



NAN BALMER
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
LOUIS M. JURIST
CHERRY C. KARLSON
DOUGLAS A. LEVINE

Board of Selectmen

Meeting Minutes

July 31, 2017

7:00 p.m.

Wayland Town Building, Selectmen's Meeting Room
41 Cochituate Road, Wayland

Attendance: Lea T. Anderson, Mary M. Antes, Cherry C. Karlson

Absent: L. Jurist, D. Levine

Also Present: Town Administrator Nan Balmer

A1. Call to Order by Chair Chair L. Anderson called the meeting of the Board of Selectmen to order at 7:00 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted that the meeting will likely be broadcast and videotaped for later broadcast by WayCAM.

A2. Public Comment There was no public comment.

A3. Liquor Licenses: Vote to Approve Change of Manager, 110 Grill The Board met with the new 110 Grill manager, Christine Barone, and its counsel Kevin Eriksen to discuss the Change of Manager application. C. Barone discussed her background with the Board. M. Antes asked how the restaurant is doing. C. Barone said they are doing fantastic.

M. Antes moved, seconded by C. Karlson to approve the Change of Manager application for Christine Barone at the 110 Grill CW Wayland LLC dba 110 Grill, at 171 Commonwealth Avenue. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: L. Jurist, D. Levine. ABSTAIN: none. Adopted 3-0.

A4. Interview and Potential Vote to Appoint to Boards and Committees: Cultural Council (one 1-year vacancy, one 2-year vacancy, one 3-year vacancy, Kathy Trogolo

Kathy Trogolo appeared before the Board to interview for a position on the Cultural Council. She reviewed her background and interest in serving on the council. She stated she grew up in Wayland, attended the schools and was involved in the arts. C. Karlson said she's thrilled to have new faces and talent on the Cultural Council.

C. Karlson moved, seconded by M. Antes to appoint Kathy Trogolo to the Cultural Council, effective immediately, for a three-year term to expire on June 30, 2020. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: L. Jurist, D. Levine. ABSTAIN: none. Adopted 3-0.

A5. Vote to Approve Agreement with the Weston School Committee to Transport Students to Minuteman School Business Administrator Susan Bottan came before the Board to discuss the transport of students to Minuteman. At this time, 10 students are enrolled for the upcoming year and working with Weston to combine transportation services, Wayland's cost will be \$24,031. S. Bottan said Town Counsel

reviewed the agreement and made recommendations, and now she will work with B. Keveny on receiving a reimbursement for this service. L. Anderson stated a resident inquired why the two vans that Wayland owns can't be used. S. Bottan said those vans are not usually available in the afternoon because they are typically used for athletics. N. Balmer said that B. Keveny remains concerned that the Minuteman line item will go over budget even though transportation estimates were included, because more students are enrolled this year. She thanked S. Bottan for taking the lead on this and other projects that come up.

C. Karlson moved, seconded by M. Antes to authorize the agreement with Weston Public Schools for transportation services for Wayland residents enrolled in Minuteman Technical Regional Vocational School during the 2017-2018 school year. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: L. Jurist, D. Levine. ABSTAIN: none. Adopted 3-0.

A6. Presentation of MassWorks Grant by Town Planner; Vote to Approve Submission of Application Town Planner S. Sarkisian gave the Board a brief history of Wayland's past bids for a MassWorks grant. He said they had a positive meeting with the MassWorks staff, and they gave him advice on how to improve this application. The request is for \$2.4 million to complete water infrastructure to benefit the Town, the River's Edge project and Sudbury. S. Sarkisian has contacted various entities for letters of support and is including information on River's Edge to demonstrate the Town's commitment. The decision will be made in October. The Board thanked S. Sarkisian for his perseverance on this project.

C. Karlson moved, seconded by M. Antes, to approve the submission of the MassWorks grant application and authorize the Town Planner to submit the application and authorize the Town Administrator to write a support letter from the Board of Selectmen. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: L. Jurist, D. Levine. ABSTAIN: none. Adopted 3-0.

A8. Town Administrator Evaluation – Receive Board Responses

L. Anderson collected everyone's individual evaluations in hard copy and requested that each member now email her the evaluation in Word. J. Senchyshyn had evaluations from L. Jurist and D. Levine. L. Anderson will consolidate the documents into one evaluation for distribution at the next meeting on August 7th or the following one.

A9. Minutes: No minutes were ready for approval.

A10. Consent Calendar: Review and Vote to Approve (See Separate Sheet) M. Antes moved, seconded by C. Karlson, to approve the Consent Calendar. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: L. Jurist, D. Levine. ABSTAIN: none. Adopted 3-0.

A11. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence. C. Karlson noted that John Pugh resigned from the EDC due to relocation, so there will be another opening on that committee. She said it was good to see the determination on the housing production plan. The Board said they are interested to see the final cost certification for the Commonwealth Residences on Rte. 30.

A12. Report of the Town Administrator

1. Correspondence

N. Balmer briefly discussed item #1 in correspondence and said the 40B application for Mahoney's site project was received and distributed as required.

2. Cell Tower

N. Balmer said the issue of cell towers has been a work in progress for a while. She said the Town Engineer is best suited for researching this issue and is currently working to identify all potential town owned sites to report back to the Board. Other boards will be involved as well. N. Balmer noted that this is one of those tough public policy issues, but the Town Engineer is in communication with Verizon and it makes most sense to work with them and have it be a public discussion. At this time, there is no cell tower application in front of the Zoning Board of Appeals. She noted that Wayland is not party to the agreement brought up at public comment last meeting regarding the Wayland Rod and Gun Club.

3. Request for Funding for Historic Preservation on Rail Trail

E. Doucette found funds for this out of existing CPA money. No action is required from the BOS.

4. FY19 Budget Process N. Balmer said the staff wanted a simple process this year. She described the staff's proposed FY19 Budget process from the time of the issuance of the Finance Committee's budget guidelines through the submission of the operating and capital budgets by elected boards to the Finance Committee.

5. ClearGov N. Balmer reported the Finance Committee recommended the town continue with ClearGov until they get more use out of it and suggested assigning it to IT. There are concerns about data being up to date. N. Balmer said she's worried she doesn't have someone to manage it. N. Balmer said they have until August 28th to decide.

A7. Discuss River's Edge Advisory Committee/Project Management Responsibilities

N. Balmer updated the Board on the River's Edge process. Becky Stanizzi, River's Edge Advisory Committee (REAC), joined the conversation. N. Balmer would like to reconvene REAC to discuss their ongoing responsibilities and to determine if they can coordinate with town staff working on this project.

When the issue of releasing executive session minutes came up, C. Karlson suggested they discuss with town counsel what elements should stay in executive session in case the transaction does not close. R. Stanizzi briefly described her meeting with S. Sarkisian about the MassWorks grant and the town's chances.

A13. Selectmen's Reports and Concerns

M. Antes stated she was wondering about the request to reconstitute the COA/CC.

A14. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
The Chair said, "I know of none."

A15. Adjourn There being no further business before the Board, C. Karlson moved, seconded by M. Antes to adjourn the meeting of the Board of Selectmen at 8:20 p.m. YEA: L. Anderson, M. Antes, C. Karlson NAY: none. ABSENT: L. Jurist, D. Levine ABSTAIN: none. Adopted 3-0.

Items Distributed for Information and Use by the Board of Selectmen at the Meeting of July 31, 2017

1. None

Items Included as Part of Agenda Packet for Discussion During the July 31, 2017 Board of Selectmen's Meeting

1. Memorandum of 7/28/17 to Board of Selectmen re: Interview and Potential Appointment of Kathy Trogolo to the Cultural Council
2. Memorandum of 7/28/17 to Board of Selectmen re: 110 Grill Change of Manager
3. Memorandum of 7/28/17 from John Senchyshyn, Human Resources Director/Assistant Town Administrator, re: Agreement with the Weston School Committee to Transport Students to Minuteman
4. Memorandum of 7/28/17 from Nan Balmer, Town Administrator, to Board of Selectmen, re: River's Edge Advisory Committee/Project Management Responsibilities
5. Report of the Town Administrator for the Week Ending July 28, 2017