

**TOWN OF WAYLAND
NOTICE OF MEETING**

Michael Wegerbauer, Chair
Clifford Lewis, Vice Chair

Jon Mishara
Michael Lowery
Bob Goldsmith

Posted in accordance with the provisions of the Open Meeting Law*
www.mass.gov/ago/openmeeting

NAME OF BOARD:	BOARD OF PUBLIC WORKS
DATE OF MEETING:	Tuesday October 13, 2020
TIME OF MEETING:	5:00 PM
PLACE OF MEETING:	TOWN BUILDING (REMOTE) 41 Cochituate Rd. Wayland, MA 01778

AGENDA

*In compliance with the revised Open Meeting Law requirements, we will live stream the meeting via Zoom as well as WayCam. The Zoom meeting can be entered using the following link:

<https://zoom.us/j/96153387563?pwd=YU9qZGVlcEY0bEVaYktBQVRvbTVlQT09> Password: 082462

The meeting may be viewed live on the WayCam Public/Education channel (Comcast 8, Verizon 37).

Public Comment will be received either through Zoom** or by phone at 508-358-6812 for this meeting. The phone number will be active during the public comment portion of the meeting. Thank you in advance for your patience; we intend to address all calls that come in during the Public Comment period.

In addition to being live streamed, WayCam will record the meeting and this recording will be made available to the public as soon after the meeting as is practicable. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings.

**To make a public comment via Zoom, perform a virtual "hand raise". The meeting moderator will contact you via a chat message to acknowledge your request and will inform the chair of your request to comment. Instructions for performing a virtual "hand raise" can be found at <https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

- 5:00 Announcements
- 5:02 Public Comment
- 5:05 Complete Streets Program Discussion
- 5:15 Transfer Station Revenues Discussion
- 5:30 Rte. 20 South Landfill Visioning Committee Discussion
- 5:40 Director's Financial Report
- 5:50 Board Members' Reports, Concerns, and Updates
 - Crosswalks on Rte. 27: Spencer Circle/Pequot Road/Happy Hollow School
 - Potential CPC Projects Review
- 6:10 Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting, if any
- 6:15 Review and Approve Minutes of the 8/17/2020 Meeting
- 6:20 Set Future Meeting Dates

6:25 Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda

NOTE: Times are approximate, and the Agenda Items may not be discussed in the exact order listed

BoPW Meeting 10/13/2020

Announcements

BoPW Meeting 10/13/2020

Public Comment

BoPW Meeting 10/13/2020

Complete Streets Program Discussion

BoPW Meeting 10/13/2020

Transfer Station Revenues Discussion

BoPW Meeting 10/13/2020

Rte. 20 South Landfill

Visioning Committee Discussion

BoPW Meeting 10/13/2020

Director's Financial Report

Town of Wayland, Ma FISCAL 2020					Turnback as % Budget
DEPARTMENT	FINAL FISCAL 2020 BUDGET	FISCAL 2020 ACTUAL	FISCAL 2020 ENCUMBRANCE	FISCAL 2020 VARIANCE BUDGET / ACTUAL	
POLICE SALARY	2,738,367	2,525,272	0	213,095	7.78%
POLICE EXPENSES	326,825	296,504	26,877	3,444	1.05%
JOINT COMMUNICATIONS SALARY	550,051	545,532	0	4,519	0.82%
JOINT COMMUNICATIONS EXPENSES	32,000	29,084	0	2,916	9.11%
EMERGENCY MANAGEMENT	23,250	17,938	0	5,312	22.85%
DOG OFFICER	37,120	37,119	0	1	0.00%
FIRE SALARY	2,921,706	2,474,305	0	447,401	15.31%
FIRE EXPENSES	270,800	236,680	15,408	18,712	6.91%
BUILDING & ZONING SALARY	309,575	306,193	0	3,382	1.09%
BUILDING & ZONING EXPENSES	19,550	10,646	0	8,904	45.54%
				0	
TOTAL PUBLIC SAFETY	7,229,244	6,479,273	42,285 0	707,686	9.79%
WAYLAND PUBLIC SCHOOLS	41,919,750	41,286,790	499,330	133,630	0.32%
MINUTEMAN REGIONAL SC	302,000	301,910	0	90	0.03%
TOTAL EDUCATION	42,221,750	41,588,700	499,330	133,720	0.32%
HIGHWAY SALARY	1,026,246	953,712	0	72,534	7.07%
HIGHWAY EXPENSES	531,800	393,199	42,952	95,649	17.99%
ENGINEERING SALARY	332,227	261,048	0	71,179	21.42%
ENGINEERING EXPENSE	45,420	14,391	3,620	27,409	60.35%
SNOW REMOVAL SALARY	175,000	126,464	0	48,536	27.73%
SNOW REMOVAL EXPENSES	325,000	282,535	23,684	18,781	5.78%
TRANSFER STATION	40,000	11,685	28,315	0	0.00%
PARKS SALARY	683,700	640,390	0	43,310	6.33%
PARKS EXPENSES	400,800	251,585	85,017	64,198	16.02%
TOTAL PUBLIC WORKS	3,560,193	2,935,009	183,588 0	441,596	12.40%
BOARD OF HEALTH SALARY	761,412	742,976	0	18,436	2.42%
BOARD OF HEALTH EXPENSES	166,825	130,650	5,738	30,437	18.24%
VETERANS SERVICES	48,000	34,818	767	12,415	25.86%
C.O.A. SALARY	239,495	215,305	0	24,190	10.10%
C.O.A. EXPENSES	65,280	47,991	4,039	13,250	20.30%
YOUTH SERVICES SALARY	222,000	189,744	0	32,264	14.53%
YOUTH SERVICES EXPENSES	6,225	1,383	0	4,842	77.78%
TOTAL HEALTH / HUMAN SERVICES	1,509,245	1,362,867	10,544 0	135,834	9.00%
LIBRARY SALARY	850,985	834,033	0	16,952	1.99%
LIBRARY EXPENSES	278,850	231,725	24,642	22,483	8.06%
RECREATION EXPENSE	2,275	1,314	923	38	1.67%
RECREATION SALARY	178,193	167,589	0	10,604	5.95%
TOTAL CUTURAL	1,310,303	1,234,661	25,565 0	50,077	3.82%

Town of Wayland, Massachusetts
Water Enterprise Fund
Fiscal 2020
Quarterly Report, 06/30/2020

	Fiscal 2020 Budget	Fiscal 2020 Actual	% Budget Collected / Expended	\$ Variance Budget / Actual	Fiscal 2019 Actual	\$ Variance FY 20 / FY 19
REVENUES						
<i>Operating Revenue:</i>						
Penalties and Interest	25,000	26,218	104.87%	1,218	20,367	5,851
Water Meter Charges	3,610,631	3,306,105	91.57%	-304,526	3,164,543	141,562
Water Administration Fee	295,000	282,324	95.70%	-12,676	298,496	-16,172
Water Service Order	31,000	14,446	46.60%	-16,554	19,929	-5,483
Misc. Revenue	43,299	11,168	25.79%	-32,131	53,749	-42,581
Interest on Savings	50,000	10,116	0.00%	-39,884	16,097	-5,981
Total	4,054,930	3,650,377	90.02%	-404,553	3,573,181	77,196
<i>Unbudgeted Revenue:</i>						
Liens	-	81,407	0.00%	81,407	102,580	-21,173
Transfer from Water Capital Closeouts	-	-	-	-	92,094	-92,094
Total	4,054,930	3,731,784	92.03%	-323,146	3,767,855	41,125
EXPENDITURES						
<i>Operating Expenditures:</i>						
Personnel Services	808,888	743,291	91.89%	65,597	744,874	1,583
Expenditures	1,476,000	940,037	63.69%	535,963	1,052,774	-112,737
Funded Debt	1,337,510	1,231,860	92.10%	105,650	1,292,706	-60,846
Indirect Fringe Transfers to GF	374,779	374,779	100.00%	0	383,537	-8,758
Indirect Fringe Transfers to GF and OPEB	7,753	7,753	100.00%	0	7,635	-118
Total	4,004,930	3,297,720	82.34%	707,210	3,481,526	-166,526
OTHER FINANCING TRANSFERS TO WATER CAPITAL						
<i>Other Financing Uses:</i>						
Transfers to Capital Projects / Unbudgeted expense	1,350,000	1,350,000	100.00%	-	190,000	-
	1,350,000	1,350,000	1	-	190,000	-1,160,000
<i>Other Financing Sources:</i>						
Water Surplus to Fund 42	1,300,000	-	-	-	-	-
Water Surplus to Fund 42-FY 2008 Project	-	-	-	-	-	-
Water Revenue to General Fund	-	-	-	-	-	-
Total YTD Revenues	5,354,930	3,731,784	69.69%	-1,623,146	3,767,855	-36,071
Total YTD Expenditures	5,354,930	4,647,720	86.79%	707,210	3,671,526	976,194
FUND BALANCE						
		2020				
Undesignated Fund balance		2,471,737				
YTD expenditures Current Year & FY 19 rollover		-4,718,659				
YTD revenues		3,731,784				
Total Fund Balance		1,484,862				

Town of Wayland, Massachusetts
Major Town Revolving Funds
June 30, 2020

	24220900				24494000				24652000			
	Amulance Revolving Fund		Transfer Station Fund		Recreation Revolving Fund							
	FY 2020	FY 2019	FY 2020	FY 2019	FY 2020	FY 2019	FY 2020	FY 2019	FY 2020	FY 2019	FY 2020 / FY 19	FY 20 / FY 19
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Variance	Variance
Beginning Fund Balance 7/01/19	563,906	570,729	16,823	71,899	1,962	69,937			679,954	587,733	92,221	
REVENUE												
Revenue from services	705,189	188,415	516,774	410,029	188,396	221,633						
Revenue from programs												
Beach												
Boat Rentals									11,579	3,325.00	8,254	
Facility Rentals									17,980	737.00	17,243	
Snack Bar									10,749	9,526.00	1,223	
Beach Other												
Day Passes									58,169	20,540.00	37,629	
Memberships									14,595	13,657.00	938	
Field Permits												
Summer Camps									257,844	2,391.00	255,453	
Youth Programs									107,728	27,663.00	80,065	
Adult Programs									50,721	13,624.00	37,097	
Lessons									1,270	1,048.00	(1,778)	
Misc revenue									27,289	1,980.00	25,309	
Pre R Programs									20,551	9,384.00	11,167	
Ski Programs									38,215	9,995.00	28,230	
Seasonal events									7,600	600.00	7,000	
Transfers from Other Funds												
Total	705,189	188,415	516,774	410,029	188,396	221,633			624,290	116,460	507,830	
EXPENDITURES												
Operating Expenditures												
Personal Services									348,007	252,947	95,060	
Expenses	11,591	11,061.00	22,530	234,095	61,539	172,556			340,088	137,238	202,850	
Total	33,591	11,061.00	22,530	402,665	116,302	286,363			688,095	390,185	297,910	
Other Financing Sources / (Uses)												
Transfers to Other Funds	770,400		770,400									
Total	770,400		770,400									
Total YTD Revenue	705,189	188,415	516,774	410,029	188,396	221,633			624,290	116,460	507,830	
Total YTD Expenditure	803,991	11,061	792,930	402,665	116,302	286,363			688,095	390,185	297,910	
Year to date Fund Balance total												
Beginning Fund Balance 7/01/19	563,906	570,729	16,823	71,899	1,962	69,937			679,954	587,733	92,221	
Total YTD Revenues	705,189	188,415	516,774	410,029	188,396	221,633			624,290	116,460	507,830	
Total YTD Expenditures	803,991	11,061	792,930	402,665	116,302	286,363			688,095	390,185	297,910	
Balance 06/30/19:	465,104	748,083	282,979	79,263	74,056	5,207			616,149	314,068	302,141	

BoPW Meeting 10/13/2020

Board Members' Reports,

Concerns, and Updates

BoPW Meeting 10/13/2020

**Topics Not Reasonably Anticipated by
the Chair 48 Hours Prior to Posting,
if any**

BoPW Meeting 10/13/2020

**Review and Approve Minutes of the
8/17/2020 Meeting**

WAYLAND BOARD OF PUBLIC WORKS

Posted in accordance with the provisions of the Open Meeting Law
www.mass.gov/ago/openmeeting

Town Building
41 Cochituate Road
Wayland, MA 01778
August 17, 2020

MEETING MINUTES

Present: M. Lowery (Chair), C. Lewis (Vice Chair), J. Mishara, M. Wegerbauer, B. Goldsmith

DPW Staff in Attendance: Tom Holder (DPW Director), Don Millette (DPW Water Superintendent)

Meeting opened at 5:00 PM.

Lowery called the meeting to order and pointed out that this meeting was being held in compliance with the revised Open Meeting Law requirements. The meeting will be live streamed on WayCAM, with all BoPW members participating by teleconference. Public comment would be received by phone at 508-358-6812. The phone number would be active during the public comment portion of the meeting.

Lowery reviewed the agenda.

Announcements

Lowery invited Holder to update the Board on the RT27 detour, Rice Road repaving, and the full Water Ban.

RT27: Notification has been made via various town media outlets including signage and message boards around Town. The design work from the project was done under Chapter 90 and with the assistance of MassDOT. This repair project will take place in two phases with phase 1 scheduled to begin on August 21st with MassDOT replacing the decking on the bridge over the Sudbury River. This phase will be the more disruptive to traffic of the two phases with RT27 out of service for upwards of a month. For the second phase the poor condition of the deteriorating supportive piles will be addressed. It will be completed by the end of the construction season, November 30th. Both repairs will last for 15 years. The repair work funding is to be appropriated at Town Meeting on September 12th.

Rice Road: This project has been planned in two segments. The first which is now complete was from Mainstone south to RT30. The second will be from Mainstone north to Old Connecticut Path and will be completed by the first part of September.

Water Ban: The Town has implemented a mandatory full Water Ban. This means that all automated sprinklers are prohibited. Handheld hose watering is permitted before 9:00am and after 5:00pm. The river flow gauge which triggers our water restrictions is less than half its normal level of water flow.

Public Comment

Lowery announced that phones were now open for public comment. To begin he shared that 10 emails have been received from residents concerning Sedgemoor Road water breaks. They want the money that was allocated in 2018 to be used. Lowery asked Holder for an update. Holder stressed that it was on the project management schedule and Wegerbauer reminded the Board that it was put off as the DPW was trying to complete the water main work on RT20 before the state started paving. Holder was asked if this work would be completed by the end of November. He explained that the DPW would work toward completing the main replacement by November and would do a temporary trench repair, and allow the trench to settle over the winter and finish the paving work in the spring.

One phone comment was received from Charlie Anderson of 47 Sedgemoor Road to report how disruptive the constant water breaks have been on Sedgemoor and how necessary this repair work is.

Discussion and possible vote on motion to enable Selectmen to grant easements for River's Edge

Lowery shared a memorandum from the Town Administrator following up on the discussion concerning the River's Edge Easement at our previous meeting. In summary, a revised motion for the BoPW easement vote has been prepared, and a follow-up traffic study has been commissioned for Saturday, August, 15, 2020 to determine the effect the traffic at the proposed development would have on Saturday traffic on the Transfer Station Access Road. The easement language is to be finalized prior to the Town Meeting on September 12th.

The BoPW reviewed the motion offered by the Town Administrator and discussion ensued. It became clear that time was needed for Board members to review the Land Disposition Agreement, the ZBA decision on the easement, and the definitive wording which makes clear that the developer is to be held responsible for the costs of mitigation. In addition, the results of the Traffic Study were required.

Lowery noted that the BoPW expects to be able to substantially agree to the Town Administrator's motion provided that by the meeting next week, the Board will have evaluated the Traffic Study and how the developer will be held accountable for costs of mitigation.

Items Not Included in the Packet for Discussion but separately disseminated by the Town Administrator

- Memorandum dated August 15, 2020 re: Follow-up River's Edge Easement
- Motion: Vote re: Easement for 490 Boston Post Road

Old South Landfill Visioning Committee Update

The Board of Selectmen proposed to establish a Visioning Committee, to consist of 7 – 9 people, to lay out a plan for the future use of the Old South Landfill. Lewis and Lowery wish this topic to be considered at a future meeting.

DPW- specific COVID updates (playgrounds, AMR installation)

The Town's focus is on school reopening and data from this will give the lead on what happens next. The DPW is fully operational. The playgrounds are still locked and unused. The DPW will

continue to take the lead from the State Department of Conservation & Recreation, and Governor Baker, on advancing Town recreational activities.

AMR is staying on course and the DPW are preparing to advertise for meter installation, the third component of the project.

Election of BoPW Chair/Vice-Chair

Following discussion Mishara made a motion that Wegerbauer be elected as BoPW Chair. Goldsmith 2nd and a roll call was taken.

Mishara aye, Goldsmith aye, Wegerbauer abstain, Lewis aye, Lowery aye.

Lowery made a motion that Lewis be re-elected as BoPW Vice-Chair. Mishara 2nd and a roll call was taken.

Mishara aye, Goldsmith aye, Wegerbauer aye, Lowery aye, Lewis abstain.

Designate BoPW representative to CPC (three year term)

Both Goldsmith and Lowery expressed an interest. However Lowery deferred to Goldsmith offering to assist if required.

Mishara made a motion for Goldsmith to be the BoPW designate for a three year term. Lewis 2nd, and a roll call vote was taken.

Mishara aye, Wegerbauer aye, Lewis aye, Lowery aye, Goldsmith abstain.

Consideration of Allowing Drip Irrigation

Millette described drip irrigation technology to the Board, outlining its strengths and technical limitations, including the view taken by the Massachusetts Department of Environmental Protection (DEP). Goldsmith agreed that this technology would be beneficial regarding conserving aquifer water supplies. In particular he said it could be used only on permanent plants, trees and scrubs which are drought resistant, for as long as the plants are becoming established. Mulching is also important in reducing evaporation. A discussion ensued regarding the wording of the By-Law and whether drip irrigation was above or below ground. It was explained that drip is above ground but under the mulch layer, and is an evolving technology.

The Board reviewed the effectiveness of drip vs. spray irrigation and concluded that drip irrigation was twice as effective with respect to volume of water used. Drip irrigation technology, at the current time, is not suitable for lawn management but because it targets plant roots directly it is 90-95% efficient with no evaporation when used on planted areas. Lowery made a motion that the DPW would evaluate drip irrigation applications, using DEP guidance, as they arose. They would use the BoPW guidance that areas under drip equaled 50% of normal irrigation area cover. Total irrigation, spray and drip, not to exceed 15,000 square feet. Wegerbauer 2nd, and a roll call vote was taken.

Mishara aye, Goldsmith abstain, Wegerbauer aye, Lewis aye, Lowery aye.

Items Included in the Packet for Discussion

- Chapter 191(Lawn Irrigation Systems) of the Town Code

Lowery asked Millette when the Town By-Law was due to be updated. Millette explained that the By-Law would have to be updated when the new regulations became available, and that the DEP were in the process of developing a sample By-Law. Goldsmith and Lowery said they would start the process by investigating the DEP's sample By-Law, and consider how the current Town By-Law could be reworked.

Irrigation Permit for drip and spray irrigation for James Signorovich at 15 Training Field Road – discussion and possible vote

Scott Cornish spoke on behalf of the owner of 15 Training Field Road. He discussed the request for an irrigation permit and answered questions from the Board. The Board being mindful of the need to conserve aquifer water viewed this favorably. Consequently, Wegerbauer made a motion to approve the permit request for 15 Training Field Road dated 5/22/2020. Lewis 2nd, and a roll call was taken.

Goldsmith aye, Wegerbauer aye, Mishara aye, Lewis are, Lowery aye.

Items Included in the Packet for Discussion

- Irrigation Application

- Letter from Scott Cornish the Design Build Director at "a Blade of Grass"

- Site Plan of 15 Training Field Road

Turn back of Surplus Capital Appropriations –discussion and possible vote

Holder presented a list of 6 capital items with funds remaining following capital expenditure. They were all the result of vehicles purchased with balances remaining. Lewis made a motion to turn back the surplus capital appropriations. Wegerbauer 2nd, and a roll call vote was taken.

Goldsmith aye, Wegerbauer aye, Mishara aye, Lewis aye, Lowery aye.

Items Not Included in the Packet for Discussion

- DPW Fund 40 and Fund 42 Capital Appropriations proposed for turn back

Inclusion of Orange Bags in New Resident Welcome Pack – discussion and possible vote

Lewis reviewed how the idea of using a welcome pack for new residents to encourage use of the Transfer Station could be developed. He proposed that he would prepare a letter explaining the benefits of the Transfer Station for inclusion in the pack, subject to the letter being agreeable to the BoPW.

Lowery made a motion that 5 orange bags be included in the pack for use at the Transfer Station within a period of three months.

Lewis 2nd, and a roll call vote was taken.

Goldsmith aye, Wegerbauer aye, Mishara aye, Lewis aye, Lowery aye.

Director's Operational Review & Financial Review

- Permitting – Old South Landfill – Wayland Conservation, DEP, NHESP
- Rt.27 Bridge Decks & Columns
- Old Stone Bridge Reconstruction
- AMR installation schedule
- Dudley Pond Access Ramp
- MWRA alternative study
- Status of Water Withdrawal Permit
- Repaving of Rt. 20

The Town Engineer is engaged in advanced exploratory work prior to obtaining a land disturbance permit. Rt. 27 had been discussed earlier. The Army Corps of Engineers are involved with the Old Stone Bridge project currently. The DPW plans to advertise work on the project later in the winter. AMR was discussed earlier and Dudley Pond will be considered at a future meeting. The Town plans to advertise a RFQ covering all Engineering work including MWRA study. Wegerbauer pointed out that the DPW needs to move ahead on MWRA and suggested lobbying the Town Administrator to advance the MWRA study apart from the proposed Engineering RFQ.

Concerning the status of the water withdrawal permit, the DPW submitted the Order to Complete which is being evaluated by the DEP. Once complete, the DEP will draft a 5 year permit to operate.

The Town Surveyor has been working on parking school buses at the Town Building. Up to 16 buses can fit in the back row of the parking lot. This will mean that displaced cars will be found space by making the road into the Town Building from Rt.27 one way in, allowing parking spaces on the right hand side of the entrance road. The road out onto Pelham Island Road from the Town Building will remain two way.

Lewis raised concern about the absence of a weight limit sign on Sherman's Bridge. The BoPW agreed that Lewis should confer with the Board of Selectmen since signage is their responsibility as Traffic Commissioners.

Items Included in the Packet for Discussion
- 8/17/2020 Director's Report

Board Member's Reports, Concerns, and Updates

- Rationale for new Water Rates – review final draft and possible vote
- Sedgemoor Water Main Reconstruction
- Water Quality Report – seeing trends over time
- How to Improve Notification – Water Conservation Restrictions

Lewis prepared a draft letter explaining the reasons for the Water Rates increase. His plan is that it be released to the newspapers. Board members offered amendments. Lowery made a motion to release to the public subject to amendments being made.

Wegerbauer 2nd, and a roll call was taken.

Goldsmith aye, Wegerbauer aye, Mishara aye, Lewis aye, Lowery aye.

Sedgemoor water main was discussed under public comment. Concerning the Water Quality Report, Lowery was interested in seeing the trends of contaminants over time. Various ways to improve notification of water conservation restrictions were discussed.

Items Included in the Packet for Discussion

- Draft from Lewis re: New Water Rates in Wayland

- Communication from Richard Allen concerning failing water main on Sedgemoor Road.

Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting, if any

Lowery raised an item at the suggestion of the Town Administrator. Since MassDOT is now involved in the RT27 bridge repairs, would the BoPW turn back \$80,000 of project costs? Holder explained that originally the FY2021 CIP for this project was \$400,000 but with MassDOT coming on board, he could turn back \$80,000. Following discussion Lowery moved to reduce the CIP by \$80,000.

Wegerbauer 2nd, and a roll call vote was taken.

Goldsmith aye, Wegerbauer aye, Mishara aye, Lewis aye, Lowery aye.

Review and Approve the Minutes of the 6/30/2020 Meeting

Mishara made a motion to approve the minutes of the 6/30/2020 meeting as presented. Wegerbauer 2nd, and a roll call vote was taken.

Goldsmith aye, Wegerbauer aye, Mishara aye, Lewis aye, Lowery aye.

Items Included in the Packet for Discussion

- 6/30/2020 BOPW Meeting Minutes Draft

Lowery asked for the next meeting to take place next week either Monday, Tuesday or Wednesday. Holder explained that he would ask about Monday, August 24th as first choice or Tuesday the 25th as second choice, and get back to the Board.

Adjourn

Goldsmith made a motion to adjourn. Wegerbauer 2nd, and a roll call was taken.

Lewis aye, Mishara aye, Wegerbauer aye, Goldsmith aye, Lowery aye.

Meeting adjourned at 7:31 PM.

Respectfully submitted,
Anita Martin
Business Manager

BoPW Meeting 10/13/2020

Set Future Meeting Dates

BoPW Meeting 10/13/2020

Adjourn