

PERSONNEL BOARD

TOWN BUILDING

APRIL 3, 2018

8:00 am

8:00 am Public Comment

8:05 Update on HR Director Recruitment

8:15 Review and Potential Vote to Approve Treasurer / Collector's Request to Hire  
Departmental Assistant above First Step

8:30 Review of Job Description – Recommended Changes:

1. IT Director
2. HR Director
3. Assistant Town Administrator

9:00 Review and Potentially Vote to Approve Minutes of 2/26/18

9:15 Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, if  
any

9:20 Enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A,  
Section 21 (a) (3) to discuss strategy with respect to bargaining with the Police Chief,  
Fire Chief, Finance Director, and Acting Assistant Town Administrator as an open  
meeting would have a detrimental effect on the Town's bargaining position; Review and  
Potentially Approve the Executive Session Minutes of 2/26/18

9:45 Adjourn

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