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TOWN OF WAYLAND

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BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
CHERRY C. KARLSON
JOSEPH F. NOLAN

Board of Selectmen Meeting Minutes February 22, 2016

Attendance: Lea T. Anderson, Mary M. Antes, Cherry C. Karlson, Joseph F. Nolan

Also Present: Town Administrator Nan Balmer

A1. Enter into Executive Session Pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), to Discuss Health Insurance Negotiations with AFSCME, AFSCME 2, Police, Fire, Teamsters, Library, WTA, WESA, Cafeteria Workers and School Custodians; To Discuss Collective Bargaining With the Police Union At 6:16 p.m., C. Karlson moved, seconded by J. Nolan, that the Board of Selectmen enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), to discuss strategy with respect to health insurance negotiations with AFSCME, AFSCME 2, Police, Fire, Teamsters, Library, WTA, WESA, Cafeteria Workers and School Custodians, and to discuss collective bargaining with the Police Union. The Chair declares that a public discussion of these matters may have a detrimental effect on the bargaining or negotiating position of the Town. Roll call vote: YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0. Chair C. Karlson invites attendance by Town Administrator Nan Balmer, Assistant Town Administrator/Human Resources Director John Senchyshyn, Police Chief Robert Irving, Assistant Superintendent of Schools Brad Crozier, Benefits Manager Donna Lemoyne, and Executive Assistant MaryAnn DiNapoli. The Board will reconvene in open session in approximately forty-five minutes.

The Board returned to open session at 6:53 p.m.

A2. Call to Order by Chair Chair C. Karlson called the open meeting of the Board of Selectmen to order at 6:56 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. M. Antes said there will be a concert at the Wayland High School on February 26, sponsored by the Concert Series. L. Anderson reminded residents that Tuesday, March 1, is the Presidential Primary Election.

A9. Review and Approve Consent Calendar (See Separate Sheet) M. Antes moved, seconded by L. Anderson, to approve the consent calendar. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0. The Board commended Harrison Brewton for his achievement of the highest award of Eagle Scout, Troop 1, Cochituate.

A10. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence.

A3. Public Comment John Senchyshyn, Assistant Town Administrator/HR Director, introduced Sarada Kalpee, the new Veterans' Agent for Wayland from the West Suburban Veterans District. She discussed her background and her interest in outreach to the town's veterans.

A4. Swearing In of New Firefighter Paramedic Josiah David Fire Chief David Houghton commended Firefighter/Paramedic Will Tyree for his off-duty rescue of an elderly woman and her son in West Roxbury on Valentine's Day.

D. Houghton introduced new Firefighter Paramedic Josiah David, and he was sworn in by Assistant Town Clerk Diane Gorham. The Board welcomed him to Wayland.

A5. Annual Town Meeting: Discussion and Potential Vote on Positions on Articles The Board was joined by J. Senchyshyn to discuss the Civil Service article and the Personnel Bylaw article. In regard to civil service, he reviewed the impact on current staff, and said the comments provided by the Finance Committee provided a good explanation. C. Karlson asked if the article could be held until the Fall Special Town Meeting; J. Senchyshyn said yes, but he suggested that the Board take a position on it now. On the Personnel Bylaw article, he said there are two components: the recommendation to increase non-union salaries by 2 percent, and the recommended changes based on collective bargaining agreements (reduction of vacation accrual for new hires, and a cap on sick leave payout to new hires). He noted the inclusion of FTE counts.

L. Anderson addressed the Minuteman article to fund the new high school building project. She said that after this week, all sixteen member towns should have approved the new agreement, and the town should be able to pass over this article.

C. Karlson recommended that the OPEB article be withdrawn and held for the fall Special Town Meeting; she said the article is not fully prepared.

C. Karlson noted that a Recreation Commission meeting was not posted, and asked that a quorum not be present. The Board was joined by Recreation Commission members Brud Wright and Frank Krasin, Recreation Director Jessica Brodie, School Committee member Kathy Steinberg, and Chair of the Board of Library Trustees Aida Gennis, to discuss the library articles regarding the transfer of land at 202 Old Connecticut Path, and 207, 195 and 193 Main Street. A. Gennis said the articles must be considered now in order to keep the Planning and Design Study on track and make the Town eligible to apply for state library construction grant funds. She said they intend to work collaboratively with the Wayland Real Asset Planning (WRAP) Committee. Members discussed the potential use of the land for recreation, and maintaining access to the Middle School. C. Karlson asked about bus parking; K. Steinberg said it is part of the WRAP charge, and will be discussed further. A. Gennis reviewed the state timeline for library construction. J. Nolan asked if the Recreation Commission is still requesting to fund field design; B. Wright said the language has been changed to a feasibility study, and they will collaborate with the Board of Library Trustees and the School Committee to ensure the consultants are working together. J. Nolan moved, seconded by L. Anderson, to recommend to Annual Town Meeting the approval of the articles, "Transfer 193 and 195 Main Street to Library Trustees, Recreation Commission," and "Transfer 202 Old Connecticut Path to Library Trustees for Library Use." YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

A. Gennis discussed the need for the library property at 5 Concord Road to have a wastewater connection before it can consider expanding the current building. She said that if an architect is hired to design something with the existing building, the septic and leaching fields may need to be removed. She said it is also a requirement for the application to the Massachusetts Public Library Construction Program. N. Balmer reviewed the current municipal wastewater capacity, and said an engineering study is the next step. C. Karlson said the town needs to take a long-term view on the capacity issue, and held over the Board's decision until the next meeting.

Members reviewed the revised language for the Recreation article to fund a field design at 193-195 Main Street. B. Wright said the article would allow an expenditure from the stabilization fund for a feasibility study at the town building field and at 193/195 Main Street. He said the commission will meet with the Board of

Public Works to discuss a potential irrigation system at the town building field. Members discussed the advisability of including the possibility of an artificial turf field. The Board emphasized the need for accurate cost projections, as well as the potential need to address outstanding funds and incomplete projects.

N. Balmer discussed the need to approve revolving funds on an annual basis in the future. Members considered whether field maintenance should be considered a revolving fund expense that is supported by user fees, or whether it is an expense of the town from the general fund.

The Board was joined by Council on Aging/Community Center Advisory Committee members Bill Sterling, Steve Correia and Mark Foreman. B. Sterling reviewed the changes made to the article, including reducing the cost to \$425,000, and reducing the size of the building to 21,000 sq. ft. He reviewed the concerns of the Conservation Commission, and said that Tighe & Bond is providing a response; the alternative site analysis is still pending. J. Nolan said there are other outstanding issues, such as the ownership of the land and confirming the wastewater capacity. It was the sense of the Board to keep the article in the Annual Town Meeting.

Mike Lowery, Board of Public Works, said he will request that the Board of Public Works withdraw the sign bylaw, and the Board assured him that they will work collaboratively to submit an article to the Special Town Meeting.

The Board reviewed the standard finance articles. C. Karlson noted that there is one item in both articles, "Pay Previous Fiscal Year Unpaid Bills," and "Current Year Transfers," which relate to the Intermunicipal Agreement with Sudbury regarding the septage facility. The Board reviewed the Planning Board articles; Board members suggested that additional time would be helpful in providing more information to the voters.

The Board was joined by Elisa Scola, Historical Commission. Members asked if the Historical Commission would consider holding the demolition delay article until the fall Special Town Meeting.

L. Anderson moved, seconded by J. Nolan, to recommend for approval to Annual Town Meeting the articles, "Pay Previous Fiscal Year Unpaid Bills," "Current Year Transfers," and "OPEB Funding." YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.
M. Antes moved, seconded by J. Nolan, to recommend for approval to Annual Town Meeting the article, "Personnel Bylaws and Wage & Classification Plan." YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

L. Anderson moved, seconded by J. Nolan, to take no position on the article, "Vote to Appropriate Funding for New Minuteman High School." YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

J. Nolan moved, seconded by M. Antes, to recommend for approval to Annual Town Meeting the article, "Appropriate Funds for Design, Construction Documents and Bidding for a Proposed Council on Aging/Community Center at Wayland Town Center." YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

M. Antes moved, seconded by L. Anderson, to recommend for approval to Annual Town Meeting the article, "Petition the State Legislature to Remove All Police Personnel from the Provisions of Civil Service Without Affecting the Civil Service Rights of Incumbents." YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

C. Karlson noted that the language of the OPEB article matches the state language, which the Board has recommended against. L. Anderson moved, seconded by M. Antes, to take no position on the article, "Petition the State Legislature to Adopt Special Act for Other Employment Benefits Trust Funds and Repeal Existing OPEB Trust Fund Special Act." YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

M. Antes moved, seconded by J. Nolan, to recommend for approval to Annual Town Meeting the article, "Adopt Massachusetts General Laws Chapter 44, Section 53 E 1/2, Revolving Funds." YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

The Board did not take a vote on the article, "Funding to Design a Multi-Purpose, Rectangular, Artificial Turf Field at 193 & 195 Main Street, also Known as the Former DPW Site." The Board agreed to postpone its votes on the Planning Board articles, as the Planning Board may vote to withdraw the articles and hold them for the Special Town Meeting. The Board agreed to postpone the vote on the article, "Appropriate Funds to Purchase Conservation Restriction on Mainstone Farm" until the Community Preservation Committee meets this week. C. Karlson said the petitioners will be at the meeting of February 29 to present their articles to the Board. She said petitioners will withdraw the article, "Amend Chapter 36 of the Town Bylaws Relative to Time for Debate at Town Meetings," as the Town Moderator has agreed to a modification of his rules. She said the remaining article may be changed to a resolution.

A6. Annual Town Meeting: Discussion and Potential Vote to Cosponsor Articles The Board discussed the two articles that will move Recreation funds from a revolving fund to a stabilization fund. J. Nolan moved, seconded by L. Anderson, to co-sponsor the articles, "Establish 53D Recreation Revolving Fund for the Town Beach," and "Establish and Fund a Recreation Stabilization Fund." YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0. The Board agreed to postpone its vote on the confirmatory taking of the Newbury conservation land until the Conservation Commission requests its cosponsorship.

A7. Annual Town Meeting, Discussion and Potential Vote to Withdraw Articles, and Vote to Order Articles The Board reviewed a draft order of articles for the 2016 Annual Town Meeting. The Board agreed to defer a decision on the withdrawal of articles until next week, as three boards are meeting this week and may withdraw their articles.

A8. Discuss Fall Special Town Meeting Dates The Board agreed to schedule a fall Special Town Meeting, and reviewed potential dates.

A11. Report of the Town Administrator N. Balmer reviewed a memorandum prepared by Katelyn O'Brien, HR Assistant, regarding the public information plan for Annual Town Meeting on Facebook, the website, and the media. She said the Garden Club and the Conservation Administrator have requested permission to mow the invasive plants along the edge of the front area of the town building.

A12. Selectmen's Reports and Concerns C. Karlson said she requested that the Finance Director provide a cover sheet to the warrant with a summary of the expenses. J. Nolan thanked the Chair and all Board members for their work in preparing for the Annual Town Meeting.

A13. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any The Chair said, "I know of none."

A14. Adjourn There being no further business before the Board, M. Antes moved, seconded by L. Anderson, to adjourn the meeting of the Board of Selectmen at 10:47 p.m. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 4-0.

Items Included as Part of Agenda Packet for Discussion During the February 22, 2016, Board of Selectmen's Meeting

1. Town Administrator's Report for the Week Ending February 19, 2016

Items Distributed for Information and Use by the Board of Selectmen at the Meetings of February 22 and 26, 2016

1. Letter of 2/22/2016 from Town Counsel Mark Lanza to Nan Balmer, Town Administrator, re: Recreation Department Financial Matters
2. Revised Article, Appropriate Funds for Design, Construction Documents and Bidding For a Proposed Council on Aging/Community Center at Wayland Town Center