

## TOWN OF WAYLAND – RECREATION DEPARTMENT

### Recreation Commission Meeting Minutes

Posted in accordance with the provisions of the Open Meeting Law

**Monday, June 29, 2020 AT 2:00 PM**

Wayland Town Building | 41 Cochituate Road | Wayland MA 01778

Council on Aging Room; broadcast on [WayCam](#).

**Remote participation by tele-videoconferencing:** Commissioners: Asa B. Foster, Chair; Thruston 'Brud' Wright III, Chair; Christopher R. Fay; David B. Pearlman; Kelly S. Pierce;  
**Also Present** Recreation Director, Katherine Brenna;  
**Absent** None.  
**Guests** Town Administrator, Louise Miller; Assistant Town Administrator, Elizabeth Doucette  
Management Analyst, Jason Adams;

Note: In compliance with the March 12, 2020 Massachusetts Office of the Governors' Order Suspending Certain Provisions of the Open Meeting Law M.G.L. Chapter 30A, Section 20, this meeting of the Recreation Commission was livestreamed on local broadcast on WayCAM. Public Comment was received by telephone during the time designated for Public Comment.

#### **2:00 PM MEETING CALLED TO ORDER:**

Chair, Asa Foster called the meeting to order at 2:00 p.m., reviewed the agenda for the public, and announced that the meeting would be broadcast live and recorded for later viewing by WayCAM.

#### **2:05 PM PUBLIC COMMENTS: (508) 358-6812**

A. Foster opened the public comment period. K. Pierce mentioned some correspondence received via email regarding the beach fees.

#### **2:10 PM DISCUSS AND VOTE, AS NECESSARY, TO: SET OR ADJUST RATES AND USER FEES**

The Commission heard Recreation Director's recommendation for new fee schedule to accommodate new COVID-19 expenses and lower expected revenue due to restricted attendance due to social distancing. K. Brenna noted the rates would be voted to increase for weekends in Phase I. The weekday rates were more favorable to residents, and the Department now had better data to support keeping the rate at \$5.00 for Wayland residents. K. Brenna recommended forgoing the sale of season passes due the logistical challenges of offering unlimited access to members coupled with the need to pre-register, to remain transaction-less, and many of the amenities are not available.

K. Pierce moved, seconded by D. Pearlman, to forgo the sale of Town Beach Season Passes and establish the fee schedule as discussed in 2020 in order to comply with the Governor Baker's phased re-opening COVID-19 guidelines. Roll Call Vote: YEA: A. Foster, B. Wright, C. Fay, D. Pearlman, K. Pierce. NAY: None. ABSTAIN: None. ABSENT: None. Vote: Approved 5-0-0.

B. Wright moved, seconded by K. Pierce to adjust field permit fees as appropriate to prorate for the summer 2020 season as impacted by COVID-19, as recommended by K. Brenna. Roll Call Vote: YEA: A. Foster, B. Wright, C. Fay, D. Pearlman, K. Pierce. NAY: None. ABSTAIN: None. ABSENT: None. Vote: Approved 5-0-0.

K. Pierce moved, seconded by D. Pearlman, to authorize the Wayland Recreation Department to reduce the camper fee for Wayland Escapes Camp from \$313 per week to \$250 per week for the 2020 season in order to comply with the Governor Baker's phased re-opening guidelines to help prevent the spread of COVID-19. Roll Call Vote: YEA: A. Foster, B. Wright, C. Fay, D. Pearlman, K. Pierce. NAY: None. ABSTAIN: None. ABSENT: None. Vote: Approved 5-0-0.

K. Brenna indicated the boat rentals were still closed, and there was no anticipated need to change the fees when able to re-open. A. Foster urged the Recreation Department to re-open the boat

rentals, as an ideal activity for social distancing. K. Brenna and L. Miller noted challenges with staff training and obtaining appropriate cleaning supplies.

B. Wright made a motion, seconded by K. Pierce, to maintain the boat rental fees unchanged, and re-open the boat rentals as soon as possible with the appropriate personnel and cleaning personnel. Roll Call Vote: YEA: A. Foster, B. Wright, C. Fay, D. Pearlman, K. Pierce. NAY: None. ABSTAIN: None. ABSENT: None. Vote: Approved 5-0-0

The topic of setting the user fees for the tennis court reservations was tabled until a future meeting because the tennis courts are not yet in the care and custody of the Town. The Town does not yet have custody of the site from the construction contractor, and the areas have seen some damage. There was discussion about the potential to paint Pickle Ball lines on the new tennis courts.

**2:40 PM**

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**CAPITAL PROJECTS UPDATE**

**Claypit Hill Basketball Court** K. Brenna described the new resurfacing of the Claypit Hill basketball court was underway and would be completed by July 1.

**Playgrounds** K. Brenna indicated Playgrounds continue to be closed because it was not feasible to clean the playgrounds, the guidelines do not provide clear instructions how often and how they should be cleaned.

**Oxbow Field** Town Administrator, Louise Miller and Assistant Town Administrator, Elizabeth Doucette joined the meeting and reviewed the status of the Oxbow Meadows Field Project and the plan to close out the contract. E. Doucette noted that the contractor had thatched, mowed and aerated the field. The contractor still needed to over seed and top-dress the areas. Town would wait to see some progress from their work.

**Loker Turf Project (ATM)** The Board of Selectmen would reach out to determine if the warrant article was essential to be heard at the postponed 2020 ATM, or if it could be tabled to the 2021 ATM. B. Wright noted the need to continue to progress forward with the ZBA permit, Planning Board conditions, Conservation permits and the Historical Commission.

**Dudley Woods** K. Brenna noted two items of correspondence from neighbors with concerns about the increase in users at the site since the onset of the coronavirus. New dog leash signs were installed and that seemed to help the issue.

**3:00 PM**

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**FALL PROGRAMMING**

C. Fay wanted to consider fall programming that would complement the school calendar. K. Brenna noted a need to adapt to the new normal, and would adjust as needed; but need to be creative to overcome challenges of COVID-19 guidelines, EEE, and lack of facilities.

**11:40 AM**

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**VOTE TO APPROVE MINUTES FROM PREVIOUS MEETINGS (MAY22 )**

The approval of the May 22, 2020 meeting minutes were tabled until the next meeting.

**12:00 PM**

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**TOPICS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS IN ADVANCE OF MEETING, IF ANY**

D. Pearlman discussed the summer camp registration process, and recommended that the process be adjusted before the 2021 season, he indicated that he would do some research and present two or three new options to consider. A. Foster mentioned the need for the Commission to appoint a member to the Community Preservation Committee, and would add the topic to the next agenda.

**8:33 PM**

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**ADJOURN**

There being no further business before the Recreation Commission D. Pearlman moved, seconded by K. Pierce, to adjourn the meeting of the Recreation Commission; Discussion: None; Roll Call Vote: YEA: A. Foster, B. Wright, C. Fay, D. Pearlman, K. Pierce. NAY: None. ABSTAIN: None. ABSENT: None. Vote: Approved 5-0-0.