**Wayland Historical Commission**

Meeting Minutes

March 12, 2019

Selectmen’s Hearing Room, Wayland Town Building

**Present**: Kay Westcott, Richard Conard, Ann Gordon, John Dyer

The meeting was called to order at 7:40pm

**Public Comment**

* None

**Minutes**

* The minutes of the February 2019 meeting were reviewed and approved with corrections

**Loker Fields**

* Kay met with Beth Doucette and wrote a scope of work
* The Recreation Commission budget for Loker Fields includes money for an appropriate survey
* People certified to do a survey of ceremonial landscapes will do a survey for us
* We suggested they not pull the roots of the trees outside the field area
* Friday at 8:00 a.m. the ZBA will conduct a walk through the Loker Fields

**Railroad and Rail Trail**

* Rick spoke with Ben Keefe, who had met with Ian Harper from Harper-Elm
* They met on Feb. 27 at the Depot for an inspection (the Depot has reopened)
* They did not inspect the train order signal pole above the roof, but below and the boxed area around the roof they felt were in good condition
* Ian Harper will prepare three scopes of work for carpentry, electrical and for train order signal
* Ben expects these within a few weeks
* In anticipation of our annual spring brush clearing, Rick spoke with Maryann Maloney at the Landfill about where to put excess dirt; she said there is no place to put dirt at the landfill, and advised Rick to speak with Joe Doucette, head of DPW
* Rick is thinking about when to schedule our brush clearing: possibly May 4
* We will publicize in the Crier, eNews, Patch, Wayland cable, on the WHS website if they are willing, and Next-Door Neighborhood
* We should tie it in with Rick’s talk from last year which was very well attended

**Dudley Woods Trail**

* A contractor for the project has been selected by Recreation
* 8:30 a.m. on Friday is their kick-off meeting

***Gardescu Bench***

* The bench Amanda recommended was reviewed, and again everyone was favorable (see Appendix)
* **Motion: To order the bench with cedar planks and black legs, with associated installation kit**
* **Passed unanimously**

***Form for Town Projects***

* Tonya and Amanda are still working on a form for project leaders to fill out, but its focus is archaeology
* This form should be broadened to include other interests of the WHC, including any place we’d like to put a sign, or take photos before destruction, or similar
* We’d like Town Departments (Building, Health) to notify us if they receive an application for demolition, so we could contact the owner and ask permission
* Ann will work with them to broaden the scope of the form to accommodate our other interests; Kay suggested that Elisa might have good input into the form and should be consulted.

***Workflow to include WHC***

* Dottie Keene is re-writing the workflow for all Town work
* Tonya and Kay met with her to explain WHC interests
* They spoke with her about the Sensitivity Map, and how to notify other town departments and groups that we need to be involved in certain types of projects
* Talking with developers, walking the area of new construction or demolition
* She is creating a flow chart that will include us

**New Business**

* There is some leftover money from the Castlegate Pillar project that we might be able to use for the historical sign we hope to place there
* Ann will update the dates of service for our commission members on the website
* Kay will review the information in the Wayland 375 files (on a thumb drive) and make some suggestions about where the information might best be posted online. John stated that he wanted the entire file placed on the web page.
* Kay received in the mail a copy of the State Register of Historic Places 2018. Ann will ask Terri in the Selectmen’s office if there is a binder we could place the Register in. It was suggested that it be passed around to Commission members, or placed in the Library or stored in a special location in the Town Building.

**Next Meetings**

* April 9
* May 14
* June 11

The meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Ann Gordon