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TOWN OF WAYLAND

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BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
LOUIS M. JURIST
CHERRY C. KARLSON
JOSEPH F. NOLAN

Board of Selectmen Meeting Minutes September 12, 2016

Attendance: Lea T. Anderson, Mary M. Antes, Louis M. Jurist, Cherry C. Karlson

Absent: Joseph F. Nolan

Also Present: Town Administrator Nan Balmer, Police Chief Robert Irving, Police Lt. Patrick Swanick, Chair of Library Trustees Aida Gennis, Human Resources Assistant Katelyn O'Brien

A1. Open Meeting and Attend Finance Committee Special Town Meeting Warrant Article Hearing

C. Karlson called the meeting of the Board of Selectmen to order at 6:30 p.m. in the Selectmen's Meeting Room of the Wayland Town Building. At 6:31 p.m., the Board left to attend the Finance Committee Special Town Meeting Warrant Article Hearing.

A2. Return to Meeting and Review Agenda for the Public The Board returned to its regular meeting at 7:40 p.m. in the Selectmen's Meeting Room of the Wayland Town Building. C. Karlson reviewed the agenda and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM.

L. Anderson announced that there is a special election Tuesday, September 20, 2016 on the bonding for the Minuteman Vocational Technical High School. Polls will be open from noon to 8 p.m. at only one polling place, the Town Building. The document explaining Wayland's role in the vote is on the Town's website. L. Anderson announced that the Wayland Citizen Police Academy begins September 20, 2016 and there are a few more openings. M. Antes announced that on September 20, 2016 there will be a Domestic Violence Roundtable forum hosted by the Wayland and Sudbury Leagues of Women Voters and by a community-based organization called LIPSTICK. The forum will focus on strategies to prevent women from being used to purchase and or hide guns. M. Antes also announced that on September 22, 2016 the League of Women Voters is sponsoring a forum on marijuana for the upcoming ballot question.

A3. Public Comment Lt. P. Swanick discussed with the Board the two "No Parking" sign requests in the vicinity of the intersection of Lake Road and Lake Road Terrace. Lt. P. Swanick recommended that the Board, as Traffic Authority for the Town, authorize the signs. He stated that the signs will keep the intersection clear and allow for emergency vehicles to respond to the area.

A4. Update on Library Project with Chair of the Board of Library Trustees

The Chair of Library Trustees, Aida Gennis, updated the Board on the progress of the Library Planning and Design Study. A. Gennis gave a brief history of what has transpired for new members of the Board. A. Gennis stated that at this time, the Main Street site has emerged as the top site for a new library. A. Gennis said that there will be a public forum on September 21, 2016 at Town Building. The Trustees have to decide by the end of September whether to file a letter of intent for a grant proposal for a new library. L. Jurist asked what will happen with the current library. A. Gennis told the Board that the library will still be using the current building for at least 5 years, even if they get a new library. If Wayland is put on a wait list, the time in the current library could increase from 5 to 10 more years.

A6. Meet with Finance Committee and Financial Advisor Clark Rowell The Board left the room to meet with the Finance Committee and Financial Advisor Clark Rowell.

The Board returned at 8:55 pm

A5. Vote to Submit Housing Production Plan N. Balmer told the Board that there have been no comments from the public yet. She said the letter in the packet will be going to the Department of Housing & Community Development. M. Antes moved to accept the Housing Production Plan, seconded by L. Anderson, YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

M. Antes moved to submit the Housing Production Plan letter, seconded by L. Anderson, YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A7. Review Special Town Meeting Articles The Board stated that they will vote to pull Article B (Pay Previous Fiscal Year Unpaid Bills) unless anything comes up. For Article C (Participation of Nonresident Town Officials), C. Karlson offered to submit draft comments. L. Jurist stated that he will get in touch with Gordon Cliff from the Finance Committee about Article L (207/195 Main St. & Middle School Field Feasibility Study). C. Karlson stated that Articles M (107 Old Sudbury Rd for Water Resources) and N (8 Glezen Lane for Water Resources) are dependent on the procurement process. N. Balmer agreed and said that she is working with the Water Department and DPW. The Board asked if the Petitioner was informed about the workshop being held tonight. N. Blamer stated that he did receive the schedule. C. Karlson stated that from a process perspective, the Board has the September 19th meeting and September 26th meeting to decide what articles are going forward and to vote on a position.

A8. Review and Approve Consent Calendar (See Separate Sheet) M. Antes moved, seconded by L. Jurist, to approve the consent calendar. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson, NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A9. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence. The Board thanked N. Balmer for providing a letter to the Zoning Board of Appeals. The Board wanted to know how often the Town Clerk's office is closed. L. Anderson noted that the Minuteman draft press release should be listed on the document list. N. Balmer agreed and stated it will be on next week's document list.

A10. Report of the Town Administrator N. Balmer reported that the Rivers Edge Advisory Committee may be ready to issue a recommendation to the Board on September 19th. N. Balmer also added that the Board of Public Works and the Facilities Director are aggressively working on the school bus issue and snow storage issue. The Board agreed that a cost benefit analysis would be helpful, although they know it will just be a ballpark number at this point. N. Balmer reported to the Board that the FY18 Budget process is underway. She stated a draft Legal RFP was completed and will be issued in the morning, September 13, 2016.

A11. Selectmen's Reports and Concerns M. Antes stated that she attended the ribbon cutting for the Happy Hollow Playground. M. Antes also announced that the MetroWest Regional Collaborative (MWRC) will hold their board meeting Thursday, September 15, at the Wayland Town Building at 8 a.m. M. Antes said she plans to welcome them to Wayland.

A12. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
The Chair said, "I know of none."

A13. Adjourn There being no further business before the Board, L. Anderson moved, seconded by L. Jurist, to adjourn the meeting of the Board of Selectmen at 9:23 p.m. YEA: L. Anderson, M. Antes, L. Jurist, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

Items Distributed for Information and Use by the Board of Selectmen at the Meeting of September 12, 2016

1. Memorandum of 9/9/16 from Beth R. Klein, Town Clerk, to Board of Selectmen, re: Office Policy When the the Town Clerk's Office is Closed to the Public

Items Included as Part of Agenda Packet for Discussion During the September 12, 2016 Board of Selectmen's Meeting

1. Memorandum of 9/9/16 from MaryAnn DiNapoli, Executive Assistant, Board of Selectmen, re: Agenda Items 4, 5 and 6
2. List of Articles Received for the November Special Town Meeting with Article Text
3. Report of the Town Administrator for the Week Ending September 9, 2016