

# WAYLAND BOARD OF PUBLIC WORKS

Wayland DPW Facility

July 12, 2016

7:00 PM

## MEETING MINUTES

Present: C. Brown, (Chair), M. Lowery (Vice Chair), W. Baston, M. Lindeman (Acting DPW Director), J. Doucette (DPW Senior Foreman)

Absent: J. Mishara

Meeting opened at 7:00 PM

Brown noted that the meeting is being recorded.

Brown opened the meeting with a review of the agenda.

Brown asked for public comment.

### **Public Comment**

Tom Sciacca Of 31 Rolling Lane appeared before the Board to discuss his concerns over the timing of traffic lights at the entrance to the High School on Old Connecticut Path as well as the traffic lights at the intersection of Old Connecticut Path and West Plain Street.

Tom Sciacca discussed the status of the Framingham Birch Road Wells, as the current trend of extreme weather and its effect on the water table.

### **Review of Water Pumping Information and Status of Water Ban**

Brown read comments provided by Water Division Superintendent Don Millette concerning the status of water pumping and the water ban.

#### ***Items Distributed for Discussion***

*- Notes from Don Millette re: Water Pumping and Water Ban Status, 35 Covered Bridge Lane, Irrigation Info Sheet, and Irrigation Application.*

### **Irrigation Application Review – 35 Covered Bridge Lane**

Ben Stevens of Trask Development appeared before the Board to discuss the application for the installation of an irrigation system at 35 Covered Bridge Lane.

Stevens provided updated plans for the irrigation system for Board review, noting that the plans provided supersede those that were provided in the meeting packet.

Lowery expressed his concern that the plans were not provided for review in advance of the meeting, and that they do not adequately provide information on the area irrigated.

Brown made a motion to conditionally approve the application for the installation of an irrigation system at 35 Covered Bridge Lane, with final approval given by the DPW Director providing accurate plans indicating total area irrigated and total square footage are received.

Baston 2<sup>nd</sup>.

Baston and Brown in favor, Lowery opposed.

Lowery noted that as a matter of policy, the irrigation plans slated for Board review and vote should be provided in the meeting packet in advance.

[Wegerbauer arrived at 7:24 PM]

***Items Included as Part of Agenda Packet for Discussion***

*-35 Covered Bridge Lane Application and Agreement for the Installation of an Underground Irrigation System*

**Library Drainage Project Update (Tighe & Bond in Attendance)**

[Baston recused himself from the Board at 7:25 PM, as he is an abutter to the project]

Janet Moonan and David Murphy of Tighe & Bond appeared before the Board to discuss the status of the library drainage project.

Moonan described the results of a 6/30/16 Conservation Commission Meeting attended by Tighe & Bond.

Moonan noted they did a site walk with members of the Conservation Commission prior to the hearing, where concerns about the effects of potentially draining wetlands in the area.

Brown asked if the Town has the right for water deposited on Town land to potentially run onto private property.

Lowery noted that a right to continue the discharge that has historically occurred is presumed, but increasing discharge and performing maintenance on the drainage system remains in question.

Brown noted that, in his opinion, it is logical to infer that Verizon would grant an easement to allow for maintenance of the swale.

Lowery suggested that an attempt to contact Verizon be made prior to the next Conservation Commission meeting.

Lowery noted that it is in the Town's best interest to acquire an easement to maintain the swale.

Lowery noted that the maintenance of the swale is not within the scope of the NOI, and that the Conservation Commission does not have the authority to use that as basis for acceptance or rejection.

Brown asked about the status of the timeline in relation to the MEMA grant funding.

Murphy noted that MEMA will not allow any further instructions, and bidding and construction need to begin soon to meet the deadline.

Brown clarified that if the Conservation Commission does not grant approval at the next meeting, the timeline to get reimbursement from MEMA would likely not be met.

Lowery asked if the proposed drainage improvements could potentially exacerbate issues for abutters if the swale was not maintained.

Murphy noted that if there was a significant increase in sediment, it may result in the disruption of flow and cause localized flooding.

Lowery urged Moonan and Murphy to examine the deed for Verizon-owned land for the existence of an easement.

Suzanne Woodruff of the Board of Library Trustees added that they would be very dismayed if the funding was lost and the project was abandoned.

Woody Baston of 11 Cochituate Road (speaking on his own behalf as an abutter to the project) provided a copy of a plan from the Middlesex County Registry of Deeds for Board review.

Baston (speaking on his own behalf) expressed his concern that if the swale is not cleaned out, resulting in land being declared as wetlands, it could potentially institute a usage restriction imposed on the Verizon property as well as his own property.

***Items Included as Part of Agenda Packet for Discussion***

*- 7/5/2016 Email from Janet Moonan re: Update on Library Flood Mitigation Project*

***Items Distributed for Discussion***

*- 9/25/1953 Plan from Middlesex County Registry of Deeds*

**Review and Discussion of Draft Irrigation System Information Sheet**

[Baston returned to his seat on the Board at 7:59 PM]

[Wegerbauer departed at 7:59 PM]

Lowery noted that the document should be signed by the homeowner, with an address line added as well.

***Items Included as Part of Agenda Packet for Discussion***

*- 6/8/2016 Draft Irrigation System Information Sheet*

**Discussion and Potential Board Vote on the MOU Between the DPW, Recreation, and School Dept**

Brown noted that Finance Director was not added as part of the MOU team due to constraints on his time, but would be available to provide input when necessary.

Brown made a motion that the Board of Public Works execute the Memorandum of Understanding among the Board of Public Works, School Committee and Recreation Commission relative to the design, construction, and ongoing maintenance of Town of Wayland-owned recreational facilities dated July 12, 2016.

Lowery asked Lindeman if he has any issue with the document as presented.

Lindeman note that he supports the MOU.

Baston 2<sup>nd</sup>, all in favor.

***Items Included as Part of Agenda Packet for Discussion***

*- 6/28/16 Draft MOU*

***Items Distributed for Discussion***

*- 7/12/16 MOU (Final Version)*

**Update on Status of the Parkland Drive Traffic Mitigation Project**

Lindeman noted that there are several trees that will need to be removed for the project that will need to be subject of a shade tree hearing.

**Discussion of DPW Lay-Down Area**

The Board reviewed the estimate of the costs associated with the removal of material currently at the proposed DPW lay-down area.

Brown noted that he will provide the estimate at the 7/13/2016 PMBC meeting, but cautioned they may feel the removal of the material will be viewed as outside the scope of the construction of the building.

Lowery noted that the Board was never informed of or agreed to the use of the land as material storage.

***Items Distributed for Discussion***

*- Estimate of Material Moved from Back of Transfer Station to 157-165 Lowland Street Holliston, MA*

**Status Update of Three Scheduled Intersection Reconstruction Projects**

Lindeman noted that construction of the Villa Intersection is scheduled to commence this week.

**DPW Director's Operational Report**

Brown asked about trees recently planted at the intersection of Old Connecticut Path and West Plain Street.

Lindeman described the planting process, noting that the contractor had provided funds for the DPW to plant the trees.

Baston asked about the status of the installation of speed signs.

Lowery requested he be provided the numbers of recyclables processed by the Transfer Station.

*Items Included as Part of Agenda Packet for Discussion  
- 7/12/2016 DPW Director's Report*

### **Board Members' Reports, Concerns, and Updates**

Baston asked about the source of irrigation water for the Town Center.

Lowery noted that the Board had deliberated in the past whether the systems should be considered one system or multiple systems, and ultimately issued the Town Center permits for their irrigation systems.

Baston noted that he had a meeting scheduled with Don Millette on 7/13/16 to discuss irrigation system usage data.

Lowery urged the Board to review the recording of the recent open space meeting.

Lowery noted that deadline for the submission of Town Meeting articles is approaching, and any changes to irrigation or sign by-laws should be considered.

Brown suggested that potential sign by-law changes be discussed at the next meeting.

Brown noted that there was a recent determination by Superior Court concerning open meeting laws, and shared it with the Board as guidance.

### **Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting**

Ron Moberg of Twin Pines Landscaping appeared before the Board to re-submit his application for the installation of an irrigation system at 16 Forty Acres Drive.

Moberg provided updated irrigation system plans, as has been requested by the Board.

[Moberg had appeared at the previous Board meeting, but did not have sufficient plans accompanying the irrigation application.]

Lowery asked Moberg to clarify the irrigated area on the plans provided.

Brown made a motion to conditionally approve the application for the installation of an irrigation system at 16 Forty Acres Drive, with final approval given by the DPW Director providing accurate plans indicating total area irrigated and total square footage are received.

Baston and Brown in favor, Lowery opposed.

Moberg requested that a review of the irrigation application for 386 Commonwealth Drive be placed on the next agenda.

**Review and Approve the Minutes of the 6/28/16 Meeting**

Baston requested that it be specified that the irrigation plans for 16 Forty Acres Drive and 386 Commonwealth Road were hand-drawn.

Baston requested that it be added to the review of the 16 Forty Acres Drive irrigation application to note that Moberg left without a vote and plans to return to a later meeting with adequate plans.

Baston requested that under the review of the irrigation application of 10 Fiddlehead Lane it be added that Millette noted in the past an as-built inspection of irrigation systems was required.

Baston noted typographical corrections on pages 5 and 6.

Brown made a motion to accept 6/28/2016 meeting minutes as amended.

Lowery 2<sup>nd</sup>, all in favor.

*Items Included as Part of Agenda Packet for Discussion  
- 6/28/2016 Meeting Minutes Draft*

**Executive Session to receive the Tata & Howard Report of the Analysis of Baldwin Pond Property For Sale, and Discussion of Current Property For Sale in Zone 1**

Brown made motion that the Board of Public Works enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to receive the Tata & Howard Report of the analysis of Baldwin Pond Property for sale, and for discussion of current property for sale in Zone 1.

Lowery 2<sup>nd</sup>.

Roll Call Vote: Lowery – aye, Brown – aye, Baston – aye.

Brown invited the attendance of DPW employees Mike Lindeman, Joe Doucette, and Dan Cabral.

Brown noted that the Board will reconvene in open session in approximately 10 minutes for the purpose of adjourning.

The Board entered into executive session at 9:00PM.

The Board returned to open session at 9:13PM.

Baston made a motion to adjourn.

Lowery 2<sup>nd</sup>, all in favor.

Meeting adjourned at 9:14PM.