



LOUISE L. E. MILLER
TOWN ADMINISTRATOR
TEL. (508) 358-3620
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

Meeting Minutes
BOARD OF SELECTMEN
Monday, September 21, 2020
5:00 p.m.
Wayland Town Building
41 Cochituate Road, Wayland, MA

BOARD OF SELECTMEN
LEA T. ANDERSON
MARY M. ANTES
THOMAS J. FAY
CHERRY C. KARLSON
DAVID V. WATKINS

Note: In compliance with the March 12, 2020 Massachusetts Office of the Governor's Order Suspending Certain Provisions of the Open Meeting Law M.G.L. Chapter 30A, Section 20, this meeting of the Board of Selectmen was livestreamed on local broadcast on the WayCAM Government Channel and open to the public to view and participate via Zoom. No in-person attendance of members of the public was permitted. Public Comment was available by both telephone and Zoom during the time designated for Public Comment.

Attendance: Lea T. Anderson, Mary M. Antes, Thomas J. Fay, Cherry C. Karlson, David V. Watkins

The Board participated remotely by tele-videoconferencing via Zoom and WayCAM. C. Karlson participated by tele-videoconferencing and was also present at Town Building.

Also Present: Town Administrator Louise Miller, IT Director Mike McCann

A1. Call to Order by Chair, Review the Agenda for the Public At 5:02 p.m., C. Karlson called the meeting of the Board of Selectmen to order when a quorum was available by teleconference. C. Karlson announced each Board member who was participating remotely by full name. C. Karlson noted that in compliance with revised Open Meeting Law requirements the meeting would be broadcast live and recorded for later broadcast by WayCAM. C. Karlson announced a phone number for the public to call to offer comments and reviewed for the public how to participate via Zoom. C. Karlson reviewed the agenda for the public.

A2. Announcements and Public Comment M. Antes announced that the League of Women Voters (LWV) would be sponsoring a State Representative Candidate Forum, which would be videotaped on September 26 in Sudbury without an audience and expected to be broadcast later on WayCAM. The LWV would also be hosting a second Candidate Forum for the US 5th Congressional District in October.

George Harris, Holiday Road, called and offered comment on how the Board could proceed with voiding the inter-municipal agreement with the City of Framingham as it pertains to the Stonebridge Road Bridge. G. Harris indicated that he also sent his comments via three emails to the Board.

C. Karlson noted that she received public comment via email with input on the 2021 Town Meeting date and would share it when that agenda item is called. C. Karlson noted that the Board received correspondence regarding a petition for a crosswalk at the intersection of Route 27 and Route 126/Old Connecticut Path after a September 1 accident.

Mike Lowery, Lakeshore Drive, thanked the Board and staff for the work that went into 2020 Annual Town Meeting (ATM). M. Lowery shared a memo expressing concern in regard to temporary LWV lawn signs on Town property ending up in the roadway.

A3. Organization of the Board: a. Board Liaison Assignments: review, discuss and assign b. Governance Guidelines: review and possible vote to revise

A3.a. Board Liaison Assignments: review, discuss and assign The Board reviewed and discussed the Board, Committee and Commission liaisons. The Board of Public Works (BoPW) and Recreation Commission were reassigned to T. Fay and D. Watkins, respectively. D. Watkins noted that the Electronic Voting Implementation Subcommittee (ELVIS) did not have any liaison and agreed to serve as the liaison to that subcommittee.

T. Fay moved, seconded by L. Anderson, that the Board adopt the Board of Selectmen Liaison Assignments for the period from September 2020 through April 2020 outlined in the packet, as amended. After discussion T. Fay

amended the motion, seconded by L. Anderson, that the Board adopt the Board of Selectmen Liaison Assignments for the period from September 2020 through 2021 Annual Town Meeting outlined in the packet, as amended. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A3.b. Governance Guidelines: review and revise, if needed The Board reviewed the Governance Guidelines. C. Karlson suggested some clarifying revisions to the pagination, lists, and to the procedures in Section 6.3 and 6.4 for posting of agenda and minutes. M. Antes suggested to include the procedure to make a facility reservation with the posting of the agenda. D. Watkins suggested revision to Section 5.0 Role of the Chair and Vice Chair. D. Watkins suggested that the responsibility to communicate directly with Town staff, which primarily rests with the Chair, be expanded to the Board. D. Watkins noted his preference to contact Town personnel directly. C. Karlson clarified that the liaison assignments previously discussed are for the Board to communicate directly with other boards, commissions, and committees and not the respective department staff. L. Anderson noted the need for Board members to work directly with peer Boards and vet communication with Town staff through the Chair or the Town Administrator. The topic was tabled.

A4. Committee Appointments: Interview and potential vote to appoint:

<u>Committee</u>	<u>Potential Appointee</u>	<u>Term End Date</u>
6 Residents for 3 Vacancies		
Finance Committee	Steve Correia	June 30, 2023
Finance Committee	Stone Iyengar	June 30, 2023
Finance Committee	Vika Mints	June 30, 2023
Finance Committee	Christine Roberts	June 30, 2023
Finance Committee	Bill Steinberg	June 30, 2023
Finance Committee	John Ashburne	June 30, 2023

C. Karlson noted that Stone Iyengar had withdrawn his interest in serving on the Finance Committee at this time. Five potential appointees, J. Ashburne, S. Correia, V. Mints, C. Roberts, and B. Steinberg joined the meeting and discussed their relevant backgrounds and interest in joining the Finance Committee. The Board thanked the applicants and interviewed the potential appointees. Questions ranged from balancing needs and wants, the difference between running a municipality and a private business, and familiarity with the Town. In discussion, T. Fay and D. Watkins voiced support for the appointment of S. Correia for his prior experience. L. Anderson also voiced support for a prior members S. Correia and B. Steinberg and a new appointee in C. Roberts. D. Watkins expressed concern for the need to address the potential perception of a conflict of interest with B. Steinberg serving on the Finance Committee, while his wife served on the School Committee. T. Fay reminded the Board that several married couples now serve on different boards in Town and there is no expressed issue with conflict of interest. M. Antes indicated that she was impressed with C. Roberts and J. Ashburne. C. Karlson noted that C. Roberts has been interested in applying since last year and has asked questions. L. Anderson noted that historically there have been many married couples who have served Wayland boards at the same time and have contributed much to the Town.

T. Fay moved, seconded by L. Anderson, that the Board approve S. Correia, C. Roberts, and B. Steinberg to fill the three vacancies on the Finance Committee to terms ending June 30, 2023. In discussion, T. Fay reiterated that he had no concern with regard to the implied conflict of interest among married appointees. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A5. 2020 Annual and Special Town Meeting follow up: Meet with Moderator and ELVIS Committee for feedback and planning Former Selectmen Doug Levine, Town Moderator Dennis J. Berry and ELVIS Chair Dave Bernstein joined the meeting to discuss the 2020 Annual Town Meeting (ATM) and Special Town Meeting (STM). D. Berry thanked the Town staff for their work putting together the outdoor 2020 ATM and 2020 STM and suggested that the Town plan for an outdoor 2021 ATM. D. Bernstein reported that the electronic voting system ran smoothly and reported that there were no voting delays and all handsets were returned. C. Karlson reported that residents suggested the Town designate an area where face coverings were mandatory. T. Fay noted that he preferred the reduced time limits. D. Bernstein updated the Board on the challenges of remote voting and would offer future updates to the Board through the new liaison D. Watkins.

A6. 2021 Annual Town Meeting: a. discussion and vote to set date C. Karlson noted that the Board received correspondence that requested the Town avoid scheduling ATM on Saturdays. D. Watkins reviewed the process to determine the date for Town Election and Town Meeting. L. Anderson and C. Karlson both voiced preference for the flexibility to choose an indoor or outdoor venue closer to the date of the meeting. In discussion, L. Anderson noted the need to allow the School Department to confirm any extracurricular conflicts.

D. Watkins moved, seconded by M. Antes, that the Board support the 2021 Annual Town Meeting held on Saturday, May 15, 2021 continuing as necessary through Tuesday, May 18, 2021. In discussion, D. Watkins amended the motion, seconded by M. Antes to add support for the Annual Town Election be held on Tuesday, May 11, 2021. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A7. OML Complaint: discussion and potential vote to approve response to the Open Meeting Law complaint dated 9/03/2020 from resident George Harris pertaining to the Board of Selectmen's meetings held August 6, 2020 and later The Board reviewed the draft response in the supplemental packet. D. Watkins suggested that Open Meeting Law (OML) complaints be managed with a liaison of the Board and complainants. C. Karlson noted there had been an attempt to resolve OML issues through both informal discussion with residents and formal mediation with the Attorney General. C. Karlson noted this specific complainant has indicated the preference to use the formal process of filing complaints with the Attorney General's Division of Open Government, which is how the Attorney General instructs complainants to handle OML violations.

T. Fay moved, seconded by M. Antes, that the Board vote to approve the draft response to the Open Meeting Law complaint dated September 3, 2020 from complainant George Harris pertaining to the Board of Selectmen's meetings held August 6, 2020 and later. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A8. Restaurants: Vote to automatically extend dates for all previously approved outdoor seating applicants for any period up to and until sixty (60) days after the end of the state of emergency

L. Miller reported that the Town contacted Wayland restaurants regarding Governor Baker's order No. 50, which extends outdoor dining 60 days beyond the date that the state of emergency ends. L. Miller noted the Town had not yet received any response, but the extensions would be issued automatically so no action was needed.

A9. River's Edge Easement: Review draft easement language L. Miller reviewed the revisions to the draft easement language that was shared with Wood Partners, LLC and included in the packet. A suggestion was made to revise the draft to include clarifying language pertaining to the obligations of the Town and of the land owner.

A10. Town Administrator update: a. COVID-19: Update b. Board of Health COVID-19 Update c. School Reopening d. FEMA and CARES Act Update e. Unemployment Update f. Route 20S Landfill g. Facilities Project Update h. Loker School Roof i. Conservation Regulations k. Potter / Stonebridge Road Bridge Capital Project Update l. Shared Streets grant applications m. Wayfinding Grant Update n. Staffing update C. Karlson noted that the Town Administrator Update is an informational update for the Board and for the public, and any items that require further discussion or action would be added as a specific agenda item to a future agenda.

L. Miller updated the Board on the follow-up to ATM and STM articles by summarizing the articles that were passed at ATM and STM and subsequently required action. L. Miller noted

- The need to transfer OPEB Funds and upload the approved FY 2021 budget into MUNIS
- The negotiations for the parcel for the proposed Council on Aging /Community Center (COA/CC) were ongoing
- The town's Project Manager was preparing bid specifications for the installation bid for the playground projects, and the Recreation Director was directed to purchase the equipment through the state contract. L. Miller noted that the equipment required some lead time and the installation is weather dependent.
- The Town Planner would work on contracting with a firm for the Housing Production Plan.
- Accessibility improvements at the Library would be delayed until the spring.

- The Loker School roof project went out to bid and L. Miller made the recommendation to award the contract to the lowest bidder, whose bid was almost one million dollars less than budgeted. L. Miller had confirmed the scope of the project with the low bidder.
- Two police vehicles would be replaced and funded by the Green Communities Grant, and the purchase of the third would be delayed until the spring.
- The anticipated Fire Department procurement was ongoing.
- A draft petition to the state legislature to repeal Chapter 53 of the Acts of 2010 would be reviewed by Town Counsel.
- Implementation of the capital plan will take place later in the year.

A10.a. COVID-19 Update and A10.b. Board of Health COVID-19 Update L. Miller reviewed a memorandum regarding the use of Town parking lots in the Board packet. L. Miller reported that the Town had received two requests from organizations that seek to use Town land to be able to meet new COVID-19 guidelines. L. Miller recommended that the approval of the requests mirror the process for approval to use Town buildings. L. Miller suggested the use of the Beach parking lot, which has stand alone restrooms. L. Miller recommended that the Board charge the same fee for parking lots as buildings, and implement an additional fee schedule if personnel, such as custodians were needed. L. Miller would provide a fee proposal to be reviewed at the next meeting; the current requests could occur with no fee, if one had not been established.

A10.c. School Reopening L. Miller reported that the ventilation system work is ongoing at the schools and the Library. L. Miller reported that all non-rooftop work had been completed; MERV-13 filters installation is underway and complete system maintenance and cleaning had occurred at all school sites.

A10.d. FEMA and CARES Act Update L. Miller reported that the Federal Emergency Management Agency (FEMA) issued new guidelines for grant reimbursement and the Town will file two grant applications, one for \$40,000 for cleaning supplies and PPE and a second for ventilation related expenses. The expenses eligible for the Coronavirus Aid, Relief, and Economic Security (CARES) Act will be divided between FY20 and FY21; expense reimbursement requests totaled \$220,000 for FY20. L. Miller noted that there would be a more significant reimbursement request for the ventilation expenses that were incurred in FY21.

A14. Committee Appointments: Interview and potential vote to appoint:

<u>Committee</u>	<u>Potential Appointee</u>	<u>Term End Date</u>
4 Residents for 3 Vacancies		
Conservation Commission	Joanne Barnett	June 30, 2023
Conservation Commission	Mike Kanarek	June 30, 2023
Conservation Commission	Luke Legere	June 30, 2023
Conservation Commission	John Sullivan	June 30, 2023

Four potential appointees, J. Barnett, M. Kanarek, L. Legere and J. Sullivan joined the meeting and discussed their relevant backgrounds and interest in joining the Conservation Commission. The Board interviewed the potential appointees. In discussion, T. Fay voiced support for all the candidates. In discussion, D. Watkins voiced support for M. Kanarek and acknowledged the institutional knowledge among the incumbent candidates. M. Antes asked if appointing a fourth candidate to an Associate Member role would be possible in order to retain all four candidates. L. Anderson acknowledged L. Legere's strong resume and also the value of experience of J. Barnett and J. Sullivan. C. Karlson voiced agreement with support for J. Barnett, L. Legere and J. Sullivan and would explore the Associate Member option.

T. Fay moved, seconded by L. Anderson, that the Board vote appoint J. Barnett, L. Legere and J. Sullivan to fill the three vacancies on the Conservation Commission to terms ending June 30, 2023. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A10. Town Administrator update: a. COVID-19: Update b. Board of Health COVID-19 Update c. School Reopening d. FEMA and CARES Act Update e. Unemployment Update f. Route 20S Landfill g. Facilities Project Update h. Loker School Roof i. Conservation Regulations k. Potter / Stonebridge Road Bridge Capital Project Update l. Shared Streets grant applications m. Wayfinding Grant Update n. Staffing update (revisited)

A10.e. Unemployment Update L. Miller reported that the Human Resources Manager was handling hundreds of unemployment claims and that the majority of the claims were fraudulent. L. Miller confirmed that payments would not be paid on claims that were under appeal.

A10.f. Route 20S Landfill L. Miller reminded the Board that there was a charge being drafted for the recently established committee. T. Fay requested the topic be added to the next meeting agenda.

A10.g. Facilities Project Update L. Miller reviewed the spreadsheet in the Board packet outlining the status of various facility and capital projects. L. Miller noted that COVID-19 had delayed capital projects.

A10.h. Loker School Roof L. Miller previously reported that the Loker School Roof project work had been bid and she made a recommendation to award the contract (on the Consent Calendar) to the lowest bidder.

A10.i. Conservation Regulations L. Miller reported that the Conservation Commission's Chapter 193 regulations would be reworked at the staff level with department managers and with the Conservation Commission for review and future public meetings.

A10.j. Senior Tax Work-Off and Valor Act L. Miller reported that the Town is working to determine appropriate tasks for seniors to work-off tax bills that would comply with new COVID-19 guidelines.

A10.k. Potter / Stonebridge Road Bridge Capital Project Update L. Miller reported that the City of Framingham and Town of Wayland have not bid this project yet. Framingham had appropriated the funding for the project ahead of Wayland's ATM approval. L. Miller requested direction from the Board to work on the project with T. Holder and with Town Counsel before the project is bid. T. Fay requested that the location of the Town border be confirmed, notwithstanding its location, to obtain guidance from the state on shared bridges, to pursue options for revisiting the inter-municipal agreement with the City of Framingham based on the findings of the first two directives. D. Watkins suggested that the Town collaborate with the City of Framingham to determine the city/town border. L. Miller reported that DPW Director T. Holder has been coordinating with the Public Works Department in Framingham.

A10.l. Shared Streets grant applications L. Miller reported that a license was being drafted for the use of the property and that the draft will be finalized before the Oct. 5 meeting.

A10.m. Wayfinding Grant Update L. Miller reported that the work on the grant had been paused due to COVID-19, but the workgroup will restart on Oct. 1.

A10.n. Staffing update L. Miller reported that interviews for the Assistant Town Administrator vacancy were being scheduled. L. Miller noted that the Human Resources Manager was busy filling temporary positions needed during COVID-19 such as Public Health Nurses and custodians. L. Miller also noted the need for governmental interns to help with departmental tasks. L. Miller indicated that the Town intended to fill the Director of Assessing position, Finance positions, and two firefighters within sixty days. L. Miller noted many communities are establishing a greeter position to help control access to public spaces and support social distancing guidelines.

L. Miller addressed the request for a crosswalk at the intersection of Route 27 and Route 126 and reported that Lt. Gibbons would provide information on traffic accidents in Wayland at the next meeting. T. Fay requested the Board review the copies of the correspondence and engineers' evaluation that supported the location of the existing crosswalk in relation to the traffic light.

A11. Minutes: Review and vote to approve minutes of September 8, 2020 and September 14, 2020 L. Anderson moved, seconded by M. Antes, that the Board of Selectmen approve the meeting minutes of September 8, 2020, as written, and September 14, 2020, as amended. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A12. Consent: Review and vote to approve (see separate sheet)

1. Vote the question of designating and approving signing authority to Louise Miller, Town Administrator on items listed below.
2. Vote the question of approving and signing the weekly payroll and expense warrants.
3. Vote the question of approving and signing the Disclosure by Non-Elected Municipal Employee of Financial Interest Form of Donna Lemoyne, Benefits Manager.
4. Vote the question of approving and signing the Disclosure by Non-Elected Municipal Employee of Financial Interest Form of Louise Miller, Town Administrator.

5. Vote the question of accepting with thanks six (6) donations totaling \$3,065.00 to the Wayland COVID-19 Relief Fund.
6. Vote the question of approving and signing Contract Agreement no. 21-1017 with Healthwatch Systems, LLC for COVID-19 daily health screening for a total anticipated cost between \$6,000.00-\$15,000.00 through fiscal year 2021.
7. Vote the question of approving and signing invoice #135192 from Anderson & Kreiger, dated September 17, 2020 for River's Edge Special Counsel in the amount of \$2,105.00.
8. Vote the question of approving and signing Contract Agreement no. 21-1013 with Tower Construction Corp for Loker Elementary School Roof Replacement Project in the amount of \$1,987,000.00.
9. Vote the question of approving and signing Amendment 2 to contract agreement no. 20-1052 for contract designer services for the Loker School Roof Project to include bidding phase services in the amount of \$9,500.00.

M. Antes moved, seconded by L. Anderson, that the Board approve the Consent Calendar. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A13. Correspondence Review M. Antes reported that the US Census sandwich board signs were picked up, and the LWV lawn signs should have been picked up at that time. C. Karlson acknowledged the need for the Board to work to establish a new sign policy.

A15. Selectmen's reports and concerns T. Fay acknowledged resident C. Lewis's continued interest in building a boat structure for community rowing at the Town Beach.

A16. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting, if any There were none.

A17. Enter into Executive Session I. Pursuant to Massachusetts General Laws Chapter 30A, Section 21 (a) (6) to consider the purchase, exchange, taking, lease or value of real estate in regard to the Rivers Edge Project at 484-490 Boston Post Road; II. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (6) to discuss the purchase, exchange, lease or value of real estate with respect to the Town's agreement with Twenty Wayland, LLC relative to property and development located off 400-440 Boston Post Road; III. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with: Wayland DPW Association, Teamsters Local 170 IV. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Duane Galbi v. Town of Wayland et al.; and V. Pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6), to review and approve the executive session minutes of August 28, 2020. Approve and Hold: Executive Session minutes of August 28, 2020

At 9:15 p.m. Chair C. Karlson moved, seconded by L. Anderson, that the Board of Selectmen Enter into Executive Session pursuant to Pursuant to Massachusetts General Laws Chapter 30A, Section 21 (a) (6) to consider the purchase, exchange, taking, lease or value of real estate in regard to the Rivers Edge Project at 484-490 Boston Post Road; and pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (6) to discuss the purchase, exchange, lease or value of real estate with respect to the Town's agreement with Twenty Wayland, LLC relative to property and development located off 400-440 Boston Post Road; pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to collective bargaining with: Wayland DPW Association, Teamsters Local 170; pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (3) to discuss strategy with respect to litigation Duane Galbi v. Town of Wayland et al.; and pursuant to Massachusetts General Laws, Chapter 30A, Section 21 (a) (2), (3), and (6), to review and approve the executive session minutes of August 28, 2020 with the intent to approve and hold said minutes.

C. Karlson declared that a public discussion of these matter may have a detrimental effect on the litigating, negotiating, or bargaining position of the Town. Roll Call Vote: YEA: L. Anderson, M. Antes, T. Fay, C. Karlson, D. Watkins. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

C. Karlson invited attendance by Town Administrator L. Miller and IT Director Mike McCann for technical assistance and stated that the Board would adjourn from executive session without returning to open session.

A.18. Adjourn. At 10:12 p.m. the Board adjourned from Executive Session and did not reconvene in open public session.

Items Distributed for Information and Use by the Board of Selectmen at the Meeting of September 21, 2020

1. E-mail from Gail Shapiro dated Sept. 21, 2020 regarding ATM Schedule and religious observance
2. E-mail from George Harris dated Sept. 21, 2020 regarding Bridge
3. E-mail from George Harris and Tom Sciacca dated Sept. 20, 2020 regarding Stonebridge Road Bridge Repair Agreement

Items included as part of the Agenda Packet for discussion during the Board of Selectmen Meeting of September 21, 2020

1. Board of Selectmen Liaison Assignments for May 2019 through April 2020
2. Governance Guidelines for the Board of Selectmen and Appointed Boards, Committees, Commissions Revised June 11, 2018
3. Steve Correia Resume for Finance Committee
4. Vika Mints Resume for Finance Committee
5. Christine Roberts Resume for Finance Committee
6. William Steinberg Resume for Finance Committee
7. Draft dates for 2021 Annual Town Meeting
8. Open Meeting Law Complaint filed by George Harris on September 3, 2020
9. COVID-19 Governors Order no. 50
10. Approved Restaurant Applicants for Outdoor Seating
11. River's Edge Access Easement agreement DRAFT
12. Loker School Roof Project Contract Award Bidder Review
13. Facilities Projects 2021 list
14. Potters Bridge Agreement and supporting documentation
15. Draft of Board of Selectmen Meeting Minutes held on 09-08-2020
16. Draft of Board of Selectmen Meeting Minutes held on 09-14-2020
17. Joanne Barnett Resume for Conservation Commission
18. Mike Kanarek Resume for Conservation Commission
19. Luke Legere Resume for Conservation Commission
20. John Sullivan Resume for Conservation Commission

Supplemental Packet

21. Open Meeting Law Response to Complaint filed September 3, 2020 DRAFT with attachments
22. Memo from Town Administrator regarding Parking Lot Use Requests
23. Parking Lot Use Request from Wayland Children's & Parents Association
24. Parking Lot Use Request from Sudbury Valley New Horizons Music

CORRESPONDENCE

1. Correspondence from Catherine Davies to Board of Selectmen and Town Administrator dated September 16, 2020 re: Petition for crosswalk at the intersection Route 27 and Route 126/Old Connecticut Path.
2. Correspondence from Mike Lowery to Board of Selectmen dated September 14, 2020 re: Temporary H-frame signs.