

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: _____ Board of Public Works

FILED BY: _____ Dan Cabral

DATE OF MEETING: _____ May 23, 2017

TIME OF MEETING: _____ 7:00 PM

PLACE OF MEETING: _____ DPW Facility – 66 River Road

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

Board of Public Works - MEETING AGENDA

- 7:00 Announcements
- 7:01 Public Comment
- 7:05 Irrigation Application Review – 51 Maiden Lane
- 7:15 Water Rate Discussion with David Fox
- 8:00 Review of Recent WWMDC Oversight Meeting
- 8:10 Update on Status of Spencer Circle
- 8:25 DPW Director's Operational Report
- 8:35 Board Members' Reports, Concerns, and Updates
- 8:55 Topics not Reasonably Anticipated by the Chair 48 Hours Prior to Posting, if any
- 9:10 Review and Approve Minutes (Delivered in Advance of the Meeting)
- 9:15 Executive Session to Discuss the Potential Release of the Unreleased Executive Session Minutes of the 9/8/15, 10/7/15, 1/12/16, 2/9/16, 3/8/16, 3/22/16, 5/17/16, 8/8/16, 9/13/16, and 12/20/16 Meetings
- 9:30 Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda

NOTE: Times are approximate and the Agenda Items may not be discussed in the exact order listed

BoPW Meeting 5/23/2017

Irrigation Application Review – 51 Maiden Lane



**TOWN OF WAYLAND
DEPARTMENT OF PUBLIC WORKS**

41 Cochituate Road
Wayland, MA 01778

Permit# _____

TEL: 508-358-3672

EMAIL: water@wayland.ma.us

FAX: 508-358-3679

Application & Agreement for the Installation of an Underground Irrigation System

As governed by Town Bylaw Chapter 191

*Please complete all applicable sections of this application and review the attached bylaws concerning irrigation systems.
Systems which cover more than 15,000 square feet are prohibited from being installed or expanded.*

Location: 51 Maiden Lane

Lot Area & Description (limited to 15,000 square feet): 14,839 Sq. Ft. of irrigation coverage

Owner: Joanne Burke

Address: 51 Maiden Lane Wayland, MA 01778

Phone: 508-259-0918

Contractor: A.J. Antico Co., Inc

Address: 289 Elm St Marlborough MA 01752

Phone: 617-877-5550 508-357-2002

Cell Anthony Antico Office

Please attach a proposed plan of the installation & calculation of the square footage.

The Plan MUST include:

- ☒ Area covered by the irrigation system
- ☒ The location of the entire septic system (within 20 ft of a septic system prohibited)
- ☒ Backflow device (manufacturer and model)
- ☒ Rain Gauge / Moisture Detector (manufacturer and model)
- ☒ Programmable Timer
- ☒ Shutoff Valve

I/we understand and agree that the Town of Wayland does not guarantee to furnish constant water pressure nor uninterrupted service, and that the Board of Public Works reserves the right to restrict the use of water during dry seasons or under any emergency condition.

Owner Signature: Gregory M. Burke

Date: 4-26-17

Contractor Signature: Anthony Antico

Date: April 24-2017

The Board of Public Works and the Department of Public Works urge conservation and the prevention of water waste. Please conserve by watering at appropriate time of the day.

DPW Director Signature: _____ Date: _____

Fee: \$50.00

Check # _____

Anthony

From: Millette, Don <dmillette@wayland.ma.us>
Sent: Monday, December 19, 2016 11:20 AM
To: Anthony Antico
Cc: Lindeman, Michael; Peters, Kristen
Subject: 51 Maiden Lane
Attachments: 51 Maiden Lane.docx.pdf; Lawn Irrigation By-Law.pdf

Good Morning Anthony,

I spoke with the DPW office and they have not received an updated packet for this irrigation system. Attached is a copy of the original packet that we received back in October. We will need the following in order to process the application:

- Map depicting the exact location of the house, septic system and any vegetated wetlands in relation to the irrigation system lines and heads. The map submitted with the original application has "numbers" where I am assuming the heads are located, but the supply lines were not on the map.
- The map also needs to be to scale so we can calculate the size of the irrigation system.
- Backflow device information. We need to know the make, model and size of the backflow preventer.
- Rain gauge and system programmer. We need cut sheets on both (with locations of the devices shown on the map).

Once these updates are received, I will look them over to be sure everything is accurate and will let you know that you are ok to be placed on an upcoming Board of Public Works Agenda.

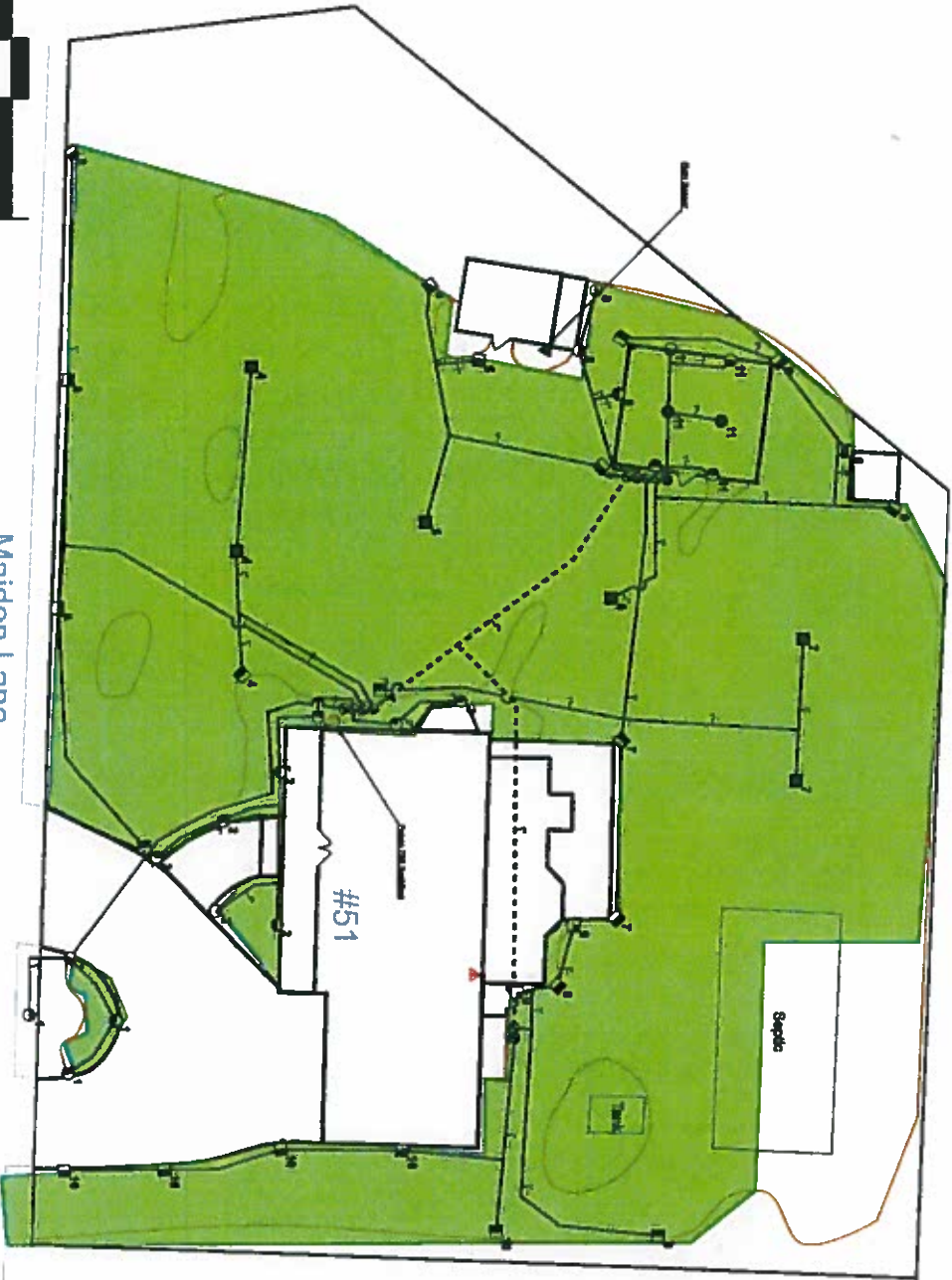
As we discussed on the phone, we understand that our application is a bit "clunky". We are currently in the process of redesigning it to make it more user friendly. We are expecting to have a new permit completed, approved by the BoPW and in place before the spring construction season.

Please let me know if you need additional information,

Don Millette
Water Superintendent
Wayland DPW
office 508 358 3699
fax 508-358-5325



Maiden Lane



Irrigation

Quantity	Symbol	Description	Part Number
Sprinklers			
2	◇	K-Rain RPST/6 2 - RPST/6	2
6	■	K-Rain RPST/6 2 - RPST/6	2
22	■	K-Rain RPST/6 3 - RPST/6	3
2	●	Rain Bird 12F - 78004	12F
1	○	Rain Bird 12Q - 78004	12Q
6	○	Rain Bird 12-VAN 100 - 1804	12-VAN
5	○	Rain Bird 8-VAN 160 - 78004	8-VAN
5	○	Rain Bird 8-VAN 160 - 78004	8-VAN
4	○	Rain Bird 8-VAN 160 - 78004	8-VAN
1	○	Rain Bird 8-VAN 160 - 78004	8-VAN
Backflow Devices			
1	○	Fabco 785 - 3/4"	785 - 3/4"
Control Valves			
1	○	Hunter PGV-100MB	PGV-100MB
Irrigation Accessories			
1	△	Hunter PG-1200	PG-1200
1	△	Hunter WR-CLK	WR-CLK
Lateral Line Pipe			
1123 ft.	—	Poly 100 1"	0
Mainline Pipe			
138 ft.	- - - - -	Poly 100 1"	10

■ Irrigated Area 16,648 SF



**TOWN OF WAYLAND
DEPARTMENT OF PUBLIC WORKS**

Permit# _____

66 River Road
Wayland, MA 01778

TEL: 508-358-3672

EMAIL: water@wayland.ma.us

FAX: 508-358-4082

Application & Agreement for the Installation of an Underground Irrigation System

As governed by Town Bylaw Chapter 191

*Please complete all applicable sections of this application and review the attached bylaws concerning irrigation systems.
Systems which cover more than 15,000 square feet are prohibited from being installed or expanded.*

Location: 51 Maiden Lane Wayland Ma

Lot Area & Description (limited to 15,000 square feet): 12,800 sq

Owner: Greg and Joanne Borker

Address: 51 Maiden Lane, Wayland Ma

Phone: cell-greg 617-413-3677

Contractor: A.J. Antico Co., Inc

Address: 289 Elm Street, Marlborough Ma 01752

Phone: 617-877-5550

Please attach a proposed plan of the installation & calculation of the square footage.

The Plan MUST include:

- ☒ Area covered by the irrigation system 12,800 sq
- ☒ The location of the entire septic system (within 20 ft of a septic system prohibited)
- ☒ Backflow device (manufacturer and model)
- ☒ Rain Gauge / Moisture Detector (manufacturer and model)
- ☒ Programmable Timer
- ☒ Shutoff Valve
- ☐ WELL WATER (Irrigation Only)

I/we understand and agree that the Town of Wayland does not guarantee to furnish constant water pressure nor uninterrupted service, and that the Board of Public Works reserves the right to restrict the use of water during dry seasons or under any emergency condition.

Owner Signature: Greg Borker Date: 10-15-16

Contractor Signature: [Signature] Date: Oct 15, 2016

The Board of Public Works and the Department of Public Works urge conservation and the prevention of water waste. Please conserve by watering at appropriate time of the day.

DPW Director Signature: _____ Date: _____

Fee: \$50.00

Check # A30021

AJ ANTICO
IRRIGATION SYSTEMS
PRIMARY ACCOUNT

AJ Antico Co. Inc,
289 Elm Street
Suite 101
Marlborough, MA 01752
(508) 357-2002

AVIDIA BANK
HUDSON, MASSACHUSETTS

A30021

53-7052/2113

Oct 16, 2016

TO THE TOWN OF WAYLAND Dept of Public Works \$ 50.00.
DER OF *fifty dollars* DOLLARS

Permit for
Irrigation System Burke 39051

[Signature]
AUTHORIZED SIGNATURE

030021 211370529 24 061124

AJ ANTICO CO., INC.

A30021

*Copy collect
you received 10/16/16*

AJ ANTICO CO., INC.

A30021



RESIDENTIAL & COMMERCIAL IRRIGATION

Built on Innovation



- 01 **Solar Sync dial position:** Makes it easy to add EPA WaterSense® smart control
- 02 **Flexible design:** Modular model offers 4-16 stations, or choose fixed 6 or 12 station models
- 03 **Remote compatibility:** Add Hunter ROAM remotes for ease of use

PRO-C™ LIGHT COMMERCIAL & RESIDENTIAL CONTROLLER

Since 2001, the Pro-C has been the contractor's choice in residential irrigation control. The Pro-C has proven to be the most reliable and robust controller in the industry, with the flexibility to expand on demand due to its modular design. When expansion isn't necessary, the fixed 6 and 12 station models offer affordability in a high-end residential controller.

Now, the Pro-C will easily accommodate Hunter's Solar Sync® without additional wiring. The new Solar Sync dial position makes it easy to upgrade and program any Pro-C to smart control. The Hunter Solar Sync is an EPA WaterSense® labeled smart device which calculates evapotranspiration (ET) and adjusts Hunter controllers daily based on local weather conditions, resulting in water savings and conservation.

The Pro-C and all AC powered Hunter controllers are now EPA WaterSense labeled when paired with the Solar Sync weather sensor.



■ **Learn more.** Visit hunterindustries.com, or contact your local Sales Manager

PRO-C[®] FEATURES & SPECIFICATIONS

Features

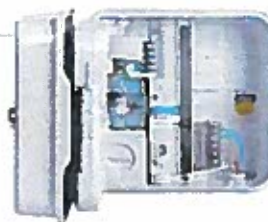
- **Flexible design:** Modular model offers 4-16 stations, or choose fixed 6 or 12 station models
- **Enclosures:** indoor and outdoor plastic
- **Independent programs:** 3
- **Start times per program:** 4
- **Max. station run time:** 6 hours
- **Solar Sync dial position:** now available with built-in Solar Sync programming for increased installation efficiency
- **Solar Sync delay feature:** allows adjustments to be postponed for up to 99 days
- **Cycle and Soak feature built in:** reduces runoff
- **Lighting programs built in:** allows the ability to add landscape lighting control
- **Added knockouts offer additional flexibility**
- **Programmable rain delay:** prevents watering for an extended period as needed
- **Non-volatile memory:** keeps programs indefinitely—without battery backup
- **Rain sensor bypass:** allows the controller to ignore sensor devices when needed
- **One touch manual start and advance:** allows user to start or test any station
- **Warranty period:** 2 years

Models

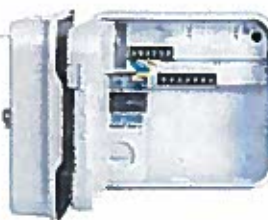
Cabinet Dimensions

Height: 9"
Width: 10"
Depth: 4.5"

PC-Series can easily be expanded with PCM-300 and PCM-900 expansion modules



PCC-Series Fixed 6-Station



PCC-Series Fixed 12-Station



PRO-C SPECIFICATION BUILDER: ORDER 1 + 2 + 3 + 4

1 Models	2 Transformer	3 Indoor/Outdoor	4 Options
PC-4 = 4-Station base module controller PCC-6 = 6-Station PCC-12 = 12-Station	00 = 120 VAC 01 = 230 VAC	(blank) = Outdoor Model (internal transformer) i = Indoor Model (plug-in transformer)	(blank) = No option E = 230 VAC with European Connections A = 230 VAC with Australian Connections (outdoor models have internal transformer with cord)

Examples:

PC-400 = 4-Station outdoor base unit, internal 120 VAC transformer, and plastic cabinet

PC-700i = 4-Station indoor base unit, one PCM-300 module, plug-in 120 VAC transformer, and plastic cabinet

PCC-601i = 6-Station indoor controller, plug-in 230 VAC transformer with European connections, and plastic cabinet

PCC-1200 = 12-Station outdoor controller, internal 120 VAC transformer, and plastic cabinet

PC-SERIES STATION EXPANSION

Modules	Description
PCM-300	3-Station plug-in module. Use to increase station count from 4 to 7, 7 to 10, and 10 to 13.
PCM-900	9-Station plug-in module. Use to increase station count from 7 to 16 only.

Website hunterindustries.com | **Customer Support** 1-800-387-4747 | **Technical Service** 1-800-722-0823

Helping our customers succeed is what drives us. While our passion for innovation and engineering is built into everything we do, it is our commitment to exceptional support that we hope will keep you in the Hunter family of customers for years to come.

G. R. Hunter
Gregory R. Hunter, President of Hunter Industries



RAIN-CLIK[®]

WIRELESS

ROTORS MP ROTATOR SPRAYS VALVES CONTROLLERS **SENSORS** CENTRAL CONTROLS MICRO

Hunter[®]



Wireless Rain-Click Sensor
(Freeze Sensing Optional)



Wireless Rain-Click Receiver

The first reliable wireless rain sensor provides fast installation on any system

If the thought of running wires from a controller has kept you from adding rain sensors to your systems, now there's a hassle-free alternative. The Hunter Wireless Rain-Click[™] attaches quickly and easily. Simply install the receiver unit next to the controller, and affix the transmitter anywhere that the sensor can receive rainfall. No ladders needed to attach to a high overhanging on a building, no messy wires to hide out of view. The unique Quick Response[™] feature allows the system to shut off immediately when it starts to rain. And, unlike its competition, Hunter's sophisticated sensing mechanism cannot be fouled by debris, giving the Wireless Rain-Click the most accurate operation.

Features & Benefits

- **Hassle-free, wire-free easy installation** Simple to add on to a new or existing installation
- **Hunter's unique Quick Response feature** No need for water to accumulate for shutoff
- **Rugged construction** Heavy-duty polycarbonate housing and metal extension arm
- **Customizable maximum dry-out period** Adjust the irrigation re-start to account for varying amounts of rain
- **Operation up to 800' (248 m) from receiver unit** Typical wired system limitations vanish
- **Maintenance-free design** With a 10-year battery life, there is no need to replace batteries
- **Built-in bypass switch on receiver panel** Adds flexibility to the system
- **Wireless Rain/Freeze-Click option** Freeze sensor eliminates ice on landscapes, walkways, and roadways

Instant Shut Off When It Rains

There are a lot of rain-sensing devices on the market today, but all of them shut off an irrigation system only when a pre-set level of accumulated water is reached. That means that even after it has started raining, an irrigation system can continue to operate, an action that can give the impression water is being wasted (not the image that a municipality wants to give its constituents as they pass by parks, roadways, and other city-owned lands). Only the Hunter Rain-Click products, with their unique Quick Response feature, allow an irrigation system to shut off immediately when it starts to rain.



WIRELESS RAIN-CLIK

Models

WR-CLIK: Wireless Rain-Click (433 MHz for domestic and international markets)

WRF-CLIK: Wireless Rain/Freeze-Click (433 MHz for domestic and international markets)

SGM: Sensor gutter mount (optional)

Dimensions

RECEIVER: 3" width x 5" height (7.6 cm x 12.7 cm)

SENSOR: 3" height x 8" length (7.6 cm x 12.7 cm) (with metal mounting arm attached)

Options Available

- Wiring: normally closed or normally open
- Time to turn off irrigation system: 2 to 5 minutes for Quick Response™
- Time to reset Quick Response unit: 4 hours maximum under dry sunny conditions
- Time to reset: 3 days maximum under dry sunny conditions for the total rainfall compensation unit
- Operating temperature: 32 F to 130 F (0°C to 54°C)
- Vent ring allows for adjustment of reset delay
- UV colorfast and stable
- UL listed, FCC/DOC approved, suitable for use in Australia, CUL (CSA), CE
- Rain sensor transmitting range: up to 800 feet line of sight
- Optional gutter mount for Rain-Click (order SGM)
- WRF-CLIK shuts system off when temperatures fall below 37°F
- 10 year maintenance-free battery

Electrical Specifications

- Receiver power: 22–28VAC, 100 mA (from timer transformer)
- Receiver includes built-in bypass switch, no extra switch required
- Works with all standard controllers

Easy to Test, Easy to Install



Mount the receiver adjacent to the controller. Activate a station manually in the area where you will be mounting the sensing unit.



Go out to the area where you want to mount the sensing unit. Press interrupt on the sensing unit to verify that the zone turns off. You are now ready to permanently mount the sensing unit.



Fence mounting is a simple procedure, with no wires to string. Simply attach the sensor and test the system.



For optional gutter mount bracket (model SGM), a single thumb screw makes attachment easy. Just twist and it will firmly secure to the gutter.



Optional freeze sensor eliminates ice on landscapes (order WRF-CLIK).



The Wireless Rain-Click or Wireless Rain/Freeze-Click can also be installed with an outdoor controller. Just use the included weatherproof rubber cover.

BoPW Meeting 5/23/2017

Water Rate Discussion with David Fox

BoPW Meeting 5/23/2017

Review of Recent WWMDC Oversight Meeting

From: Mike Lowery [<mailto:lowery.mike@gmail.com>]

Sent: Thursday, May 11, 2017 5:00 PM

To: Baston, Woody <woodybaston@gmail.com>

Cc: Holder, Thomas <tholder@wayland.ma.us>

Subject: Re: Input for mtg on ranked activities

Woody,

The board wanted to hear from Tom after this discussion. Its helpful to see what Fred wrote, but I hope that Fred understands that its not a done deal yet.

120 Lakeshore Drive
Cochituate, MA 01778
508-397-8828

On Thu, May 11, 2017 at 11:02 AM, Woody Baston <woodybaston@gmail.com> wrote:
Gentlemen,

It was my plan to send you a summery of the May 17th meeting. I then discovered that Fred Knight had sent out this e-mail which seems to cover the discussion at the meeting. We can discuss the implementation at a later. If you have any questions or comments, let me know.

Woody

From: fred knight <fred.knightway@gmail.com>

Date: Wed, May 10, 2017 at 1:14 PM

Subject: Re: Input for mtg on ranked activities

To: "Holder, Tom" <tholder@wayland.ma.us>, "Senchyshyn, John" <JSenchyshyn@wayland.ma.us>, Nan Balmer <nbalmer@wayland.ma.us>, "Capasso, Jane" <jcapasso@wayland.ma.us>, Woody Baston <woodybaston@gmail.com>

Thanks for the substantive discussion concerning getting help for the WWMDC from Tom Holder. The WWMDC definitely needs professional help.

This is a list of actions from a discussion on 10 May 2017 about the initial tasks that Tom Holder could undertake. Attendees were Nan Balmer, Woody Baston, Jane Capasso, John Senchyshyn, Tom Holder, and Fred Knight. Fred had ranked possible initial tasks in a table before the meeting (see previous message below). We discussed each of these with an initial implementation.

- maintenance of the wastewater system: initially, verification of as-built drawings and contracting with an agency to mark pipe locations when needed for excavation. Weston and Sampson, who did the original as-built drawings in 1999, should be contacted first. Tom will do this. Then an RFP may be needed to redo the as-built drawings. An interim method of providing the original as-built drawings with a liability limiter on a cover page is needed.

1. Tom contact Weston and Sampson to discuss the validity of the as-built drawings and whether they have any responsibility to make corrections
 2. Tom to draft RFP and get list of possible vendors
 3. WWMDC to review the RFP
 4. Then issue RFP, evaluate responses, and select a vendor to survey and map the WWMD system.
 5. Jane and Fred to look at FY2018 budget for possible funding or have an article at fall town meeting
 6. WWMDC to select survey vendor
 7. Jane and Tom to produce a disclaimer for handing out the current as-built drawings as an interim measure
 8. Tom to draft an RFP for a maintenance contractor for preventative maintenance
 9. WWMDC to review the RFP
 10. Then issue RFP, evaluate responses, and select a maintenance vendor
 11. Jane and Fred to look at FY2018 budget for possible funding or have an article at fall town meeting
 12. Nan to determine if retained earnings can be used
 13. WWMDC to select maintenance vendor
 - emergency response: initially, contracting with a company. We need an RFP, a list of possible vendors from Tom, solicitation of bids, and review and selection. Funds for this have to be found, possibly from WWMDC retained earnings, which Nan is to explore.
-
1. Tom to draft RFP and get list of possible vendors
 2. WWMDC to review the RFP
 3. Then issue RFP, evaluate responses, and select a vendor
 4. Jane and Fred to look at FY2018 budget for possible funding
 5. WWMDC to select vendor
 6. Nan to determine if retained earnings can be used
-
- oversight of the Whitewater: initially, Tom's review of extra charges by Whitewater to see if they are part of the base contract. To facilitate this, Tom will get introduced to Dave Boucher of Whitewater and have a tour of the facility.
-
1. Fred to introduce Tom to Dave Boucher and get a tour of the WWTF
 2. Jane to ask Tom about future out-of-scope charges by Whitewater
 - interaction with outside agencies: initially not necessary.

I appreciate the free-wheeling discussion and Tom's agreement with this initial tasking.

Fred

On Tue, May 2, 2017 at 7:27 AM, fred knight <fred.knightway@gmail.com> wrote:
Tom, Nan, Woody, and Jane,,

I would like to meet to discuss the trial period for Tom's involvement in the WWMDC as soon as possible. I can meet next week in the morning---or sooner. I certainly hope Woody is involved, as he has a good memory and was on the scene before me. And I thought Mike suggested him at the meeting, and he accepted. Maybe I should review the tape again. As Tom suggests, having Nan participate would be very helpful.

I am eager to meet and did more to rank the tasks. Per Tom's remarks at the meeting, he is interested in ranking the activities and then having a trial period (I think 6 months is good) for initial implementation. The attached is a second draft with rankings of the tasks. Rank 1 means do in the trial period. These are

Fred's Rank	Category	Activity	Responsibility							Proposed
			WWMDC chair	WWMDC Acct Specialist	Finance Director	Facilities Manager	DPW staff	Town Administrator	Town Treasurer	DPW Director (hrs/mo)
1	System	Maintenance	x	x		x				4
1		Emergency Response	x	x		x				2
1	Facility	oversight of contractor	x	x						4
1	Interaction with Outside Agencies	DEP/EPA	x			x		x		1
	Total (% FTE)	Rank 1 tasks								~7%

The attachments show all the activities in 4 ranks.

I think these initial discussions will benefit from Woody, Tom, and Nan commenting on my thoughts. If a week from now is the earliest that we can meet, so be it. The sooner the better, as far as I am concerned. I will try to make the schedule.

And, again, I appreciate very much Tom's interest in helping the WWMDC and the BPW's acceptance of a trial period for implementing some of the requests, in return for payment from the WWMDC.

Fred

--

Fred Knight, fred@knightway.org, 508 358 0834

BoPW Meeting 5/23/2017

Update on Status of Spencer Circle

SCHULTZ & COMPANY

COUNSELLORS AT LAW

225 Franklin Street – Suite 2600
Boston, Massachusetts 02110

Telephone: 617.723.9090
Facsimile: 617.723.9095
gs@schultzcolaw.com

April 25, 2017

Sarkis Sarkisian, Town Planner
Town of Wayland
Planning Board
Town Hall
Wayland, MA 01778

Re: Spencer Circle - Taking as a Public Way

Dear Sarki:

Now that I and the other residents of Spencer Circle have just paid their 4th quarter taxes, I wanted to confirm our last discussion, about four (4) weeks ago, relative to the (i) yet again absence of Spencer Circle from the Town Warrant relative to its taking as a public way; and (ii) your statement to me that, notwithstanding, the Planning Board is "150% committed to this" [i.e., having it accepted as a public way.]

As you know, Richard Stoddart [5 Spencer Circle], Carmen D'Amico [4 Spencer Circle] and I attended the recent hearing before the DPW. Prior to that time, in anticipation of the street finally getting on the warrant as you had repeatedly promised over the past many years, I had spoken with a member of the Finance Committee (Klaus Shigley) who had called me to ask about the background of this matter. After going through the whole 15-year history — which you know very well — Klaus expressed considerable sympathy for our situation and, as all of us have repeatedly stated, confirmed his view that it was the Town's obligation to take the street — no matter what.

I had understood that, prior to the recent DPW hearing on this issue, you had spoken with the DPW Director, Thomas Holder, to bring him up-to-speed; and had told him that the Planning Board needed to finally get this done. As such, I and the other residents were -- once again -- very disturbed to later learn, after the hearing, that the street was, once again, removed from the Annual Town Meeting Warrant. We were more disturbed — and frankly, angered — to learn that this decision had been made because Mr. Holder "wanted to inspect the drainage system" in order to know "what the Town was getting into before it made a commitment to take the street."

As I told you when we last spoke — and this is a conclusion with which I believe you and the Planning Board concur — given (i) all the prior engineering and subdivision approvals of record for both the development and the street, including the long-approved engineering plans for all aspects of the existing drainage system, (ii) the undisputed understanding and representations by both the developer and the Town that the street was to

SCHULTZ & COMPANY

COUNSELLORS AT LAW

Sarkis Sarkisian, Town Planner

April 25, 2017

Page 2

be, and, in fact, was designed to be, taken as a public way, (iii) the Town's final engineering approvals, secured more than ten (10) years ago, indicating that the street was properly constructed and ready for taking, (iv) the prior conduct of former Town Planner, Joseph Layden (for whose conduct the Town is legally responsible), relative to his having released the bond money to Vincent Gately over our prior written protest, and, perhaps most important, (v) the good faith reliance of all five residents upon the approval of the existing subdivision and street construction before they agreed to purchase their properties and pay taxes thereon for the last 15 years — the Town has an unqualified obligation to finally take the street — regardless of the merits or deficiencies of the street and regardless of the condition of the existing drainage system.

I had a conversation with Mr. Holder about four weeks ago and told him all of this. I also told him that my wife and I would allow the DPW to access our property for the purpose of digging beneath the lawn or driveway to open the access covers to the system to make an inspection — but that his doing so would be at the Town's expense as well as whatever costs might be incurred by us (or other residents) to restore our/their premises. In that regard, and incredibly, Mr. Holder had suggested that the residents should pay for this evaluation, wanting to know if we had some "homeowner's association money" for that purpose. No such money exists; nor, even if it did, would the residents consider this undertaking to be at their expense.

As I believe you know, there are two "open access" points to this system in the form of two drain grates. One is on our property; and one is on Mr. D'Amico's property at 4 Spencer Circle. These do not require any digging to access. As well, in the 17 years since the drainage system has been installed, there has never been a documented functionality problem, with at least two significant "100 year storms" having occurred over that period of time.

Moreover, there is a complete set of engineering plans; and I suspect the engineering company that was used to design and install the system is still available for any questions which Mr. Holder may have. While I understand Mr. Holder wanting to have an evaluation of the system — and for the sake of expediency, the residents will cooperate with him but under the conditions indicated — its outcome, good or bad, cannot have any bearing upon the Town's ultimate obligation to fulfill the promise it made to take the street when it secured all of the required approvals and sign-offs from its engineers, and then released the balance of the bond money to Mr. Gately. That said — regardless of the DPW'S present position — the residents are looking to the Planning Board to get this done as it approved the subdivision and released the bond money.

On a positive note, I was appreciative of both your and Mr. Holder advising me that the DPW "had finally gotten over the fact that the street itself needed some work" and that this would no longer present any obstacle to the taking. As you and I have discussed many

SCHULTZ & COMPANY

COUNSELLORS AT LAW

Sarkis Sarkisian, Town Planner

April 25, 2017

Page 3

times, after 15 years of spending no money on the street, the Town is presently in no different a place than it would have been in, had it taken the street when it should have.

Mr. Holder suggested that I should be in touch with him after Town Meeting to discuss the next step, presumably the "evaluation." That time is now upon us. I would like to have your participation in setting up a joint meeting with him and the Spencer Circle residents to discuss this next step; and, if he still feels the need for an evaluation, what property areas need to be accessed and how the restoration of any disturbances to the residents' properties are going to be paid for.

In closing, I did also tell Mr. Holder — in a non-confrontational way — that, if the street is not placed on the warrant and taken at the next Town Meeting— the Town will have placed the residents in the unenviable position of having to discuss the engagement of counsel (not me) to collectively represent the residents for the purpose of initiating litigation against the Town to compel this result — something that will cause the Town needless expense and potentially embarrassing notoriety over its prior conduct. None of us should want to go down that path.

Please let me hear from you as to your suggestions as to the best way to contact Mr. Holder and move this matter forward.

Sincerely,

/s/

Gordon N. Schultz

GNS:hsf

cc: Mr. and Mrs. Carmen D'Amico

Mr. and Mrs. Christopher Davies

Mr. and Mrs. Richard Stoddart

Mr. and Mrs. Nicholas Brandaleone

BoPW Meeting 5/23/2017

DPW Director's Operational Report

DPW Director's Report

May 23, 2017

Water Division

Superintendent

- Working on the 2016 Consumer Confidence Report – May 31st submittal deadline
- Working with Engineers to complete NEPDS Discharge Permit for Water Treatment Plant – June 4th submittal deadline
- Gathering quotes for replacement brass order to comply with 2014 Lead Reduction in Drinking Water Act.

Treatment

- 16,000 hour service on Treatment Plant Air Compressor System - completed
- Monthly CIP's completed on Treatment Skid 1 & 2
- Treatment Staff removed, rebuilt and reinstalled 2 leaking 10" air operated valves on Treatment Skid #2
- Sludge samples taken from Ozone tank for disposal
- Repaired 2 Chlorine leaks at stations

Distribution

- Inspect 5 Water Service Renewals
- Inspect 3 Customer side water service repairs
- Repaired 3 Water Main Breaks: Grove St, Rolling Lane and Boston Post Road
- Removed water gate boxes ahead of Highway Paving Project
- 2017 Spring Fire Hydrant Flushing Program has been completed

Highway & Park Division

- 17 Service Requests Completed
- Start Road Reclamation Main St. Damon St. Bradford St. Harrison St. Shawmut Ave.
- Conducted 1 Burial Interment
- Responded to 7 Sign requests
- Responded to 5 Pot hole complaints
- Slice Seed all Fields
- Graded Lincoln, Hazelbrook, Old Oxbow
- Assist with Fishing derby preparations
- Assist with Beach preparations for Wayland/Weston Regatta
- Began Memorial day preparations

Transfer Station Division

- In FY2017, 1933 Full Stickers have been sold as of 5/18/17. Of those, 1342 were paid by check (69%), 475 were paid by credit card on-site (25%), and 116 were purchased online (6%). At this point in FY2016, 2083 stickers had been sold (7% decrease).
- In FY2017, 197 Recycle-Only Stickers have been sold as of 5/18/17. Of those, 156 were paid by check (79%) and 41 were paid by credit card on-site (21%). At this point in FY2016, 207 stickers had been sold (5% decrease).

BoPW Meeting 5/23/2017

Board Members' Reports, Concerns, and Updates

BoPW Meeting 5/23/2017

**Topics Not Reasonably Anticipated by the Chair 48 Hours Prior
to Posting**

BoPW Meeting 5/23/2017

Review and Approve the Minutes of the 5/9/2017 Meeting

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
66 River Road
Wayland, MA 01778
May 9, 2017

MEETING MINUTES DRAFT

Present: W. Baston (Chair), T. Abdella, M. Wegerbauer, T. Holder (DPW Director)

Absent: Lowery, Mishara

Meeting opened at 7:00 PM

Baston announced that the meeting is being recorded.

Baston asked for public comment – there was none.

Discussion of Restoration Work within North and South Cemeteries with Historical Commission Chair Elisa Scola

Elisa Scola of the Historical Commission appeared before the Board to discuss the funding of restoration work in North and South Cemeteries.

Scola noted that the Trust Committee voted in favor of transferring \$4400 from the Cemetery Perpetual Care account to repair several stones in South Cemetery.

Wegerbauer made a motion to authorize the transfer of \$4400 from the Cemetery Trust Fund to pay for the restoration of stones in South Cemetery.

Abdella 2nd, all in favor.

Items Included in the Packet for Discussion

- 04-21-17 Letter from Monument Conservation Collaborative re: Additional Restoration Work in South Cemetery

Private Dirt Road Grading Request – Chestnut Road

Joseph Dorr of 10 Chestnut Road appeared before the Board to discuss his request for the DPW to perform maintenance on Chestnut Road.

Dorr noted he would like to initiate a change to the bylaw to authorize the DPW to maintain private dirt roads.

Dorr noted that the Town plows the road during winter, which has degraded the condition of the road.

The Board discussed the limits of the Town's authority to maintain private roads.

Abdella noted that the process to change the bylaw is by submitting a petitioner's article for Town Meeting vote.

The Board discussed with Holder the prospect of potentially adding fill to improve the road.

Holder noted that, in his opinion, the road is currently accessible to emergency vehicles, and adding material to the road could potentially negatively alter the flow of stormwater.

Wegerbauer asked who currently has jurisdiction to perform work on the road.

Dorr replied that he is unsure who has the authority to repair the road.

Abdella noted that a permanent solution would be to bring the road up to a modern standard, but to do so the residents would incur a betterment charge.

Items Distributed for Discussion
- Photos of Chestnut Road

Water Abatement Request – 27 Hastings Way

Gary Bruell of 27 Hastings Way appeared before the Board to discuss his request for abatement, noting that he has not been able to determine the cause of the high usage.

Baston asked Bruell if he has checked his meter to see if there is continued high usage.

Bruell noted that Millette had checked the meter, and determined that there does not appear to be a continued high usage.

Wegerbauer urged Bruell to delay his request for abatement for one billing cycle to ensure that his usage has returned to normal.

Bruell agreed to wait until his next bill arrives to formally request an abatement.

Items Included in the Packet for Discussion
- 27 Hastings Way Abatement Request
- 4-24-2017 Water Meter Test Results

Water Abatement Request – 29 Oxbow Road

Dan Moradi of 29 Oxbow Road appeared before the Board to discuss his request for abatement, noting that he has not been able to determine the cause of the high usage.

Moradi noted that his property has been sold and his closing is scheduled for tomorrow.

Abdella made a motion to abate the 12/13/16 bill to 6600 units, waiving all interest and fees.

Baston 2nd, all in favor.

Wegerbauer requested that plumber's receipts be included as part of an abatement packet.

Items Included in the Packet for Discussion
- 29 Oxbow Road Abatement Request

Water Abatement Request – 47 Rice Road

Andrew Marks of 47 Rice Road appeared before the Board to discuss his request for abatement, noting that he has not been able to determine the cause of the high usage.

Marks noted he has checked his meter several times and has confirmed that his water usage has returned back to its normal level.

Wegerbauer noted he would feel more comfortable if Marks waiting to request abatement until the next billing cycle.

Marks noted that he feels certain the issue is no longer occurring.

Baston made a motion to abate the 3/13/17 bill to 5100 units, waiving all interest and fees.

Abdella 2nd.

Abdella and Baston in favor, Wegerbauer opposed.

Items Included in the Packet for Discussion
- 47 Rice Road Abatement Request

Water Abatement Request – 11 Snake Brook Road

Blake Lukis of 11 Snake Brook Road appeared before the Board to discuss his request for abatement.

Wegerbauer made a motion to abate the 2/21/17 bill to 1800 units, waiving all interest and fees.

Abdella 2nd, all in favor.

Lukis noted that he is Water and Sewer Superintendent of Framingham, and offered comment on the status of the Birch Road Wells.

Lukis provided an overview of the Birch Road Wells, including the timeframe and permitting process.

Lukis noted that following the conclusion of Framingham's study of the Birch road Wells, he would welcome discussion between Framingham officials and the Board of Public Works.

Items Included in the Packet for Discussion
- 11 Snake Brook Road Abatement Request

Review of Interim Laydown Area Wetlands Report

Holder noted that he had met with the wetlands scientist, and he anticipates delineation of the wetlands within the next week.

DPW Director's Financial Report

Holder discussed the current status of the budget, noting that spending remains on target.

Wegerbauer asked if a discussion has occurred with Brian Keveny regarding the diverting a portion of the costs of the Transfer Station door and roof replacement to the general fund.

Holder noted that funds could not be transferred, as the capital funding source is listed in the Town meeting Warrant as the Transfer Station Revolving Fund.

Items Included in the Packet for Discussion
- 5/5/2017 DPW Director's Financial Report

Board Member's Reports, Concerns, and Updates

Wegerbauer discussed the status of field utilization, and asked how frequently out-of-town organizations use the Town's fields.

DPW Superintendent Joe Doucette noted that the scheduling of the fields is under the purview of the Recreation Department.

Baston discussed potentially scheduling a joint meeting with the Recreation Board in the future.

Abdella suggested potentially offering paper shredding at the Transfer Station.

Baston requested that a discussion on scheduling the review of unreleased executive session meeting minutes be placed on the next agenda.

Baston noted that the Governor had recently released \$200M in infrastructure funding, and asked if that is additional to Chapter 90 funding.

Baston asked about the status of potentially accepting Spencer Circle.

Holder suggested that an update on Spencer Circle be provided at a future meeting under executive session.

Baston asked if Town Counsel has reviewed the policies concerning the plowing and maintenance of dirt roads.

Baston noted that the bylaws and policies concerning private ways needs to be addressed in the future as a whole.

Baston asked if Tata & Howard will be prepared to discuss remote-read meters at a future meeting.

Holder noted that Tata & Hoard will be prepared to discuss several options with the Board.

Baston asked about the status of the Parkland & Charles intersection.

Doucette noted that the road has been cut, but further progress has not been made.

Wegerbauer asked when the construction is planned.

Doucette noted that a timeframe has yet to be established.

Review and Approve the Minutes of the 4/25/2017 Meeting

Wegerbauer requested that Lowery comment noting the source of funding for the Transfer Station building improvement capital article be added to the minutes.

Baston noted a typographical correction on page 2.

Abdella made a motion to accept the minutes of the 4/25/2017 meeting as amended.

Wegerbauer 2nd, all in favor.

Holder noted that palnning is underway for the DPW's 5/20/2017 Open House.

Holder noted that he hopes to begin a rain barrel program, to be kicked off with a distribution day scheduled for Saturday, 6/17/2017.

The Board determined that a discussion of partially funding the rain barrel program through the Water Enterprise Fund would be placed on the next agenda.

Items Included in the Packet for Discussion ***- 4/25/2017 BOPW Meeting minutes Draft***

Abdella made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 9:12 PM.

Respectfully submitted,
Daniel Cabral
DPW Office Coordinator-Administrator

BoPW Meeting 5/23/2017

**Executive Session to Discuss the Potential Release of the
Unreleased Executive Session Minutes of the 9/8/15, 10/7/15,
1/12/16, 2/9/16, 3/8/16, 3/22/16, 5/17/16, 8/8/16, 9/13/16,
and 12/20/16 Meetings**

MOTION TO GO INTO EXECUTIVE SESSION

CHAIR: I move that the Board of Public Works enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to discuss the potential release of the executive session minutes of the 9/8/15, 10/7/15, 1/12/16, 2/9/16, 3/8/16, 3/22/16, 5/17/16, 8/8/16, 9/13/16, and 12/20/16 Meetings

<Second>

<Roll Call Vote>

CHAIR: The Chair invites attendance by <names of any attendees other than members of the Board of Public Works>.

CHAIR: The Board will reconvene in open session in approximately ten minutes for the purpose of adjourning.