

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
66 River Road
Wayland, MA 01778
December 20, 2016

MEETING MINUTES

Present: C. Brown (Chair), M. Lowery (Vice Chair), W. Baston, J. Mishara, M. Wegerbauer, M. Lindeman (Interim DPW Director)

Meeting opened at 7:00 PM

Brown announced that the meeting is being recorded.

Brown called for a moment of silence in memory of Stephen “Stubby” Kadlik.

Brown asked for public comment

Public Comment

Paul Dale, of 12 Grace Road, appeared before the Board to discuss planned Town Meeting articles to ban plastic shopping bags and polystyrene food containers.

Dale noted that he is seeking the Board’s support for the articles, and asked if the Board would consider being the designated enforcer of the plastic bag bylaw.

Discussion of Wayland High School Cross-Country Course

Brown noted that representatives of the Wayland High School Cross-Country Team have requested that a path be constructed alongside the new Happy Hollow access road to allow the area to be continued to be used as a cross-country running course.

Eric Bucher, of 78 Rice Road, appeared before the Board to discuss the status of the Wayland High School Cross-Country Course.

Lowery suggested that a representative from the High School Cross-Country team meet with representatives from TEC and the DPW to determine if it is feasible to incorporate the trail into the project.

Bryce Turner, former member of the High School Cross-Country team, noted that there is a great deal of foot traffic through the area, as it is a popular course with local runners.

Mishara made a motion the representatives of the DPW, Recreation Department, and TEC gather information pertaining to the potential costs of constructing the trail.
Wegerbauer 2nd, all in favor.

Items included in the packet for discussion:
- Wayland High School Cross-Country Course description

Discussion of MassDOT Complete Streets Program

The Board discussed the status of the MassDOT Complete Streets Program.

Lowery noted he is reluctant to sign up for the program before further investigation, and that the new DPW Director should be consulted prior to committing to it.

Mishara suggested that further discussion be deferred until January.

Mishara made a motion for the Board to authorize Brown to discuss the Complete Streets Program with Town Planner Sarkis Sarkisian to determine applicable program deadlines, and subsequently authorize applying to the program to meet any impending deadline.

Lowery 2nd, all in favor.

Items included in the packet for discussion:
- MassDOT Complete Streets Funding Program Guidance

Discussion of Transfer Station Access Road

Lowery discussed the history of the Transfer Station Access Road and the existing Conservation Commission Order of Conditions that have not yet been complied with.

The Board reviewed the plans associated with the access road.

Wegerbauer suggested that a reduced scope be brought to the Conservation Commission to seek a modification of the existing order of conditions.

Mishara asked if the order of conditions could be modified since the intended use of the road has now changed.

The Board discussed strategy to obtain funding for the project, including breaking the project up into thirds.

Lowery noted that Jeff Alberti of Weston and Sampson should discuss the nature of the methane mitigation measures related to the access road with Tighe & Bond.

Lowery suggested that a town meeting article be submitted to the Finance Committee using the existing scope, but with a reduced amount.

Items distributed for discussion:
- 10/4/2016 Wetland Mitigation and Access Roadway Cost Estimate
- 11/17/2016 Conservation Commission Meeting minutes Draft

Board Discussion of Change to Water Bill Lock Box Address

The Board discussed the recent change to the Town's lock box remit address, noting that some residents have inadvertently sent payment to the old lock box address.

Brown made a motion authorizing the DPW staff to waive any penalties and fees imposed on water customers as a result of payments being sent to the wrong lock box address.

Baston 2nd, all in favor.

Lowery asked that notification of the lock box address change be included on future water bills.

Board Vote Affirming the Authorization of the Assessor's Office to Lien Over Delinquent Water Bills to the Tax Bills

Mishara made a motion that the Board affirms the 12/1/2016 water account lien list.

Lowery 2nd, all in favor.

Items included in the packet for discussion:

- 12/1/2016 Water account lien list

Review and Board Vote of updated Oxbow Meadows Stewardship Report

Lowery made a motion that the Board endorse and send the Oxbow Meadows Stewardship Report.

Brown 2nd, all in favor.

Items included in the packet for discussion:

- 12/2016 Oxbow Meadows Stewardship Report

DPW Director's Operational Report

Lowery discussed residents' concerns about the installation of the island at Parkland and Charles.

Lowery noted that, in his opinion, the funding for the construction of the island could be better served to complete the sidewalk to the Town Beach.

Lowery suggested that the project be delayed until spring.

Mishara cautioned against significantly redesigning the project, as it had been previously agreed upon and voted at Town Meeting.

Lowery withdrew his suggestion based on Mishara's comment.

Wegerbauer requested the discussion of the design of the island, with input from TEC, be placed on a future agenda.

- 12/20/2016 DPW Director's Report

Board Members' Reports, Concerns, and Updates

The Board discussed the status of Five Paths intersection.

DPW Senior Foreman Joe Doucette noted the cement is still curing to allow the installation of the traffic signals.

Lowery urged the DPW to limit the salt usage around bodies of water, and also requested that leaves in the roadway around bodies of water be removed.

Baston discussed the prospect of the DPW constructing Community Preservation Committee project signs.

Baston asked about the process of gaining an easement across the Verizon property for the Library Drainage project.

The Board determined that KP Law should be consulted regarding gaining the necessary easements.

Lowery suggested that a list of ongoing projects related to KP Law be given to new DPW Director Thomas Holder.

Brown discussed a recent meeting with the Finance Committee regarding the capital budget, noting that they had eliminated the CIP for the 10-wheel dump truck.

Lowery suggested that if the truck is eliminated, the Board should consider introducing it to the capital budget on Town meeting floor.

Brown discussed the status of the electronic speed sign on Pequot Road that has been vandalized several times.

Brown noted that the Board will discuss the proposed plastic shopping bag and polystyrene food container bylaws at a future meeting.

The Board determined that January meetings will occur on 1/3/17 and 1/31/17.

Brown announced that he will not be seeking reelection when his current term expires.

Review and Approve the Minutes of the 12/6/16 Meeting

Mishara suggested that the author of the minutes add their name to the meeting minutes.

Baston noted a typographical correction on page 5.

Lowery clarified a comment made by Sarkisian on page 1.

Mishara made a motion to approve the minutes of the 12/6/2016 meeting as amended.

Baston 2nd, all in favor.

Executive Session to Discuss the Potential Release of the Executive Session Minutes of 1/12/2016, 2/9/2016, 3/8/2016, 3/22/2016, 4/26/2016, 5/17/2016, 5/24/2016, 7/12/2016, 7/26/2016, 8/8/2016, 9/8/2016, 9/13/2016, and 10/7/2016

Brown made a motion that the Board of Public Works enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to discuss the potential release of the executive session minutes of 1/12/2016, 2/9/2016, 3/8/2016, 3/22/2016, 4/26/2016, 5/17/2016, 5/24/2016, 7/12/2016, 7/26/2016, 8/8/2016, 9/8/2016, 9/13/2016, and 10/7/2016.

Baston 2nd.

Roll Call Vote: Mishara – aye, Lowery – aye, Brown – aye, Wegerbauer – aye, Baston – aye.

Brown invited the attendance of DPW employees Dan Cabral and Joe Doucette.

Brown noted that the Board will reconvene in approximately 10 minutes for the purpose of adjourning

The Board entered into executive session 8:52 PM.

Board returned to open session at 9:00PM.

Mishara made a motion to adjourn.

Lowery 2nd, all in favor.

Meeting adjourned at 9:03 PM.

Respectfully submitted,
Daniel Cabral
DPW Office Coordinator-Administrator