

WAYLAND BOARD OF PUBLIC WORKS

Town Building
Board of Selectmen Meeting Room
41 Cochituate Road
Wayland, MA 01778
November 1, 2016

MEETING MINUTES

Present: C. Brown (Chair), M. Lowery (Vice Chair), W. Baston, J. Mishara, M. Wegerbauer, M. Lindeman (Interim DPW Director)

Meeting opened at 7:00PM

Brown noted that the meeting is being recorded.

Brown asked for public comment – there was none.

The Board adjourned to the Council on Aging Conference Room to attend the Town Meeting Moderator's Forum at 7:05PM

Brown discussed Special Town Meeting Articles 1, 8, 9, and 7 at the Moderator's Forum.

The Board reconvened in the Selectmen's Meeting Room at 7:25PM

Discuss Strategy Pertaining to DPW/BoPW Articles and Articles Affecting DPW/BoPW

The Board discussed the presentation of Special Town Meeting Article 1: Municipal Fields Irrigation Waiver Bylaw Change.

Lowery suggested that a discussion occur with the Finance Director to determine how water used for the irrigation of Town playing fields would be paid for.

The Board discussed the presentation of Special Town Meeting Article 8: Appropriate Funds to Purchase 107 Old Sudbury Road for Water Resource Protection.

The Board discussed the presentation of Special Town Meeting Article 9: Appropriate Funds to Purchase 8 Glezen Lane for Water Resource Protection.

Lowery noted that the Board of Health would be discussing proposed changes to the septic system of 8 Glezen Lane at their November 2, 2016 meeting.

Brown asked the Board if it is in favor of the proposed design changes of the septic system that would relocate it 402 feet from the wells.

Lowery expressed his concern for the length of the run of the pipes in the system.

The Board discussed the design and maintenance associated with innovative and alternative design septic systems.

Brown made a motion that the Board of Public Works supports the plan for the new septic system of 8 Glezen Lane that is 402 feet from the wells, with the request that any reasonable modifications to ensure the protection of the water supply and improve the longevity of the system be implemented.

Mishara 2nd, all in favor.

Lowery suggested that the Board of Health be asked to have a third-party engineer assess the adequacy of the plans.

Brown asked the Board if it would like to pass over Special Town Meeting Article 9.

Lowery made a motion that the Board of Public Works pass over Special Town Meeting Article 9: Appropriate Funds to Purchase 8 Glezen Lane for Water Resource Protection, pending the approval of the modified septic system by the Board of Health at their September 2, 2016 meeting.

Mishara 2nd, all in favor.

The Board discussed the presentation of Special Town Meeting Article 7: Amend FY2017 Capital Budget to Eliminate Funding for Stonebridge Water Access Road and Water Main.

Update on Status of Potential DPW Lay-Down Area

Brown noted that approximate \$300,000 remains from the construction of the DPW Facility, and Town Counsel has opined that the funds could be used to construct the interim lay-down area.

Lindeman noted that he is awaiting the direction of the Town Administrator prior to beginning the preparation of the interim lay-down area.

Brown noted that Water Superintendent Don Millette has been in discussion with the Sudbury Water District to address the issue of supplying water to the proposed River's Edge Development in a manner that would preclude the need to construct a water loop.

The Board discussed the potential use of 195 Main Street as a temporary lay-down area.

Brown asked Lindeman if the Board should pursue an MOU to ensure the DPW has continued access to 195 Main Street as long as possible.

Lindeman advised that an MOU should be sought, as had been previously agreed upon.

Review and Update on Status of FY18 DPW Capital Request

Brown requested that Lindeman confer with staff to create a prioritized list of DPW capital requests.

Brown made a motion to withdraw CIP DPW10: Establish Interim DPW Lay-Down Area, provided that the authorization to use the remaining DPW Facility construction funds to construct an interim lay-down area is obtained.

Wegerbauer 2nd, all in favor.

Lowery made a motion to support CIP DPW11: Culvert Repairs.

Brown 2nd, all in favor.

Items Included as Part of Agenda Packet for Discussion

- DPW 5-Year Capital Plan
- CIP: Culvert Repairs

DPW Director's Financial Report

The Board reviewed the 10/28/2016 DPW Financial Report, noting spending appears on schedule.

Items Included as Part of Agenda Packet for Discussion

- 10/28/2016 DPW Financial Report

Discussion Regarding the Proposed Installation of a Utility Pole in the Right of Way at the Intersection of Boston Post Road and Pelham Island Road

The Board discussed the proposed installation of a utility pole at the intersection of Boston Post Road and Pelham Island Road.

Wegerbauer requested that notification of the upcoming public hearing be sent to the Historical Commission.

Brown noted that it is the sense of the Board that they are generally opposed to this, but would need more information before taking a formal position.

Items Included as Part of Agenda Packet for Discussion

- Legal Notice for Public Hearing re: installation of utility pole

Board Members' Reports, Concerns, and Updates

Wegerbauer asked if there was any update on the status of the construction of the 5 Paths Intersection.

Lindeman noted that he does not have an update but will inquire with the contractor.

Wegerbauer asked about the status of the construction of the island at the intersection of Parkland and Charles.

Lindeman replied that it is targeted to be completed by spring.

Baston asked if electronic speed signs have been ordered for installation on Stonebridge Road.

Highway and Park Division Senior Foreman Joe Doucette replied that the DPW has been in discussion with the Police Department to order the signs shortly.

Lowery noted that he had observed the gate to the Water Treatment Plant open on Sunday morning, and asked that it be kept closed when the plant is unattended.

Brown noted that a candidate for the position of DPW Director may appear before the Board for interview at the 11/22/2016 meeting.

Lowery noted that the Wastewater Management District Commission has proposed the notion of forming a combined Water & Sewer Commission.

Brown noted that the formation would take an act of Town Meeting as well as State Legislature.

Lowery noted that he is unaware of any action taken by the Facilities Department concerning drainage issues related to the artificial turf field, as had previously been agreed to.

Brown noted that a public records request was received requesting access to inspect certain parts of the Tata & Howard Capital Efficiency Plan.

Lindeman noted that Millette has made the requested documents available for inspection, and has notified the requestor of their availability at the DPW Office.

Review and Approve the Minutes of the 10/25/2016 Meeting

Lowery noted that he had submitted several non-substantive typographical corrections prior to the meeting.

Wegerbauer requested that under discussions of potential new water meter systems, it be specified that the systems under review are non-continuous text-based cellular systems.

Wegerbauer requested that a list of Board/DPW action items be added to future minutes.

Mishara made a motion to approve the minutes of the 10/25/2016 minutes as amended.

Wegerbauer 2nd.

Baston, Lowery, Mishara, Wegerbauer in favor, Brown abstain.

Items Included as Part of Agenda Packet for Discussion
- 10/25/2016 Meeting Minutes

Mishara made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 9:09 PM.

Action Items for Future Discussion

Email information regarding proposed utility pole installation at Boston Post Road and Pelham Island Road to the Historical Commission. **DONE**

Discussion and possible Board vote on Special Town Meeting Article 9: Appropriate Funds to Purchase 8 Glezen Lane for Water Resource Protection (11/15/2016 meeting).

Update on status of 5 Paths Intersection construction (11/15/2016 meeting).

Potential interview of DPW Director Candidate (11/22/2016 meeting).

Bow Road Traffic Calming Request Review (11/22/2016 meeting).

Heard Road Traffic Calming Request Review (11/22/2016 meeting).

Discuss streets proposed by the Planning Board for acceptance (11/22/2016 meeting).

Joint Meeting with Planning Board to Discuss Streets for Acceptance and MassDOT Complete Streets Program (12/13/2016 Meeting).

Discussion of Town Temporary Sign Policy (meeting date TBD).

Update on Water Enterprise Fund Analysis with Chris Woodcock (meeting date TBD).

Water rate setting (meeting date TBD).

Transfer Station rate setting (meeting date TBD).