

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
66 River Road
Wayland, MA 01778
November 7, 2017

MEETING MINUTES

Present: W. Baston (Chair), T. Abdella, M. Lowery, J. Mishara, M. Wegerbauer, T. Holder (DPW Director)

DPW Staff in Attendance: Daniel Cabral (Office Coordinator-Administrator), Joe Doucette (DPW Superintendent), Don Millette (Water Superintendent)

Meeting opened at 7:00 PM

Baston announced that the meeting is being recorded.

Baston reviewed the agenda.

Lowery noted that the Town of Wayland received a \$2.4M MassWorks grant to help construct the water main on Route 20.

Baston asked for public comment – there was none.

Irrigation Application Review: 17 Dean Road

Narayanaswamy Ramesh of 17 Dean Road appeared before the Board to discuss his irrigation application.

Lowery described water usage restrictions that are often enacted in response to the DEP or the Town's water needs.

Mishara made a motion to approve the irrigation application of 17 Dean Road.

Wegerbauer 2nd, all in favor.

Wegerbauer noted that abatements due to irrigation system issues are only entitled to 20% of the value of the lost water.

Items Included in the Packet for Discussion
- 17 Dean Road Irrigation Application

Irrigation Application Review: 23 Dean Road

Jayaprakash Nair of 23 Dean Road appeared before the Board to discuss his irrigation application.

Following Board discussion, it was determined that the approximate area of the irrigation system to be approximately 11,000 square feet.

Mishara made a motion to approve the irrigation application of 23 Dean Road.

Mishara 2nd. Baston, Mishara, Wegerbauer in favor. Lowery opposed.

Items Included in the Packet for Discussion

- 23 Dean Road Irrigation Application

Irrigation Application Review: 317 Concord Road

Peter Edouarzin of 317 Concord Road appeared before the Board to discuss his irrigation application.

Following Board discussion, it was determined that the approximate actual area of the irrigation system to be approximately 12,000 square feet.

The Board discussed the location of the irrigation system relative to the septic system.

Lowery noted that he feels the map provided does not adequately depict the area being irrigated.

Mishara made a motion to approve the irrigation application, subject to the provision of an updated plan noting the area to be irrigated and the revised square footage listed on the application, to the satisfaction of Water Superintendent Don Millette.

Wegerbauer 2nd. Baston, Mishara, Wegerbauer in favor. Lowery opposed.

Items Included in the Packet for Discussion

- 317 Concord Road Irrigation Application

Discussion and Potential Board Vote Concerning DPW Capital Items

[Abdella arrived at 7:24PM]

Holder noted that the 5-year capital plan remains unchanged, and the included CIP for the installation of a server is not needed at this time.

Baston asked if the \$2.4M MassWorks grant affects the capital plan.

Holder noted that the Route 20 water main project is projected to cost a total of \$3.2M, with the difference to be paid from capital funds.

Holder noted that the DPW will likely be asked to present the FY2019 capital budget to the Finance Committee on 11/20/2017.

Holder noted that a surplus of \$59,987.83 remains in the capital account for the Pemberton Road water main replacement project, and is seeking a Board vote to authorize the return of the funds to retained earnings.

Mishara made a motion to return \$59,987.83 to the Water Division retained earnings account from the Pemberton Road Water Main capital account.

Lowery 2nd, all in favor.

Items Included in the Packet for Discussion:

- 11/3/2017 DPW 5-Year Capital Plan
- Draft CIP DPW12 –DPW Server
- 2012 ATM Warrant Capital Budget Item 11 – Pemberton Road Project

Discussion and Potential Board Vote on BOPW/DPW Related Special Town Meeting Articles

The Board discussed the status of Special Town Meeting articles concerning the Castle Gate Pillars and the demolition of 107 Old Sudbury Road.

Discussion Regarding Contractor Temporary Signs on the Road Right-of-Way

Lowery reviewed the draft policy concerning temporary contractor signs in the right-of-way.

The Board discussed whether temporary signs within the right-of-way pose a safety hazard.

Wegerbauer suggested that the adhesive notes proposed in the draft policy be printed and used on offending signs.

Wegerbauer made a motion to authorize Lowery to send a letter to the Building Department requesting that they notify contractors of the Town bylaws concerning the placement of signs within the Town right-of-way.

Lowery offered a friendly amendment that any signs within the Town right-of-way determined to be a hazard or nuisance to DPW staff may be removed.

Lowery 2nd. Lowery, Baston, Wegerbauer in favor. Abdella opposed.

Abdella noted that he feels the DPW should not expend any funds to enforce the sign bylaw.

Items Included in the Packet for Discussion:

- 11/7/17 Draft BOPW Policy – Temporary Contractor Signs in ROW

DPW Director’s Operational Report

Holder reviewed the DPW Director’s Report.

The Board discussed the engineering services the DPW currently provides to other Town departments.

The Board discussed the due diligence activities underway to the Rivers Edge site regarding the asbestos mitigation needed on the site.

Holder discussed the installation of cameras at the DPW Facility and Transfer Station.

Lowery asked if surveillance cameras at the Baldwin pond Treatment Plant were included.

Holder noted that they were not.

Lowery added that, in his opinion, the Treatment Plant is the DPW's most vulnerable asset and should be the highest priority.

Holder noted that the results of the Campbell Well study indicate that the amount of iron and manganese calls into question the long-term viability of the well.

Holder discussed the potential installation of a replacement well, with an estimated cost of \$500,000.

Holder noted that Town Engineer Paul Brinkman is working on an overview concerning the potential costs associated with connecting to the MWRA.

Millette discussed the approval process of a new well, noting that since it's a replacement well the permitting process is significantly streamlined.

Items Included in the Packet for Discussion

- 11/7/2017 DPW Director's Operational Report

Board Members' Reports, Concerns, and Updates

Mishara asked about the status of the Route 27 & 30 intersection.

Holder replied that he has been working with MassDOT officials, who have stated that they will have the majority of the work completed between Thanksgiving and the end of December.

Holder added that he has also discussed his concerns with Senator Gentile.

Lowery asked about the status of the Route 20 South site study.

Holder replied that the study is ongoing and he anticipates further info within the next several weeks.

Lowery asked about the status of the Happy Hollow access road and water main.

Holder replied that the Happy Hollow water main installation is currently underway.

Lowery asked about the status of the triangular laydown area.

Holder replied that DPW staff continues to relocate the spoils from the site, noting that the work is approximately 60% complete.

Lowery asked about the status of the Landfill Access Road.

Holder replied that he anticipates that the project is scheduled to be bid this winter.

Lowery asked about the status of hiring a Town Surveyor.

Holder replied that he has not yet reviewed the application received for the position.

Lowery asked about the status of the MOU with the Recreation Commission and the Library Board of Trustees concerning the DPW's continued use of 195 Main Street.

Baston replied that he has a draft of the MOU from the Library Board of Trustees for review and vote at the next meeting.

Lowery noted that an irrigation permit for the system at the Town Building Field has not yet been applied for.

Abdella requested that a discussion to consider turning the irrigation system application approval process over to DPW staff.

Baston asked if there has been any response from the Board of Selectmen concerning the street plowing list.

Holder replied that he anticipates that the Selectmen will revisit the issue following Special Town Meeting.

Mishara suggested that the list of roads to be plowed be provided to the Town's liability carrier.

Baston noted that the Wastewater Management District Commission has been asked to have a joint meeting with the Board of Public Works during the 11/28/17 meeting.

Baston suggested that the Board consider nominating two members to represent the interests of the Board concerning the development of an AMI System Town Meeting article.

Lowery noted that the Board first needs to decide which technology to pursue.

Baston noted that he had received a call from a resident who expressed their desire for the implementation of a Town-wide streamlined permit application process.

Holder noted that a streamlined process is currently under development between various Town departments.

Wegerbauer asked if the DPW has had any input in the High School Field Renovation project.

Holder replied that the DPW will ensure that a maintenance plan is developed.

Review and Approve the Minutes of the 10/24/2017 Meeting

Abdella noted a typographical correction to page 5 and a grammatical correction to page 2.

Baston noted grammatical corrections to pages 4 and 5.

Lowery noted that Holder's comment on meter funding on page three should be clarified to state that the requested amount is in addition to existing funding.

Wegerbauer made a motion to approve the minutes of the 10/24/17 meeting as amended.

Abdella 2nd, all in favor.

Items Included in the Packet for Discussion
- 10/24/2017 BOPW Meeting Minutes Draft

Mishara made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 8:59 PM.

Respectfully submitted,
Daniel Cabral
DPW Office Coordinator-Administrator