



# TOWN OF WAYLAND

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To: All Wayland Residents and Businesses  
From: Town Administrator, Louise Miller  
Date: March 23, 2020 at 11:45 am

## **Re: Governor's Order of COVID-19 Essential Services**

Today, the Governor closed all businesses that do not provide essential services effective tomorrow, Tuesday, March 24<sup>th</sup> at noon until Tuesday, April 7<sup>th</sup> at noon.

Wayland Town Government: The Town has already proactively pared services to the essential level. As such, the following departments will continue to provide base level essential services, sometimes with limited staff: Health, Public Works, Water, Wastewater, Facilities (including Custodians), Fire and Police (including Dispatch), IT, Finance functions (including Finance, Treasurer and Assessor), Town Clerk, Council on Aging and Housing Authority and the Town Administrator's office. The School Department has made similar adjustments.

Town Buildings are closed to the public with the exception of the Public Safety Building vestibule.

On Friday, the Town Administrator provided an update to the Board of Selectmen. To see this discussion, please use this WayCAM link: <https://www.waycam.tv/government-on-demand> and scroll down to click on "Board of Selectmen, March 20, 2020."

Wayland Businesses: The Town will work with our local businesses to comply with the Governor's mandate.

A list of essential services as defined by the state is posted on the Town's website on the COVID-19 page. From the Governor's statement today:

"While these businesses are designated as essential, they are urged to follow social distancing protocols for workers in accordance with guidance from the Department of Public Health.

Businesses and organizations not on the list of essential services are encouraged to continue operations through remote means that do not require workers, customers, or the public to enter or appear at the brick-and-mortar premises closed by the order.

Restaurants and other establishments that sell food to the public are encouraged to continue to offer food for take-out and by delivery if they follow the social distancing protocols set forth in the Department of Public Health guidance. On-premise consumption of food or drink is prohibited."