



NAN BALMER
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
LOUIS M. JURIST
CHERRY C. KARLSON
JOSEPH F. NOLAN

Board of Selectmen Meeting Minutes May 2, 2016

Attendance: Lea T. Anderson, Mary M. Antes, Louis M. Jurist, Cherry C. Karlson

Absent: Joseph F. Nolan

Also Present: Town Administrator Nan Balmer

A1. Call to Order by Chair Chair C. Karlson called the open meeting of the Board of Selectmen to order at 7:01 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. C. Karlson announced the opening of the Arts Wayland Exhibit at the Trinitarian Church on May 6, and said WayCAM will hold its Open House on May 7. L. Anderson said the Open Space and Recreation Plan will be presented by Weston & Sampson in the Town Building on May 4, and the Suburban Coalition is sponsoring a panel discussion with state legislators at the Newton Marriott on May 11 to discuss state funding. M. Antes said Habitat for Humanity is sponsoring a Women's Build at Stonebridge Road from May 11-14, and the League of Women Voters Annual Meeting on May 10 will feature Wayland author Wen Stephenson.

A2. Public Comment Michael Lowery, 120 Lakeshore Drive, said he expressed interest in purchasing town-owned land on Sycamore Road in the fall for septic purposes. C. Karlson said his request was received and the Board has asked the Town Administrator to begin the process. Mitch Brody, 3 Chestnut Road, gave the Board a petition signed by 47 neighborhood residents to support the town keeping Sycamore Road parcels 46B-47 and 46B-48 for open space or other town use. Stephen Cass, 21 Woodland Road, said that during his employment in the Wayland High School Athletics department, he confronted and fixed a decade-long crisis in financial matters. He said his reward for his success and commitment to the town was to be arrested in retribution for bringing the school's financial issues to light. He reviewed his trial of March 17, said the Board should investigate the actions of its employees, read the statement of the Wayland Police Department core values, and said his rights will be restored when people are held accountable. Linda Segal, 9 Aqueduct Road, said she filed a formal request for a financial accounting of the Cass trial, and that while she received an accounting of the legal costs incurred by the school department, she did not receive the invoices as requested. She expressed concern that the town is not able to separate its legal expenses by case, and said she will pursue the matter with the state.

A3. Introduce Jorge Pazos, IT Director The Board was introduced to Jorge Pazos, the new IT Director. He reviewed his background and the Board welcomed him to the town.

A9. Review and Approve Consent Calendar (See Separate Sheet) M. Antes moved, seconded by L. Anderson, to approve the consent calendar. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A8. Discuss and Vote to Approve Board Portfolio Assignments The Board reviewed the revised list of portfolio assignments. M. Antes moved, seconded by L. Anderson, to approve the Board portfolio assignments as presented. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A4. Enter into Executive Session Pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3), to Discuss Strategy with Respect to Potential Litigation by a Former School Employee; Discuss Collective Bargaining for Health Insurance with Police, Fire, AFSCME 1 and AFSCME 2, Library, Teamsters, WTA, WESA, Custodians and Cafeteria Workers Unions; Review and Approve and Potential Vote to Release Executive Session Minutes of 11/30/2015 At 7:26 p.m., C. Karlson moved, seconded by M. Antes, that the Board of Selectmen enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3), to discuss strategy with respect to potential litigation by a former school employee; discuss collective bargaining for health insurance with Police, Fire, AFSCME 1 and AFSCME 2, Library, Teamsters, WTA, WESA, Custodians and Cafeteria Workers Unions; and review and approve and potential vote to release executive session minutes of 11/30/2015. The Chair declares that a public discussion of these matters may have a detrimental effect on the litigating, bargaining or negotiating position of the Town. Roll call vote: YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0. Chair C. Karlson invites attendance by Town Administrator Nan Balmer, Assistant Town Administrator/Human Resources Director John Senchyshyn, Benefits Manager Donna Lemoyne, and Town Counsel Mark Lanza. The Board will reconvene in open session in approximately thirty minutes.

The Board returned to open session at 8:24 p.m.

A5. Discuss and Vote to Approve Renewal of Health Insurance Incentive Waiver Program for 7/1/16 through 6/30/19 The Board was joined by J. Senchyshyn and D. Lemoyne. J. Senchyshyn reviewed the background of the waiver program and said the current cycle expires on June 30, 2016. He recommended that the program be extended from July 1, 2016, to June 30, 2019. Board members discussed the advisability and financial impact of extending the incentive to new employees. J. Senchyshyn noted that the Board always has the discretion to end the program at any time with proper notice. M. Antes moved, seconded by L. Jurist, to renew the Health Insurance Incentive Waiver Program for qualifying employees effective July 1, 2016, through June 30, 2016. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A6. Discuss and Vote to Approve Acceptance of Employees Enhanced Insurance Plan from Boston Mutual D. Lemoyne advised the Board that Boston Mutual announced a rate increase for its basic/optional life insurance for employees. She said all employees have been invited to meet with Boston Mutual to understand the new plan, and she explained the new enhanced plan that will lock in employees' contribution rates based on their age at the time of enrollment. J. Senchyshyn said this increase only affects the optional insurance paid by the employee and has no impact on the town cost. L. Anderson moved, seconded by M. Antes, to accept the enhanced life insurance plan from Boston Mutual for employees effective July 1, 2016. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A7. Discuss and Vote to Approve Revised Letter and Accounting to KGI The Board reviewed a draft letter to Twenty Wayland LLC, KGI Properties, in regard to the reconciliation of consultant fee payments as per their agreement. M. Antes moved, seconded by L. Anderson, to approve the revised letter and accounting to Twenty Wayland LLC, KGI Properties. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A14. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any N. Balmer told the Board that State Representative Carmine Gentile had called that day to advise them that, in regard to the Special Act to Increase the Annual Expenditure Limit of the Recreation Department's

Revolving Fund, the House Committee on Bills in the Third Reading decided that the five percent cap should be reduced to a 2 ½ percent cap. Frank Krasin, Recreation Commission, said that the Town of Brookline was approved for a 2 ½ percent increase, and the legislature did not want to set a higher precedent. He said the Recreation Commission voted unanimously, 5-0, to approve the 2 ½ percent increase. Jessica Brodie, Recreation Director, said it was sufficient for the next several years. L. Anderson moved, seconded by M. Antes, to approve the state legislature's recommendation for a 2 ½ percent increase instead of a 5% increase regarding the raising of the cap on the recreation revolving fund. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A10. Review and Vote to Approve and Release Executive Session Minutes of 11/30/2015 M. Antes moved, seconded by L. Anderson, to release the executive session minutes of November 30, 2015, with redactions. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A11. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence. The Board congratulated the five winners of the Girl Scouts Gold Award: Elodie Carel, Sophia Estrada, Megan Kistner, Amanda Mae Judah, and Alisha Ukani. The Board thanked Doug Goddard for his service on the Permanent Municipal Building Committee. N. Balmer explained the procedure for the Town Counsel billing. She said general legal matters are comingled and billed together, whereas individual matters that are in litigation are broken down per case. She also noted that many different legal issues are discussed during his Thursday office hours that are not billed on an individual basis.

A12. Report of the Town Administrator N. Balmer provided an update on the Carroll School issue. She said the project is considered an educational nonprofit, and has zoning exemptions; Town Counsel will be providing a written legal opinion. She said representatives of the Carroll School will meet informally with the land use departments, and will meet with the Board at the end of June. L. Anderson said there will be a neighborhood meeting on May 4 with representatives of the Carroll School. In regard to the town-owned land at Sycamore Road, N. Balmer reported that the Building Commissioner feels the land is not buildable, but would defer to Town Counsel. L. Jurist said the first decision for the town is whether to sell the land. It was the consensus of the Board to address the issue at its May 23 meeting, and decide whether to move forward. N. Balmer said the Open Space and Recreation Plan is in progress; if it is completed, the town can apply for land grants to offset the cost of the Mainstone conservation restriction. She said the forum to begin the public comment period will be held on May 4. She said the Wayland Real Asset Planning (WRAP) forums will be held on May 11 and May 16. She provided for the Board the portion of the Master Special Permit for the town center project that addresses the town green, and she reviewed the tax receipts from the town center. She reported that in FY16, the Town received \$882,459 in commercial, residential property and personal property tax receipts from Town Center and River Trail Place. She said the Selection Committee for a Financial Advisor has not finished its recommendation, and she updated the Board on the tax title properties.

A13. Selectmen's Reports and Concerns M. Antes asked the Board if the town would like to participate in MetroFest on June 25; it was the consensus of the Board to decline. She said there will be a WaylandCares meeting at the High School on May 9. L. Anderson reported on the prescription take back program by the police department. C. Karlson asked the Town Administrator to follow up with Town Counsel to make sure that any actions necessitated by the recent Annual Town Meeting are being addressed.

A15. Adjourn There being no further business before the Board, L. Anderson moved, seconded by L. Jurist, to adjourn the meeting of the Board of Selectmen at 9:21 p.m. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

Items Included as Part of Agenda Packet for Discussion During the May 2, 2016, Board of Selectmen's Meeting

1. Memorandum of 5/2/16 from John Senchyshyn, Assistant Town Administrator/Human Resources Director, to Board of Selectmen re: Health Insurance Incentive Waiver Program
2. Memorandum of 5/2/16 from Donna Lemoyne, Benefits Manager, to Board of Selectmen re: Basic/Optional Life Insurance for Employees
3. Revised Letter and Accounting to Anthony J. DeLuca, Manager, Twenty Wayland LLC, re: Town Center Project, Agreement Consultant Fee Payment Reconciliation
4. Board of Selectmen Portfolio Assignments for April 2016 through April 2017

Items Distributed for Information and Use by the Board of Selectmen at the Meeting of May 2, 2016

1. Letter of 5/2/16 from Town Counsel Mark Lanza to Nan Balmer, Town Administrator re: Carroll School, 39 & 45 Waltham Road, Wayland
2. Attachment to email of 4/13/16, Salary List, from Dr. Paul Stein, Superintendent of Schools
3. Petition from Residents re: Support the Town Keeping Sycamore Road Parcels 46B-47 and 46B-48 for Open Space or Other Town Use
4. Email of 5/2/16 from Mike Lowery, 120 Lakeshore Drive, to Residents, Board of Selectmen, re: Town-owned Parcels on Sycamore Road