

## MEETING MINUTES

Permanent Municipal Building Committee (PMBC)  
Tuesday, July 18, 2017, 7:00 p.m.  
Town Building – Board of Selectmen Meeting Room

### Attendees:

PMBC Members:	Brian Chase, James Riley, Michael Gitten, Patrick Rowe Eric Sheffels
Loker School Project:	Jeanne Downs, Mike Hoyle
Stone's Bridge Project:	Elisa Scola
Ex Officio:	Ben Keefe
Guests:	Arry Charles – Colliers Steve Watchorn - CBI

Meeting called to order at 7:03 p.m. by James Riley, Chair

### Public Comment

None

### Stone's Bridge Update

Ben reported that the permitting process has been delayed at the Department of Environmental Protection (DEP) due to possible protected species habitat.

### Loker School Project Update and Invoice Approval

Arry Charles (OPM) and Steve Watchorn (Project Architect) presented the 60% design submittal documents to the Committee. The 60% submittal is scheduled to be forwarded to MSBA by July 20, 2017.

The Committee members reviewed the documents and asked for clarifications on several of the estimate line items as well as pointing out drawing details that required further work. The Architect and OPM took the comments for review.

The Committee considered the 60% documents adequate for submission. No vote required.  
No invoices for approval.

### Wayland High School Athletic Fields Project

Ben updated the Committee that the School Committee had voted to ask the Board of Selectman to assign the High School Athletic Fields Project to the PMBC. Discussion amongst the members that while not strictly within the purview of the PMBC the scope and complexity of the project would lend the project to PMBC control.

### **Approval of Minutes**

Members reviewed the minutes of May 30, 2017.

Motion made by Eric Sheffels, seconded by Brian Chase to approve the minutes as amended and approved with a vote of 7-0-0.

### **Members' Concerns**

None

### **Other business not reasonably anticipated by Chair 48 hours prior to meeting.**

None

### **Adjourn**

Motion to adjourn made by James Riley, seconded by Mike Gitten and approved with a vote of 7-0-0  
Meeting adjourned at 8:12 p.m.

DRAFT