

Wayland Council on Aging

MINUTES

OCTOBER 3, 2017

8:00AM

LARGE HEARING ROOM

FACILITATOR	Betsy Soule, Chair
NOTE TAKER	Mary Antes, Secretary
ATTENDEES	COA Board Members Present: Mary Antes, Evelyn Ekmejian, Nancy Leifer, Becky Patterson, Ellen Scult, Betsy Soule, Bill Sterling, Denise Yurkofsky COA Board Members Absent: Carol Glick <u>Director:</u> Julie Secord <u>Guest:</u>
PUBLIC COMMENT	

Agenda Topics: Meeting Convened at 8:13am

MINUTES

BOARD

DISCUSSION	Bill Sterling called the meeting to order at 8:13am. The minutes of September 12, 2017 were reviewed.
ACTION	The minutes of September 12, 2017 were approved unanimously (Yurkofsky/Leifer).

DIRECTOR'S REPORT

JULIE SECORD

DISCUSSION	<p>Betsy arrived to chair the remainder of the meeting. Julie said that the WayCAM Buzz program will not take place on October 4th; she has asked for a date before Special Town Meeting. The focus will be educating the audience about the COA and she will get the questions in advance. She will put together a broad based panel of users of COA services. Examples include SHINE appointments, which are being booked into November, and Meals on Wheels that have increased to 5,750 meals delivered last year.</p> <p>Because of a recent event that took place during a medical taxi ride, the COA is considering a new policy that will require either a doctor's letter testifying that a person can travel independently or an escort for those who may need some assistance because of physical or behavioral issues. The policy would be implemented only after an incident has taken place. The staff is continuing to evaluate the services.</p> <p>Julie added an additional \$500 to the small equipment budget category due to the continuing damage to the AV equipment during public meetings.</p> <p>Julie has an appointment with the Personnel Board on October 16 to discuss the request to increase the hours of the project coordinator.</p> <p>At the 2019 budget presentation by the Finance Committee, Bill noted design money for a COA facility. He believes there is sufficient money already appropriated for Kang Associates to complete the design. He suggested that we need to keep the project moving forward independent of the library project. While we need dedicated space, the Council likes the community center idea and reiterated its willingness to work with other groups to schedule afternoon, evening, and weekend programs. There is also concern about what happens to the art center when Station 2 is renovated in the spring. The Council needs to fire up seniors about the project. It would also like the Selectmen to earmark some of the 20Wayland gift money to the construction of the community center on the municipal parcel.</p>
ACTION	<ol style="list-style-type: none"> 1. It was moved, seconded, and unanimously voted to request the Board of Selectmen to reconvene the COA/CC Committee to complete program, design, and cost estimating tasks (Yurkofsky/Patterson). 2. It was moved, seconded, and unanimously voted that the COA/CC Committee authorize Kang Associates to complete its work using the already appropriated funds if the town votes to accept land at the town center (Yurkofsky/Scult). 3. It was moved, seconded, and unanimously voted to request the Finance Committee to: a) keep the \$5 million placeholder for construction in the 2020 Capital Improvement Plan (CIP) and b) retain the \$200,000 line item in the 2019 CIP, adjusted to the amount recommended by the COA/CC committee (Yurkofsky/Leifer).

	It was moved, seconded, and unanimously voted that Bill be authorized to write a letter to the Board of Selectmen explaining the motions and asking to be put on the agenda to meet with the board (Scult/Yurkofsky).
--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

SENIOR TAX RELIEF COMMITTEE

JULIE SECORD

DISCUSSION	The committee will meet this week.
ACTION	

BAYPATH ELDER SERVICES REPORT

EVELYN EKMEJIAN

DISCUSSION	Evelyn said that the BayPath deficit is down to \$18,000 from \$180,000. Home Care staff salaries are low, which makes it difficult to retain staff. The Meals on Wheels preparation area has relocated. Evelyn said that the state is finally getting around to inspecting facilities, including assisted living facilities. There is no information on the grant program yet. These funds support the volunteer coordinator position. The BayPath Annual Meeting is October 31. Evelyn will attend. Julie said the Dementia Friends Committee would like to make Wayland an age-friendly community.
ACTION	

FRIENDS OF THE COA

NANCY LEIFER

DISCUSSION	Nancy said the Jimmy Tingle event was lots of fun.
ACTION	

ADJOURNMENT

DISCUSSION	The next meeting will be Tuesday, November 7, 2017 at 8 am.
ACTION	The meeting was adjourned at 9:35.

Materials handed out at the meeting:

- Agenda
- September 12, 2017 Minutes
- Letter to the Personnel Board Requesting Increased Hours for the Project Coordinator
- Invitation to the BayPath 40th Anniversary Annual Meeting
- Finance Committee Guidelines
- Finance Committee FY 19 Liaison Assignments