

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
66 River Road
Wayland, MA 01778
December 4, 2018

MEETING MINUTES

Present: M. Lowery (Chair), T. Abdella, C. Lewis, J. Mishara, M. Wegerbauer, T. Holder (DPW Director)

DPW Staff in Attendance: Daniel Cabral (DPW Business Manager), Don Millette (Water Superintendent)

Meeting opened at 7:00 PM

Lowery announced the meeting may be recorded by WayCam for later broadcast.

Lowery reviewed the agenda.

Public Comment

Patty Marston and Tom Place of 27 Algonquin Path appeared before the Board to discuss the elevated level of Dudley Pond and resultant flooding of their property.

Lowery noted that the Fire Department and the DPW has recently removed debris from the area in an attempt to mitigate the effects of the flooding.

Holder noted that having the swale cleaned out as part of a mosquito control program would likely be the most efficient way to clean it out.

Lowery noted he will bring the concerns to the Dudley Pond Association and ask them monitor the areas in question as well.

Discussion Annual Town Meeting Article(s)

Re AMI: Discussion of Desired AMI Attributes

Abdella distributed a handout of AMI objectives for Board review.

Mishara suggested that an anticipated useful life should be added to operational objectives.

Holder replied that he anticipates the system will have a useful life of 20-30 years.

Mishara suggested that security of the centralized hub be considered as an objective as well. Wegerbauer suggested that Abdella's objectives be cross-referenced with the previously generated list included in the packet.

Lewis suggested that a system be adopted that would allow homeowners to get a discount on their insurance.

Re AMI: Update on Retained Earnings/Budget Analysis

Holder discussed the status of the budget analysis.

The Board discussed strategies for presenting the AMI article at Annual Town Meeting.

Holder discussed the potential deferral of performing the planned PLC Upgrades pending the results of the upcoming MWRA study.

Wegerbauer ask about scheduled main replacements.

Holder replied that the focus will be on completing Route 20 and looping to River Road as well as Sedgemeadow Road.

George Uveges, member of the Finance Committee, urged the DPW to consider returning surplus capital funds to the fund balance where possible.

Items Included in the Packet for Discussion:

- *Advanced Meter Read System Comprehensive Summary*

Items Distributed for Board Review:

- *12/4/18 Advanced Metering Infrastructure Objectives*

Review and Potential Board Vote on Updated Water Regulations

Holder described the proposed updated water regulations presented in the packet.

The Board suggested edits to the proposed regulations.

The Board reviewed the proposed fee schedule.

Lowery requested that the fee associated with gaining access to a property be added to the schedule.

Mishara asked Holder to incorporate the suggested edits and provide to Town Counsel for review.

Items Included in the Packet for Discussion:

- *Current Rules & Regulations (Approved 1995)*

- *9/10/18 Water Regulations Draft*

- *Summary of updates to regulations*

- *9/13/2011 Water Fee Schedule*

- *Updated Fee Schedule Draft*

- *Drainlayer License Application*

- *Water infrastructure CAD details(W-1.0 through W-8.0)*

Discuss Process/Policy for Handling Customer Not Granting Entry to Water Department

Holder expressed his desire to come to an understanding with the Health and Fire Departments on how this issue can be addressed.

Lowery described a Board of Health meeting he recently attended to discuss this topic and distributed a written summary of the meeting.

Mishara suggested that the language of the policy be modified so that the comments of the Health and Fire Departments would be received for consideration, but the DPW would ultimately reserve the right to terminate service.

Lowery requested Holder ask Town Counsel how other towns address denials of access.

DPW Director's Financial Report

The Board reviewed the DPW Financial Report.

Holder noted that the DPW is now managing the Stone Bridge Road historic bridge project in conjunction with the Permanent Municipal Building Committee.

Lowery noted that the Board of Public Works is currently the custodian of the Bridge.

Items Included in the Packet for Discussion:
- 11/23/18 DPW Budget Summary

Board Members' Reports, Concerns, and Updates

Lewis reported that he attended the recent Board of Selectmen's meeting to discuss stormwater funding.

Lewis noted that the Board of Selectmen is seeking a recommendation from the Board of Public Works on potential methods of funding.

Lowery urged the Board members to watch the recent League of Women Voters Stormwater Forum,

Lowery discussed the recent communications outage that affected the DPW Facility on Monday.

Lowery discussed the status of the culverts located adjacent to the access road from Pelham Island Road to the Town Building.

Holder described flooding that occasionally occurs on a commercial property abutting the area.

Holder noted that although the landowner believes it is a capacity issue, he feels that the issue is likely caused by beavers.

Holder described the device the DPW plans to install to prevent beavers from gaining access to culverts.

Review and Approve the Minutes of the 11/20/2018 Meeting

Mishara made a motion to approve the minutes of the 11/20/2018 as presented.

Abdella 2nd, all in favor.

Items Included in the Packet for Discussion
- 11/20/2018 BOPW Meeting Minutes Draft

Set or Confirm Future Meeting Dates

The Board determined that the next meeting will occur on January 8 and 22.

Wegerbauer made a motion to adjourn.

Mishara 2nd, all in favor.

Meeting adjourned at 9:16 PM.

Respectfully submitted,
Daniel Cabral
Business Manager