

POLICY # N4-7.1

MILITARY LEAVE NON-UNION EMPLOYEES

An employee called to Reserve or National Guard duty will be compensated for the difference between his/her military pay and his/her regular (base) pay for the training period, not to exceed two weeks in any year, upon satisfactory evidence of completion of the training period. Military pay shall be considered to be all pay received for the entire fourteen-day period, including Saturdays and Sundays. Military leave shall not be charged to vacation time.

Personnel Board Approved: September 5, 2000