

# **WAYLAND BOARD OF PUBLIC WORKS**

DPW Facility  
66 River Road  
Wayland, MA 01778  
October 9, 2018

## **MEETING MINUTES**

Present: M. Lowery (Chair), T. Abdella, C. Lewis, M. Wegerbauer, T. Holder (DPW Director)

Absent: J Mishara

DPW Staff in Attendance: Daniel Cabral (DPW Business Manager), Joe Doucette (Highway and Park Division Superintendent)

Meeting opened at 7:00 PM

### **Public Comment**

Anette Lewis of 33 Claypit Hill Road thanked the DPW for the work they did resurfacing Claypit Hill Road, and discussed a berm at the intersection of Claypit Hill Road and Adams Lane that she feels needs to be marked.

Lewis discussed the Scenic Road Bylaw that dictates the size and configuration of curb cuts and driveway openings.

Lowery noted that the Board received a letter from Thomas and Tonya Largy of 59 Moore Road thanking the DPW for removing a tree limb that was hanging over Moore Road.

### **Public Hearing: Joint Meeting with BoPW and Planning Board for Tree Hearing – Scenic Trees**

The Planning Board convened jointly with the Board of Public Works to conduct the Scenic Tree Hearing.

Lowery asked if there are any specific trees the Planning Board would like to discuss.

Sarkisian responded that they would like to discuss tree 1568 located at the corner Hidden Springs Lane and Plain Road.

Tree Warden Bill Joseph noted that tree 1568 has significant rot in higher regions where several large branches have fallen off.

Lowery asked if the tree could be saved if it was aggressively pruned.

Joseph replied that it he felt it could not be saved due to the extent of the rot.

Wegerbauer made a motion to support the removal of scenic trees on the list provided, with the exception of tree 1568, which is subject to further discussion, and tree 1644, which recently fell.

Lewis 2<sup>nd</sup>, all in favor.

[The Planning Board voted to support the removal of the trees as well.]

The Board of Public Works discussed the status of tree 1568 with the Planning Board.

Sarkisian noted that he believes that the Planning Board has funding available for the removal of the tree as well as the planting of replacements.

Lowery asked the Planning Board if they would support the removal of tree 1568 if three replacement trees were planted.

Lowery noted that the potential funding of the tree's removal by the Planning Board should be explored.

Anette Lewis of 33 Claypit Hill Road noted that, in her opinion, the Planning Board funds in reference could not be used for this purpose.

The Board recommended that the tree be replaced in consultation with the homeowner and the Planning Board.

Wegerbauer made a motion to remove tree 1568, to be replaced by the planting of three trees, the location of which to be determined by the homeowner and the DPW.

Lewis 2<sup>nd</sup>, all in favor.

[Planning Board voted in support of the removal of tree 1568]

***Items Included in the Packet for Discussion:***

*- Scenic trees marked for potential removal*

**Public Hearing: Tree Hearing – Shade Trees**

Michael Connors of 4 Highgate Road appeared before the Board to discuss the removal of trees 1558 and 1573.

Connors distributed photos of a tree that had recently fallen on his house and discussed his concerns about the trees 1558 and 1573 as well as his desire to see them removed.

Joseph described the trees and why they are considered healthy.

Wegerbauer suggested that the Board consider supporting their removal if the homeowner is willing to fund their removal and there is no objection from the neighbors.

Wegerbauer made a motion that trees 1558 and 1573 may be removed at the homeowner's expense, providing they be replaced by the planting of two other hardwood trees in coordination with the DPW, and that abutting neighbors within 200 feet of the property are notified and do not object.

Lewis 2<sup>nd</sup>, all in favor.

Wegerbauer made a motion to remove the remaining shade trees in question, numbers 1544, 1673, 1690, 1577, 1557, 1684, 1672, 1569, 1692, 1679, 1572, 1682, 1685, 1545, 1651, 1691, 1542, 1686, and 1663.

Lewis 2<sup>nd</sup>, all in favor.

***Items Included in the Packet for Discussion:***

- *Shade trees marked for potential removal*

***Items Distributed for Review:***

- *Photos of fallen tree at 4 Highgate Road*

**Discussions of 2018 Fall Town Meeting: Warrant Article(s)**

[Abdella arrived at 8:01pm]

Lowery discussed the concerns of the Finance Department that the AMI article would deplete the reserves of the Water Enterprise Fund balance.

Lowery discussed the policies of surrounding towns, noting the most had a policy of maintaining a reserve fund balance of 10%.

The Board discussed the discrepancy between the projected retained earnings of the Finance Director and the DPW.

The Board discussed the potential delay of the AMI article until Annual Town Meeting.

Lewis urged the Board to explore potential newer meter technologies prior to presenting the AMI article.

Lowery noted that the Board can choose to proceed with the AMI article, regardless of the endorsement of the Finance Committee and Board of Selectmen, or delay the article until Annual Town Meeting in the spring.

The sense of the Board is to discuss this issue further at the next meeting prior to determining whether or not to delay the AMI article.

Wegerbauer suggested that the Finance Director be invited to the next meeting.

Lowery asked that the next meeting agenda be limited to waste water and discussion relative to the 2018 Fall Town Meeting.

### **FY20 DPW Operational Budget Review and Potential Board Vote**

The Board reviewed the FY20 operating budget.

Lowery requested a copy of the stormwater gap analysis.

Abdella made a motion to accept the Director's recommended FY20 operating budget.

Wegerbauer 2<sup>nd</sup>, all in favor.

#### ***Items Included in the Packet for Discussion:***

- FY20 DPW Operational Budget Draft

### **DPW Director's Financial Report**

The Board reviewed the Director's Financial Report.

#### ***Items Included in the Packet for Discussion:***

- 9/28/2018 DPW Director's Financial Report

### **Board Members' Reports, Concerns, and Updates**

Wegerbauer discussed the timing of the traffic lights at the 5 Paths Intersection.

Lewis asked if the concerns brought up during public comment last week regarding the dry well on Glezen Lane dry well have been addressed.

Highway and Park Superintendent Joe Doucette noted that he and Town Engineer Paul Brinkman are attempting to determine a repair.

Lowery noted the Board voted to authorize the mason who repaired the Castle Gate Pillars to also repair the broken granite fence post at the First Parish Church.

The Board discussed their expectations for the 10/23/18 meeting with the Wastewater Management District Commission (WWMDC).

[Wegerbauer departed at 9:18pm]

#### ***Items Included for Discussion:***

- 9/18/2018 Eversource memos regarding planned vegetation management

### **Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting**

Lowery advised Abdella and Lewis to refrain from jointly interviewing anyone while reviewing the operations of the wastewater system to avoid any potential open meeting law violations.

### **Review and Approve the Minutes of the 9/25/2018 Meeting**

Lowery clarified on page 3, that Abdella was reviewing Lewis's analysis of the WWMDC.

Lewis made motion to accept the minutes of the 9/25/2018 meeting as amended.

Abdella 2<sup>nd</sup>, all in favor.

#### ***Items Included in the Packet for Discussion***

*- 9/25/2018 BOPW Meeting Minutes Draft*

Lowery noted that he had asked for a date when the GIS policy will be available for review.

Holder replied that he has raised this issue with Town Administrator Louise Miller, but he is unable to offer a date at this time.

Lowery expressed his frustration for the lack of policy for review and again requested a date when the policy would be available for review.

Abdella made a motion to adjourn.

Lewis 2<sup>nd</sup>, all in favor.

Meeting adjourned at 9:34 PM.

Respectfully submitted,  
Daniel Cabral  
Business Manager