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TOWN OF WAYLAND

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BOARD OF SELECTMEN
LEA T. ANDERSON
MARY M. ANTES
CHERRY C. KARLSON
JOSEPH F. NOLAN

Board of Selectmen Meeting Minutes February 9, 2016

Attendance: Lea T. Anderson, Mary M. Antes, Cherry C. Karlson

Absent: Joseph F. Nolan

Also Present: Town Administrator Nan Balmer

A1. Open Meeting and Enter into Executive Session Pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3) to Discuss Strategy with Respect To Collective Bargaining Pertaining to the Police Union At 6:48 p.m., C. Karlson moved, seconded by M. Antes, that the Board of Selectmen enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), to discuss strategy with respect to collective bargaining pertaining to the police union. The Chair declares that a public discussion of these matters may have a detrimental effect on the bargaining or negotiating position of the Town. Roll call vote: YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0. Chair C. Karlson invites attendance by Town Administrator Nan Balmer and Assistant Town Administrator/Human Resources Director John Senchyshyn. The Board will reconvene in open session in approximately fifteen minutes.

The Board returned to open session at 6:55 p.m.

A2. Call to Order by Chair Chair C. Karlson called the open meeting of the Board of Selectmen to order at 6:56 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. The Board reminded the public that the Special Town Meeting will held on Thursday, February 11, 2016, in the Middle School Auditorium. L. Anderson said that February 10 is the last day to register to vote for state presidential primary on March 1. C. Karlson thanked Stop & Shop for their donation of food during the recent snowstorm.

A4. Potential Vote to Approve the Memorandum of Agreement between the Town of Wayland and the New England Police Benevolent Association, Inc., Local 176, dated 12/21/15, for a Successor Collective Bargaining Agreement for the Period of 7/1/14 through 6/30/17 L. Anderson moved, seconded M. Antes, to approve the Memorandum of Agreement between the Town of Wayland and the New England Police Benevolent Association, Inc., Local 176, dated 12/21/15, for a Successor Collective Bargaining Agreement for the Period of 7/1/14 through 6/30/17. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0.

A3. Public Comment There was no public comment.

A5. Swearing In of New Firefighter Paramedic This agenda item was moved to the meeting of February 22, 2016.

A6. Attend Finance Committee Budget Hearing This agenda item was moved to the meeting of February 16, 2016.

A7. Vote to Approve Recommendation of Library Owner's Project Manager Selection Committee to Appoint N. Balmer reviewed the procedure followed in regard to the Designer Selection Process,

RFQ #16-17. M. Antes moved to approve the order of finalists for hiring Owner's Project Manager Services for the Wayland Free Library Planning and Design Study and authorize negotiation with finalist in rank order. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0.

A8. Vote to Sign Massachusetts School Building Authority Statement of Interest for Loker Window Replacement Project L. Anderson moved, seconded by M. Antes, to authorize the School Superintendent to submit a Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA) Accelerated Repair Program (ARP) for Loker Elementary windows and exterior doors, followed by the text of resolution as shown in the attachment to the agenda, with the date of the open meeting of the Board of Selectmen revised to February 9, 2016. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0.

A9. Discussion and Vote Positions on Annual Town Meeting Articles The Board was joined by Cliff Lewis, member of the OPEB Advisory Committee, to discuss the OPEB article. Members discussed the difference of opinion between Town Counsel and the OPEB Advisory Committee, the overly complicated language of the proposed article, the impact of the Municipal Modernization Act, and whether any proposed changes would be within the scope of the current article. C. Lewis distributed a proposed amendment prepared by members of the OPEB Advisory Committee, noting it was not reviewed by counsel. It was the consensus of the Board to withdraw the article from the Annual Town Meeting, with a plan to submit it to a Special Town Meeting in the fall, unless Town Counsel advises that the proposed changes are in the scope of the article. The Board agreed to make a decision by February 22.

The Board was joined by Elisa Scola, Historical Commission, and Ira Montague, Planning Board, to review the article, "Preservation of Historically Significant Buildings Through Demolition Delay." E. Scola said a previous version failed due to the fifty-year time limit, so it has been changed to 100 years; in addition, the 15-day response time for the Historical Commission was extended to 21 days. She said the bylaw in its current form will affect approximately 200 homes. The Board discussed educating the residents about the proposal, contacting the owners of the affected homes, and reviewing the bylaw with the Town Counsel and the Finance Committee.

The Board was joined by Ira Montague, Planning Board, who reviewed the Planning Board articles, and Chris Brown, Chair, Board of Public Works, who reviewed the public works articles. M. Antes noted that the Board of Selectmen is working on a compatible sign policy to the proposed article from the Board of Public Works, "Regulating Temporary Signs Within Town-Owned Rights of Way," and suggested that the article be withdrawn until the article can be presented in conjunction with the Planning Board and the Board of Selectmen. C. Karlson thanked the highway department for its snow removal work over the weekend.

L. Anderson moved, seconded by M. Antes, to recommend for approval to Annual Town Meeting the article, "Preservation of Historically Significant Buildings Through Demolition Delay." YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0.

M. Antes moved, seconded by L. Anderson, to recommend for approval to Annual Town Meeting the article, "Transfer Custody of Small Portion of Lakeview Cemetery." YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0. M. Antes moved, seconded by L. Anderson, to recommend for approval to Annual Town Meeting the article, "Fund Reconfiguration of the Five Paths Intersection (Cochituate Road and Old Connecticut Path)." YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0. M. Antes moved, seconded by L. Anderson, to recommend for approval to Annual Town Meeting the article, "Fund Permanent

Reconfiguration of the Intersection of East Plain Street, School Street, and Route 30 (Commonwealth Road).” YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0. L. Anderson moved, seconded by M. Antes, to recommend for approval to Annual Town Meeting the article, “Accept Modified Route 30 and 27 Intersection as a Town Way.” YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0. The Board requested that the Board of Public Works withdraw the article, “Regulating Temporary Signs Within Town Rights-of-Way.” M. Antes moved, seconded by L. Anderson, to recommend for approval to Annual Town Meeting the article, “Regulating Temporary Signs Within Town Rights-of-Way.” YEA: none. NAY: L. Anderson, M. Antes, C. Karlson. ABSENT: J. Nolan. ABSTAIN: none. Motion fails, 0-3. L. Anderson moved, seconded by M. Antes, to recommend for approval to Annual Town Meeting the article, “Recognize Citizens and Employees for Particular Service to the Town.” YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0. M. Antes moved, seconded by L. Anderson, to recommend for approval to Annual Town Meeting the article, “Compensation for Town Clerk.” YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0. C. Karlson noted that the article regarding real estate tax exemptions has been revised and will not have to be voted at town meeting again. L. Anderson moved, seconded by M. Antes, to recommend for approval to Annual Town Meeting the article, “Accept Law Increasing Real Estate Tax Exemption Amounts,” with the revisions approved by Town Counsel. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0. L. Anderson moved, seconded by M. Antes, to recommend for approval to Annual Town Meeting the article, “Choose Town Officers.” YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0. L. Anderson moved, seconded by M. Antes, to recommend for approval to Annual Town Meeting the article, “Accept Gifts of Land” and “Confirmatory Taking of Newbury Conservation Land.” YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0. M. Antes moved, seconded by L. Anderson, to recommend for approval to Annual Town Meeting the article, “Sell or Trade Vehicles and Equipment.” YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0. L. Anderson moved, seconded by M. Antes, to recommend for approval to Annual Town Meeting the article, “Hear Reports.” YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0.

The Board deferred the discussion regarding the order of articles to the next meeting. M. Antes reported on a letter from the Town Moderator, in which he advised that he met with petitioners in an attempt to have them withdraw the articles regarding the time for debate and remarks on articles, but they have shown no inclination to withdraw them.

A10. Discuss Municipal Modernization Act N. Balmer presented a draft letter prepared by John Senchyshyn, Assistant Town Administrator/HR Director, regarding the Municipal Modernization Act. She said all the department heads have advised her that the act will have a positive effect. L. Anderson moved, seconded M. Antes, to authorize the Town Administrator to send a letter to the state legislators expressing support for the Municipal Modernization Act. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0.

A11. Review and Approve Consent Calendar (See Separate Sheet) M. Antes moved, seconded by L. Anderson, to approve the consent calendar. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0.

A12. Review Correspondence (See Separate Index Sheet) The Board reviewed the week’s correspondence. M. Antes noted the praise from the Recreation Department regarding the tax workoff staff,

and C. Karlson expressed support for the memorandum written by N. Balmer regarding the request of the Town Clerk for an amended budget.

A13. Report of the Town Administrator N. Balmer noted a budget reduction of \$130,000 to the FY17 IT budget, updated the Board on the revolving funds, and advised that she will begin a review of the wastewater allocations of design capacity. The Board reviewed its upcoming meeting schedule.

A14. Selectmen's Reports and Concerns M. Antes said she will contact the petitioners that have submitted articles regarding the time for debate at town meeting to see if they will consider withdrawing or modifying their proposals. L. Anderson said four member towns of the Minuteman School have voted (Arlington, Stow, Acton and Concord), and she reviewed the schedule of the remaining towns. She said that she and Mary Ellen Castagno, Wayland Representative to Minuteman, will speak at Special Town Meeting. C. Karlson suggested that the Board begin to consider a date for a fall Special Town Meeting.

A15. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
The Chair said, "I know of none."

A16. Adjourn There being no further business before the Board, L. Anderson moved, seconded by M. Antes, to adjourn the meeting of the Board of Selectmen at 9:25 p.m. YEA: L. Anderson, M. Antes, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 3-0.

Items Included as Part of Agenda Packet for Discussion During the February 9, 2016, Board of Selectmen's Meeting

1. Memorandum of 2/5/16 from Nan Balmer, Town Administrator, to Board of Selectmen, re: FY18 Budget Presentation
2. Memorandum of 2/5/16 from Ben Keefe, Public Buildings Director, to Nan Balmer, Town Administrator, re: Owner's Project Manager Service for Wayland Free Library Planning & Design Study
3. Memorandum of 2/5/16 from Ben Keefe, Public Buildings Director, to Nan Balmer, Town Administrator, re: Statement of Interest for MSBA Accelerated Repair Program for Loker Elementary Windows and Exterior Doors
4. Draft Article List for the April 2016 Annual Town Meeting
5. Draft Letter of Support for Act Relative to Modernizing Municipal Finance and Government
6. Town Administrator's Report for the Week Ending February 5, 2016

Items Distributed for Information and Use by the Board of Selectmen at the Meetings of February 9, 2016

1. Proposed Amendment to the OPEB Article prepared by members of the OPEB Advisory Committee