



LOUISE L. E. MILLER
TOWN ADMINISTRATOR
TEL. (508) 358-3620
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN
LEA T. ANDERSON
MARY M. ANTES
THOMAS J. FAY
CHERRY C. KARLSON
DAVID V. WATKINS

Meeting Minutes
BOARD OF SELECTMEN
Monday, December 14, 2020
5:00 p.m.
Wayland Town Building
Council on Aging Room
41 Cochituate Road, Wayland, MA

Note: In compliance with the March 12, 2020 Massachusetts Office of the Governor's Order Suspending Certain Provisions of the Open Meeting Law M.G.L. Chapter 30A, Section 20, this meeting of the Board of Selectmen was live streamed on local broadcast on the WayCAM Government Channel and open to the public to view and participate via Zoom. No in-person attendance of members of the public was permitted. Public Comment was available by both telephone and Zoom during the time designated for Public Comment.

Attendance: Lea T. Anderson, Mary M. Antes, Thomas J. Fay, Cherry C. Karlson, David V. Watkins
The Board participated remotely by tele-videoconferencing via Zoom and WayCAM. C. Karlson participated by tele-videoconferencing and was also present at Town Building.

Also Present: Town Administrator Louise Miller, Assistant Town Administrator John Bugbee, Management Analyst Seath Crandall, and Finance Director Brian Keveny were present at Town Building and connected by video-conference.

A1. Call to Order by Chair, Review the Agenda for the Public At 5:01 p.m., C. Karlson called the meeting of the Board of Selectmen to order when a quorum was available by video-teleconference. C. Karlson announced that the meeting would be broadcast and recorded for later broadcast by WayCAM in compliance with revised Open Meeting Law requirements. She announced by full name each Board member who was participating remotely and announced that no in person attendance of members of the public would be permitted. C. Karlson announced a phone number for the public to call to offer comments and reviewed how to participate via a virtual 'hand-raise' in Zoom. She reviewed the agenda for the public.

A2. Announcements and Public Comment There were no announcements from the Board.

Richard Turner, Nob Hill Road, connected by teleconference to report that Cindy Miller had been appointed to the Public Ceremonies Committee by the Moderator. R. Turner also reported that he recently coordinated with the Wreaths Across America program for about 180 wreaths to be delivered to North Cemetery on Saturday.

A3. Licensing: a. Vote to approve renewal of 2021 licenses to include (Complete list of applicants available in the online packet) • Liquor licenses • Common Victualler's • Entertainment licenses • Used Car Dealership Class II

M. Antes moved, seconded by L. Anderson, that the Board of Selectmen vote to approve the 2021 renewal of the liquor license, common victuallers license, entertainment license, and auto dealer license, as presented in the December 14, 2020 memorandum to the Board of Selectmen pending receipt of completed paperwork (where applicable); updated insurance information (where applicable) and fee payments (where applicable). Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

M. Antes moved, seconded by L. Anderson, to vote the question of designating Louise Miller, Town Administrator, as the sole signatory to sign off on all 2021 approved renewals listed in the December 14, 2020 memorandum. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A4. Minutes - December 3, 2020 and December 7, 2020; review and vote to approve

L. Anderson moved, seconded by M. Antes, that the Board of Selectmen approve the meeting minutes of December 3, 2020 as written. The approval of the December 7, 2020 minutes was tabled to a future meeting. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A5. Town Administrator Review: Update on timing and process C. Karlson amended the evaluation schedule. The Board plans to conduct the evaluation in January 2021 and have a public discussion at the meeting on Feb. 8.

A6. Volunteer Opportunities: Vote intent to fill vacancy on the Wayland Housing Authority C. Karlson noted that pursuant to M.G.L. Chapter 41 Section 11 the Board needed to announce and vote its intent to fill the vacancy on the Wayland Housing Authority.

L. Anderson moved, seconded by M. Antes, that the Board vote its intent to fill the vacancy on the Wayland Housing Authority. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A13. Consent: review and vote to approve C. Karlson noted that there were additional items added to the consent calendar in the revised agenda.

1. Vote the question of designating and approving signing authority to Louise Miller, Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants.
3. Vote to approve the applications of the following wine vendors to sell wine at Russell's Winter 2021 Farmer's Market located at 397 Boston Post on the following dates conditional upon the completion and receipt of all the necessary paperwork and appropriate fees (where applicable):
 - a. 1634 Meadery, Dan Clapp, Manager, on January 9, January 23, February 20, 2021.
 - b. Aaronap Cellars, Noel Powell, Manager, on January 16, January 30, February 13, February 27, and March 13, 2021
 - c. House Bear Brewing, Carl Hirschfeld, Manager, on January 30, February 13, and March 6, 2021.
 - d. Mill River Winery, Rick Rousseau, Manager, on January 9, January 23, February 6, February 20, and March 13, 2021
 - e. Stoneybrook Cider, Michael Lamontage, Manager, on January 16, February 6, February 27, and March 6, 2021.
4. Vote the question of designating Louise Miller, Town Administrator, as the sole signatory to sign off on all the permits for the wine vendors to sell wine at Russell's Winter 2021 Farmer's Market
5. Vote the question of designating Cherry Karlson, Chair, Board of Selectmen, as the sole signatory to sign off on all 2021 ABCC and liquor license renewal reports
6. Vote the question of approving and signing Amendment no. 2 to Contract no. 19-1057 with Heimlich Landscaping and Construction for Improvements to Wayland High School Facilities.
7. Vote the question of accepting with thanks seven (7) donations in the amount of \$1,325.00 to the Wayland COVID-19 Relief Fund.
8. Vote the question of approving expenditure of \$653.27 from the Wayland COVID-19 Relief Fund.
9. Vote the question of allowing the Town Administrator to carry over vacation time in excess of two (2) weeks to calendar year 2021.
10. Vote the question of designating Louise Miller, Town Administrator, as the sole signatory to sign off on all documents related to 2020 MassWorks Infrastructure Grant received by the Town to support construction of Wastewater infrastructure.
11. Vote the question of approving and signing Task Order no. 15 18-2006 contract with Tighe and Bond for Engineering Services related to improvements to the Wastewater Treatment Facility.

M. Antes moved, seconded by L. Anderson, to approve the Consent Calendar. In discussion, D. Watkins asked if #9 was customary. L. Miller explained it was in accord with Town non-union personnel policy and permission of the Personnel Board. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

At 5:27 p.m. M. Antes left the Board of Selectmen's meeting.

A7. Committee Appointments: Susan Weinstein, Chair of the Wayland Housing Authority Board of Commissioners (WHA), joined the meeting by teleconference and introduced WHA members Kevin Goodwin,

Mary Antes, and WHA Executive Director Brian Boggia, who were all participating by video-teleconference. C. Karlson noted that the Board and the WHA had previously voted the intent to fill the vacancy, and would hold a joint meeting to fill the vacancy.

A7.a. Joint meeting with Wayland Housing Authority to Interview and potential vote to appoint until next annual election:

Committee	Potential Appointee	Term End Date
Wayland Housing Authority	Stephanie Lynch	2021 Annual Election

At 5:30 p.m., S. Weinstein called the meeting of the WHA to order and announced by full name that each member was participating remotely. The Board and Authority interviewed Stephanie Lynch for the vacancy on the WHA.

T. Fay moved, seconded by M. Antes, that the Board of Selectmen vote to appoint S. Lynch to the Wayland Housing Authority to a term ending on the 2021 Annual Election date. T. Fay amended his motion and moved, seconded by D. Watkins that the Board of Selectmen and the Wayland Housing Authority vote to appoint S. Lynch to the Wayland Housing Authority to a term ending on the 2021 Annual Election date. Joint Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, K. Goodwin, C. Karlson, D. Watkins, S. Weinstein. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 7-0.

At 5:41 p.m., M. Antes moved, seconded by K. Goodwin, to adjourn the meeting of the Wayland Housing Authority. The motion passed unanimously. At 5:41 p.m., M. Antes returned to the Board of Selectmen's meeting.

A7.c. Interview and Potential vote to appoint

Committee	Potential Appointee	Term End Date
Route 20 South Landfill Advisory	Bill Whitney	November 1, 2023

C. Karlson noted that the first letter of interest from B. Whitney included in the packet was an erroneous email, and that the correct email was included in the supplemental packet. B. Whitney joined the meeting by video-teleconference and reviewed his experience and intent to join the Route 20 South Landfill Advisory Committee. The Board interviewed B. Whitney and thanked him for volunteering.

T. Fay moved, seconded by L. Anderson, that the Board appoint B. Whitney to the Route 20 South Landfill Advisory Committee for a term ending November 1, 2023. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A7.b. Vote to appoint:

Committee	Potential Appointee	Representing	Term End Date
Route 20 South Landfill Advisory	Ira Montague	Planning Board	November 1, 2023

L. Anderson moved, seconded by M. Antes, that the Board appoint I. Montague to the Route 20 South Landfill Advisory Committee as a representative of the Planning Board to a term ending November 1, 2023. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A8. Fiscal Year 2022 Budget Review: Meet with Finance Director to receive draft proposed FY2022 Operating Budget; Potential vote to approve and transmit to Finance Committee

Finance Director Brian Keveny joined the meeting by video-teleconference and was also present at Town Building. B. Keveny and L. Miller presented a slide deck to review their recommendation for the FY 2022 Town Operating Budget. Budgetary goals, available revenue, budget initiatives, unclassified budgets and the financial plan were all reviewed. L. Miller described some of the challenges various departments face due to the pandemic. L. Miller summarized that the FY2022 budget recommendation for Town departments showed an increase of 0.88% and no new staff is proposed for FY2022. Overall departmental budgets increased by less than 1%, some were decreased and several departments were level funded.

L. Miller projected that departmental budgets will increase less than 3% overall after the settlement of all union contracts and the transfer of any salary adjustments to departmental budget lines. The increase in unclassified expenses is 4.79%; if the salary reserve is removed, the increase will be 3%. B. Keveny reviewed the FY 2022 committed increases: pensions, insurance, health, Medicare, unemployment, reserve fund and Minuteman Voc/Tech High School. B. Keveny summarized the total Town departmental and unclassified budgets, which

increased by 2.92%. L. Miller and B. Keveny recommended that the Finance Committee consider an additional increase of \$100,000 to \$150,000 in the Reserve Fund for FY 2022 given the uncertainties surrounding COVID-19. The Board discussed the budget presentation. B. Keveny noted that they were still waiting for proposed budgets from the School Department, which will be presented to the School Committee December 14. C. Karlson noted that the recommendation will also be submitted to the Finance Committee to continue the public discussion.

C. Karlson noted that by Town Code Chapter 19-4, the Town Administrator was required to submit preliminary budgets to the Finance Committee by December 15 and the Board was required make both a capital and expense budget recommendation to the Finance Committee.

A9. 2021 Annual Town Meeting: a. Annual Town Meeting Petitioner's Workshop b. Review and potential vote to submit standard articles from Board of Selectmen c. Other articles: review and potential vote to submit

A9.a. Annual Town Meeting Petitioner's Workshop At 7:09 p.m., C. Karlson opened the Petitioner's workshop and invited the public to participate. K. Blumenfeld, M. Delman, and K. Winter joined the meeting by teleconference. C. Karlson announced for the public where to find warrant article materials on the 2021 Annual Town Meeting (ATM) webpage.

K. Blumenfeld, Oxbow Road, and K. Winter, Glover Road, were interested in jointly submitting an article to petition ATM to establish a Human Rights Commission in Wayland. M. Delman, Stonebridge Road, expressed interest in submitting a warrant article to declare a climate emergency. D. Watkins recommended fine tuning the language of the article before the signatures are obtained. There was a discussion on the procedures related to warrant article submission by petitioners. C. Karlson closed the workshop.

A9.b Review and potential vote to submit standard articles from Board of Selectmen: Recognize Citizens and Employees, Pay Previous Fiscal Year Unpaid Bills, Current Year Transfers , OPEB Funding, Fiscal Year 2021 Revolving Fund Expenditure Limits, Compensation for Town Clerk, Personnel Bylaws and Wage & Classification Plan, Surface Water Quality Committee Budget, FY 2022 Omnibus Budget, Choose Town Officers, Hear Reports Sell or Trade Vehicles and Equipment C. Karlson reviewed the examples of the standard and recurring warrant articles that were in the packet, and noted that the drafts needed to be updated with the current information. The Board reviewed each article. L. Miller noted the addition of three new non-standard articles: to establish a Transfer Station Enterprise Fund, dissolve the existing Transfer Station Revolving Fund, and approve the Transfer Station Enterprise Fund Budget. Town Counsel will advise on whether these need to be three separate articles, or multiple motions under one article. L. Miller noted that they would need to be voted in a specific order. C. Karlson requested the topic be added to the next agenda.

T. Fay moved, seconded by M. Antes, that the Board submit the twelve standard articles shown under agenda item 9.b., as amended, with the exclusion of the FY 2022 Omnibus Budget, and the addition of Accept Gifts of Land to the upcoming Annual Town Meeting. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A9.c. Other articles: review and potential vote to submit: Capital Stabilization Fund, Planning Board articles (potential topics), Purchase of Land for a Council on Aging/Community Center, Community Choice Aggregation, Remote Participation at Annual Town Meeting, Select Board/Town Manager Act C. Karlson noted that the previously mentioned three Transfer Station articles and the Acceptance of Spencer Circle warrant article were missing. L. Miller noted there was a potential for another article to install solar panels on the Loker Roof; even if there is not cost associated with the project, ATM approval may be required. M. Antes noted the potential for a Tax Work-Off Program warrant article. T. Fay mentioned that the Loker Turf Field warrant article would be submitted for the 2021 ATM. C. Karlson described two potential Planning articles. T. Fay noted that the Economic Development Committee was also reviewing the potential for warrant articles. C. Karlson tabled the approval of these articles to a future meeting when the language would be finalized.

A10. COVID-19: a. Update from Town Administrator L. Miller reported a total of 22 new confirmed COVID-19 cases in Wayland in the last week, which places Wayland in the yellow color coded category. L. Miller reminded residents that there is still a stay-at-home advisory. L. Miller reported that the Town received documents to request vaccines; these documents are under review. L. Miller reported that the Town issued the RFP for the pooling test program in the schools; a contract is slated to be awarded later in the month. L. Miller noted that the entire public Health Department nursing staff continues to provide contact tracing, and is following up with cases within 24

hours. L. Miller reported that there is a shortage of qualified personnel to conduct contract tracing, and two nurses have resigned recently. C. Karlson thanked the public health staff for working all hours of the day and night.

A11. River's Edge: Update to include permitting, easement document, and timeline L. Miller reviewed that status of the MassDOT, MassWorks, MassDEP, Zoning Board of Appeals (ZBA) and Conservation Commission permits as well as the contracts with two engineering firms. L. Miller reported that: MassDOT requested traffic management documents as part of the permit application; MassWorks provided a preliminary contract for review; the MassDEP Groundwater Discharge permit would occur this week. L. Miller reported that the Town had contracted with two engineering firms for wastewater work. Wood Partners, Inc. submitted an application for use of the wastewater treatment facility, which the Wastewater Management District Commission will review at its meeting on December 16. L. Miller reported that the ZBA issued final approval of the project and the Conservation Commission permit was finalized last week.

L. Miller reported that the attorneys are finalizing the easement document after consideration of the Board's comments, to be finalized this week. L. Miller noted that the closing timeline has been delayed, because Wood Partners, Inc. has asked for an extension to file the building permit until December 30.

A12. Town Administrator update: a. Perambulation of Town Boundary b. Contract Tracing c. School expenses related to COVID-19 d. Unemployment

A12.a. Perambulation of Town Boundary L. Miller reported that perambulation is recommended every five years, and it is believed not to have been done in Wayland in much longer than five years. M. Antes remembered the Town Surveyor doing the work many years ago. T. Fay recommended coordination with the abutting municipalities.

A12.b. Contract Tracing L. Miller provided no further update beyond the discussion in A10.

A12.c. School expenses related to COVID-19 L. Miller noted that the School Department had a presentation last week that projected the costs of returning to school and proposed funding sources. L. Miller reported that current year transfers needed were estimated to be \$200,000 - \$400,000.

A12.d. Unemployment L. Miller reviewed the memo from Human Resources Manager Kathleen Buckley that was included in the Board packet. The HR Manager reported 76 fraudulent claims, which had been resolved, and eight, which were being contested.

L. Miller requested that the topic of Cost of Living Adjustments (COLA) for non-union employees be added to the January 4 agenda.

D. Watkins asked about the status of the Stonebridge Road bridge. L. Miller reminded the Board that there are two Stonebridge Road bridges, one "new" and one old. Regarding the bridge on the current Stonebridge Road, the Town contracted with a surveyor to review and present information to the Board about the boundary between Wayland and Framingham. The old historic Stonebridge project is ready to go out to bid.

A14. Correspondence The Board reviewed the correspondence in the packet. L. Anderson acknowledged the correspondence from the Energy & Climate Committee (E&CC) regarding the Board of Building Regulations and Standards (BBRS).

A15. Selectmen's reports and concerns L. Anderson reported that the E&CC recently approved resubmitting the Community Choice Aggregation article and also requested that L. Miller sign the letter of intent for the solar panels on the Loker School roof. L. Miller had concerns with binding the Town to this specific proposal and needed further review. D. Watkins acknowledged the challenges with the timeline for the Loker School roof. D. Watkins noted that the Board Zoom link does not always work well, and suggested including the link in the calendar. D. Watkins also reported that residents had requested the Board to post public information regarding the content of Executive Sessions. M. Antes thanked L. Miller and J. Junghanns for speaking to the League of Women Voters about the Town's COVID-19 response.

A16. Topics Not Reasonably Anticipated by the Chair 48 Hours in advance of the Meeting, if any There were none.

A17. Executive Session I. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Ordway v. Town of Wayland pending with the Massachusetts Commission Against Discrimination; II. Pursuant to Massachusetts General Laws Chapter 30A, Section 21

(a) (6) to consider the purchase, exchange, taking, lease or value of real estate in regard to the final purchase price, payment details related to the wastewater connection, and the twelfth amendment to the Land Disposition Agreement pertaining to the Rivers Edge Project at 484-490 Boston Post Road; III. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with Wayland DPW Association, Teamsters Local 170; and IV. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6), to review and approve the executive session minutes of December 3, 2020 and December 7, 2020 Approve and Hold: Executive Session minutes of December 3, 2020 and December 7, 2020 V. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a)(3) to discuss strategy with respect to litigation Stephen Cass v. John Ritchie

At 8:40 p.m., Chair C. Karlson moved, seconded by L. Anderson, that the Board of Selectmen enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Ordway v. Town of Wayland pending with the Massachusetts Commission Against Discrimination; pursuant to Massachusetts General Laws Chapter 30A, Section 21 (a) (6) to consider the purchase, exchange, taking, lease or value of real estate in regard to the final purchase price, payment details related to the wastewater connection, and the twelfth amendment to the Land Disposition Agreement pertaining to the Rivers Edge Project at 484-490 Boston Post Road; pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with Wayland DPW Association, Teamsters Local 170; pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6), to review and approve the executive session minutes of December 3, 2020 and December 7, 2020 with the intent to approve and hold said executive session minutes, and pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a)(3) to discuss strategy with respect to litigation Stephen Cass v. John Ritchie.

C. Karlson declared that a public discussion of these matters may have a detrimental effect on the litigating, negotiating, or bargaining position of the Town. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

C. Karlson invited attendance by Town Administrator Louise Miller, Assistant Town Administrator John Bugbee and Management Analyst Seath Crandall. C. Karlson announced that the Board would adjourn from executive session and no other public business would be discussed in open session.

A17. Adjourn. At 9:11 p.m. the Board adjourned from Executive Session and did not reconvene in open session.

Items Distributed for Information and Use by Board of Selectmen at the Meeting of December 14, 2020

1. There were none.

Items included in the Agenda Packet during the Board of Selectmen Meeting of December 14, 2020

1. List of 2021 License Renewals
2. Board of Selectmen Meeting Minutes Draft for December 3, 2020
3. Town Administrator Evaluation Schedule
4. Board and Committee Vacancies as of November 24, 2020
5. Correspondence from Susan Weinstein, Wayland Housing Authority Chair re: intent to fill vacancy
6. Letter of Interest and Resume for Stephanie Lynch
7. Correspondence from Ira Montague, Planning Board Chair, re: Planning Board appointee to Route 20 South Landfill Visioning Committee
8. Letter of Interest from Bill Whitney dated June 10, 2020
9. Annual Town Meeting 2021 Petitioner's Article Submission Process
10. Annual Town Meeting 2021 Petitioner's Article Submission Form
11. Massachusetts General Law Part I, Title VII, Chapter 42, Section 2
12. Annual Town Meeting 2021 Draft Article Submission forms for: Recognize Citizens and Employees, Pay Previous Fiscal Year Unpaid Bills, Current Year Transfers, OPEB Funding, Fiscal Year 2021 Revolving, Fund Expenditure Limits, Compensation for Town Clerk, Personnel Bylaws and Wage & Classification Plan, Surface Water Quality Committee Budget, FY 2022 Omnibus Budget, Choose Town Officers, Hear Reports, Sell or Trade Vehicles and Equipment
13. Description of Annual Town Meeting Warrant 2020 Articles for resubmission for 2021 ATM and original article submission forms of: Capital Stabilization Fund, Select Board/Town Manager Act, Community Choice Aggregation

Supplemental Packet

14. Letter of Interest from Bill Whitney for Route 20 South Landfill Advisory Committee dated December 14, 2020
15. Correspondence from Town Clerk to Board of Selectmen dated December 14, 2020 re: Resignation of Rick Green from Waste Water Management District
16. Summary of Recommended FY2022 Budget Recommendation for Town Departments and Unclassified Budgets dated December 14, 2020
17. Presentation of Fiscal Year 2022 Management Recommendation of Town Operating Budget dated December 14, 2020
18. Memorandum to Town Administrator from Human Resource Manager dated December 14, 2020 re: Bills related to Town Unemployment

CORRESPONDENCE

1. Correspondence from the Energy & Climate Committee to the Board of Selectmen dated December 9, 2020 re: The Board of Building Regulations and Standards (BBRS) and comments from the Energy & Climate Committee
2. Correspondence from Town Administrator and Finance Director to Board of Selectmen and Finance Committee dated December 10, 2020 re: Town of Wayland Five – Year Draft Capital Improvement Plan FY 2022 to FY 2026