

Memorandum

7/18/2016

To: Ms. Nan Balmer, Town Administrator

From: Robert Irving, Chief of Police

Subject: Carroll School Impacts

I have reviewed the Application for Site Plan Review for the Carroll School. I have several recommendations for the Board of Selectmen, the traffic authority for the town, in regards to this application.

1. The town should consider either a separate traffic study or a review of the traffic study submitted by Bayside Engineering that was submitted on June 24, 2016. It is my understanding the services of Kevin Dandrade of TEC Engineering has been secured by the Planning Department to conduct a review.
2. The school will occasionally have events, mostly sporting, that may generate attendance in the form of spectators. I believe it is important that ample parking exist on the premises to accommodate a larger than usual number of vehicles. I do not believe that Waltham Road has space or capacity to handle overflow parking. No parking zones, on Waltham Road near the school, may need to be considered.
3. The traffic study submitted by Bayside Engineering has recommended that a school zone be implemented along Waltham Road in front of the site. A school zone is a designated roadway segment approaching, adjacent to, and beyond school buildings or grounds, or along which school related activities occur. I believe that this proposal be closely examined before implementation. The town currently has school zones adjacent to public schools in Wayland. A school zone is permissible at a private educational facility as long as it has been accepted by the state education authority for one or more grades K-12. There are various signage options associated with school zones that may include flashing lights and a speed radar monitor. Some may question whether this type of traffic control is needed at this location and whether it fits on a semi-rural road such as Waltham Road.

4. I also recommend that all parking areas at the Carroll School have sufficient lighting. Some activities at the school may take place at night. Parking lots and walkways should have suitable lighting for employees and visitors for safe egress to and from the facility.

Should you or the Board have any questions or concerns please let me know. I would be happy to attend any meeting the Board of Selectmen may have on the subject.

cc: Sarkis Sarkasian, Town Planner