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TOWN OF WAYLAND

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WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
CHERRY C. KARLSON
JOSEPH F. NOLAN

Board of Selectmen Meeting Minutes January 25, 2016

Attendance: Lea T. Anderson, Mary M. Antes, Cherry C. Karlson, Joseph F. Nolan

Also Present: Town Administrator Nan Balmer

A1. Open Meeting and Enter into Executive Session Pursuant to Massachusetts General Laws Chapter 30A, Section 21a(6), to Discuss the Exchange, Lease or Value of Real Estate in regard to 4, 8 Sycamore Road, and Pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to Discuss Strategy with Respect To Collective Bargaining Pertaining to the Police Union and the Fire Union At 6:01 p.m., C. Karlson moved, seconded by M. Antes, that the Board of Selectmen enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(6), to discuss the exchange, lease or value of real estate in regard to 4 and 8 Sycamore Road, and pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3), to discuss strategy with respect to collective bargaining pertaining to the Police Union, formerly known as the New England Police Benevolent Association, Inc., Local 176 and the Fire Union, formerly known as Local 178 of the IAFF, AFL/CIO. The Chair declares that a public discussion of these matters may have a detrimental effect on the bargaining, litigating, or negotiating position of the Town. Roll call vote: YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0. Chair C. Karlson invites attendance by Town Administrator Nan Balmer, Assistant Town Administrator/Human Resources Director John Senchyshyn, Police Chief Robert Irving, Fire Chief David Houghton and Executive Assistant MaryAnn DiNapoli. The Board will reconvene in open session in approximately twenty minutes.

The Board returned to open session at 6:34 p.m.

A2. Call to Order by Chair Chair C. Karlson called the open meeting of the Board of Selectmen to order at 6:36 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM.

A3. Public Comment Linda Segal, 9 Aqueduct Road, said the Council on Aging/Community Center Advisory Committee was not posting its minutes in a timely manner.

A4. Potential Vote to Approve the Memorandum of Agreement between the Town of Wayland and the New England Police Benevolent Association, Inc., Local 176, dated 12/21/15 for a Successor Collective Bargaining Agreement for the Period of 7/1/14 through 6/30/17; and Potential Vote to Approve the Memorandum of Agreement between the Town of Wayland and Local 178 of IAFF, AFL/CIO, dated 1/11/16 for a Successor Collective Bargaining Agreement for the Period of 7/1/13 through 6/30/14; and Potential Vote to Approve the Memorandum of Agreement between the Town of Wayland and Local 178 of IAFF, AFL/CIO, dated 1/11/16 for a Successor Collective Bargaining Agreement for the Period of 7/1/14 through 6/30/17 The Board tabled the motion regarding the Memorandum of Agreement with the New England Police Benevolent Association, Inc., Local 176. L. Anderson

moved, seconded by M. Antes, to approve the Memorandum of Agreement between the Town of Wayland and Local 178 of IAFF, AFL/CIO, dated 1/11/16, for a successor collective bargaining agreement for the period of 7/1/13 through 6/30/14. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0. L. Anderson moved, seconded by M. Antes, to approve the Memorandum of Agreement between the Town of Wayland and Local 178 of IAFF, AFL/CIO, dated 1/11/16 for a successor collective bargaining agreement for the period of 7/1/14 through 6/30/17. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

A5. Review and Potential Vote to Approve Board of Selectmen Annual Report for FY2015

The Board reviewed and made edits to the Board of Selectmen FY2015 Annual Report. J. Nolan moved, seconded by L. Anderson, to authorize the Chair of the Board of Selectmen and the Town Administrator to revise as discussed and finalize the Board of Selectmen Annual Report for FY2015. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

A6. Vote Special Town Meeting: Discussion and Vote to Approve Letter to the Editor C.

Karlson reminded the public that there will be a Special Town Meeting on February 11, 2016. The Board reviewed a draft letter to the editor to promote the Special Town Meeting. M. Antes moved, seconded by L. Anderson, to approve the letter to the editor as prepared by Selectman Lea Anderson for the Wayland Town Crier. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

A7. Review Annual Town Meeting Articles and Vote Assignments The Board reviewed and approved the assignments for the Annual Town Meeting articles as prepared by the Chair. C. Karlson distributed the Finance Committee policy on article preparation.

A11. Review and Approve Consent Calendar (See Separate Sheet) M. Antes moved, seconded by L. Anderson, to approve consent calendar items 1, 2, 3, 7, 8, 9, and 10, with a revision to item 9 to correct the change of the Coach Grill Sunday opening hours from 12:00 noon to 10:00 a.m. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0. Town Clerk Beth Klein appeared before the Board to review consent calendar items 4, 5, and 6; she explained that Board approval is necessary in order to place on the April 2016 ballot the positions of partial terms created by elected officials who did not complete their terms. J. Nolan moved, seconded by L. Anderson, to approve items 4, 5 and 6 of the consent calendar. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

A8. Approval of Four New Chapter 71, Section 26 A, B, C School Revolving Funds The Board was joined by Susan Bottan, School Business Manager, to review the school revolving funds. S. Bottan said that Special Counsel James Toomey was hired to recommend actions to assure that the revolving accounts are in compliance with legal requirements. L. Anderson moved, seconded by M. Antes, to approve the Public School Operated School-Age Child Care Program for Before and After School Extension (BASE), Global Language, Tutoring and Enrichment adopted by the

School Committee on November 30, 2015. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

A13. Report of the Town Administrator N. Balmer said there will be a Board meeting on January 27 to sign the Special Town Meeting warrant. She reviewed her comments to the Finance Committee on the FY17 budget, noting the Facilities Director's request for additional funding for temporary help to manage projects. She discussed an alternative reduced IT budget, and said she is working with Financial Analyst Beth Doucette to prepare a presentation for the February 4 meeting. She reviewed the Town Clerk's request for assistance during elections, and the need to further evaluate DPW staffing. She provided a summary of the plan for a Recreation funding model. C. Karlson asked the Town Administrator to confirm whether the special accounts being planned for the Recreation department need to be created before the budget can be addressed.

A9. Public Hearing on the Application filed by Eastbrook, Inc., dba Sperry's Liquors, for a New All Alcoholic Beverage License to Replace the Existing Wine and Malt, Off Premises (Package Store) License, at 87 Andrew Avenue C. Karlson opened the public hearing on the application filed by Eastbrook, Inc., dba Sperry's Liquors, for a new all alcoholic beverage license to replace the existing wine and malt, off premises (package store) license, at 7:16 p.m. The Board was joined by the owner, Tony Speranzella, and Attorney Bill Brewin. B. Brewin respectfully requested that the Board approve the license application, at which time Eastbrook Inc. will return its current wine and malt license. The applicant agreed to abide by the rules and regulations of the sale of alcoholic beverages. C. Karlson noted for the record that the Police Chief has no issue with the application. The hearing was closed at 7:24 p.m.

L. Anderson moved, seconded by M. Antes, to approve the application filed by Eastbrook, Inc., dba Sperry's Liquors, for a new all alcoholic beverage license to replace the existing wine and malt, off premises (package store) license, at 87 Andrew Avenue, with the stipulation that their existing license will be surrendered. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

A12. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence. C. Karlson requested that the letters regarding civil service be forwarded to the Finance Committee for help in preparing comments. The Board thanked Cynthia Hill for her service on the Board of Health. M. Antes noted the grant to the Fire Department, and L. Anderson commended the Police Chief on his report on goals and results. C. Karlson reminded all chairs and department heads to post their minutes in a timely manner.

A14. Selectmen's Reports and Concerns The Board discussed the recent Massachusetts Municipal Association conference. C. Karlson said she was interested in the promotional material from cleargov.com, and asked the Town Administrator to request more information from them. L. Anderson reported on a meeting at the Minuteman Regional School on January 21; she said that Superintendent-Director Ed Bouquillon advised that if any votes fail, he will call for a district-wide vote, and he reminded member towns that any amendment to the agreement will nullify it. The Board discussed the procedure for allowing a Minuteman representative to speak at the Special

Town Meeting. M. Antes reported on a MetroWest Collaborative meeting on January 14, and discussed the future of its staff structure. She said the Collaborative is looking for recommendations. J. Nolan noted the 495 Partnership receives the majority of its funding from the private sector.

A10. Attend Finance Committee Annual Town Meeting Warrant Article Hearing The Board attended the Finance Committee Annual Town Meeting Warrant Article hearing.

A15. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any

The Chair said, "I know of none."

A16. Adjourn There being no further business before the Board, M. Antes moved, seconded by L. Anderson, to adjourn the meeting of the Board of Selectmen at 9:44 p.m. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

Items Distributed for Information and Use by the Board of Selectmen at the Meetings of January 25, 2016

1. Draft Letter to the Editor from the Board of Selectmen regarding Special Town Meeting
2. Map of 138 Pelham Island Road, Wayland
3. Handout from Rachel Bratt, Chair, Housing Partnership, December 14, 2015, re: Wayland Real Asset Planning (WRAP) Committee Questions
4. Email of 12/14/15 from Edward Bouquillon, Superintendent-Director, Minuteman High School, re: Amendments to the Regional Agreement

Items Included as Part of Agenda Packet for Discussion During the January 25, 2016, Board of Selectmen's Meeting

1. Draft Annual Report, Board of Selectmen, Fiscal Year 2015
2. List of Articles Submitted for 2016 Annual Town Meeting
3. Memorandum of 1/8/16 from Susan Bottan, School Business Administrator, to Board of Selectmen, re: Consideration of Vote to Approve After-School Programs Established and Maintained under M.G.L. Chapter 71, Section 26 A, B, C
4. Application of Eastbrook, Inc., dba Sperry's Liquors, for a New All Alcoholic Beverage License to Replace the Existing Wine and Malt Off Premises License at 87 Andrew Avenue
5. Town Administrator's Report for the Week Ending January 21, 2016