



TOWN OF WAYLAND

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BOARD OF SELECTMEN
LEA T. ANDERSON
MARY M. ANTES
LOUIS M. JURIST
CHERRY C. KARLSON
DOUGLAS A. LEVINE

**Board of Selectmen
Meeting Minutes
September 24, 2018
7:00 p.m.
Wayland Town Building
Selectmen's Meeting Room
41 Cochituate Road, Wayland**

Attendance: Lea T. Anderson, Mary M. Antes, Douglas A. Levine (arrived at 7:04 pm), Cherry C. Karlson, Louis M. Jurist (arrived at 7:48 pm)

Also Present: Town Administrator Louise Miller, Assistant Town Administrator Beth Doucette

A1. Call to Order by Chair L. Anderson called the meeting of the Board of Selectmen to order at 7:00 p.m. in the Selectmen's Meeting Room in the Wayland Town Building when a quorum was present, noted that the meeting will likely be broadcast and videotaped for later broadcast by WayCAM, and reviewed the agenda for the public.

A2. Announcement and Public Comment The "Conservation in Action" celebration of the 50th anniversary of the Wild and Scenic Rivers act will be held on Oct. 14 from 2-5 pm in Concord. On Oct. 2 there is a Town referendum one-question ballot vote to address the issue of recreational marijuana sales in Town. On Oct. 1 at 10:00 am in the Senior Center there will be a coffee meet and greet for the new Town Administrator Louise Miller.

There was no Public Comment.

A3. Executive Session: Enter into Executive Session Pursuant to Massachusetts General Laws Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining and impact bargaining with Wayland Police Officers Union and International Association of Firefighters, Local 1978 and, Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) and (6) to review and approve the executive session minutes of September 5, 2018. APPROVE AND HOLD: Executive Session minutes of September 5, 2018 At 7:06 pm, L. Anderson moved, seconded by M. Antes, that the Board of Selectmen enter into Executive Session Pursuant to Massachusetts General Laws Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining and impact bargaining with Wayland Police Officers Union and International Association of Firefighters, Local 1978 and, Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) and (6) to review and approve the executive session minutes of September 5, 2018. APPROVE AND HOLD: Executive Session minutes of September 5, 2018

The Chair declares that a public discussion of these matters may have a detrimental effect on the litigating, negotiating or bargaining position of the Town. Roll call vote: YEA: L. Anderson, M. Antes, C. Karlson, D. Levine. NAY: none. ABSENT: L. Jurist. ABSTAIN: none. Adopted 4-0. The Chair invites attendance by: Louise Miller, Town Administrator and Elizabeth Doucette, Assistant Town Administrator. The Board will reconvene in approximately 25 minutes for the purpose of conducting the regular agenda.

The Board reconvened in regular session at 7:29pm.

A5. Intermunicipal Agreement: Discuss and vote to approve the agreement between the Town of Wayland and the City of Framingham toward the repair of the shared bridge located on Stonebridge Road

L. Miller explained that Framingham has already approved the agreement related to the design of the project. After speaking with town counsel, she made some suggestions for changes to the agreement that can be communicated in a cover letter. Town Engineer P. Brinkman came before the Board to discuss Mass DOT's report on the condition on the bridge and the start of a formal process for repairs. He explained that Wayland is responsible for half of the bridge and the city of Framingham is responsible for the other half. The conversation with Framingham has been ongoing for about a year. The proposal is for a preliminary assessment of the magnitude of repairs and costs. Wayland's capital plan considers design funds next year and construction funding the following budget year. L. Miller explained her concern about the wording around project design, suggested requiring a separate procurement process for proposals through construction, and a change to the design review process. She recommended signing the agreement, so the work can proceed, and these potential changes will be communicated to Framingham. M. Antes recommended involving the River Stewardship Council.

C. Karlson moved, seconded by M. Antes, that the Board of Selectmen approve and sign the inter-municipal agreement with the city of Framingham for the repair of the shared bridge located on Stonebridge Road in Wayland. YEA: L. Anderson, M. Antes, D. Levine, C. Karlson. NAY: none. ABSENT: L. Jurist. ABSTAIN: none. Adopted 4-0.

D. Levine asked for an update on the timetable for completion of the work on the intersection of Routes 27 and 30. P. Brinkman updated the Board and stated that the State is keeping the Town informed. No firm completion date is set.

A6. Stormwater Permit: Discuss and vote to approve and sign Notice of Intent Town Engineer P. Brinkman discussed the MS4 permit and what steps the Town will complete as explained under the permit filings.

C. Karlson moved, seconded by M. Antes, that the Board of Selectmen authorize the Town Administrator to sign the Notice of Intent for coverage under the MS4 General Permit. YEA: L. Anderson, M. Antes, D. Levine, C. Karlson. NAY: none. ABSENT: L. Jurist. ABSTAIN: none. Adopted 4-0.

A4. Special Town Meeting Articles: Discuss and vote to insert and/or take a position, if appropriate

The Board went through the articles in order to review any updates or vote a position.

Under Article A (Pay Previous Fiscal Years Unpaid Bills), L. Miller explained that B. Keveny did find two unpaid bills from the previous fiscal year.

C. Karlson said she hasn't seen a draft of Article C (Appropriate Funds for the Abatement of Asbestos at River's Edge Site) yet from the FinCom. The Article needs project budget information, confirmation of article language, and a FinCom write-up.

For Article D (Initial Year Funding of Town Successor Collective Bargaining Agreement for Police Union), L. Miller stated the Town will be short approximately \$25,000, but B. Keveny is looking into funding to make up the difference. C. Karlson suggested a change in the order of the articles so Article D would be followed by Article B, Current Year Transfers.

D. Levine said he has no updates for Articles F (Article Prohibition of Marijuana) and G (Marijuana Establishment District A-Boston Post Road), but he will reach out to Town Planner S. Sarkisian.

M. Antes took over Articles H (Federal Flood Plain District Zoning Amendment-Panel Numbers Update) and I (Pre-existing Nonconforming Use of Land That Consists of More than Six Dwelling Units) from D. Levine to better balance the Board's workload.

The Board discussed some of the issues related to the field projects – J: HS Facility Improvements, K: CPC Funding for HS project, L: Loker Field. D. Levine asked about the process with Conservation and its review of the field projects. C. Karlson explained that the PMBC is working on its report regarding both field projects. L. Anderson explained that the Town is working with town counsel on the determination of how long the debt exclusion vote is valid and its applicability to the current articles.

M. Antes stated that Article M (Loker Conservation Area Grass Athletic Field) has been drafted and edited. She stated the Petitioner thought the arguments were biased, so M. Antes is waiting to hear back from FinCom.

C. Karlson gave an overview of the progress on Article N (Limit Discharge of Weapons in Town of Wayland). L. Miller is meeting with the lead Petitioners tomorrow to talk about some of the issues. K. Shigley from FinCom has put together a draft write-up.

D. Levine said Article O (Advanced Water Meter Reading Infrastructure) is in good shape and before the FinCom for review and vote.

A7. Special Act Update L. Anderson asked if the Board had feedback from all boards and committees. Board members said they will follow up with their assigned Boards. L. Anderson set a meeting date of Oct. 15 to discuss this more in depth.

A8. FY20 Budget Update L. Miller said she met with B. Keveny and the Chair of FinCom to discuss the FY2020 budget guideline, specifically what it should look like and what it should include. She said the goal is for the guideline to be a collaborative effort between the Town Administrator, FinCom, and the Finance Director. The Finance Committee is reviewing the same draft tonight. L. Miller explained the components of the draft guideline document.

L. Jurist entered the meeting at 7:48 pm.

The Board discussed what level services means and how to best communicate that not every department will increase the same percentage of 3.7%. It was also noted that the Board wants to ensure the budget deadline dates noted at the bottom of the draft guideline are reasonable. A discussion ensued about the meeting dates for the Operating Budget.

A9. Annual Report: Review and discuss draft of Board of Selectmen's submission The Board reviewed the draft and noted members suggested changes. L. Anderson collected written comments and volunteered to make the changes and submit the final draft by Friday.

A10. Cable Discussion: Renegotiations update D. Levine said he hasn't connected with Town Counsel yet on the committee charge. The update was tabled to the next meeting.

A11. Town Administrator's Report

1. Correspondence None.

A12. Minutes: Review and vote to approve regular session minutes of September 5, 2018 C. Karlson moved, seconded by M. Antes, to approve the minutes of September 5, 2018, as amended. YEA: L. Anderson, M. Antes, D. Levine, C. Karlson, L. Jurist. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A13. Consent Calendar: Review and vote to approve (see separate sheet)

- 1. Vote the question of approving and signing the weekly payroll and expense warrants**
- 2. Vote the question of approving the use of RHSO hours for 11 Hammond Road Affordable Housing Project**
- 3. Vote the question of approving and signing the Conservation & Access Road Improvements Wayland Transfer Station Contract No. 19-2001**

L. Anderson noted the documents to support item 3, and C. Karlson asked about the RHSO hours detailed in item 2. M. Antes moved, seconded by C. Karlson, to approve the Consent Calendar, as amended. YEA: L. Anderson, M. Antes, D. Levine, C. Karlson, L. Jurist. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A14. Correspondence Review The letters from Attorney Melissa McCarthy regarding tax title work and the letter complimenting Recreation Director Katherine Brenna were noted. M. Antes stated she has registered for the MMA's Fall Legislative Breakfast.

A15. Selectmen's reports and concerns M. Antes asked if members of the Board will be attending the "Conservation in Action" celebration of the 50th anniversary of the Wild and Scenic Rivers act on Oct. 14 in Concord. There is a free Capital Planning Conference for New England municipal officials on Nov. 30, and it is sponsored by the Collins Center and the Lincoln Institute of Land Policy. M. Antes also discussed some of the findings for Wayland that were in the MetroWest Regional Collaborative survey results about Town Meeting. The Board was interested in receiving copies of the report. L. Anderson noted that the election is coming up at Oct. 2.

A16. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting, if any:
None.

A17. Adjourn L. Jurist moved, seconded by D. Levine, to adjourn the meeting at 8:50 p.m. YEA: L. Anderson, M. Antes, D. Levine, C. Karlson, L. Jurist. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

Items Distributed for Information and Use by the Board of Selectmen at the Meeting of September 24, 2018.

1. MAPC "Enhancing Local Democracy in MetroWest" PPT

Items Included as Part of Agenda Packet for Discussion During the September 24, 2018 Board of Selectmen's Meeting.

1. Board of Selectmen 2018 Annual Report Submission Draft
2. Correspondence from Thomas Holder, DPW Director, to the Board of Selectmen dated September 17, 2018 re: Intermunicipal Agreement between Town of Wayland & City of Framingham
3. Correspondence from Paul Brinkman, Town Administrator, to Lea Anderson, Board of Selectmen Chair, dated September 20, 2018 re: Notice of Intent – 2018 Massachusetts MS4 General Permit
4. FY 2020 Operating Budget Guidelines – Draft for Discussion Only
5. Draft of Board of Selectmen Meeting Minutes for September 5, 2018