

# **WAYLAND BOARD OF PUBLIC WORKS**

DPW Facility  
66 River Road  
Wayland, MA 01778  
January 9, 2018

## **MEETING MINUTES**

Present: M. Lowery (Acting Chair), T. Abdella, J. Mishara, T. Holder (DPW Director)

Absent: W. Baston, M. Wegerbauer

DPW Staff in Attendance: Paul Brinkman (Town Engineer), Daniel Cabral (Office Coordinator-Administrator), Joe Doucette (DPW Superintendent)

Meeting opened at 7:00 PM

Lowery announced that the meeting is being recorded.

Lowery reviewed the agenda.

Lowery asked for public comment – there was none.

### **Water Abatement Review: 69 Old Connecticut Path**

Lowery discussed the nature of the request for the abatement.

The Board determined that this request for abatement would be delayed to a future meeting when the property owner is able to attend.

*Items Included in the Packet for Discussion*  
*- 69 Old Connecticut Path Water Abatement Request*

### **Water Abatement Review: 22 Michael Road**

Holder discussed the nature of the abatement, noting that the high bill was due to an administrative error.

Mishara made a motion to authorize the abatement of the 12/1/2017 water bill of 22 Michael Road in the amount of \$131,708.88.

Abdella 2<sup>nd</sup>, all in favor.

*Items Included in the Packet for Discussion*  
*- 22 Michael Water Abatement Request*

### **DPW Director's Financial Report**

Holder reviewed the DPW Financial Report, noting that departmental spending is currently on-track.

The Board discussed the status of the snow budget and potential funding levels for FY2019.

***Items Included in the Packet for Discussion:***

*- 1/5/18 DPW Financial Report*

**Board Members' Reports, Concerns, and Updates**

Abdella requested a copy of the most recent Tata & Howard capital efficiency report.

Abdella noted that the Department of Public Works has the authority, under the Board of Public Works, to remove vehicles parked in the right-of-way obstructing snow removal operations.

Lowery requested that a one-sentence resolution clarifying the authority of the DPW Director and DPW Superintendent to authorize the removal of vehicles impeding snow removal operations per Town Code Chapter 158-1 for Board vote and approval at the next meeting.

Lowery discussed the process of updating the private roads data prior to meeting with the Board of Selectmen on 1/22/2018.

Lowery noted that the Finance Committee has removed the water meter replacement capital request from the FY19 capital plan.

Mishara made a motion that representatives of the Board of Public Works and the DPW Director approach the Finance Committee to discuss placing the meter replacement capital request back in the FY19 capital budget.

***Items Included in the Packet for Discussion:***

*- Letter from Thomas Gulley re: 12/1/17 Water Bill and DPW Response*

**Joint Meeting with Waste Water Management District Commission to Discuss Waste Water System Staffing**

Fred Knight and Uday Virkud of the Waste Water Management District Commission (WWMDC) appeared before the Board to discuss waste water system staffing.

Knight and Virkud discussed the funding of the Waste Water Operations Manager position between the WWMDC and the School Department.

Lowery expressed his concern that a transfer from the WWMDC to the DPW's budget to account for Town Engineer Paul Brinkman's time has not yet occurred.

The Boards discussed the expected management and oversight of the proposed Waste Water Operations Manager operation, as well as the administrative and operational costs associated with the position.

## **Discussion and Possible Board Vote(s) on 2018 ATM Articles and Omnibus Budget**

The Board discussed potential strategies for the presentation of the meter replacement capital request as well as the Advanced Metering Infrastructure (AMI) 2018 ATM article.

The Board discussed the costs associated with the purchase and installation of new meters and endpoints.

Abdella urged the Board to clarify the return on investment offered by an AMI system.

Mishara added that the water conservation offered by an AMI system should also be promoted.

Lowery made a motion to submit the 2018 Annual Town Meeting article seeking the funding of an Advanced Water Meter Reading Infrastructure system, with the understanding that the text of the article may be amended by the Board of Public Works as necessary.

Abdella 2<sup>nd</sup>, all in favor.

### ***Items Included in the Packet for Discussion:***

- Draft Town Meeting Article re: Stormwater Bylaw
- Draft Town Meeting Article re: Advanced Water Meter Reading Infrastructure

## **Discussion of MS4 Stormwater Permitting**

Town Engineer Paul Brinkman presented a Powerpoint presentation to the Board concerning the MS4 stormwater permitting process.

Lowery described a grant that the Surface Water Quality Commission was recently awarded to map micro-watersheds that deposit into Lake Cochituate.

Lowery noted that a yearly inspection of septic systems and the requirement of Title V compliance would be cost-effective ways to meet stormwater requirements.

Holder described the movement to delay the pending MS4 permitting implementation, headed by the Massachusetts Coalition for Water Resources Stewardship (MCWRS).

Holder noted that he will discuss the Town's potential participation in the MCWRS action to delay MS4 permitting with Town Counsel.

### ***Items Included in the Packet for Discussion:***

- 12/14/17 MS4 General Permit Appeal Update
- 12/8/17 MS4 Compliance Cost Projection Detailed Summary

### ***Items Distributed for Review:***

- 1/9/2018 Powerpoint Presentation "NPDES Phase II Small MS4 General Permit"

## **Discussion of MWRA Connection Study with Town Engineer Paul Brinkman**

Brinkman presented a Powerpoint presentation examining the viability of establishing a connecting to the MWRA.

Brinkman reviewed spreadsheets calculating the long-term costs associated with connecting to the MWRA.

Abdella suggested that the costs be calculated based on a 40 or 50 year bond, as opposed to a 20 year bond.

The Board discussed the next steps involved in the development of the MWRA Connection Study.

Lowery urged the Board to revisit this discussion once a quarter

***Items Distributed for Review:***

- 1/9/2018 Powerpoint Presentation "MWRA Connection Financial Model"

**Review and Approve Minutes of the 12/12/17 Meeting**

Mishara made a motion to approve the minutes of the 12/12/2017 meeting as presented.

Abdella 2<sup>nd</sup>, all in favor.

***Items Included in the Packet for Discussion:***

- 12/12/2017 BOPW Meeting Minutes Draft

The Board determined that the next meetings will occur on 1/23/2018 and 2/13/2018.

Holder urged the Board to consider planning public information and outreach sessions for the AMI metering system.

Abdella made a motion to adjourn.

Mishara 2<sup>nd</sup>, all in favor.

Meeting adjourned at 9:32 PM.

Respectfully submitted,  
Daniel Cabral  
DPW Office Coordinator-Administrator