.

Lindeman noted that the tree could be pruned and a reflector could be placed in front of it.

Lowery asked Lindeman if the tree shows any visible damage from being struck by vehicles.

Lindeman replied that it does not.

Lowery discussed the appeals process concerning tree removals.

Sarkisian displayed a cardboard sign that had been placed on the tree advocating it be saved.

Wegerbauer made a motion objecting to the removal of Tree 1605 (Rice Road between poles 32-33).

Mishara 2nd, all in favor.

(Planning Board vote: 4-0)

Lowery announced the conclusion of the Public Tree Hearing for Scenic Roads.

Sarkisian discussed the scheduling of a joint meeting between the Board of Public Works and the Planning Board to discuss streets for acceptance as well as the Complete Streets Program.

Following Board discussion, it was determined that the Board of Public Works and the Planning Board would convene jointly on December 13, 2016.

Items Included as Part of Agenda Packet for Discussion

- Scenic Road Tree List

Items Distributed for Discussion

- Letter from Diana Humphrey re: Tree on Rice Road between poles 32-33

Public Hearing: With BOPW and Interim DPW Director for Tree Hearing for Shade Trees

Lowery noted that tree 1518 (across from 25 Glezen Lane) has already been voted as part of the Scenic Road Tree Hearing.

Lowery asked if any of the trees listed on the Shade Tree Removal List are objected to by the public – there was none.

Lowery asked if there were any further objections to the trees on the Shade Tree Removal List – there was none.

Lowery asked if any of the trees listed on the Shade Tree Removal List were objected to by any members of the Board of Public Works.

Lindeman noted that all the trees on the list are not viable and need to be removed in the interest of public safety.

Lowery made a motion to authorize the removal of the following trees on the Shade Tree Removal List:

- Tree 1124 (Oxbow Road at Farrar Road)
- Tree 1519 (19 Parkridge Road)
- Tree 1520 (Corner of 3 Emerson Road at Richard Road)
- Tree 1521 (3 Melody Lane)
- Tree 1526 (Glezen Lane across from 51 School Street)
- Tree 1527 (across from 51 School Street)
- Tree 1528 (64 Dean Road)
- Tree 1606 (145 Woodridge Road)
- Tree 1607 (across from 63 Stonebridge Road)

Mishara 2nd, all in favor.

Lowery announced the conclusion of the Public Hearing for Shade Trees.

Items Included as Part of Agenda Packet for Discussion
- Shade Tree List

Public Hearing: Water Rate Hearing

Lowery asked for public comment concerning water rates – there was none.

The Board discussed the data needed prior to setting water rates.

The Board discussed the role of the MWRA, including utilizing them as a supplemental source for water when needed.

Wegerbauer requested that Water Superintendent Don Millette contact towns that have connected to the MWRA to gather cost data.

Lowery noted that a vote to establish water rates will need to be scheduled at a future meeting.

Roles and Responsibilities for Determining Water Ban Violation Fines

Millette noted that some residents were on vacation when the water ban was enacted, leaving them unable to adjust their irrigation systems to ensure compliance.

Millette asked the Board to clarify if residents who were unable to immediately shut their irrigation systems off should be fined.

Lowery suggested that irrigation users be notified prior to irrigation season, urging them to plan ahead should a water ban be imposed.

Lowery noted that he recommends that the Board authorize the DPW Director to make adjustments to fines of not more than \$250 per year per account.

Lowery added that a letter should be submitted by the homeowner for review before any adjustments in fines are made.

36 York Road – Water Ban Fine Appeal

Millette discussed the nature of the water ban violation of 36 York Road, noting that the homeowner requested the \$100 fine be abated off their water bill.

Mishara noted that, as he knows the homeowners, he will abstain from discussion of this item.

Lowery noted that the homeowners need to supply a written request for discussion at a future meeting before their appeal would be considered.

Review of Potential New Water Meter System with Water Superintendent Don Millette

Millette reviewed potential advanced meter read systems, noting that the Beacon and Neptune systems met the criteria the Board is seeking.

Millette discussed the differences between the Beacon and Neptune systems with the Board.

Lowery asked if the advanced meter read systems could accommodate a gradual transmission to a new system.

Millette replied that most towns do gradually introduce advanced meter read systems, and that the new software could be adapted to work with the existing VADAR software.

Baston suggested that meters in use at homes with irrigation systems be replaced first.

Millette noted that the next step is to develop the evaluation criteria in preparation for issuing an RFP for an advanced meter read system.

Items Distributed for Discussion

- 10/25/2016 Advanced Meter Read Systems comparison

Update on Status of Potential DPW Lay-Down Area

Lindeman discussed with the Board the current status of establishing of an alternative DPW lay-down area.

Lindeman provided a sketch of the layout of the proposed lay-down area.

The Board discussed potential alternative locations for a permanent lay-down area.

Items Distributed for Discussion

- Sketch of potential lay-down area layout

Discuss Special Town Meeting DPW/BOPW Articles and Articles Affecting the DPW/BOPW

Lowery requested that a discussion of strategies for the presentation of articles at Special Town Meeting be placed on the next agenda.

Lowery requested that a discussion of the proposed streets for acceptance be placed on the November 22, 2016 agenda.

November 22 meeting – discuss proposed street acceptance.

[Mishara departed at 9:15]

DPW Director's Operational Report

The Board reviewed the DPW Director's Report.

Items Included as Part of Agenda Packet for Discussion

- 10/25/2016 DPW Director's Report

Topics not Reasonably Anticipated by the Chair 48 Hours Prior to Posting

Millette discussed the status of the water ban, noting that he did not intend to lift the ban in the foreseeable future due to the State's continued drought status.

Millette added that the Town's own water reserves are sufficient to allow the lifting of the ban.

Lindeman discussed the process currently underway of overseeding the Town's athletic fields, and that he is hoping to be able to conduct limited irrigation of the fields.

Lowery noted that, on the basis that the Town would not still be under a water ban except for the status of the State, he would propose relaxing water use restriction to allow the limited irrigation of the Town's athletic fields.

Lindeman noted that the irrigation systems on the Town's athletic fields had recently been upgraded with new sensors and controllers in an effort to conserve water.

Baston expressed his concern that this topic was being discussed with only three Board members present.

Wegerbauer noted that the Board has recently turned down exemption requests from homeowners seeking to establish new lawns.

Lowery noted that the irrigation of Town athletic fields serve a general municipal purpose, and irrigation is sought to ensure public safety

Lowery made a motion to authorize the DPW Director to irrigate the Town's athletic fields as necessary, provided that the custodians of those fields agree to pay the water bills generated.

Wegerbauer made a motion to authorize the DPW Director, in consultation with the Water Superintendent, to allow the limited irrigation of the Town's recently-seeded athletic fields for safety reasons.

(Lowery withdrew his original motion)

Lowery 2nd, all in favor.

Board Members' Reports, Concerns, and Updates

Baston asked about the status of the Woodcock Water Enterprise Fund Study.

Millette noted that he has given Woodcock info and is working to get him scheduled to appear at an upcoming meeting.

Wegerbauer asked Millette to seek a status update on the Birch Road Wells application.

Lowery noted that the resident who recently filed a public records request was informed that there was no information to provide.

Lowery noted that he has not yet heard from the Town Administrator regarding an update to the unwritten policy concern access to certain GIS layers.

Lowery discussed the status of staged construction materials in the vicinity of Mill Pond as part of the gas line installation currently underway on Plain Road.

Baston reviewed the submission to the Wayland Weekly Buzz.

Baston made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 9:41 PM.