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TOWN OF WAYLAND

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BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
LOUIS M. JURIST
CHERRY C. KARLSON
JOSEPH F. NOLAN

Board of Selectmen Meeting Minutes May 16, 2016

Attendance: Lea T. Anderson, Mary M. Antes, Louis M. Jurist, Cherry C. Karlson, Joseph F. Nolan

Also Present: Town Administrator Nan Balmer

A1. Call to Order by Chair Chair C. Karlson called the open meeting of the Board of Selectmen to order at 7:00 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. M. Antes said there is a survey online at the Wayland website for the Open Space and Recreation Plan; C. Karlson said there is also a survey online for library planning.

A2. Public Comment Gordon Cliff, 2 Highfields Road, said that negative comments should not be made in regard to candidates for volunteer board and committee positions. Michael Lowery, 120 Lakeshore Drive, explained the reason for the valuation of the town-owned parcels at Sycamore Road property, and described the conditions he was willing to accept in exchange for allowing him to purchase the land for a septic system. Gil Wolin, 201 West Plain Street, thanked the Board of Selectmen for the response to concerns expressed about the installation of LED streetlights, noting that his son has light sensitivity issues. The Board said his thanks should be directed to William Huss of the Energy Initiatives Advisory Committee, who managed the project. Richard Turner, 7 Nob Hill Road, asked for a member of the Board to make remarks at the Memorial Day ceremony.

A9. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence. Members discussed the issue of the smoking shed at the 106 Main Street Housing Authority building, and M. Antes distributed a sketch of the location. In regard to the Glezen Lane traffic counters, N. Balmer said there will be follow-up information to explain the discrepancies. L. Anderson provided background information on the memorandum from the Minuteman School regarding the next steps in the school building project.

A8. Review and Approve Consent Calendar (See Separate Sheet) M. Antes moved, seconded by J. Nolan, to approve the consent calendar. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A3. Enter into Executive Session Pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(6), to Consider the Purchase, Exchange, Lease or Value of Real Property Relative to the Town Center Municipal Parcel, and to Discuss the Exchange, Lease or Value of Real Estate in regard to 4 and 8 Sycamore Road; and Pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3), to Consider Potential Litigation regarding Bernstein et al v. Wayland Planning Board et al, and to Discuss Strategy with Respect to Pending Litigation regarding 150 Main St, LLC, Plaintiff, v. Wayland Zoning Board of Appeals, and to Discuss Strategy with Respect to Healthcare in regard to the AFSCME Clerical Union, the AFSCME Professional Union, the Teamsters, the Library Association, the Police Union, the Fire Union, the Wayland Teachers Association, the Wayland

Educational Secretarial Association, the School Custodians Union, and the Food Service Association; and to Discuss Strategy with Respect to Collective Bargaining pertaining to the Police Union, known as the New England Police Benevolent Association, Inc., Local 176 and the Fire Union, known as Local 178 of the IAFF, AFL/CIO, and the School Custodians Union; and to Discuss Strategy with Respect to Collective Bargaining relating to a Step 3 Police Grievance; and pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(2) to Conduct Strategy Sessions in Preparation for Negotiations with Non-union Personnel or to Conduct Collective Bargaining Sessions or Contract Negotiations with the Town Administrator; and Pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(7), to Review and Consider for Approval the Potential Release of the Following Minutes Pertaining to these Subjects, because a Public Discussion of Pending Litigation and Collective Bargaining will have a Detrimental Effect on the Bargaining, Negotiating, or Litigating Position of the Town: APPROVE AND RELEASE: November 5, 2012, May 6, 2013, August 26, 2013, January 27, 2014, March 30, 2015, July 27, 2015, February 9, 2016, and March 7, 2016; APPROVE AND RELEASE WITH REDACTIONS: October 2, 2013, February 24, 2014, February 3, 2015, May 18, 2015, June 24, 2015, October 19, 2015, December 14, 2015, January 25, 2016 and May 2, 2016; APPROVE AND HOLD: November 2, 2015, November 16, 2015, February 22, 2016, March 21, 2016, April 11, 2016, and April 19, 2016 At 7:30 p.m., C. Karlson moved, seconded by M. Antes, that the Board of Selectmen enter into executive session pursuant Massachusetts General Laws Chapter 30A, Section 21(a)(6), to consider the purchase, exchange, lease or value of real property relative to the town center municipal parcel, and to discuss the exchange, lease or value of real estate in regard to 4 and 8 Sycamore Road; and pursuant to Massachusetts General Laws Chapter 30 A, Section 21(a)(3), to consider potential litigation regarding Bernstein et al v. Wayland Planning Board et al, and to discuss strategy with respect to pending litigation regarding 150 Main St, LLC, Plaintiff, v. Wayland Zoning Board of Appeals, and to discuss strategy with respect to healthcare in regard to the AFSCME Clerical Union, the AFSCME Professional Union, the Teamsters, the Library Association, the Police Union, the Fire Union, the Wayland Teachers Association, the Wayland Educational Secretarial Association, the School Custodians Union, and the Food Service Association; and to discuss strategy with respect to collective bargaining pertaining to the Police Union, known as the New England Police Benevolent Association, Inc., Local 176 and the Fire Union, known as Local 178 of the IAFF, AFL/CIO, and the School Custodians Union; and to discuss strategy with respect to collective bargaining relating to a Step 3 Police Grievance; and pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with the Town Administrator; and pursuant to Massachusetts General Laws Chapter 30A, Section 21(a) 7, to review and consider for approval the potential release of the following minutes pertaining to these subjects, because a Public Discussion of Pending Litigation and Collective Bargaining will have a Detrimental Effect on the Bargaining, Negotiating, or Litigating Position of the Town: APPROVE AND RELEASE: November 5, 2012, May 6, 2013, January 27, 2014, March 30, 2015, July 27, 2015, February 9, 2016, and March 7, 2016; APPROVE AND RELEASE WITH REDACTIONS: October 2, 2013, May 18, 2015, June 24, 2015, October 19, 2015, December 14, 2015, and January 25, 2016; APPROVE AND HOLD: November 2, 2015, November 16, 2015, February 22, 2016, March 21, 2016, April 11, 2016, April 19, 2016, and May 2, 2016. The Chair declares that a public discussion of these matters may have a detrimental effect on the litigating, bargaining or negotiating position of the Town. Roll call vote: YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. Chair C. Karlson invites attendance by Town Administrator Nan Balmer, Assistant Town Administrator/Human Resources Director John Senchyshyn, and Assistant Superintendent of Schools Brad Crozier. The Board will reconvene in open session in approximately one hour.

The Board returned to open session at 8:19 p.m.

A5. Vote to Approve and Release the Executive Session Minutes of November 5, 2012, May 6, 2013, August 26, 2013, January 27, 2014, March 30, 2015, July 27, 2015, February 9, 2016, and March 7, 2016; Vote to Approve and Release With Redactions the Executive Session Minutes of October 2, 2013, February 24, 2014, February 3, 2015, May 18, 2015, June 24, 2015, October 19, 2015, December 14, 2015, January 25, 2016, and May 2, 2016; Vote to Approve and Hold the Executive Session Minutes of November 2, 2015, November 16, 2015, February 22, 2016, March 21, 2016, April 11, 2016, and April 19, 2016 L. Anderson moved, seconded by M. Antes, to approve and release as amended the executive session minutes of November 5, 2012, May 6, 2013, January 27, 2014, March 30, 2015, July 27, 2015, February 9, 2016, and March 7, 2016. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. M. Antes moved, seconded by L. Jurist, to approve and release with redactions as amended the executive session minutes of October 2, 2013, May 18, 2015, June 24, 2015, October 19, 2015, December 14, 2015, January 25, 2016, and May 2, 2016. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. L. Anderson moved, seconded by M. Antes, to approve and hold as amended the executive session minutes of November 2, 2015, November 16, 2015, February 22, 2016, March 21, 2016, April 11, 2016, and April 19, 2016. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

C. Karlson asked that the agenda for the next meeting include the executive session minutes of August 26, 2013, February 24, 2014, and February 3, 2015. She said that in compliance with Massachusetts General Laws Chapter 30A, Section 22 (g)(1), she and Executive Assistant MaryAnn DiNapoli reviewed the executive session minutes and determined that no other minutes needed to be considered for release by the Board.

A6. Review and Approve Minutes for March 21, 2016, March 23, 2016, March 28, 2016, April 4, 2016, April 7, 2016, and April 11, 2016 The Board reviewed and made edits to the open session minutes. J. Nolan moved, seconded by L. Anderson, to approve and release as amended the minutes of March 21, 2016, March 23, 2016, March 28, 2016, April 4, 2016, April 7, 2016, and April 11, 2016. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A7. Update and Discussion on the Process to Produce, Review and Approve Minutes L. Anderson reviewed a meeting regarding the preparation of minutes held with the Executive Assistant, the Assistant Town Administrator and the Town Administrator. L. Jurist asked that the jobs of staff be structured to meet the Board's expectation that minutes of each meeting be produced and presented by staff for approval by the Board at the following meeting, and that staff must present a reason to the Board when it cannot meet that expectation. He asked that the person taking the minutes be present at the meeting. C. Karlson said preparation of the minutes by the following meeting may not be a reasonable expectation every week. N. Balmer said that the expectations might not be achievable with existing staffing. After discussion, the Board agreed that the Board's expectation should be for staff to prepare and present minutes for approval at the next meeting. N. Balmer said she will work with J. Senchyshyn to develop a personnel solution to meet the Board's expectations on minutes for the Board meeting of June 6.

A10. Report of the Town Administrator N. Balmer said she would be working with the Finance Director and the Finance Committee to make the FY 17 budget process compliant with the town code.

A11. Selectmen's Reports and Concerns J. Nolan reported that the Secretary of Public Safety will visit Wayland on May 23. He said he will speak at the Memorial Day ceremony on May 30. L. Jurist reported on the WayCAM Open House. J. Nolan reported on the Massachusetts Department of Transportation capital improvement meeting he attended, and the Route 27/Route 30 project.

A13. Adjourn There being no further business before the Board, J. Nolan moved, seconded by L. Jurist, to adjourn the meeting of the Board of Selectmen at 9:04 p.m. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

Items Included as Part of Agenda Packet for Discussion During the May 16, 2016 Board of Selectmen's Meeting

1. Board of Selectmen Minutes for March 21, 2016, March 23, 2016, March 28, 2016, April 4, 2016, April 7, 2016, and April 11, 2016

Items Distributed for Information and Use by the Board of Selectmen at the Meeting of May 16, 2016

1. Email from Gordon Cliff, Highfields Road, to Cherry Karlson, Chair, Board of Selectmen, re: Ac-Cen-Tchu-Ate the Positive
2. Sketch of Location of Smoking Shed at 106 Main Street by Mary Antes, Board of Selectmen
3. Memorandum of 5/16/16 from Michael Murphy, 201 West Plain Street, Board of Selectmen, re: Energy Committee and LED Street Lights