

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
66 River Road
Wayland, MA 01778
January 23, 2018

MEETING MINUTES

Present: M. Lowery (Acting Chair), T. Abdella, M. Wegerbauer, T. Holder (DPW Director)

Absent: J. Mishara

DPW Staff in Attendance: Paul Brinkman (Town Engineer), Joe Doucette (DPW Superintendent)

Meeting opened at 7:00 PM

Lowery announced that the meeting is being recorded.

Lowery reviewed the agenda.

Announcements

Lowery announced the passing of Woody Baston.

Lowery asked for public comment – there was none.

Water Abatement Review: 42 Sears Road

Joel Reck of 42 Sears Road appeared before the Board to discuss his request for abatement.

Reck noted that the requested abatement is due to a leak in the underground irrigation system.

The Board discussed the potential abatement methodologies and amounts by the Board.

The Board reviewed excessive usage in the previous years related to an indoor plumbing failure. The Board noted that an abatement of the prior year bill would be of greater benefit to Reck, with the potential irrigation abatement being 10,360 cubic feet, while the abatement for the plumbing failure would be 23,100 cubic feet.

Abdella made a motion to abate the 12/23/2016 bill of 42 Sears Road in the amount of 23,100 cubic feet, with a value of \$3,087.72, with any penalties and interest waived.

Wegerbauer 2nd, all in favor.

Items Included in the Packet for Discussion
- 42 Sears Road Water Abatement Request

Discussion and Possible Board Vote on a Resolution Regarding the Authority to Authorize the Towing of Vehicles Impeding Snow Removal Operations

Board discussed the proposed resolution.

Abdella made a motion “to authorize the DPW Director and DPW Superintendent(s) to remove or have removed, under the authority of the Board of Public Works, for the purposes of removing or plowing snow or removing ice from any way in the town, as stated in Town Code Chapter 158-1: Vehicles Obstructing Work.

The Board further reiterates that the owner of any such vehicle so removed shall be liable for the reasonable cost of such removal and storage, and delivery of the vehicle to said owner may be withheld by the Board of Public Works or other officer having charge of the ways in the Town until such reasonable costs shall be paid, as stated in Town Code Chapter 158-2: Liability of Owner”.

Wegerbauer 2nd, all in favor.

Items Included in the Packet for Discussion:

- Proposed resolution re: Removal of vehicles obstructing snow removal operations

Discussion and Possible Vote(s) on 2018 ATM Articles and Omnibus Budget

The Board discussed the language of the 2018 Annual Town Meeting Article to fund the Advanced Water Meter Reading Infrastructure (AMI) for \$1,630,000.

The Board discussed the potential option to opt-out of the AMI system, and a potential fee of \$20 per quarter to opt out.

The Board discussed potential language changes to the article, most notably concerning the cost benefit.

Wegerbauer made a motion to approve the changes discussed regarding the 2018 Annual Town Meeting Article to fund the Advanced Water Meter Reading Infrastructure.

Abdella 2nd, all in favor.

Lowery noted that he will investigate the need for a Water Meter Replacement Article.

Items Included in the Packet for Discussion:

- Advanced Water Meter Reading Infrastructure Article

Items Provided during the Meeting:

- Marked up Advanced Water Meter Reading Infrastructure Article

- Email with proposed language changes

Review and Approve Minutes of the 12/11/17 and 1/9/18 Meetings

Abdella noted that he was present for the 12/11/2017 Meeting, while Baston was not.

Lowery made a motion to accept the minutes of the 12/11/2017 Meeting as amended.

Abdella 2nd, all in favor.

Abdella makes motion to accept the minutes of 1/9/18 as amended, make “PowerPoint” one word in two locations and capitalize “Title V”. Wegerbauer 2nd, all in favor.

Items Included in the Packet for Discussion:

- 12/11/2017 BOPW Meeting Minutes Draft

- 1/9/2018 BOPW Meeting Minutes Draft

DPW Director’s Operational Report

The Board discussed potential strategies for the presentation of the meter replacement capital request as well as the Advanced Water Meter Reading Infrastructure Article (AMI) 2018 ATM article.

Holder noted that he will develop a list of talking points for distribution to the Board for the purposes of developing the presentation to the community on the benefits of AMI.

Holder noted that the Town Surveyor is scheduled to start on 2/12/2018.

The Board discussed the status of the CVS intersection.

The Board discussed the status of the construction at the intersection of Routes 27 and 30. Holder noted that the Town is attempting to use the Local State representatives to assist in getting project to completion.

The Board discussed the status of the light louver installation and the traffic pre-emption system at the Five Paths intersection.

Holder noted that there is a meeting scheduled of 1/24/2018 with the Mass DEP regarding the Route 20 South landfill repurposing project.

Lowery asked if Town Counsel has reviewed the Library MOU concerning 195 Main Street.

Holder noted that Town Counsel has not yet responded.

The Board discussed the potential use of 195 Main Street as temporary school bus parking beginning in February 2019 for a period of six months.

Holder discussed the several water main breaks that have occurred recently.

Lowery noted that the Planning Board gained Board of Selectmen approval to spend \$25,000 to hire a hydrologist to assist in the review of the 40B projects Cascade and Windsor Place.

Holder discussed a recent email from a resident regarding the potential installation of sidewalks on Alden Road, noting that discussion of sidewalk planning is to be undertaken with GIS and consideration to be included in future road work.

The Board requested further information regarding the status of the MassDOT Complete Streets program, noting that the Planning Board was given the approval to initiate the process last year.

Holder noted that he had recently met with representatives from the City of Framingham regarding potential repairs to Stone's Bridge.

Holder added that a MassDOT bridge inspection identified several near-term repairs required, and that Framingham is developing a MOU to outline proportioning the costs with Wayland.

Items Included in the Packet for Discussion:
- 1/23/2018 Operational Report

Board Members' Reports, Concerns, and Updates

Lowery noted that the Board needs to assign a member to the Community Preservation Committee.

Lowery made a motion to appoint Mishara as the Board of Public Works representative to the Community Preservation Committee.

Abdella 2nd, all in favor.

Lowery noted that the Board received a letter from the Town Clerk's office regarding filling the open Board position.

Lowery discussed the kick-off for outfall mapping project for Lake Cochituate.

Joint Meeting with Recreation Commission to Discuss Common Interests

Recreation Commission members Asa Foster and Brud Wright, as well as Recreation Director Katherine Brenna appeared before the Board.

Foster expressed a high level of satisfaction with the cooperation between the Recreation Department and the DPW.

Lowery noted confusion in the budgeting process for Recreation capital articles currently placed in the DPW budgets, adding that the Board has notified the Finance Committee of this situation.

Wright discussed the \$85,000 allotment for Capital Maintenance.

The Board discussed the impacts of additional recreation areas that ultimately impact DPW labor and equipment needs.

Holder discussed list of the field projects that are being requested for DPW to administer.

Wright proposed a twice yearly meeting with the DPW to coordinate capital plans.

Holder noted that the DPW is supportive of keeping capital maintenance funding in the Recreation budget.

Wegerbauer expressed concern over the DPW involved in the process.

Holder discussed the \$25,000 line item in the Park Division operation budget for maintenance, noting that it is inadequate to purchase all the items necessary to maintain the fields.

Wright proposed that Holder and Brenna discuss and adjust the MOU relative to the impact on the Park Division budget.

Wegerbauer requested that the MOU be clarified between all three parties (DPW, Recreation, and Schools) so that there are no questions.

Lowery discussed the Town Irrigation Bylaw, noting that irrigation systems on Town fields are to be installed with thoughtful water conservation measures and require an irrigation permit.

Discussion with School Committee Members Regarding School Field Projects

Ellen Greico and Jeanne Downs of the School Committee appeared before the Board.

Downs discussed two School Committee articles being brought forward that the DPW may have an interest in: the renovation of the High School complex and a swap of the softball and tennis courts.

Lowery expressed concern about the timing of the project and provided samples of materials that were found in the swale near the wells, and expressed concerns with the lack of clean-up.

Downs noted that it is in the contract to remediate the issues and will be done prior to any project.

The Board requested that the DPW be allowed to offer input during design to understand the maintenance requirements and ensure the design will provide adequate protection to the wells.

Lowery discussed the possibility of charging the municipal water rate.

Greico discussed the request for bus parking at 195 Main Street, noting a \$190,000 potential reduction in budget if rental of space is not required.

Lowery reiterated conditions of the transfer of land at 195 Main Street to the Library Commission.

The Board noted that the next meetings will occur on 2/13/2018 and 2/27/2018.

Public Comment

Linda Segal of 9 Aqueduct Road thanked the DPW for the remembrances provided for Woody Baston.

Abdella made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 9:32 PM.

Respectfully submitted,
Paul Brinkman
Town Engineer