

# **WAYLAND BOARD OF PUBLIC WORKS**

DPW Facility  
66 River Road  
Wayland, MA 01778  
September 11, 2018

## **MEETING MINUTES**

Present: M. Lowery (Chair), C. Lewis, J. Mishara, M. Wegerbauer, T. Holder (DPW Director)

Absent: T. Abdella

DPW Staff in Attendance: Daniel Cabral (DPW Business Manager), Joe Doucette (Highway and Park Division Superintendent)

Meeting opened at 7:00 PM

Lowery noted that the Stormwater Forum is tomorrow at 7:30pm in the Senior Center.

Lewis noted that Touch-A-Truck is scheduled for September 22 from 10:00am to 1:00pm

Lowery asked for public comment – there was none.

### **Water Abatement Request – 53 Dean Road**

Martin Pendleton of 53 Dean Road appeared before the Board to discuss his request for abatement.

Mishara discussed the method of calculating an abatement.

Holder noted that staff has confirm that there is no longer the appearance of a leak following the repairs made.

Wegerbauer made a motion to abate the bill dated 8/8/2018 down to \$87.46, waiving all interest and fees.

Mishara 2<sup>nd</sup>, all in favor.

#### ***Items Included in the Packet for Discussion:***

- 53 Dean Road Water Abatement Request

#### ***Items Distributed for Review:***

- 8/22/18 Home Depot Receipt for toilet tank repair fill valve

### **Discussion and Potential Vote on FY20 DPW Capital Budget**

George Uveges of the Finance Committee appeared before the Board to discuss the FY2020 DPW Capital Budget.

The Board reviewed the DPW 5-year capital plan as well as the FY2020 CIP forms.

The Board reviewed the FY2020 DPW CIP Forms.

**CIP DPW07: Equipment Replacement – Trash Compactor**

Uveges noted that the Trash Compactor replacement for FY2024 is not listed on the DPW 5-Year Capital Plan.

**CIP DPW08: Infrastructure – Route 20 South Laydown Area**

Lowery noted that this project is for the design, not construction as indicated in the project description.

**CIP DPW11: Infrastructure – Stonebridge Road Bridge Design**

Uveges suggested that it be clarified that the request for the Wayland's half of the total cost to be split with the City of Framingham.

**CIP WTR01: Infrastructure – Water Main Replacement Program**

Lowery requested that the specific mains intended to be replaced be noted.

**CIP WTR03: Equipment – Gate Valve Exercising Trailer**

Lowery suggested that issues in the past involving stuck and broken valves be noted in the CIP.

**CIP WTR07: Infrastructure – Water Treatment Plant Residuals Management Improvements Design & Construction**

Lowery suggested the addition of 'several thousand gallons of residuals and sludge per year' be added under the project justification.

**CIP WTR08: Infrastructure – Reeves Hill Water Tank Interior Rehabilitation**

Lowery suggested that under project justification it be added that this is to prevent interruption of service.

**CIP WTR12: MWRA Connection Study**

Lowery suggested that operational budget impact should not be marked as 'fully meets criteria'

Uveges noted that he was unsure if a study such as this could be borrowed for, and suggested that Finance Director Brian Keveny be consulted.

Wegerbauer made a motion to approve the DPW Capital Budget as amended, with the provision that the source of funding for the MWRA connection study be investigated.

Mishara 2<sup>nd</sup>, all in favor.

***Items Included in the Packet for Discussion:***

- DPW 5-Year Capital Plan (updated 8/29/18)
- DPW CIP Requests

**Discussions of 2018 Fall Town Meeting: Warrant Article(s)**

Holder noted that the proposed article to obtain the revised Happy Hollow Easement was not submitted, as it still needed review by Town Counsel.

Uveges and Holder described changes that had been made to draft article for the advanced water meter reading infrastructure.

The Board discussed amendments to the Advanced Water Meter Reading Infrastructure (AMI) article to be adopted by Uveges.

The Board discussed strategies for the preparation and presentation of the article at Fall Town Meeting.

Mishara offered to present the article at Fall Town Meeting.

Lowery distributed an AMI question and answer sheet to the Board of review.

***Items Distributed for Review:***

- Draft Article: Advanced Water Meter Reading Infrastructure
- Automated Water Meter Reading Initiative – Q&A

**Discussion of Proposed Subsidy for moving Septic Leaching Fields Outside Zone I Areas**

Lowery suggested that this item be discussed at a future meeting.

Lowery offered to work with Board of Health member John Schuler to draft a letter to be sent to impacted homeowners.

***Items Included in the Packet for Discussion:***

- Proposed incentive to relocate leaching fields currently within Zone I of a Town well

**DPW Director's Financial Report**

Holder reviewed the DPW Director's 9/7/18 Financial Report.

Holder noted that the Water Division anticipates improving the water main on Old Connecticut Path utilizing FY2019 water main improvement capital funding in conjunction with the proposed High School field project.

Lowery requested that the snow budget be removed from the overall percentage total.

***Items Included in the Packet for Discussion:***

### **Discussion and Potential Vote on Proposed Changes to Cemetery Rules and Regulations**

DPW Superintendent Joe Doucette noted that when new cemetery sections are opened, often large amounts of lots are bought up by individuals, limiting the availability to others.

Doucette noted the proposed addition to the cemetery regulations would limit any members of an immediate family to the purchase of a maximum of two lots.

Wegerbauer suggested the language of the proposed change to the regulations be further refined.

Lowery asked that the cemetery rates and fees be considered when the regulations are again discussed.

#### ***Items Included in the Packet for Discussion:***

- 9/7/2018 Proposed Addition to Cemetery Rules & Regulations

### **Board Members' Reports, Concerns, and Updates**

Wegerbauer asked about the status of Claypit Hill Road.

Doucette replied that the DPW is currently working with the contractor to schedule final paving.

Lowery distributed an email from Barry Lorion of MassDOT regarding the status of the intersection of Routes 27 and 30.

Lewis noted that he reviewed the closure documents of the Route 20 South capped landfill and, in his opinion, if the landfill remains unused it could be left as-is, but if there are plans for the site, the cap will have to be restored and maintained.

Holder requested that Lewis provide the documents he referenced.

Lewis noted that he and Abdella discussed the status of the Wastewater Management District Commission, and hopes to discuss further at the next meeting.

Lowery expressed his concern for the proliferation of roadside signs.

Lowery suggested that the Building Department be requested to ask contractors not to put temporary signs within the Town's right-of-way.

Lowery offered to draft a letter to the Building Department concerning contractors' placement of roadside signs within the right-of-way.

Lowery asked Holder if he has had any conversations with the Conservation Department regarding drafting potential stormwater bylaws.

Lowery asked if the cemetery regulations have been updated to reflect the restriction on metal detecting.

Lowery asked if 195 Main Street is being used to store equipment.

Holder replied that the outbuildings are currently being used by the School Department to store items.

The Board discussed possible uses of the land at 195 Main Street.

***Items Distributed for Review:***

*- 9/6/18 email from Barry Lorion of MassDOT re: Route 27/30 To Do List*

**Review and Approve the Minutes of the 8/28/2018 Meeting**

Lowery noted that during the discussion of the Town Manager Act under consideration, Lewis asked Levine if the existing authority was sufficient and why a special act is necessary.

Lowery asked that the Water Division Efficiency Report be published online.

Lowery asked that the Board of Health be notified of the Board's 8/28/18 vote regarding the septic system at 10 Glezen Lane.

Mishara made a motion to approve the minutes of the 8/28/18 meeting as amended.

Wegerbauer 2<sup>nd</sup>, all in favor.

***Items Included in the Packet for Discussion***

*- 8/28/2018 BOPW Meeting Minutes Draft*

Wegerbauer made a motion to adjourn.

Mishara 2<sup>nd</sup>, all in favor.

Meeting adjourned at 9:18 PM.

Respectfully submitted,  
Daniel Cabral  
Business Manager