

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Council on Aging – Community Center Advisory Committee

FILED BY: Jean Milburn

DATE OF MEETING: Tuesday, December 12, 2017

TIME OF MEETING: 7:00 p.m.

PLACE OF MEETING: Town Building, 41 Cochituate Road

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

1. Public Comment (7:00 p.m.)
2. Review responses from Kang about updating design based on new charge. (7:10)
3. Review progress of Tighe & Bond on flagging the riverfront. (7:15)
4. Continue to outline work schedule. (7:20)
5. Review committee task assignments. (7:30)
6. Discuss how to inform the public and collect input from them. (7:45)
7. Topics not reasonably anticipated by the co-chairs 48 hours in advance of the meeting, if any. (8:00)
8. Establish date/time schedule for subsequent meetings. (8:05)
9. Adjourn (8:10)

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.