

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
66 River Road
Wayland, MA 01778
April 11, 2018

MEETING MINUTES

Present: M. Lowery (Acting Chair), T. Abdella, C. Lewis, T. Holder (DPW Director)

Participating Remotely: J. Mishara, M. Wegerbauer

DPW Staff in Attendance: Daniel Cabral (DPW Business Manager), Joe Doucette (DPW Superintendent), Nick Iarussi (Water Treatment Plant and Compliance Manager), Don Millette (Water Superintendent)

Meeting opened at 6:34 PM

Lowery announced that the meeting is being recorded.

Lowery announced that Mishara and Wegerbauer will be participating remotely due to geographical distance.

Board Vote(s) to Appoint BOPW Chair and Vice Chair

Abdella nominated Lowery as Chair and Lewis as Vice Chair.

Roll Call Vote: Mishara – aye, Wegerbauer – aye, Lowery – aye, Abdella – aye, Lewis – aye.

Abdella nominated Mike Lowery as Board Liaison to the Community Preservation Committee.

Roll Call Vote: Mishara – aye, Wegerbauer – aye, Lowery – aye, Abdella – aye, Lewis – aye.

Public Comment

Sally Cartwright, of 221 Commonwealth Road, appeared before the Board to request the former DPW Facility at 195 Main Street be demolished as soon as possible, with the materials from the building's destruction to be disposed of safely.

Lowery noted that he believes the Facilities Department is responsible for the building's demolition.

Holder noted that he will discuss the status of 195 Main Street with the Facilities Department.

Discussion of Actions and Results of 2018 Annual Town Meeting

Mishara urged the Board to consider the AMI Meter Article for re-submission at Fall Town Meeting

Wegerbauer agreed with Mishara, suggesting that a grass-roots movement to gain support should be considered.

Lewis noted that he feels a better financial justification for the AMI system should be offered by the Board.

Lowery noted that although it is a spending article, it won't affect taxation.

Lewis suggested one Board member be tasked with drafting the financial justification the AMI meter system.

Lowery noted that the overall sense of the Board is that the AMI Meter System should be considered for Fall Town Meeting.

Lewis expressed his desire for a financial justification to be developed before considering submitting an AMI Meter System article.

The Board determined that the next meeting will occur on Tuesday, 4/24.

Mishara and Wegerbauer disconnected at 6:50PM.

Public Comment

Margo Melnicove of 245 Lakeshore Drive appeared before the Board to discuss the Water Capital funding for meter replacement.

Lowery explained the meter replacement process and described different meter technologies.

Lowery noted that the study by Weston & Sampson regarding the purchase and installation of meters would likely answer much of her questions and requested it be placed on the DPW website.

Items Distributed for Review:

- 4/11/2018 letter provided by Margo Melnicove

Public Comment

Duane Galbi of 190 Stonebridge Road appeared before the Board to request approval to connect a device to his water meter to allow it to transmit data to his computer.

Lowery noted that the Board would have to see the device before permitting its installation.

Water Abatement Review: 9 Apache Trail

Lowery noted there were no representatives of 9 Apache Trail present.

Lowery noted that the application was incomplete, as it was unsigned and did not include a map.

Holder clarified that the system was installed prior to the implementation of the current standards and application process.

Items Included in the Packet for Discussion:
- 9 Apache Trail water Abatement Request

Discussion of Strategies Regarding the Repurposing of the Route 20 South Landfill

Holder noted that the former landfill has been intended to be utilized as a DPW materials management area, School Bus parking, and Police firing range.

Holder described the MassDOT land on Route 20 in Sudbury, and discussed the possibility of utilizing a portion of their land.

Lowery urged the Board to have a dialog with concerned residents prior to moving forward with the development of the Route 20 South Landfill site.

Lewis noted that as yet there is no forum for interested parties to voice their opinions concerning the use of the Route 20 South Landfill site.

Lowery noted that the Board has custody of the parcel, and a material management area is of the primary concern.

Discussion of Handling Public Requests for DPW Support (Receipt, Handling/Tracking)

Holder noted that requests come from telephone, email, and from other departments. They are then entered into a database and given to the Superintendents for assignment.

Holder described plans to implement a new work order management program to further streamline operations.

DPW Director's Operational Report

The Board reviewed the 4/11/2018 DPW Operation Report.

Holder described the process by which the ozone tank and backwash recovery tanks were drained and cleaned.

Holder introduced Nick Iarussi, Water Treatment Plant and Compliance Manager, to the Board.

Lowery asked about the process for hiring a project manager, as authorized at Town Meeting.

Holder replied that he hopes to have the position ready to be filled when the funding becomes available on 7/1/2018.

Lowery urged the continuation of the MWRA connectivity study.

Holder noted that the Board of Selectmen is interested in having a meeting to continue the discussion on Private Ways on 5/9/18.

Holder noted that he is working with Millette to update water rules, regulations, and construction standards.

Holder noted that the Board needs to examine the Transfer Station fee structure for FY2019.

Lowery added that the Board also needs to discuss water rates and cemetery fees.

Items Included in the Packet for Discussion:

- 4/11/2018 DPW Director's Report

Board Members' Reports, Concerns, and Updates

Lowery discussed the Collins Report, pages 14-17, and expressed his concern for its recommendation to reduce the role of Boards within the Town.

Review and Approve the Minutes of the 3/29/2018, 4/2/2018, 4/3/2018, and 4/5/2018 Meetings

Lowery noted a correction to Hamlin's name on page 2.

Abdella made motion to accept the minutes of the 3/29/2018 as amended.

Lewis 2nd, all in favor.

Lowery requested the minutes of 4/2/2018, 4/3/2018. And 4/5/2018 be filed.

Items Included in the Packet for Discussion

- 3/29/18 Meeting Minutes

- 4/2/2018 Meeting Minutes

- 4/3/2018 Meeting minutes

- 4/5/2018 Meeting Minutes

Abdella made a motion to adjourn.

Lewis 2nd, all in favor.

Meeting adjourned at 8:17 PM.

Respectfully submitted,
Daniel Cabral
Business Manager