

Municipal Affordable Housing Trust Fund (MAHTF)

Meeting Minutes – February 7, 2018

Attendance: Mary Antes; Brian O’Herlihy; Stephen Greenbaum; Susan Weinstein, Mike Staiti and Bob Duffy

Absent: None

Others in attendance: None

Open Meeting: M. Antes called the meeting to order at 7:30 PM at the Wayland Town Building. Bob Duffy agreed to keep the minutes.

Public Comment: None

Materials Discussed/Distributed: MAHTF financial statements (unaudited) as of January 31, 2018 and a proposed concept site plan of 11 Hammond Road.

The Board discussed and reviewed the meeting minutes from January 3, 2018. S. Greenbaum moved to accept the minutes, as amended. B. O’Herlihy seconded. Motion approved 6-0

The Board discussed and reviewed the following minutes: open meeting minutes from July 5, 2017, executive session minutes from July 5, 2017, open meeting minutes from August 31, 2017, executive session minutes from August 31, 2017, open meeting minutes from September 6, 2017, executive session minutes from September 6, 2017, open meeting minutes from October 4, 2017 and executive session minutes from October 4, 2017. S. Greenbaum moved to accept the above referenced minutes, as amended, and S. Weinstein will have approved minutes posted to replace draft minutes on Town website. B. O’Herlihy seconded. Motion approved 6-0

B. O’Herlihy provided a report of the Treasurer that included a review of the MAHTF financial statements (unaudited) as of January 31, 2018. B. O’Herlihy also noted the expenditure of legal expenses and other minor expenses pertaining to the acquisition and maintenance of 11 Hammond Road. All expenses to date were within the amount allowed by a previous vote of the MAHTF. B. O’Herlihy explained the process of how MAHTF bills are paid.

Notes:

- 1) B. O’Herlihy is waiting for evidence of insurance from the septic contractor at 11 Hammond. M. Staiti moved that the MAHTF authorize B. O’Herlihy to enter into a contract with D. J. Morris Contracting Co., Inc. to have a septic system installed at 11 Hammond. S. Greenbaum seconded. Motion approved 6-0
- 2) B. O’Herlihy spoke about the ongoing construction issues at 11 Hammond.
- 3) B. O’Herlihy stated that the MAHTF should begin negotiations with the Housing Authority to execute a lease agreement of 11 Hammond that would allow the Housing Authority to sublease the property to eligible tenants.
- 4) M. Staiti distributed a concept site plan of 11 Hammond Road.
- 5) M. Staiti gave a summary of the discussions he and B. O’Herlihy have had with the neighbors.

- 6) M. Antes suggested that the MAHTF share the concept site plan of 11 Hammond Road with the Wayland Land Use Committee, Wayland Housing Authority, and the Wayland Housing Partnership.
- 7) M. Staiti moved that the MAHTF spend up to \$3,000 for fence screening along the property line shared by 11 Hammond and 166 Main Street (Mark and Karen Bazemore) if additional unit(s) approved for construction. S. Weinstein seconded. Motion approved 6-0
- 8) B. O'Herlihy moved that the MAHTF amend its submitted Town Meeting Article to include reference to M.G.L. Chapter 149, Section 27H. S. Greenbaum seconded. Motion approved 6-0.
- 9) The Trustees set the next meeting for Wednesday, March 7, 2018 at 7:30 P.M. at the Wayland Town Building.

Adjourn: M. Staiti moved to adjourn the meeting at 9:07 P.M S. Greenbaum seconded. Motion approved 6-0.

Respectfully submitted,

B. Duffy